

Working Together to Enhance the Economic Vitality of North Central Washington

Chelan Douglas Regional Port Authority Meeting Agenda May 11th, 2021 9:00 am

In order to maximize social distancing related to COVID-19, the meeting will be held at the CTC and remotely using Zoom Virtual Conference.

I. CALL TO ORDER

*Note: When the Chelan Douglas Regional Port Authority meeting is called to order, the Port of Chelan County and Port of Douglas County meetings are simultaneously called to order.

II. INTRODUCTIONS

III. CONFLICT OF INTEREST

IV. CONSENT AGENDAS

CDRPA: Approval of Chelan Douglas Regional Port Authority Minutes of April 27th, 2021 Meeting; CDRPA Resolution No. 2021-11 Voiding Check #8022; and Check Register Pages #2021-12-#2021-15, including Electronic Transfers

POCC: Approval of Check Register Page #2021-05

PODC: Approval of Check Register Page #2021-03

V. PRESENTATIONS

- SBDC 1st Qtr 2021 Report Ron Nielsen & John Morosco
- Rock Island Site
 - Adaptive Reuse Study
 - Planned Action Environmental Impact Statement
- Tax Increment Financing Presentation Cynthia Weed

VI. CDRPA ACTION ITEMS

- (1) Option to Purchase Agreement Restoration 1
- (2) IB #2 Parking Lot Improvements Authorization to Seek Bids
- (3) Executive Flight Building Fundraising Events

VII. CDRPA INFORMATIONAL ITEMS (Board may take action on any items listed)

- (4) Latino Trades Workshop/Mercado Concept
- (5) Chelan County .09 Sales Tax Application Cashmere Mill District
- (6) CTC Marketing
- (7) Chelan/Douglas Property Owners Billing Zip Codes Outside of Washington
- (8) Aviation Ramp Project Glycol Collection System

VIII. MISCELLANEOUS STAFF REPORTS

- CEO
- Director of Finance & Administration
- Director of Airports
- Director of Economic & Business Development
- Public Works & Capital Projects Manager
- Property & Maintenance Manager
- CTC Manager
- IX. PUBLIC COMMENT
- X. REVIEW CALENDAR OF EVENTS
- XI. ITEMS FROM BOARD OF DIRECTORS
- **XII. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

XIII. ADJOURN

PLEASE NOTE: The agenda is tentative only. The Board of Directors may add, delete, or postpone items and may take action on any item not on the agenda. The Directors may also move agenda items during the meeting. If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-884-4700 at least three (3) days in advance if you need any language, hearing or physical accommodation.



Board of Directors Chelan Douglas Regional Port Authority Meeting Minutes April 27th, 2021 9:00 am

Present: Directors

JC Baldwin, Director Rory Turner, Director Donn Etherington, Director Jim Huffman, Director W. Alan Loebsack, Director Mark Spurgeon, Director

Staff

Jim Kuntz, Chief Executive Officer
Trent Moyers, Director of Airports
Ron Cridlebaugh, Dir. of Economic Dev.
Stacie de Mestre, Public Works & Cap. Projects Mgr.
Cami Harris, Executive Assistant
Pete Fraley, Legal Counsel
Quentin Batjer, Legal Counsel
Esther McKivor, Accounting Specialist (Zoom)

Monica Lough, Dir. of Finance & Admin. Ron Russ, Property Manager Craig Larsen, Econ. Dev. Manager Tricia Degnan, CTC Manager (Zoom) Sarah Deenik, Comm. Coordinator (Zoom) Bealinda Tidd, Accounting Specialist (Zoom) Laura Camarillo Reyes, CTC Asst. (Zoom)

Guests

Mayor Bob Goedde, City of Chelan (Zoom) Erin McCardle, City of Chelan (Zoom) Erik Howe, RH2 Todd Banks, Kenmore Air (Zoom) Linda Haglund, Wen. Downtown (Zoom) Jerri Barkley, Wen. Valley Chamber (Zoom) Lisa Pritzl, Maul Foster (Zoom) Ankur Tohan, K&L Gates (Zoom) Jack Penning, Volaire Aviation Ken Johannessen, KOZI (Zoom) Lisa Parks, Maul Foster (Zoom)

The Chelan Douglas Regional Port Authority (CDRPA) Meeting was called to order at 9:00 am. Due to COVID-19 restrictions, the meeting was held at Confluence Technology Center and via Zoom as previously posted in the required Public Meeting Notice.

Introductions were made.

Conflict of Interest: None

CONSENT AGENDA:

CDRPA CONSENT AGENDA:

The Chelan Douglas Regional Port Authority Consent Agenda consisting of consisting of Minutes of April 13th, 2021 Meeting; and March 2021 Commission Meeting Calendar was presented and the following action was taken:

Motion No. 04-11-21 CDRPA
Moved by: Mark Spurgeon
Seconded by: JC Baldwin

To approve the Chelan Douglas Regional Port Authority Consent Agenda consisting of Minutes of April 13th, 2021 Meeting; and March 2021 Commission Meeting Calendar, as presented.

Motion passed 6-0.

April 27th, 2021

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PRESENTATIONS:

Former Silicon Smelter at Rock Island - Maul Foster and K&L Gates (via Zoom) – Lisa Parks from Maul Foster provided background on the work done to date at the Rock Island Smelter concerning environmental site characterization. Lisa Pritzl from Maul Foster provided a review of the environmental investigations that have been completed over the years including the 2019 work completed by Maul Foster. Pritzl reviewed several options on future characterization of the property. Ankur Tohan from K&L Gates provided several options on the clean-up process going forward. Discussions ensued. More information will be brought to the Board at a future meeting.

Pangborn Airport Air Service Update - Volaire Aviation – Jack Penning from Volaire Aviation provided an update on air service development at Pangborn. He reviewed the status of air service as a result of the pandemic and the outlook post-pandemic. He continues to work with airlines to secure future expanded air service at Pangborn. An opportunity for discussion and questions was provided. The Directors asked a host of questions.

CDRPA ACTION ITEMS:

Surplus Property Certification – Kuntz provided information on the extra furniture at Executive Flight Building. In order to sell or dispose of the property, the CEO must provide written certification that it is surplus to the needs of the Port. Staff recommends offering said property to small municipalities in Chelan and Douglas Counties and then place the remainder in a public auction. Regional Port Directors and Staff would be able to participate in the auction.

Motion No. 04-12-21 CDRPA
Moved by: Mark Spurgeon
Seconded by: Jim Huffman

To accept the CEO's written certification that said property is surplus to the needs of the Regional Port and offer said property to other municipal entities in Chelan and Douglas Counties. Any remaining property shall be placed in a public auction and Regional Port Directors and Staff may participate in the auction.

Motion passed 5-1.

Right of Entry Agreements – Staff & Legal Counsel recommend authorizing the CEO to negotiate and enter into generic Right of Entry Agreements to allow prospects to conduct initial investigations regarding real property owned or managed by the Regional Port. The following action was taken:

Motion No.

Moved by:
Seconded by:

Mark Spurgeon

Mark Spurgeon

To delegate to the CEO the authority to negotiate and enter Right of Entry Agreements, from time to time, to allow prospects to conduct initial investigations regarding any real property managed by the

CDRPA.

Motion passed 6-0.

INFORMATIONAL ITEMS:

- Chelan Airport -
 - Waterline Extension The Legislature recently approved \$5.7 in funding for the Chelan Airport Waterline Extension Project.
 - **Kenmore Air** Update on initial discussion regarding service at Lake Chelan.

- **Federal Lobbyist Update** Kuntz provided an update on the Regional Port's participation in securing a Federal Lobbyist in conjunction with City of Wenatchee and Link Transit. The Regional Port has agreed to participate at \$1,000 per month, and continues to explore participation from additional regional entities.
- Executive Flight Building Use for Community Fundraising Events Kuntz reported the Regional Port has been approached to host a fundraising event at Executive Flight. Discussion ensued and the Board directed staff to develop a policy pertaining to these types of requests. A draft policy will be brought to the Board at an upcoming meeting.
- **Pangborn Airport 1st Qtr 2021 Activity Report** Moyers reviewed the Activity Report for 1st Qtr. 2021 including fuel sales, parking revenue, and rental car revenue.

MISC STAFF REPORTS:

Kuntz provided information and updates including:

- Recent meeting with Restoration 1 concerning Lineage South.
- Reviewed Latino Trades Workshop Concept for the Giga Watt Pods. Kuntz will attend a Hispanic Business Council meeting next week to further discuss.
- Diamond Foundry update.
- Update on Chelan County PUD draft Interlocal Agreement concerning the Regional Port's participation in the 5th Street Redevelopment RFP. More information will be brought to Directors at an upcoming meeting.
- \$1.5 million was approved in the State budget for water infrastructure improvement projects in Malaga.
- Update on GA Terminal Building Improvement Study; \$25,000 was allocated for the study in the 2021 Regional Port Capital Budget.
- Reviewed several local, State, and Federal grant opportunities.
- Chelan County's Emergency Operations Center is looking for space in Olds Station.

Lough provided information and updates including:

 Reported the Long Term Care Act will take effect January 1st, 2022 with mandatory payroll deductions.

Movers provided information and updates including:

- Providing a presentation to WSDOT this Thursday.
- Began advertising for the open Line Service position.

Cridlebaugh provided information and updates including:

 Regional Port approached by a local food truck vendor interested in locating at the Port's Batterman site. Discussion ensued. Staff will work with Legal Counsel to draft a Concessionaire Agreement.

de Mestre provided information and updates including:

- Ads for in-house Small Works and Professional Services Roster programs began last week. Already received 23 responses.
- Update on Waterville Runway Pavement Project Scheduled to begin on May 21.
- Update on Pangborn Apron Rehabilitation Project working on final design and will go out to bid approximately May 26.

Degnan provided information and updates including:

- CTC elevators malfunction and repair update.
- Provided a 1st quarter 2021 Meeting Center report.
- Reported Rivercom decided not to proceed with leasing space in CTC South.

REVIEW CALENDAR OF EVENTS: Did not review

ITEMS FROM BOARD OF DIRECTORS: Directors provided various updates.

Meeting adjourned at 1:20 pm.

Signed and dated this 11th day of May, 2021.

CHELAN DOUGLAS REGIONAL PORT AUTHORITY

JC Baldwin, Director

Jim Huffman, Director

Donn Etherington, Director

Mark Spurgeon, Director

W. Alan Loebsack, Director

Rory Turner, Director

PUBLIC COMMENT – An opportunity for public comment was provided; however, no public

CHELAN DOUGLAS REGIONAL PORT AUTHORITY RESOLUTION NO. 2021-11 RESOLUTION TO VOID CHECK NO. 8022

Whereas Check No. 8022 in the amount of \$5,000.00, payable to Strong Balance, on Register Page No. 2021-11 was created and signed on March 31, 2021.

Whereas check was not received by payee and has not cleared the Chelan Douglas Regional Port Authority main checking account, and is considered to be lost in the mail at this time. Check # is being issued as a replacement.

Now, therefore be it resolved by the Board of Directors of the Chelan Douglas Regional Port Authority, a municipal corporation of the State of Washington, that Check No. 8022 be declared VOID.

Dated this 11 th day of May, 2021.	
Chelan Douglas Regional Port Authority	
IC Paldwin Director	lim Huffman Director
JC Baldwin, Director	Jim Huffman, Director
Donn Etherington, Director	Mark Spurgeon, Director
Rory Turner, Director	W. Alan Loebsack, Director

Chelan Douglas Regional Port Authority Check Register Listing 2021-April

Date Issued	Register#	Reason	First#	Last#	Amount
04/15/21		Payroll Mid-month Draws		ACH	\$3,250.00
04/15/21	2021-12	1Q21 Payroll Taxes & WA PFML Taxes	8120	8121	\$9,892.48
04/15/21	2021-13	Mid-Month Payables	8029	8124	\$439,625.51
04/27/21		WA Dept of Revenue - Sales Tax		ACH	\$1,743.59
04/30/21	2021-14	April 2021 Payroll	8125	8128	\$246,599.87
04/30/21	2021-15	Month-end Payables	8129	8187	\$160,748.50
Transaction	ns for approva	al May 11, 2021 total:		,	\$861,859.95

We, the undersigned Directors of the Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify the merchandise or services hereinafter have been received and that the checks listed above are approved for payment.

