



**July 10, 2020**

**Public Notice: For Immediate Use**

The Chelan Douglas Regional Port Authority's next regular board meeting will be held on Tuesday, July 14<sup>th</sup>, 2020 at 1:00 pm (\*\*Note Time Change\*\*). In order to maximize social distancing related to COVID-19, the meeting will be held remotely using Zoom Virtual Conference Room.

If the public would like to listen and participate remotely, please use the following call-in information:

Please click the link below to join the webinar:

<https://cdrpa-webinar>

Password: 645926

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

- 1 253 215 8782
- 1 346 248 7799
- 1 669 900 6833
- 1 301 715 8592
- 1 312 626 6799
- 1 646 876 9923

Webinar ID: 948 2520 1122

For more information, please contact:

Jim Kuntz, Chief Executive Officer  
jim@cdrpa.org (509) 884-4700

The meeting agenda is attached.

**Chelan Douglas Regional Port Authority  
Meeting Agenda  
July 14<sup>th</sup>, 2020  
1:00 pm (time change)**

**In order to maximize social distancing related to COVID-19,  
the meeting will be held remotely using Zoom Virtual Conference Room**

**I. CALL TO ORDER**

*\*Note: When the Chelan Douglas Regional Port Authority meeting is called to order, the Port of Chelan County and Port of Douglas County meetings are simultaneously called to order.*

**II. INTRODUCTIONS**

- Introduction of Bealinda Tidd – Accounting Specialist
- Introduction of Sam Williams – Intern

**III. CONFLICT OF INTEREST**

**IV. CONSENT AGENDA**

**CDRPA:** Approval of Chelan Douglas Regional Port Authority Minutes of June 23<sup>rd</sup>, 2020 Meeting; and Check Register Pages #2020-16-#2020-23, including electronic transfers

**POCC:** Approval of Port of Chelan County Check Register Page #2020-11

**PODC:** Approval of Port of Douglas County Check Register Pages #2020-10-#2020-11, including electronic transfers

**V. CDRPA ACTION ITEMS**

1. Executive Flight Building – Emergency Contract HVAC Heating System
2. Salcido Enterprises – Additional Extension – Contribution in Aid of Construction Payment
3. Approval of Memorandum of Understanding with S.P.O.R.T Fitness Center, LLC – Columbia Street Property
4. Approval of Annual Financial Report – Pangborn Memorial Airport
5. Approval of Annual Financial Report – Port of Douglas County

**VI. INFORMATIONAL ITEMS**

- Update on Approach Lighting System
- LOJO Property Update
- Subsplash Space Marketing
- Business Leads
  - Huney Jun
  - L.E. Wilson
- Actapio Space Marketing
- Airport Parking Lot

**VII. CDRPA – ECONOMIC DEVELOPMENT INITIATIVES RELATED TO COVID-19 (Third Party Resources)**

- Department of Commerce Working Washington Small Business Emergency Grants
- Douglas County CARES Act Grant
- Chelan County Grant
- Community Development Block Grants

**VIII. CDRPA ECONOMIC DEVELOPMENT INITIATIVES RELATED TO COVID-19 (Regional Port Funding)**

- Rent Participation Fund
- Getting Ready to Reopen Fund
- What’s Next?

**IX. CDRPA – COVID-19 OTHER**

- FAA CARES Act Grant
- Tenant Rent Relief Request Updates

**X. MISCELLANEOUS STAFF REPORTS**

**XI. PUBLIC COMMENT**

**XII. REVIEW CALENDAR OF EVENTS**

**XIII. ITEMS FROM BOARD OF DIRECTORS**

- XIV. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

**XV. ADJOURN**

**PLEASE NOTE:** The agenda is tentative only. The Board of Directors may add, delete, or postpone items and may take action on any item not on the agenda (This does not apply during a “special” meeting). The Directors may also move agenda items during the meeting. If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-884-4700 at least three (3) days in advance if you need any language, hearing or physical accommodation.