Chief Executive Officer	Ans III I
Dir of Finance & Admin.	Monica Lough
Director Baldwin	
Director Etherington	
Director Huffman	
Director Loebsack	
Director Spurgeon	
Director Turner	

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval April 15, 2021 checks 8120 - 8121 in the amount of

\$ 9,892.48

Jim Kuntz, Chief Executive Officer

Monica Lough, Director of Finance & Admin

Date Issued	Claimant	Purpose	Check Number	Amount
04/15/2021 04/15/2021	ADMINISTRATIVE & GENERAL Department of L&I Employment Security Department Net Administrative & General	1Q21 Payroll Taxes 1Q21 Payroll Taxes - WA PFML	8120 8121	8,594.18 1,298.30 \$9,892.48
	TOTAL		_ =	\$9,892.48

Void: NONE

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval April 15, 2021 checks 8029 - 8119, 8122 - 8124 in the amount of

\$ 439,625.51

Jim Kuntz, Chief Executive Officer

Monica Lough, Director of Finance & Admin

Date Issued	Claimant	Purpose	Check Number	Amount
	CASHMERE MILL DISTRICT			
04/15/2021	Chelan County PUD	Electricity	8049	1,693.81
04/15/2021	City of Cashmere	Water/Sewer	8054	332.47
04/15/2021	Waste Management	Monthly service	8112	714.27
	Net Cashmere Mill District		_	\$2,740.55
	CONFLUENCE TECHNOLOGY CENT	<u>rer</u>		
04/15/2021	ATS Automation, Inc	Training of compass system	8032	179.03
04/15/2021	Banner Bank	Office supplies, services, maintenance	8040	2,737.08
04/15/2021	Chelan County Fire Dist #1	2021 Fire Protection	8048	8,104.76
04/15/2021	Chelan County PUD	Electricity/Water/Fire Sprinkler	8049	11,655.71
04/15/2021	City of Wenatchee	Sewer/Stormwater	8056	663.80
04/15/2021	Consolidated Electrical Distributors, Inc	Maintenance supplies	8058	1,739.04
04/15/2021	Crown Paper & Janitorial Supply	Custodial supplies	8059	570.61
04/15/2021	Eagle Intermodal Services, Inc.	Trailer repair	8065	480.35
04/15/2021	Firefly	Server Install/Managed Services	8067	15,823.69
04/15/2021	GFC Services	Custodial Services	8070	6,059.72
04/15/2021	Home Depot Pro	Round up weed control	8076	68.29
04/15/2021	Kelley Connect	Copier service	8080	295.08
04/15/2021	Kelley Imaging Systems, Inc.	Copier service	8081	168.19
04/15/2021	North Central ESD	Regular hours for March 2021	8091	7,293.00
04/15/2021	Pacific Security	Patrol Service	8095	362.82
04/15/2021	Waste Management	Monthly service	8112	933.58
04/15/2021	Weinstein Beverage Co.	Beverage service	8113	163.43
	Net Confluence Technology Center			\$57,298.18
	DOWNTOWN WENATCHEE SOUTH	_		
04/15/2021	Chelan County Fire Dist #1	2021 Fire Protection	8048	9,333.38
04/15/2021	Chelan County PUD	Utilities	8049	1,144.03
04/15/2021	City of Wenatchee	Utilities	8056	819.84
04/15/2021	France & Co.	Release retainage for Lineage Bldg G	8069	1,188.56
	Net Downtown Wenatchee South		=	\$12,485.81
	OLDS STATION BUSINESS PARK			
04/15/2021	Chelan County Fire Dist #1	2021 Fire Protection	8048	9,784.65
04/15/2021	Chelan County PUD	Electricity	8049	2,677.67
04/15/2021	Chelan County Treasurer	Irrigation	8050	805.88
	City of Wenatchee	Stormwater	8056	755.60
04/15/2021	Jerry's Auto Supply	Spark plug	8079	6.90
04/15/2021	S & W Irrigation Supply	Irrigation Supplies	8102	91.35
04/15/2021	Stemilt Organic Recycling Center	Yard refuse	8105	40.00
04/15/2021	Stoneway Electric Supply	Building maintenance	8106	14.02
04/15/2021	Waste Management	Monthly service	8112	126.04
	Net Olds Station Business Park	Call the representations (Fig. 1) and the Call Call Call Call Call Call Call Cal	CO-890 VICES	\$14,302.11

	PANGBORN AIRPORT			
04/15/2021	Ag Supply Co.	Maintenance Supplies	8030	17.31
	Avfuel Corp	Jet Fuel	8033	23,691.55
04/15/2021	Banner Bank	OmniPArk, Inc: One-time set-up, config and training	8035	5,316.45
04/15/2021	Banner Bank	On-call phone service, office supplies	8036	204.56
04/15/2021	Banner Bank	Terminal and Aviation maintenance supplies	8041	1,470.33
04/15/2021	Banner Bank	Supplies and services	8042	1,347.06
	Central Washington Title Services	Pangborn Title Reports	8047	10,839.15
	Cintas Corporation	Uniforms and shop towels	8053	232.62
	Door Tech, Inc.	Airport Fire Station Door 14'2' x 15'	8063	3,667.67
	Douglas County PUD	Airfield & Terminal Electricity	8119	3,207.00
	Douglas County Treasurer	Pest control	8064	90.30
	Eagle Rock Café	Refund deposit	8092	350.00
	Fastenal Company	Aviation & Airfield maintenance	8066	313.59
04/15/2021		Managed Services - April 2021	8067	1,444.72
	Home Depot Pro	Terminal & Aviation maintenance	8076	1,553.65
	Keyhole Security Inc.	Keys copied	8082	67.27
04/15/2021	•	Aviation & Airfield maintenance	8085	47.95
	Moon Security Services, Inc	Basic Comm'l Monitoring - April 2021	8087	42.24
04/15/2021	•	Cylinder Rental	8094	81.72
	Platt Electric Supply	Electric lockout kit plus keys	8097	420.07
	Scott Prazer	Refund Dup Pmt	8098	1,708.40
	T-O Engineers	WHMP Training	8107	160.00
	Tammy Donaghue	Refund tenant deposit	8108	175.00
	USDA, APHIS	Wildlife Control	8109	1,179.70
	Volaire Aviation Inc	Air Service Dev Retainer - April 2021	8110	4,000.00
	Waste Management	Monthly service	8112	824.27
04/13/2021	Net Pangborn Airport	Monthly 3017100	0112	\$62,452.58
				402,402.00
		RK		
04/15/2021	PANGBORN AIRPORT BUSINESS PAI	RK Metal system pkg - 3306 Bldg	8043	64.98
04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAR Beacon Building Products		8043 8119	
04/15/2021	PANGBORN AIRPORT BUSINESS PAR Beacon Building Products Douglas County PUD	Metal system pkg - 3306 Bldg		64.98
04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAR Beacon Building Products	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control	8119	64.98 1,415.00
04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAR Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies	8119 8074	64.98 1,415.00 142.96
04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAI Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control	8119 8074 8085	64.98 1,415.00 142.96 209.57
04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAR Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's North Cascades Heating & A/C, Inc	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies Building maintenance supplies	8119 8074 8085 8123	64.98 1,415.00 142.96 209.57 202.59
04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAIR Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's North Cascades Heating & A/C, Inc Peaceful Retreat Yard Care & Landscaping	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies Building maintenance supplies Building maintenance March 2021 Grounds Maintenance	8119 8074 8085 8123 8090	64.98 1,415.00 142.96 209.57 202.59 889.54
04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAIR Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's North Cascades Heating & A/C, Inc Peaceful Retreat Yard Care & Landscaping Waste Management	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies Building maintenance supplies Building maintenance	8119 8074 8085 8123 8090 8122	64.98 1,415.00 142.96 209.57 202.59 889.54 2,842.88
04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAIR Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's North Cascades Heating & A/C, Inc Peaceful Retreat Yard Care & Landscaping Waste Management York Building Services, Inc.	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies Building maintenance supplies Building maintenance March 2021 Grounds Maintenance Building refuse	8119 8074 8085 8123 8090 8122 8124	64.98 1,415.00 142.96 209.57 202.59 889.54 2,842.88 63.51
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04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAI Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's North Cascades Heating & A/C, Inc Peaceful Retreat Yard Care & Landscaping Waste Management York Building Services, Inc. Net Pangborn Airport Business Park	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies Building maintenance supplies Building maintenance March 2021 Grounds Maintenance Building refuse Janitorial Service	8119 8074 8085 8123 8090 8122 8124 8117	64.98 1,415.00 142.96 209.57 202.59 889.54 2,842.88 63.51 1,535.00 \$7,366.03
04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAIR Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's North Cascades Heating & A/C, Inc Peaceful Retreat Yard Care & Landscaping Waste Management York Building Services, Inc. Net Pangborn Airport Business Park RPA OFFICE/AVIATION CENTER After Hours Plumbing & Heating, Inc. Discount Auto Glass	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies Building maintenance supplies Building maintenance March 2021 Grounds Maintenance Building refuse Janitorial Service Water Heater Reparis Equipment maintenance	8119 8074 8085 8123 8090 8122 8124 8117	64.98 1,415.00 142.96 209.57 202.59 889.54 2,842.88 63.51 1,535.00 \$7,366.03
04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAIR Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's North Cascades Heating & A/C, Inc Peaceful Retreat Yard Care & Landscaping Waste Management York Building Services, Inc. Net Pangborn Airport Business Park RPA OFFICE/AVIATION CENTER After Hours Plumbing & Heating, Inc.	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies Building maintenance supplies Building maintenance March 2021 Grounds Maintenance Building refuse Janitorial Service Water Heater Reparis	8119 8074 8085 8123 8090 8122 8124 8117	64.98 1,415.00 142.96 209.57 202.59 889.54 2,842.88 63.51 1,535.00 \$7,366.03
04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAR Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's North Cascades Heating & A/C, Inc Peaceful Retreat Yard Care & Landscaping Waste Management York Building Services, Inc. Net Pangborn Airport Business Park RPA OFFICE/AVIATION CENTER After Hours Plumbing & Heating, Inc. Discount Auto Glass Harvest Valley Pest Control, Inc.	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies Building maintenance supplies Building maintenance March 2021 Grounds Maintenance Building refuse Janitorial Service Water Heater Reparis Equipment maintenance Spray Trees & Shrubs	8119 8074 8085 8123 8090 8122 8124 8117 8029 8061 8074	64.98 1,415.00 142.96 209.57 202.59 889.54 2,842.88 63.51 1,535.00 \$7,366.03
04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAR Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's North Cascades Heating & A/C, Inc Peaceful Retreat Yard Care & Landscaping Waste Management York Building Services, Inc. Net Pangborn Airport Business Park RPA OFFICE/AVIATION CENTER After Hours Plumbing & Heating, Inc. Discount Auto Glass Harvest Valley Pest Control, Inc. Lowe's	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies Building maintenance supplies Building maintenance March 2021 Grounds Maintenance Building refuse Janitorial Service Water Heater Reparis Equipment maintenance Spray Trees & Shrubs Building Maintenance & Repair	8119 8074 8085 8123 8090 8122 8124 8117 8029 8061 8074 8123	64.98 1,415.00 142.96 209.57 202.59 889.54 2,842.88 63.51 1,535.00 \$7,366.03
04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAR Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's North Cascades Heating & A/C, Inc Peaceful Retreat Yard Care & Landscaping Waste Management York Building Services, Inc. Net Pangborn Airport Business Park RPA OFFICE/AVIATION CENTER After Hours Plumbing & Heating, Inc. Discount Auto Glass Harvest Valley Pest Control, Inc. Lowe's Rosales Landscaping Inc.	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies Building maintenance supplies Building maintenance March 2021 Grounds Maintenance Building refuse Janitorial Service Water Heater Reparis Equipment maintenance Spray Trees & Shrubs Building Maintenance & Repair Landscaping Service - March	8119 8074 8085 8123 8090 8122 8124 8117 8029 8061 8074 8123 8101	64.98 1,415.00 142.96 209.57 202.59 889.54 2,842.88 63.51 1,535.00 \$7,366.03 178.70 304.01 649.80 560.73 2,003.55 357.78 1,102.00
04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAR Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's North Cascades Heating & A/C, Inc Peaceful Retreat Yard Care & Landscaping Waste Management York Building Services, Inc. Net Pangborn Airport Business Park RPA OFFICE/AVIATION CENTER After Hours Plumbing & Heating, Inc. Discount Auto Glass Harvest Valley Pest Control, Inc. Lowe's Rosales Landscaping Inc. Waste Management	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies Building maintenance supplies Building maintenance March 2021 Grounds Maintenance Building refuse Janitorial Service Water Heater Reparis Equipment maintenance Spray Trees & Shrubs Building Maintenance & Repair Landscaping Service - March Monthly service	8119 8074 8085 8123 8090 8122 8124 8117 8029 8061 8074 8123 8101 8112	64.98 1,415.00 142.96 209.57 202.59 889.54 2,842.88 63.51 1,535.00 \$7,366.03 178.70 304.01 649.80 560.73 2,003.55 357.78
04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAIR Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's North Cascades Heating & A/C, Inc Peaceful Retreat Yard Care & Landscaping Waste Management York Building Services, Inc. Net Pangborn Airport Business Park RPA OFFICE/AVIATION CENTER After Hours Plumbing & Heating, Inc. Discount Auto Glass Harvest Valley Pest Control, Inc. Lowe's Rosales Landscaping Inc. Waste Management Douglas County PUD	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies Building maintenance supplies Building maintenance March 2021 Grounds Maintenance Building refuse Janitorial Service Water Heater Reparis Equipment maintenance Spray Trees & Shrubs Building Maintenance & Repair Landscaping Service - March Monthly service	8119 8074 8085 8123 8090 8122 8124 8117 8029 8061 8074 8123 8101 8112	64.98 1,415.00 142.96 209.57 202.59 889.54 2,842.88 63.51 1,535.00 \$7,366.03 178.70 304.01 649.80 560.73 2,003.55 357.78 1,102.00
04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAIR Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's North Cascades Heating & A/C, Inc Peaceful Retreat Yard Care & Landscaping Waste Management York Building Services, Inc. Net Pangborn Airport Business Park RPA OFFICE/AVIATION CENTER After Hours Plumbing & Heating, Inc. Discount Auto Glass Harvest Valley Pest Control, Inc. Lowe's Rosales Landscaping Inc. Waste Management Douglas County PUD Net RPA Office/Aviation Center LAKE CHELAN AIRPORT	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies Building maintenance supplies Building maintenance March 2021 Grounds Maintenance Building refuse Janitorial Service Water Heater Reparis Equipment maintenance Spray Trees & Shrubs Building Maintenance & Repair Landscaping Service - March Monthly service Electricity	8119 8074 8085 8123 8090 8122 8124 8117 8029 8061 8074 8123 8101 8112 8119	64.98 1,415.00 142.96 209.57 202.59 889.54 2,842.88 63.51 1,535.00 \$7,366.03 178.70 304.01 649.80 560.73 2,003.55 357.78 1,102.00 \$5,156.57
04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAIR Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's North Cascades Heating & A/C, Inc Peaceful Retreat Yard Care & Landscaping Waste Management York Building Services, Inc. Net Pangborn Airport Business Park RPA OFFICE/AVIATION CENTER After Hours Plumbing & Heating, Inc. Discount Auto Glass Harvest Valley Pest Control, Inc. Lowe's Rosales Landscaping Inc. Waste Management Douglas County PUD Net RPA Office/Aviation Center LAKE CHELAN AIRPORT City of Chelan	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies Building maintenance supplies Building maintenance March 2021 Grounds Maintenance Building refuse Janitorial Service Water Heater Reparis Equipment maintenance Spray Trees & Shrubs Building Maintenance & Repair Landscaping Service - March Monthly service	8119 8074 8085 8123 8090 8122 8124 8117 8029 8061 8074 8123 8101 8112 8119	64.98 1,415.00 142.96 209.57 202.59 889.54 2,842.88 63.51 1,535.00 \$7,366.03 178.70 304.01 649.80 560.73 2,003.55 357.78 1,102.00 \$5,156.57
04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAI Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's North Cascades Heating & A/C, Inc Peaceful Retreat Yard Care & Landscaping Waste Management York Building Services, Inc. Net Pangborn Airport Business Park RPA OFFICE/AVIATION CENTER After Hours Plumbing & Heating, Inc. Discount Auto Glass Harvest Valley Pest Control, Inc. Lowe's Rosales Landscaping Inc. Waste Management Douglas County PUD Net RPA Office/Aviation Center LAKE CHELAN AIRPORT City of Chelan Chelan County PUD	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies Building maintenance supplies Building maintenance March 2021 Grounds Maintenance Building refuse Janitorial Service Water Heater Reparis Equipment maintenance Spray Trees & Shrubs Building Maintenance & Repair Landscaping Service - March Monthly service Electricity	8119 8074 8085 8123 8090 8122 8124 8117 8029 8061 8074 8123 8101 8112 8119	64.98 1,415.00 142.96 209.57 202.59 889.54 2,842.88 63.51 1,535.00 \$7,366.03 178.70 304.01 649.80 560.73 2,003.55 357.78 1,102.00 \$5,156.57
04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021 04/15/2021	PANGBORN AIRPORT BUSINESS PAIR Beacon Building Products Douglas County PUD Harvest Valley Pest Control, Inc. Lowe's Lowe's North Cascades Heating & A/C, Inc Peaceful Retreat Yard Care & Landscaping Waste Management York Building Services, Inc. Net Pangborn Airport Business Park RPA OFFICE/AVIATION CENTER After Hours Plumbing & Heating, Inc. Discount Auto Glass Harvest Valley Pest Control, Inc. Lowe's Rosales Landscaping Inc. Waste Management Douglas County PUD Net RPA Office/Aviation Center LAKE CHELAN AIRPORT City of Chelan	Metal system pkg - 3306 Bldg Electricity Accor Bldg - Quarterly Pest Control Building maintenance supplies Building maintenance supplies Building maintenance March 2021 Grounds Maintenance Building refuse Janitorial Service Water Heater Reparis Equipment maintenance Spray Trees & Shrubs Building Maintenance & Repair Landscaping Service - March Monthly service Electricity	8119 8074 8085 8123 8090 8122 8124 8117 8029 8061 8074 8123 8101 8112 8119	64.98 1,415.00 142.96 209.57 202.59 889.54 2,842.88 63.51 1,535.00 \$7,366.03 178.70 304.01 649.80 560.73 2,003.55 357.78 1,102.00 \$5,156.57

	MANSFIELD AIRPORT			
04/15/2021		Beacon repair	8044	422.31
04/15/2021		Utilities	8119	45.00
	Net Mansfield Airport			\$467.31
	ORONDO RIVER PARK			
04/15/2021	, ,		8122	2,682.19
04/15/2021	Smith Excavation, Inc.	ORP Concession Trailer Removal	8103	11,696.40
	Net Orondo River Park			<u>\$14,378.59</u>
0.44540004	PYBUS INCUBATOR	A 1000 cm	00.40	05.00
04/15/2021		Utilities	8049	95.80
	Net Pybus Incubator			\$95.80
	MAI ACA DEODERTY			
04/15/2021	MALAGA PROPERTY Chelan County PUD	Utilities	8049	15.14
04/13/2021	Net Malaga Property	Othities		\$15.14
	Het maiaga Froberty			— \$13.14
	PESHASTIN PROPERTY			
04/15/2021	· · · · · · · · · · · · · · · · · · ·	Portable toilet rental	8031	90.00
0 11 10/2021	Net Peshastin Property			\$90.00
	ADMINISTRATIVE & GENERAL			
04/15/2021	Banner Bank	Columbia Basin Dev League: 2021 Spring Virtual Conf	8034	25.00
04/15/2021	Banner Bank	Office supplies, subscriptions and services	8036	1,011.23
04/15/2021	Banner Bank	Maintenance repairs and supplies	8038	326.79
04/15/2021	Banner Bank	Apple iPad & docking station	8039	1,295.48
04/15/2021	Cascade Quality Water	Bottled Water delivered	8046	37.63
04/15/2021	Chelan Douglas Transportation Council	2021 Membership Dues	8051	15,918.00
04/15/2021	Coleman Oil Company	Fuel for Port Vehicles	8057	279.95
04/15/2021	Department of Retirement Systems	Old Age & Survivors Insur (OASI) - 2020 Tax Year	8060	25.00
04/15/2021	Firefly	Hardware replacement, Manage Services	8067	4,193.05
04/15/2021	Landline Surveyors	Field - Ties & Controls	8084	1,762.50
04/15/2021	Office Depot	Office supplies	8093	46.67
04/15/2021	- · · · · · · · · · · · · · · · · · · ·	Energy Consulting	8104	4,710.78
04/15/2021	Wenatchee Business Journal	2 yr subscription	8114	48.00
	Net Administrative & General			\$29,680.08
	DUOINEGO DEVEL CONTENT A MADIC	TIMO		
04/45/0004	BUSINESS DEVELOPMENT & MARKE		9035	40.04
04/15/2021	Banner Bank	Business lunch	8035	49.94
04/15/2021		Pipedrive, Inc - Gold monthly service	8036	62.81
04/15/2021		Monthly subscriptions services	8037 8052	272.73 504.00
04/15/2021	Cherry Creek Media	Working WA Grant Round 4 Ads Fabricated aluminum panels (6)	8071	5,006.97
04/15/2021	- , , , ,	Radio Spots - Working WA Grants	8077	495.00
04/15/2021	· ·	GrantWeb5 papers ad	8089	76.50
04/15/2021		Radio ads for Small Business Hispanic Outreach Grants	8099	1,000.00
04/15/2021		Working WA Grant Ads	8116	510.00
J-11 1012021	Net Business Development & Marketin	•	5	\$7,977.95
		•••		

ECONOMIC	DEV	CONTR -	NONPROFITS
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04/15/2021	Cascade Loop Association	Videography services - 2021 Cascade Loop Shared PSA	8045	2,500.00
04/15/2021	Greater Wenatchee Area Tech Alliance	Flywheel Econ. Dev. Agmt.	8072	7,500.00
04/15/2021	NCW Economic Development Dist.	1Q Drawdown - 2021 Supernova Business Launch Compe	8088	2,500.00
04/15/2021	Wenatchee Outdoors	1Q 2021 - WV Moves Campaign Grant	8115	1,250.00
	Net Economic Dev Contr - Nonprofits			\$13,750.00
				1
	CAPITAL PROJECTS			
04/15/2021	DOH Associates	IB #5 gutter system replacement	8062	416.00
04/15/2021	DOH Associates	Huney Jun TI	8062	1,292.50
04/15/2021	DOH Associates	CTC Window Sealant	8062	344.50
04/15/2021	Douglas County PUD	Fibro Property	8118	3,274.00
04/15/2021	Forte Architects Inc.	Gigawatt - Feasibility Study	8068	24,515.74
04/15/2021	Gylling Consulting, Inc.	CTC - Actapio Diligence	8073	11,100.00
04/15/2021	Holaday-Parks, Inc.	Exec Flight Phase 1 - Final Billing	8075	38,496.29
04/15/2021	J. R. Swigart Company, Inc.	IB #5 gutter system replacement	8078	3,105.00
04/15/2021	RH2 Engineering, Inc.	EF HVAC Construction Administration	8100	160.93
04/15/2021	RH2 Engineering, Inc.	Lojo Well Pump Testing	8100	435.97
04/15/2021	T-O Engineers	Terminal Apron Recon	8107	103,244.00
04/15/2021	T-O Engineers	RW12 RPZ Analysis	8107	190.00
04/15/2021	T-O Engineers	RW12 RPZ Land Acq.	8107	5,869.12
04/15/2021	W.E.S. Landscape Architecture	CTC Building Entrance Project	8111	2,000.00
	Net Capital Projects			\$194,444.05
	City of East Wenatchee - CDBG Grant	ts		
04/15/2021	Pipope Nutrition		8086	5,000.00
	Net City of East Wenatchee - CDBG G	Grants		\$5,000.00
	•			
	Working WA Grants - Chelan County			
04/15/2021	Kristi Bryant-Mayer	Working WA Grant - Chelan County	8083	580.74
	Net Working WA Grants - Chelan Cou	inty		\$580.74
	-			
	TOTAL			\$439,625.51

Void: 8096

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval April 30, 2021, checks 8125 - 8128 & electronic payments in the amount of:

\$

246,599.87

Jim Kuntz, Chief Executive Officer

Monica Lough, Director of Finance & Admin

Date Issued	Claimant	Purpose	Check Number	Amount
	Payroll			
04/30/21	Asplund, Randy	April 2021 Payroll	EFT	2,201.87
04/30/21	Baldwin, Janet L	April 2021 Payroll	EFT	1,312.68
04/30/21	Beidler, Camryn N	April 2021 Payroll	EFT	1,829.30
04/30/21	Camarillo Reyes, Laura	April 2021 Payroll	EFT	2,833.19
04/30/21	Chatriand, Bobbie J	April 2021 Payroll	EFT	2,782.87
04/30/21	Cridlebaugh, Ronald W	April 2021 Payroll	EFT	5,863.07
04/30/21	de Mestre, Stacie	April 2021 Payroll	EFT	5,021.32
04/30/21	Deenik, Sarah K	April 2021 Payroll	EFT	4,399.26
04/30/21	Degnan, Tricia E	April 2021 Payroll	EFT	4,374.71
04/30/21	Etherington, Donn	April 2021 Payroll	EFT	1,730.76
04/30/21	Flaget, Todd R	April 2021 Payroll	EFT	3,792.98
04/30/21	Harris, Camille L	April 2021 Payroll	EFT	3,104.01
04/30/21	Huffman, James D	April 2021 Payroll	EFT	1,321.13
04/30/21	Kuntz, James M	April 2021 Payroll	EFT	11,591.78
04/30/21	Lamb, Kennith R	April 2021 Payroll	EFT	3,841.41
04/30/21	Lamb, Shane C	April 2021 Payroll	EFT	3,590.98
04/30/21	Lape, Felicity D	April 2021 Payroll	8125	13,062.99
04/30/21	Larsen, Craig N	April 2021 Payroll	EFT	5,689.10
04/30/21	Loebsack, W Alan	April 2021 Payroll	EFT	778.50
04/30/21	Lough, Monica D	April 2021 Payroll	EFT	7,470.18
04/30/21	Martinez, Rafael	April 2021 Payroll	EFT	3,401.09
04/30/21	McKivor, Esther S	April 2021 Payroll	EFT	3,782.78
04/30/21	Moyers, Trent D	April 2021 Payroll	EFT	7,108.31
04/30/21	Orr, Marcus J	April 2021 Payroll	EFT	3,645.18
04/30/21	Ramos, Jorge E	April 2021 Payroll	EFT	2,371.96
04/30/21	Russ, Ronald R	April 2021 Payroll	EFT	5,748.52
04/30/21	Russell, Justin L	April 2021 Payroll	EFT	3,510.99
04/30/21	Sanchez, Edwin C	April 2021 Payroll	EFT	924.39
04/30/21	Scott, Tristan L	April 2021 Payroll	EFT	2,253.26

04/30/21	Smith, Charles B	April 2021 Payroll	EFT	3,137.00
04/30/21	Spurgeon, Mark M	April 2021 Payroll	EFT	687.72
04/30/21	Thorpe, Colby	April 2021 Payroll	EFT	415.57
04/30/21	Tidd, Bealinda	April 2021 Payroll	EFT	3,227.70
04/30/21	Turner, Rory A	April 2021 Payroll	EFT	1,476.68
04/30/21	Vargas, Manuel A	April 2021 Payroll	EFT	4,032.13
04/30/21	Bealinda Tidd	April Sunshine fund	8126	122.00
04/30/21	Washington Counties Insurance Fund	May Insurance	8127	29,990.85
04/30/21	HRA VEBA Trust	April VEBA	8128	2,000.00
04/30/21	Department of Retirement Systems	April Retirement	ACH	35,183.39
04/30/21	US Treasury	April Payroll taxes	EFTPS _	46,988.26
	Net Payroll		_	246,599.87

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval April 30, 2021 checks 8129 - 8187 in the amount of

\$ 160,748.50

Jim Kuntz, Chief Executive Officer

Monica Lough, Director of Finance & Admin

Date Issued	Claimant	Purpose	Check Number	Amount
	CASHMERE MILL DISTRICT			
04/30/2021	Local Tel Communications	Fire Alarm Services	8161	181.77
04/30/2021	Olin Excavation, LLC	Brender Creek Emergency Maintenance	8169	2,376.64
	Net Cashmere Mill District		_	\$2,558.41
	CONFLUENCE TECHNOLOGY CENT			
04/30/2021		Natural Gas	8135	16.48
04/30/2021	Chelan County PUD	Fire Sprinkler/Water	8137	191.62
04/30/2021	Consolidated Electrical Distributors, Inc	Maintenance Supplies	8141	341.78
04/30/2021	Crown Paper & Janitorial Supply	Janitorial Supplies	8143	519.54
04/30/2021	Firefly	Managed Services - May 2021	8150	1,974.33
04/30/2021	Local Tel Communications	Fire Suppression / Sprinkler	8161	517.09
04/30/2021	Lowe's	Landscaping supplies	8162	231.72
04/30/2021	Miniblinds& More	Building Maintenance & Repairs	8166	65.10
04/30/2021	Thrifty Supply	Ice maker pump replacement	8179	73.30
04/30/2021	TK Elevator	Elevator repairs	8180	10,718.39
04/30/2021	Washington Virtual Academies	Refund Room Charge/Set-up Charge	8184	5,439.00
04/30/2021		Monthly service	8187	1,253.45
	Net Confluence Technology Center			\$21,341.80
	DOWNTOWN WENATCHEE SOUTH	_		
04/30/2021	Cascade Natural Gas	Utilities	8135	341.46
	Net Downtown Wenatchee South			\$341.46
	OLDS STATION BUSINESS PARK			
04/30/2021	Cascade Natural Gas	Natural Gas	8135	13.78
04/30/2021	Chelan County PUD	Water	8137	531.07
04/30/2021		Building Maintenance & Repairs	8153	16.60
04/30/2021	Local Tel Communications	Alarm Services	8161	572.88
04/30/2021	Lowe's	Landscaping supplies	8162	257.68
04/30/2021	Stemilt Organic Recycling Center	Landscape refuse	8177	20.00
04/30/2021	Stemilt Organic Recycling Center Net Olds Station Business Park	Landscape refuse	8177	20.00 \$1,412.01
04/30/2021	Net Olds Station Business Park	Landscape refuse	8177 <u> </u>	
	Net Olds Station Business Park PANGBORN AIRPORT		=	\$1,412.01
04/30/2021	Net Olds Station Business Park PANGBORN AIRPORT Ag Supply Co.	Terminal Maintenance	8129	\$1,412.01 29.19
04/30/2021 04/30/2021	Net Olds Station Business Park PANGBORN AIRPORT Ag Supply Co. Airside Solutions, Inc.	Terminal Maintenance Airfield Maintenance	8129 8130	\$1,412.01 29.19 1,889.37
04/30/2021 04/30/2021 04/30/2021	Net Olds Station Business Park PANGBORN AIRPORT Ag Supply Co. Airside Solutions, Inc. Avfuel Corp	Terminal Maintenance Airfield Maintenance 100LL Aviation Gas & Jet Fuel	8129 8130 8133	\$1,412.01 29.19 1,889.37 57,253.65
04/30/2021 04/30/2021 04/30/2021 04/30/2021	PANGBORN AIRPORT Ag Supply Co. Airside Solutions, Inc. Avfuel Corp Cintas Corporation	Terminal Maintenance Airfield Maintenance 100LL Aviation Gas & Jet Fuel Uniforms and shop towels	8129 8130 8133 8138	29.19 1,889.37 57,253.65 216.34
04/30/2021 04/30/2021 04/30/2021 04/30/2021 04/30/2021	Net Olds Station Business Park PANGBORN AIRPORT Ag Supply Co. Airside Solutions, Inc. Avfuel Corp Cintas Corporation Firefly	Terminal Maintenance Airfield Maintenance 100LL Aviation Gas & Jet Fuel Uniforms and shop towels Managed Services - May 2021	8129 8130 8133 8138 8150	\$1,412.01 29.19 1,889.37 57,253.65 216.34 1,444.72
04/30/2021 04/30/2021 04/30/2021 04/30/2021 04/30/2021 04/30/2021	Net Olds Station Business Park PANGBORN AIRPORT Ag Supply Co. Airside Solutions, Inc. Avfuel Corp Cintas Corporation Firefly Floor Factory, Inc.	Terminal Maintenance Airfield Maintenance 100LL Aviation Gas & Jet Fuel Uniforms and shop towels Managed Services - May 2021 Release retainage	8129 8130 8133 8138 8150 8151	\$1,412.01 29.19 1,889.37 57,253.65 216.34 1,444.72 1,015.24
04/30/2021 04/30/2021 04/30/2021 04/30/2021 04/30/2021 04/30/2021 04/30/2021	Net Olds Station Business Park PANGBORN AIRPORT Ag Supply Co. Airside Solutions, Inc. Avfuel Corp Cintas Corporation Firefly Floor Factory, Inc. Jerry's Auto Supply	Terminal Maintenance Airfield Maintenance 100LL Aviation Gas & Jet Fuel Uniforms and shop towels Managed Services - May 2021 Release retainage Vehicle & Equipment Maintenance	8129 8130 8133 8138 8150 8151 8157	29.19 1,889.37 57,253.65 216.34 1,444.72 1,015.24 903.42
04/30/2021 04/30/2021 04/30/2021 04/30/2021 04/30/2021 04/30/2021 04/30/2021	Net Olds Station Business Park PANGBORN AIRPORT Ag Supply Co. Airside Solutions, Inc. Avfuel Corp Cintas Corporation Firefly Floor Factory, Inc. Jerry's Auto Supply Local Tel Communications	Terminal Maintenance Airfield Maintenance 100LL Aviation Gas & Jet Fuel Uniforms and shop towels Managed Services - May 2021 Release retainage	8129 8130 8133 8138 8150 8151	\$1,412.01 29.19 1,889.37 57,253.65 216.34 1,444.72 1,015.24

		2021-15		
04/30/2021	RH2 Engineering, Inc.	Irrigation pump installation	8172	46.64
04/30/2021	Romaine Electric Corp	Alternator for plow	8173	324.68
04/30/2021	S & W Irrigation Supply	Sprinkler & Irrigation Supplies	8176	594.22
04/30/2021	Valley Tractor & Equipment, Inc.	Airfield, Vehicle & Equipment Maintenance	8183	581.73
04/30/2021	Wenatchee World	Airport Line Service Tech Position	8186	517.00
	Net Pangborn Airport			\$66,973.51
	PANGBORN AIRPORT BUSINESS PA			
04/30/2021	Door Tech, Inc.	3306 Bldg-Sectional Door	8148	1,742.28
04/30/2021		Fire Alarm Services	8161	171.13
	Net Pangborn Airport Business Park			\$1,913.41
	DDA OFFICE/AV/IATION CENTED			
0.4/0.0/0.004	RPA OFFICE/AVIATION CENTER	Natural Con	0425	4 240 70
04/30/2021		Natural Gas	8135	1,318.79
04/30/2021		Tenant Deposit Refund	8146	1,825.00
	Net RPA Office/Aviation Center			\$3,143.79
	LAKE CHELAN AIRPORT			
04/30/2021	Chelan County PUD	Utilities	8137	22.80
04/00/2021	Net Lake Chelan Airport		0.0.	\$22.80
	Not banks should have port			<u> </u>
	WATERVILLE AIRPORT			
04/30/2021	Douglas County PUD	Utilities	8149	34.00
	Net Waterville Airport			\$34.00
	ORONDO RIVER PARK			
04/30/2021	Apple Valley Pumping Service	Pumping + Disposal fee	8132	1,072.17
04/30/2021	Douglas County PUD	Utilities	8149	49.00
04/30/2021	Home Depot Pro	Building Maintenance & Repairs	8153	4.23
04/30/2021	Keyhole Security Inc.	Rekey lock - Shop	8159	21.70
04/30/2021	Local Tel Communications	Utilities	8161	65.90
	Net Orondo River Park			\$1,213.00
	ADMINISTRATIVE & OFNEDAL			
04/30/2021	ADMINISTRATIVE & GENERAL Alan Loebsack	Mileage	8131	87.47
04/30/2021		Fuel for Port Vehicles	8140	184.57
04/30/2021	·	Legal Services	8145	10,781.50
04/30/2021		Mileage	8147	38.64
04/30/2021	-	Managed Services - May 2021	8150	2,323.03
04/30/2021		Mileage	8155	64.96
	Jim Huffman	Mileage	8158	11.76
	Local Tel Communications	Telephone	8161	1,078.51
	Mark M. Spurgeon	Mileage	8164	22.18
	Office Depot	Office Supplies	8168	48.13
	ProEquities, Inc.	Q1 Public Funds Investment Mgmt	8170	2,475.00
	Quadient Finance USA, Inc.	Postage	8171	632.85
	Ron Cridlebaugh	Mileage	8174	126.56
	Rory Turner	Mileage	8175	46.58
04/30/2021	•	Commission meeting lunch	8182	195.12
	Wenatchee World	Public Notices	8186	304.64
	Net Administrative & General			\$18,421.50

BUSINESS DEVELOPMENT & MARKETING

	DOSINESS DEVELOPINENT & MAKK	<u>ETING</u>		
04/30/2021	Davis Arneil Law Firm, LLP	Public Records Request	8145	159.00
04/30/2021	James Kuntz	Logo wear	8156	54.14
04/30/2021	Wenatchee Downtown Assoc.	Annual Banquet Tickets	8185	140.00
	Net Business Development & Market	ing	=	\$353.14
	ECONOMIC DEV CONTR - NONPROF	<u> ITS</u>		
04/30/2021	Cascade Foothills Farmland Association	Nonprofit Economic Dev Contribution	8134	2,036.66
04/30/2021	Cashmere Chamber of Commerce	Nonprofit Economic Dev Contribution	8136	3,625.00
04/30/2021	IRIS	Nonprofit Economic Dev Contribution	8154	750.00
04/30/2021	Lake Chelan Wine Alliance	Nonprofit Economic Dev Contribution	8160	2,500.00
04/30/2021	TREAD	Econ Dev - Q1 progress report	8181	2,500.00
	Net Economic Dev Contr - Nonprofits	3	=	\$11,411.66
	CAPITAL PROJECTS			
04/30/2021	Halme Builders, Inc	Exec Flight Bldg Envelope Repair	8152	3,120.00
04/30/2021	Maul Foster Alongi, Inc.	EPA Brownsfields Coalition Grant Consulting	8165	11,427.50
04/30/2021	RH2 Engineering, Inc.	Cashmere Mill Site	8172	2,060.51
	Net Capital Projects		-	\$16,608.01
	City of East Wenatchee - CDBG Gran	ıte		
04/30/2021	Davila's Custom Flooring, LLC	City of East Wenatchee CDBG	8144	5,000.00
04/30/2021	Smart Nutrition	City of East Wenatchee CDBG	8139	5,000.00
04/30/2021	Strong Balance	City of East Wenatchee CDBG - Reissue	8178	5,000.00
0 00 202 .	Net City of East Wenatchee - CDBG (\$15,000.00
	,		=	
	TOTAL		-	\$160,748.50
	10,742	•	=	<u> </u>

Void: 8142

Port of Chelan County Check Register 2021-05

We, the undersigned Commissioners of Port of Chelan County, Chelan County, Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval April 22, 2021, check 5092 in the amount of \$

15,000.00

Jim Kuntz, Executive Director

Monica Lough, Director of Finance & Admin

Date Issued	Claimant	Purpose	Check #	Amount
4/22/2021	Darlene K. Curtis	Option Fee - Malaga	5092	\$ 15,000.00

Port of Douglas County Check Register Log 2021 - March

Date Issued	Register#	Reason	First #	Last #	An	nount	
4/13/2021	2021-03	Mid Month Payable	5076	5076	\$	407.67	
Transactions for	approval May	11, 2021 total:			\$	407.67	
Voided checks: N	None						
We, the undersigned Commissioners of Port of Douglas County, in the State of Washington, do hereby certify the merchandise or services hereinafter have been received and that Warrants listed above are approved for payment.							
Executive Directo	or	Mm /// ////			_		
Dir. of Finance &	Admin.	Monica Lough			-		
Commissioner Hu	uffman				-		
Commissioner Sp	ourgeon				-		

Commissioner Loebsack

Port of Douglas County Check Register 2021-03

We, the undersigned Port of Douglas County, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approv	Jim Kuntz, Chief Executive Office Monica Lough, Director of Finance & Admir	r JmoMMM	\$	407.67
Date Issued	Claimant	Purpose	Check Number	Amount
04/13/21	U.S. Bank N.A.	Administration Bond Fees	5076	407.67
			TOTAL -	407.67
				407.01



CDRPA 2021 Wenatchee SBDC Q1 2021 Report

Our Stakeholders

- Chelan and Douglas County Businesses
- Chelan Douglas Regional Port Authority
- Wenatchee, Leavenworth, and Lake Chelan Chambers of Commerce
- Wenatchee Downtown Association
- Wenatchee Valley College
- SBA
- Washington State University WSBDC

Chelan and Douglas County Residents Attending SBDC Webinars

Chelan County Webinar attendee information			
Total Webinars attended	41		
Total number of attendees	3091		
Douglas County Webinar attendee information			
Total Webinars attended	18		
Total number of attendees	1791		
Total Webinar attendees	4882		

Wenatchee SBDC Q1 2021

- Advising Hours
 - Total Hours 210
- Community Businesses Served
 - 26 businesses— 110 contacts (Zoom meetings, phone calls, emails, and texts messages)
- Capital Infusion for business clients
 - \$311,300
- Business Webinar participation by our staff
 - 59 webinars 4,882 Chelan and Douglas County attendees

Examples of Webinars Conducted By John and Ron in Q1

- Restaurant Revitalization Fund (RRF)
- Paycheck Protection Program (PPP) application and loan forgiveness
- Business Survival Strategies Cash Flow Webinar
- Survival Guide for Food Service Operations On Demand
- Best Practices for Hotel Operators During COVID-19
- Working Washington Round 4

SBDC Community Outreach and Participation

- Updates and Notices for PPP, EIDL, Targeted EIDL Advance, RRF, and SVOG information sent to:
 - Wenatchee Chamber of Commerce
 - Leavenworth Chamber of Commerce
 - Lake Chelan Chamber of Commerce
 - Wenatchee Downtown Association
 - CDRPA
 - SBDC clients

Coordinated with WA. State Department of Commerce on the WWR4 grants. Steve Burke and Ron Nielsen in conjunction with Commerce staff, did four webinars statewide on how to apply for the grant

SBDC Community Outreach and Participation

- Wenatchee Valley College Self Employment Assistance Program (SEAP) business plan development and advising for their clients.
- Round Table discussion with Congressman Newhouse
- Attended AVISTA market research webinar
- Coordinated with Thurston EDC for ScaleUp program to be offered in Chelan and Douglas County's
- Worked with 2 Quest clients to refinance their Quest loans

Chelan Douglas Combined

Name: Definition for Stakeholder Primary Scorecard

Cumulative to Date: 1/1/2021 - 3/31/2021

Current Value: 1/1/21 - 3/31/21

		ohn	Ron		
Data Elements		Current Cumulative Value to Date		Cumulative to Date	
CASE TOTALS (Clients)					
Number of Clients Counseled	38	38	30	30	
Number of New Clients	23	23	14	14	
Company Status					
Pre-venture, Nascent	15	15	8	8	
Startups	2	2	2	2	
In Business	21	21	20	20	
CASE TOTALS (Total Hours)					
All Prep + Contact Client Hours	134	134	76	76	
New Client Hours	32	32	14	14	
CASE TOTALS (Impacts)					
Capital Infusion	195,000	195,000	116,300	116,300	
Number Businesses Created	1	1	0	0	
Jobs Created + Retained (FT + PT)	1	1	0	0	
Jobs Supported (In Business)	136	136	486	486	
CASE TOTALS (Training/Events)	0	0			
Number of Training Events	5	5	10	10	
Number of Training Attendees	58	58	453	453	
DEMOGRAPHICS (Type of Business, # of Clients)					
Accommodation and Food Services	6	6	4	4	
Agriculture, Forestry, Fishing and Hunting	1	1	1	1	
Construction	1	1	1	1	
Healthcare and Social Assistance	0	0	3	3	
Manufacturing	2	2	2	2	
Retail	2	2	5	5	
Service	2	2	6	6	
Wholesale	1	1	0	0	
Other	5	5	4	4	
No Response	18	18	4	4	
DEMOGRAPHICS (Business Ownership Gender)					
Male	3	3	3	3	
Female	7	7	13	13	
Male/Female	7	7	5	5	
No Response	21	21	9	9	
DEMOGRAPHICS (Ethnic Background - Race)		_	_	_	
American Indian or Alaskan Native	1	1	1	1	
Asian	1	1	0	0	
Black or African American	2	2	0	0	
White	22	22	20	20	
Native Hawaiian or Pacific Islander	0	0	0	0	
No Response	12	12	9	9	
DEMOGRAPHICS (Ethnicity)	_	_	-	_	
Hispanic	7	7	2	2	
Non-Hispanic	21	21	17	17	
No Response	10	10	11	11	

DEMOGRAPHICS (Business Ownership Vet. Status)				
Veteran	2	2	0	0
Service-Disabled Veteran	0	0	1	1
Non-veteran	14	14	16	16
No Response	22	22	13	13
COUNSELING ACTIVITY (Areas of Counseling, # of Sessions)				
Business Accounting/Budget	2	2	4	4
Business Plan	17	17	0	0
Buy/Sell Business	3	3	4	4
Cash Flow Management	3	3	5	5
COVID-19 Related	5	5	6	6
Financing/Capital	0	0	5	5
Human Resources/Employee Mg't	1	1	0	0
International Trade	1	1	0	0
Managing a Business	33	33	15	15
Marketing/Sales	0	0	1	1
Start-up Assistance	3	3	2	2
No Response	0	0	1	1
Other	38	38	30	30

Chelan Douglas Regional Port Authority

Memo

To: , Board of Directors

From: | Jim Kuntz

Date: May 6, 2021

Re: Tax Increment Financing

Enclosed is a memo from Cynthia Weed outlining the provisions of the new Tax Increment Financing Tool. Cynthia will Zoom into our meeting at 10:30 am to provide a briefing.

TAX INCREMENT FINANCING

SESSION LAW 1189 SHB EFFECTIVE DATE – July 24, 2021

This law permits cities, counties and port districts to create tax increment areas (TIAs). Each entity may create up to two increment areas. Either separately or together, the TIAs may not include the entire area of the county, the city or the port district. Collectively, the assessed value of the TIAs may not exceed \$200,000,000 or more than 20% of the assessed value, whichever is lower at the time of the TIA formation.

Why does this matter to port districts?

Commencing in the calendar year following the passage of the ordinance, the county treasurer shall distribute receipts from regular property taxes imposed on real property in the increment area as follows:

- (a) Each taxing district shall receive that portion of its regular property taxes produced by the rate of tax levied by or form the taxing district on the tax allocation base value for the TIA;
- (b) The local government that designated the TIA shall be entitled to receive an additional amount equal to the amount derived from the regular property taxes levied by or for each taxing district upon the increment value within the TIA. (TARs) The local government that designated the TIA shall receive no more than is needed to pay or repay costs directly associated with the public improvements identified in the approved ordinance and may agree to receive less than the full amount of this portion, as long as bond debt service, reserve and other covenant requirements are satisfied, in which case the balance of these tax receipts shall be allocated to the taxing districts that imposed regular property taxes, or have regular property taxes imposed for them, in the TIA for collection that year in proportion to their regular tax levy rates for collection that year.

Taxes that may not be diverted:

- a. State taxes for the support of common schools
- b. Local school district excess levies
- c. <u>Port district</u> or public utility districts <u>specifically for the purpose of making required</u> payments of principal and interest on general indebtedness.

d.

How long does this property tax diversion last?

- a. The apportionment must cease
 - a. When the taxing district certifies to the county assessor that the TARs are no longer necessary or obligated to pay PI costs,
 - b. But in any event no longer than the sunset date (25 years).

b. Excess TARs are to be returned to the county treasurer and distributed to the taxing districts in proportion to the rates of their regular property tax levies for collection in that year.

If a port wishes to form a TIA, what is the process? In addition to the limitations identified above,

- a. The port must adopt a resolution designating a TIA. The resolution must identify the boundaries and describe the public improvements proposed to be paid for, or financed with allocation revenues.
- b. The ordinance must set a sunset date for the TIA, which is not more than 25 years after the tax allocation revenues (TARs) are collected from the TIA.
- c. The ordinance must identify the public improvements (PIs) to be financed and must indicate whether the local government intends to issue bonds payable from the TARs and must estimate the amount of the bonds. [This indicates that TARs may not be modified in the future by the legislature or otherwise, because of the "permission" given by the legislature to pledge those revenues.
- d. The ordinance must provide that the "increment" takes effect on June 1 following the adoption of the ordinance.
- e. The local government may not add additional PIs to the project after adoption or change the boundaries of the TIA. But note, the local government may expand, alter or add to the original PIs if it is necessary to assure that the originally approved PIs can be constructed or operated [a loophole].
- f. The ordinance must impose a deadline for which construction of the PIs shall begin, which deadline must be at least five years into the future and this deadline may be extended "for good cause."
- g. The ordinance must make findings:
 - a. The PIs are expected to encourage private development within the TIA and are expected to increase the assessed value of real property within the TIA.
 - b. Private development will be permitted consistent with the permitting jurisdiction/s applicable zoning and development standards.
 - c. Private development would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future without the PIs.
- h. The Commission must prepare a project analysis that includes at least the following
 - a. Statement of objectives of the local government for the TIA
 - b. Statement of the property within the TIA, if any, that the local government intends to acquire;
 - c. Duration of the TIA;
 - d. Identification of all parcels within the TIA
 - e. Description of the expected private development, including a comparison of scenarios with the proposed PIs and without the proposed PIs;

- f. Description of the PIs, estimated improvement costs and the estimated amount of bonds expected to be issued to finance the PIs and repaid with TARs (if NO bonds are expected to be issued, that is okay);
- g. The assessed value of the real property listed on the tax roll, certified by the county assessor under RCW 84.52.080 within the TIA and an estimate of the increment value (IV) and the TARs expected to be generated;
- h. Estimate of the job creation reasonable expected to result from the PIs and the private development expected to occur in the TIA; and
- i. An assessment of the impacts, if any, and any necessary mitigation to address the impacts identified on the following:
 - i. Affordable and low-income housing;
 - ii. The local business community;
 - iii. The local school districts; and
 - iv. The local fire service.
- i. The local government may charge a private developer, who agrees to participate in the TIA a fee sufficient to cover the cost of project analysis and establishing the TIA, including staff time, professionals and consultants and other administrative costs related to establishing the TIA.
- j. The local government may enter into an interlocal agreement for TIAs and the administration thereof (could be helpful for ports working with other jurisdictions).
- k. If the project analysis indicates that the TIA will impact at least 20% of the assessed value in a fire protection district or regional fire authority, or the fire service agency's annual report demonstrates an increase in the level of service directly related to the TIA, the local government must negotiate a mitigation plane with the fire agency.
- I. The local government may reimburse the assessor and treasurer for the costs the PI Costs
- m. Prior to adopting the ordinance creating the TIA, the local government must
 - a. Hold at least two public briefings for the community solely on the project that include the description of TIA, the PIs and a detailed estimate of the tax revenues for the "participating local governments and taxing districts, including the amounts allocated to the PIs. The briefings must be announced at least two weeks prior to the date of the briefings, and be published in a legal newspaper of general circulation and posting information on the local government website and all local government social media sites; and
 - b. Submit the project analysis to the State Treasure (OST) for review and consider any comments that the OST may provide upon completion of their review of the project analysis. OST must complete the review within 90 days of receipt of the project analysis and may consult with other agencies and outside experts (doesn't indicate that OST may charge for that). OST must promptly provide to the local government any comments regarding suggested revisions or enhancements to the project analysis that OST deems appropriate.

- n. The local government must publish in a legal newspaper of general circulation within the local government notice that describes the boundaries of the TIA, and identifies the location and the times where the ordinance and other public information may be inspected; and
 - Deliver a certified copy of the ordinance to the county treasurer, the county assessor and the governing body of EACH taxing district within the TIA.

What are Pls?

- a. Infrastructure improvements owned by a local government within or outside of and serving the TIA that include
 - a. Street or road construction;
 - b. Water and sewer system construction and improvements
 - c. Sidewalks and other nonmotorized transportation improvements and streetlights;
 - d. Parking, terminal and dock facilities;
 - e. Park and ride facilities and other transit facilities;
 - f. Park and community facilities and recreational areas;
 - g. Stormwater and drainage management systems;
 - h. Electric, broadband or rail service;
 - i. Mitigation of brownfields; or
- b. Expenditures for any of the following purposes
 - a. Purchasing, rehabilitation, retrofitting for energy efficiency, and constructing housing for the purpose of creating or preserving long-term affordable housing;
 - b. Purchasing, rehabilitating for energy efficiency, and constructing child care care facilities serving children and youth that are low-income, homeless, or in foster care:
 - c. Providing maintenance and security for the PIs; or
 - d. Historic preservation activities authorized under RCW 35.21.39
- c. PIs may be undertaken or coordinated with other programs or efforts by a local government and other taxing districts and may be funded in whole or part by TARTs
- d. If a private developer undertakes PIs, they must meet all applicable state and local laws ("public works"?]

How a local government can leverage TARs.

- a. General obligation debt
- b. Revenue debt
- c. Once that debt is issued, those TARs are "locked in"

Impact on the tax levies

RCW 84.55 provides an increase in the levy authority for local governments creating the TIA

- a. The local government that created the TIA is permitted to increase its regular property taxes by the dollar amount of the increase in assessed valuation within a TIA. However, to the extent that a port district (or a PUD) levies taxes for the purpose of paying payments of debt service on general indebtedness, the port (or PUD) shall be allocated the increase in assessed value. If property of a port is within a TIA that was <u>not</u> created by that port, then the port is <u>not</u> permitted to increase its tax levy as a result of any increase in assessed valuation within the TIA.
- b. The impact on an IDD levy is not clear. However, it would be safe to assume that the port creating an IDD should leverage that levy with general obligation indebtedness.
 - c. "Banked" levy capacity under RCW 84.55.092 is also unclear

Chelan Douglas Regional Port Authority

Memo

To: Board of Directors

From: / Jim Kuntz

Date: May 6, 2021

Re: Purchase & Sale Agreement – Restoration 1

Enclosed is a proposed Purchase & Sale Agreement for the Lineage South Property with Restoration 1. Sales price is \$1.2 million. This agreement provides them a feasibility period. Once satisfied, we would proceed to closing.

Also enclosed is the exterior renderings for your review. It will be an improvement over its current look.

PURCHASE AND SALE AGREEMENT

THIS PURCHASE AND SALE AGREEMENT (hereinafter "Agreement"), made this date, is by and between the PORT OF CHELAN COUNTY, a Washington municipal corporation ("Seller"), and CENTWA, LLC, a Washington limited liability company, d/b/a RESTORATION 1 OF CENTRAL WA ("Purchaser"). Individually the Purchaser and Seller may be referred to herein as a "Party" or collectively as the "Parties."

1. Agreement/Property. Seller agrees to sell and Purchaser agrees to purchase Seller's interest in real property located in the county of Chelan, state of Washington and more particularly described as follows (the "Property"):

Parcel B, Boundary Line Adjustment No. 2020-007WE, recorded October 23, 2020, under Chelan County Auditor's File No. 2527854.

Assessor's Parcel No. 222003440100

- **Earnest Money.** Purchaser shall pay to Central Washington Title Services, Inc. earnest money in the amount of One Hundred Thousand and No/100 Dollars (\$100,000.00), within three (3) business days of the Effective Date. Earnest money shall be in the form of a check made payable to Central Washington Title Services, Inc. and credited to the purchase price at Closing, as defined herein. The earnest money shall be refundable as set forth in Sections 5 and 8, below.
- **Purchase Price.** The total purchase price shall be One Million Two Hundred Thousand and No/100 Dollars (\$1,200,000.00 US), payable in cash at Closing, as defined herein. Purchaser represents and warrants to Seller that Purchaser has sufficient funds or access to financing in amounts necessary to close this transaction and that obtaining financing is not a condition to closing this transaction.
- **4.** <u>Deed.</u> At Closing, the Seller shall sign, execute, and deliver a Quitclaim Deed for the Property to Purchaser and/or Closing agent.

5. <u>Title</u>.

- **5.1** The following shall not be considered encumbrances or defects of title (hereafter "Permitted Exceptions"):
- **5.1.1** Rights reserved in federal patents or state deeds, and zoning, building or use restrictions general to the area;
- **5.1.2** Existing easements, covenants, conditions and restrictions of record or apparent on the property that burden or benefit the Property;

- **5.1.3** General real estate taxes, special assessment, or other levies assessed against the Property not due and payable; and
- **5.1.4** Matters and encroachments that would be discovered by a survey or chain of title report.
- 5.2 Seller shall make available to Purchaser a preliminary commitment for title insurance ("Title Commitment") issued by Central Washington Title Services, Inc. Purchaser shall give written notice to Seller within fifteen (15) calendar days of Purchaser's actual receipt of the Title Commitment of any defects or encumbrances, other than Permitted Exceptions specified in Section 5.1, in Seller's title to which Purchaser objects (the "Objection"). Seller shall exercise reasonable good faith to attempt to remove matters to which an objection is made. If Seller is unable to cure the defects objected to by Purchaser within ten (10) calendar days after receipt of the Objection, unless the time is extended in writing, then Purchaser may elect, as its exclusive remedy, either to waive such defects, or to terminate this Agreement and receive a refund of the earnest money, subject to Section 5.4 and Section 8.1.1, below.
- **5.3** Seller shall deliver to Purchaser at or within a reasonable period following Closing, a standard owner's policy of title insurance (the "Title Policy") containing no exceptions other than the customary form printed exceptions ("Standard Exceptions"), the exceptions in Section 5.1 (Permitted Exceptions), the exceptions listed in the Title Commitment that Purchaser has accepted pursuant to Section 5.2, if any ("Accepted Exceptions"). Seller shall pay the cost of the Title Policy at Closing.
- **5.4** If this transaction does not close, and this Agreement is terminated, the Purchaser shall be responsible for the cancellation or other fee associated with the Title Commitment.
- **Maiver of Seller's Disclosure.** The Purchaser expressly waives the receipt of a "Seller's Disclosure Statement" contemplated under RCW 64.06.013, to the extent permitted under Chapter 64.06 RCW. Seller represents that no responses to the questions under the "Environmental" section of the Seller's Disclosure Statement (Form 17) would be "yes" if submitted by Seller.
- **7.** <u>Modification/Waivers.</u> To be effective and binding upon the Parties hereto, all modifications or waivers of any condition of this Agreement shall be in writing and signed by the Parties.

8. <u>Contingencies</u>.

8.1 Feasibility. Purchaser shall have forty-five (45) calendar days from the Effective Date to review the feasibility of purchasing the Property and to conduct whatever inspections and investigations the Purchaser deems appropriate ("Review Period"). The Purchaser shall have the right to enter the Property to conduct inspections and investigation, provided that Purchaser shall be solely responsible for restoring the Property to the condition that existed prior to said entry. The Purchaser shall be responsible for any and all damage caused to the Property arising from or

related to said inspection and investigation and agrees to indemnify and hold the Seller harmless in this regard. At any time during the Review Period, the Purchaser may provide a written notice of termination to Seller.

- **8.1.1** In this event this Agreement terminates during the Review Period for any reason set forth in this Section 8 or as set forth in Section 5.2, above, then this Agreement shall terminate and be of no further force or effect between the Parties, and the earnest money shall be refunded to the Purchaser (subject to Section 5.4, above), provided that the refund of the earnest money is contingent upon the following: all studies, plans, renderings, investigations, and the like prepared by Purchaser, or prepared at the direction of Purchaser, associated with or related to the Property shall be delivered to Seller.
- **8.1.2** The Seller encourages the Purchaser to investigate the following matters during the Review Period:
- **8.1.2.1** A 39.37 foot-wide portion of the Property is located between two adjacent owners and fronts Columbia Street (see Exhibit "A" attached hereto and incorporated herein by this reference). This space is encumbered by an easement benefiting one of the owners and has historically been used to varying degrees by the adjacent owners, including the placement of a locked fence along Columbia Street. An overhead structure is also the subject of documents of record. What rights and claims the adjacent parties have to this space and the overhead structure, if any, and what restrictions and obligations may exist for a future owner of the Property are unclear and unresolved.
- **8.1.2.2** The southern access to the Property is off an entrance to the BNSF transfer station (see Exhibit "A"). The Seller is unable to confirm any recorded rights to use this entrance. The neighboring property owner to the southwest also uses this entrance for parking and access along the east side of the building locating on the southwestern parcel. The Seller is unable to confirm any recorded rights of the adjacent owner to use this entrance or to use any of the Seller's property for this access. What access rights exist for the Property and what rights and claims the adjacent owner may have, if any, to use this entrance and a portion of the Property are unclear and unresolved.
- **8.1.2.3** The Seller makes no representations regarding the matters set forth above. The Purchaser is encouraged to investigate these matters during the Review Period. If the Purchaser elects to proceed with closing, then Purchaser understands, acknowledges and agrees (a) it is taking title to the property by Quitclaim Deed with full knowledge of the matters set forth above, and (b) to release the Seller of any and all claims, of any kind or nature, regarding the matters set forth above.
- **8.2** Pre-Application Meeting with City of Wenatchee. Purchaser represents that no development, permit, or other planning approval is necessary to pursue the uses envisioned by Purchaser other than a building permit. The Purchaser shall schedule and attend a pre-application meeting with the City of Wenatchee for the building permit on or before June 11, 2021. Purchaser shall coordinate a time for the pre-application so that representatives of the Seller may attend. It

is the intent of the pre-application meeting to help guide the Parties in the development of the exterior plans described in Section 8.3, below, and the pedestrian connectivity described in Section 8.3, below. If the Purchaser fails to schedule or attend the pre-application meeting with the City of Wenatchee on or before June 11, 2021, then this Agreement shall terminate and Section 8.1.1 shall apply.

- **8.3** Plans. Purchaser shall prepare renderings, designs, schematics, and the like regarding the exterior appearance of the Property upon completion of construction, which shall be provided to Seller for review and comment. Seller's approval of the exterior renderings must be obtained during the Review Period. Once approved, the renderings for the exterior of the Property will be incorporated into the protective covenants described below in Section 8.7. If the renderings for the exterior of the Property are not timely approved, then this Agreement shall terminate and Section 8.1.1 shall apply.
- **8.4** Pedestrian Connectivity. It is the intent of the Seller to provide pedestrian connectivity along and to Columbia Street. Plans addressing pedestrian connectivity to and along Columbia Street shall be prepared by Purchaser for Seller's review and comment. Seller's approval of the plans for pedestrian connectivity must be obtained during the Review Period. Once approved, the plans will be incorporated into the protective covenants described below in Section 8.7. If the pedestrian connectivity plans are not timely approved, then this Agreement shall terminate and Section 8.1.1 shall apply.
- 8.5 Shared Access. The Property shares access to Columbia Street with the adjacent property owned by the Seller along and near the northern boundary of the Property. The form of the shared access easement will be prepared by the Seller and reviewed and agreed upon by the Parties during the Review Period. The agreed upon form of easement shall then be attached as an exhibit to this Agreement and recorded at closing. If the Parties fail to timely agree on the shared access easement during the Review Period, then this Agreement shall terminate and Section 8.1.1 shall apply.
- 8.6 Option to Repurchase. The Seller shall prepare an "Option to Repurchase" for review and approval by the Purchaser during the Review Period. At a minimum, the Option to Repurchase shall include the following events that will trigger the Option to Repurchase: (a) the failure to commence construction on the Property within two (2) years of closing, (b) a material change in the uses of the Property, and (c) the sale or transfer of all or any portion of the Property within five (5) years of closing. The Option to Repurchase shall be for the original purchase price. The agreed upon form of the Option to Repurchase shall be an exhibit to this Agreement and recorded at closing. If the Parties fail to timely agree on the Option to Repurchase during the Review Period, then this Agreement shall terminate and Section 8.1.1 shall apply.
- **8.7** Covenants that Will Survive Closing. The form of the covenants that will bind the Purchaser after closing will be prepared by the CDRPA and reviewed and agreed upon by the Parties during the Review Period. At a minimum the covenants shall include the following events that will require the advance approval of the Seller: (a) any change to the agreed upon pedestrian connectivity to Columbia Street; (b) any deviation from the approved plans to the exterior of the

buildings (prior to or during construction); (c) any future change to the exterior appearance of the buildings (i.e. a change occurring after the initial construction); and (d) any change in use of more than twenty-five percent (25%) of the useable space within the buildings on the Property. In addition, the Parties shall establish a standard for the repair, replacement, maintenance, and upkeep of the Property to be included in the covenants during the Review Period. The agreed upon form of the covenants shall be attached as an exhibit to this Agreement and recorded at closing. If the Parties fail to timely agree on the covenants to be recorded at closing during the Review Period, then this Agreement shall terminate and Section 8.1.1 shall apply.

- **9.** <u>Default.</u> Time is of the essence of this Agreement. If the Seller defaults (that is, fails to perform the acts required of it) in its contractual performance herein, the earnest money, without deduction or off-set, shall be refunded to the Purchaser as its sole and exclusive remedy. If the Purchaser defaults, the earnest money, upon demand, shall be forfeited and paid to Seller as Seller's sole and exclusive remedy.
- 10. <u>Time for Closing Responsibilities of Parties Costs.</u> The Closing of this transaction shall occur at Central Washington Title Services, Inc., in Wenatchee, Washington upon the satisfaction of all contingencies, but, in no event, later than fifteen (15) calendar days after the expiration of the feasibility period. The Purchaser and Seller shall deposit with Central Washington Title Services, Inc. all instruments, documents and monies necessary to complete the sale in accordance with this Agreement. The Purchaser and Seller agree to each pay one-half of the Closing fee. The Parties shall pay their own attorney's fees. Seller will pay for the cost of the Title Policy and the excise tax affidavit processing fee. Purchaser shall pay for the preparation of the Quitclaim Deed and Excise Tax Affidavit to be prepared by Seller's attorney, and the recording thereof. The Parties shall each pay one-half of all other documents to be recorded at Closing. Other items shall be paid according to the practice in Chelan County, Washington.
- **11. Date of Closing.** For purposes of this agreement, the "date of Closing" or "Closing" shall be construed as the date upon which all appropriate documents are recorded and the proceeds of this sale are available for disbursement to Seller.
- **12. Possession.** Seller shall deliver possession to Purchaser on Closing.
- 13. Access to Property. Prior to gaining access to the Property for any purpose during the feasibility period, Purchaser shall name the Port of Chelan County and the Seller as additional insureds on a commercial general liability insurance policy in an amount not less than \$1 million per occurrence and provide a certificate of insurance in this regard. The form of the certificate of insurance and the coverage provided by the insurance policy shall be approved by the Seller prior to entry onto the Property by Purchaser. Purchaser shall be provided an access key to the buildings on the Property, provided that it shall notify Stacie de Mestre (Facility and Property Development Manager for the Seller), by phone call or email, at least 24 hours prior to each entry into the buildings on the Property. Any kind of invasive testing, including borings or samples taken of any kind, must be approved by the Seller prior to the test occurring (in writing or email to Purchaser).

- 14. <u>Indemnity</u>. Purchaser hereby indemnifies and hold the Seller harmless against all claims, demands, causes of action, suits or judgments (including attorney's fees, costs and expenses) for death or injury to any person or for loss of damage to property, related to or associated with Purchaser, including its engineers, surveyors, architects, contractors, agents, members and employees' access, investigation, use, and/or activities on the Property. Purchaser understands and agrees that its duty to indemnify and hold the Seller harmless includes, but is not limited to, damages or injuries caused by the negligent or other conduct of Purchaser, its engineers, surveyors, architects, contractors, agents, members or employees.
- AS-IS; NO WARRANTY. PURCHASER REPRESENTS AND ACKNOWLEDGES IT IS FAMILIAR WITH THE PROPERTY, HAS INVESTIGATED SAME, AND HAS BEEN PROVIDED WITH ADDITIONAL OPPORTUNITIES TO INVESTIGATE THE PROPERTY PRIOR TO CLOSING. PURCHASER REPRESENTS AND ACKNOWLEDGES AND AGREES THAT IT IS RELYING SOLELY ON ITS INSPECTION AND INVESTIGATION OF THE PROPERTY, AND ACCEPTS THE PROPERTY "AS-IS, WHERE IS" IN ITS PRESENT CONDITION WITH NO WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, ORAL OR WRITTEN, MADE BY SELLER OR ANY EMPLOYEE, AGENT OR REPRESENTATIVE OF SELLER WITH RESPECT TO THE CONDITION OF THE PROPERTY. PURCHASER SHALL HAVE DETERMINED TO ITS SATISFACTION THAT THE PROPERTY CAN BE USED FOR THE PURPOSES PURCHASER INTENDS. PURCHASER ACKNOWLEDGES AND AGREES THAT NEITHER SELLER NOR SELLER'S AGENTS HAVE MADE, AND DO NOT MAKE, ANY REPRESENTATIONS OR WARRANTIES OF ANY KIND OR CHARACTER WHATSOEVER, WHETHER EXPRESS OR IMPLIED, WITH RESPECT TO THE HABITABILITY, CONDITION OR SUITABILITY FOR RESIDENTIAL, COMMERCIAL OR INDUSTRIAL PURPOSES, MERCHANTABILITY, POTENTIAL USE OF THE PROPERTY, OR FITNESS FOR A PARTICULAR PURPOSE OF THE PROPERTY. OR THE PRESENCE OR ABSENCE OF ANY HAZARDOUS SUBSTANCES. WASTES OR MATERIALS AS DEFINED BY STATE, FEDERAL OR LOCAL LAW, ALL OF WHICH WARRANTIES SELLER HEREBY EXPRESSLY DISCLAIMS. PURCHASER ASSUMES FULL RESPONSIBILITY FOR THE CONDITION OF THE PROPERTY, KNOWN OR UNKNOWN, AND FOREVER RELEASES THE SELLER OF ANY CLAIMS, CAUSES OF ACTION, OR LIABILITY IN THIS REGARD. THIS CLAUSE SHALL BE INCLUDED IN THE QUITCLAIM DEED.
- **16.** <u>Independent Counsel</u>. Purchaser acknowledges, understands and agrees that Seller is represented by Ogden Murphy Wallace, P.L.L.C. and Purchaser has been advised to seek independent counsel for legal advice and review of all documents in this transaction.
- **17. Brokerage Fees.** Parties represent that they have not incurred finder's fees, broker's fees or commissions, or similar obligations in connection with the Property which is the subject of this Agreement. Purchaser agrees to indemnify and hold the Seller, its agents, representatives, and advisors harmless from any claims or any such fees or commissions and all costs and expenses for defending any alleged claim therefor (including costs and attorney's fees on appeal, if any) arising out of the acts of the Purchaser, its agents or employees.
- **18.** <u>Risk of Loss.</u> If prior to Closing, improvements on the Property shall be destroyed or materially damaged by fire or other casualty, this Agreement, at option of Purchaser, shall

become null and void. If Purchaser elects to continue, all insurance proceeds, if any, shall be payable to Purchaser.

19. <u>Notices</u>. Notice hereunder shall be in writing and may be mailed or delivered. If mailed, such notices shall be sent postage prepaid, certified or registered mail, return receipt requested, and the date marked on the return receipt by the United States Postal Service shall be deemed to be the date on which the Party received the notice. Notices shall be mailed or delivered as follows:

TO SELLER:	Port of Chelan County One Campbell Parkway, Suite A East Wenatchee, WA 98802 Attn: James M. Kuntz, Executive Director
TO PURCHASER:	Centwa, LLC d/b/a Restoration 1 of Central WA
	Attn:

- **20.** Governing Law and Venue. This Agreement shall be governed by and interpreted in accordance with Washington law. Any litigation arising out of or in connection with this Agreement shall be conducted in Chelan County, Washington.
- **21.** <u>Successors.</u> This Agreement shall be binding upon and shall inure to the benefit of the respective successors, heirs and assigns of each of the Parties.
- **22.** <u>Encumbrance During Interim.</u> Seller may not financially encumber the Property prior to Closing, unless the encumbrance is discharged or satisfied at Closing.
- **23. Survival.** The terms and conditions of this Agreement shall not survive Closing and shall merge with the recording of the Quitclaim Deed and documents described in Section 8.
- **24.** Attorney's Fees. If any suit or proceeding is instituted by the Seller or the Purchaser arising from or related to this Agreement, including, but not limited to, filing of suit or requesting an arbitration, mediation or alternative dispute resolution process (collectively "proceedings"), and appeals and collateral actions relative to such suit or proceedings, each Party shall be responsible for its own attorney fees and costs incurred.
- **25.** <u>Counterparts.</u> This Agreement may be executed separately or independently in any number of counterparts and may be delivered by manually signed counterpart or electronically. Each and all of these counterparts shall be deemed to have been executed simultaneously and for all purposes to be one document, binding as such on the parties. The electronic transmission of any signed original document, and retransmission of any signed electronic transmission, shall be the same as delivery of an original. At the request of either party, or the

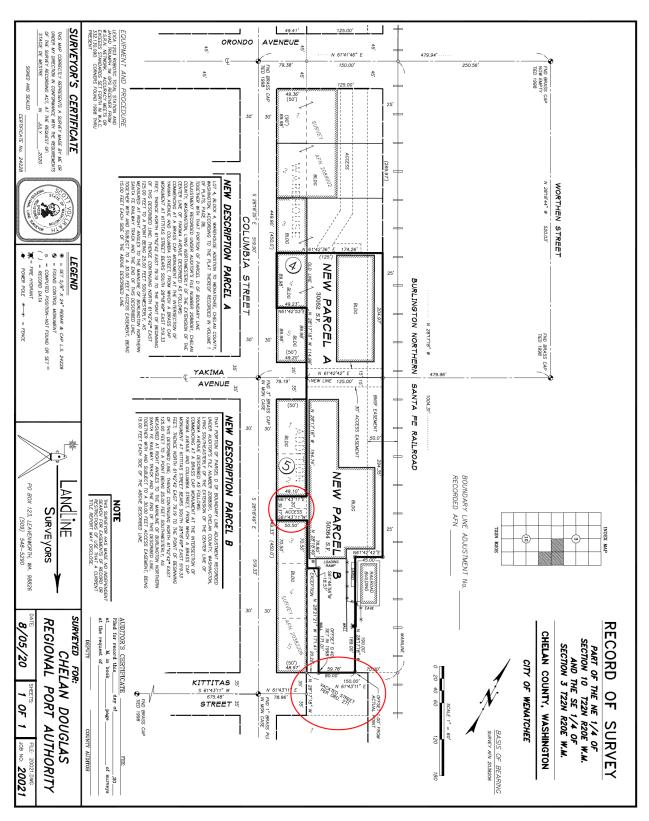
Escrow Agent, the parties will confirm electronically transmitted signatures by signing an original document.

- **26. Corporate Authority; Binding Signatures.** Each of the individuals executing this Agreement on behalf of Purchaser or Seller warrant that they are an authorized signatory of the entity for which they are signing, and have sufficient authority to execute this Agreement.
- **27. General Provisions.** Time is of the essence. There are no verbal agreements which modify this Agreement. This Agreement constitutes the full understanding between Seller and Purchaser. Any and all modifications of this Agreement must be in writing and signed by both Parties in order to be binding on the Parties. Purchaser's rights under this Agreement may not be assigned. The "Effective Date" shall mean the date of the last signature set forth below.

DATED:	DATED:
SELLER:	PURCHASER:
PORT OF CHELAN COUNTY	CENTWA, LLC
By: James M. Kuntz, Executive Director	By: Name:
	Title:

EXHIBIT "A"

Depiction of Columbia Street Shared Area and Southern Access



Chelan Douglas Regional Port Authority

Memo

To: Board of Directors

From: Stacie de Mestre

cc: Jim Kuntz

Date: May 5, 2021

Re: IB 2 Pavement Preservation – Authorization to Solicit Bids

A line item of \$150,000 was included in the 2021 Budget to repave the IB 2 parking lot to address ongoing drainage issues. RH2 Engineering was awarded a task authorization for \$20,000 to complete the construction documents. The scope of work consists of grinding the existing asphalt, fine grading the grindings to re-establish positive drainage, pave new 2.5" asphalt surface, adjust catch basins to grade, re-establish pavement markings, and replace damaged curbing.

The parking lot is shared with the Wenatchee School District. They were approached to see if they would like to participate in the project as addressing some grading/drainage issues in their portion of the parking lot would benefit the CDRPA. They agreed and the scope of work was modified – see attached for the project drawings. The engineers estimate for the construction contract (including the WSD portion) is \$142,000 including sales tax. Based on the engineer's estimate of work, the Wenatchee School District has agreed to reimburse the CDRPA for 32% of the construction contract and engineering fees.

The estimated project schedule is as follows:

Solicit Bids May 14, 2021 Bids Due May 28, 2021 Contract Award June 8, 2021

Start Construction After July 5, 2021

Construction Complete Prior to August 25, 2021

The 2021 Delegation of Authority requires Board approval prior to seeking bids for projects over \$100,000. Staff is seeking authorization to solicit bids for the IB 2 Pavement Preservation project via the small works roster. Board approval will be sought prior to awarding the contract.

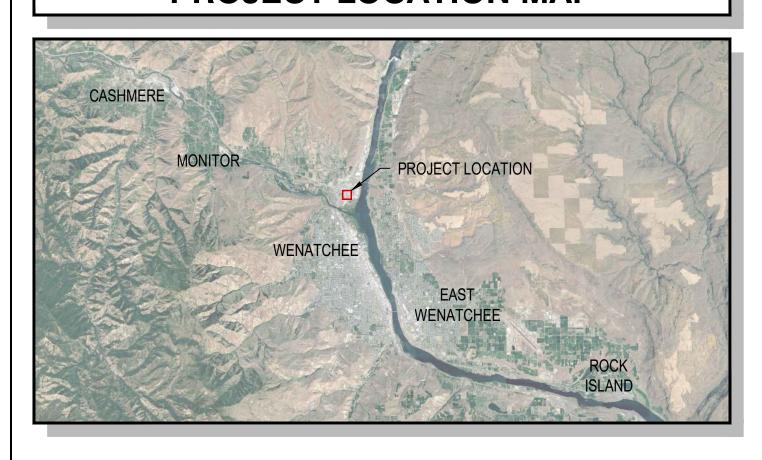


CHELAN DOUGLAS REGIONAL PORT AUTHORITY INDUSTRIAL BUILDING 2 PAVEMENT PRESERVATION

PROJECT VICINITY MAP



PROJECT LOCATION MAP



GENERAL NOTES

- I. ALL WORKMANSHIP, CONSTRUCTION AND MATERIALS SHALL BE PERFORMED OR SUPPLIED IN ACCORDANCE WITH THE SPECIAL PROVISIONS, PLANS, AND THE WSDOT STANDARD SPECIFICATIONS FOR ROAD, BRIDGE, AND MUNICIPAL CONSTRUCTION, CURRENT EDITION, AS ISSUED BY THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION AND THE AMERICAN PUBLIC WORKS ASSOCIATION, WHICH IS HEREINAFTER REFERRED TO AS THE STANDARD SPECIFICATIONS.
- 2. A PRECONSTRUCTION CONFERENCE IS REQUIRED PRIOR TO CONSTRUCTION, AND 48 HOURS ADVANCE NOTIFICATION PRIOR TO ACTUAL START OF WORK IS REQUIRED.
- 3. NO SURVEY WAS COMPLETED FOR THIS PROJECT AND EXISTING UTILITIES ARE NOT SHOWN ON THE PLANS EXCEPT THE VISIBLE SURFACE FEATURES AS CALLED OUT. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES PRIOR TO COMMENCING WORK TO AVOID DAMAGE OR DISTURBANCE, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE CAUSED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ALL UNDERGROUND UTILITIES.
- 4. THE CONTRACTOR SHALL PROTECT BUILDINGS, FENCES, APPURTENANCES, ABOVE GROUND UTILITIES, AND OTHER PROPERTY ADJACENT TO ALL CONSTRUCTION AREAS. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR REPAIRING ALL DAMAGE CAUSED BY CONSTRUCTION ACTIVITIES.
- 5. IN ACCORDANCE WITH THE DEPARTMENT OF ECOLOGY AIR QUALITY STANDARDS, THE CONTRACTOR SHALL BE RESPONSIBLE FOR CONTROLLING ALL FUGITIVE DUST THAT MAY BE GENERATED BY THE CONSTRUCTION PROJECT.
- 5. THE CONTRACTOR SHALL SECURE NECESSARY PERMITS PRIOR TO STARTING CONSTRUCTION. SEE SPECIAL PROVISIONS FOR FURTHER INFORMATION REGARDING PERMITS.
- ONSITE EROSION CONTROL MEASURES SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND BE IN PLACE PRIOR TO CONSTRUCTION. ANY PROBLEMS OCCURRING BEFORE FINAL ACCEPTANCE BY THE REGIONAL PORT AUTHORITY SHALL BE CORRECTED BY THE CONTRACTOR. UPON FINAL ACCEPTANCE BY THE REGIONAL PORT AUTHORITY, OR AS OTHERWISE DIRECTED BY THE ENGINEER, THE CONTRACTOR SHALL REMOVE ALL TEMPORARY, NON-DEGRADABLE EROSION CONTROL MEASURES.
- 8. ANY REVISIONS TO PLANS MUST BE MADE BY THE ENGINEER AND APPROVED BY THE REGIONAL PORT AUTHORITY PRIOR TO ANY IMPLEMENTATION IN THE FIELD.
- 9. ALL PAVEMENT MARKINGS AND SIGNING SHALL CONFORM TO THE REQUIREMENTS OF THE MUTCD.
- 10. A COPY OF THE APPROVED PLANS MUST BE ON THE JOB SITE WHENEVER CONSTRUCTION IS IN PROGRESS.
- 11. WHERE NEWLY CONSTRUCTED PAVING MEETS EXISTING PAVING, THE CONTRACTOR SHALL SAW CUT OR OVERLAY AND FEATHER NEW PAVEMENT TO PROVIDE A SMOOTH TRANSITION FROM EXISTING TO PROPOSED PAVING. APPLICATION OF A THIN TACK COAT OF EMULSIFIED ASPHALT SHALL BE APPLIED TO ENSURE PROPER BONDING.
- 12. THE COMPLETED SURFACE OF ALL COURSES SHALL BE OF UNIFORM TEXTURE, SMOOTH, UNIFORM AS TO CROWN AND GRADE, AND FREE FROM DEFECTS OF ALL KINDS.
- 13. MATERIALS SAMPLING AND TESTING SHALL BE AT A FREQUENCY AND MAGNITUDE AS SPECIFIED IN THE STANDARD SPECIFICATIONS OR DETERMINED BY THE ENGINEER. A PRIVATE AND INDEPENDENT TESTING LABORATORY SHALL PERFORM TESTING AND SAMPLING. CERTIFIED TEST REPORTS SHALL BE FURNISHED FOR ALL TESTS PERFORMED BY PRIVATE TESTING LABORATORIES. THE REGIONAL PORT AUTHORITY WILL BE RESPONSIBLE FOR ACCEPTANCE TESTING.

DRAWING INDEX

SHEET NO.	SHEET TITLE	DWG NO.
1	COVER & GENERAL NOTES	COV
2	EXISTING SITE & DEMOLITION PLAN	C01
3	PROPOSED SITE PLAN	C02

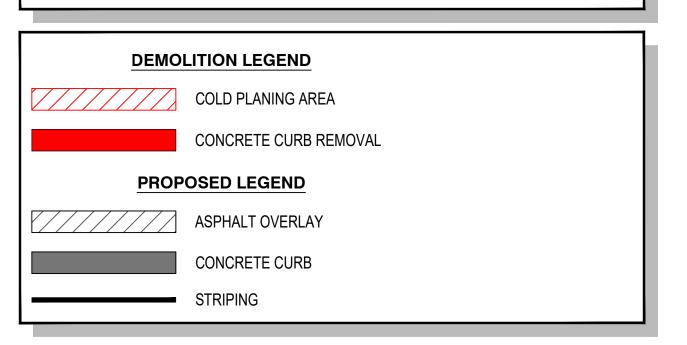
CALL 48 HOURS BEFORE YOU DIG ONE CALL 811

REPORT ALL SPILLS
DEPT. OF ECOLOGY 1-800-258-5990

CONTACT PERSONNEL

CONTACT	AGENCY	PHONE
ERIK HOWE, P.E. (PROJECT MANAGER)	RH2 ENGINEERING	509-886-6761
QUENTIN CHALMERS (STAFF ENGINEER)	RH2 ENGINEERING	360-209-3622
STACIE DE MESTRE (PUBLIC WORKS MANAGER)	REGIONAL PORT AUTHORITY	509-884-4700

LEGEND



ABBREVIATIONS

СВ	CATCH BASIN	N	NORTHING
CONC	CONCRETE	PE	POLYETHYLENE
CL	CENTERLINE	PROP	PROPOSED
CPEP	CORRUGATED POLYETHYLENE	PVC	POLYVINYL CHLORIDE
CSBC	CRUSHED SURFACING BASE COURSE	R	RIGHT
CSTC	CRUSHED SURFACING TOP COURSE	RT	RIGHT
DIAM	DIAMETER	ROW	RIGHT-OF-WAY
DI	DUCTILE IRON	SPEC	SPECIFICATIONS
DWG	DRAWING	SS	SANITARY SEWER
Е	EASTING	SSMH	SANITARY SEWER MANHOLE
ELEV	ELEVATION	ST	STORM
EOP	EDGE OF PAVEMENT	STA	STATION LINE
EX	EXISTING	STD	STANDARD
HMA	HOT MIXED ASPHALT	SY	SQUARE YARDS
L	LEFT	TYP	TYPICAL
LT	LEFT	W	WATER
LF	LINEAR FEET		







SIGNED: 05/05/2021

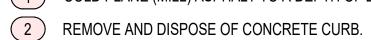
SIGNED: 05/05/2021

May. 5, 2021 IB2-P-COV.DWG

EXISTING SITE & DEMOLTION PLAN

DEMOLITION NOTES

1 COLD PLANE (MILL) ASPHALT TO A DEPTH OF 2.5".



3 PROTECT EXISTING CONCRETE IN PLACE.

PROTECT EXISTING LIGHT AND FOUNDATION IN

GRIND AND PAVE AROUND EXISTING UTILITIES. PROTECT EXISTING UTILITY COVERS IN PLACE.

NOTE: CONTRACTOR SHALL WALK THE SITE WITH A METAL DETECTOR PRIOR TO GRINDING OPERATIONS. CONTRACTOR SHALL GRIND AROUND METAL FEATURES.





SIGNED: 05/05/2021



SIGNED: 05/05/2021

DEMOLITION



SCALE: SHOWN

DRAWING IS FULL SCALE WHEN BAR MEASURES 2"

VICINITY MAP

PHOTO 1: SITE ENTRANCE

PLAN VIEW THIS SHEET

TYPE 6 EXTRUDED CONC. CURB PER WSDOT STANDARD PLAN F-10.42-00 SLOPE ARROW, SHOWS PROPOSED GRADING DIRECTION TO ROUTE FLOW TO EXISTING CATCH BASINS, TYP. EX. SITE DRAIN #1 9.0' TYP. ASPHALT OVERLAY PER DETAIL THIS SHEET 17 STALLS ALONG SOUTH FENCE EX. SITE DRAIN #2

PROPOSED SITE PLAN

GENERAL NOTES

- PAVEMENT MARKINGS SHALL BE PAINTED IN ACCORDANCE WITH WSDOT STD. SPEC. 8-22.
- DIMENSIONS SHOWN ARE MEASURED FROM CENTER OF STRIPE, BUILDING EDGE OR FEATURE.
- GRADE ASPHALT GRINDINGS TO DRAIN TO BOTH EXISTING
- DRAINS ON SITE AS INDICATED ON PLAN VIEW. CONTRACTOR TO PROVIDE SURVEY AS NEEDED TO
- ENSURE DRAINAGE TO EXISTING STORM SYSTEM.

_ 2.5" HMA CL.³/₈" PG64-28

EX. NATIVE SOIL

ASPHALT OVERLAY DETAIL

COMPACTED ASPHALT GRINDINGS AS NEEDED TO PROVIDE POSITIVE FLOW TO EXISTING DRAINAGE

STRUCTURES - DEPTH VARIES

ASPHALT OVERLAY DEPTH MIN.

CONTRACTOR SHALL HAUL OFF EXCESS GRINDINGS.





SIGNED: 05/05/2021



SIGNED: 05/05/2021

N DOUGLAS
ORT AUTHORITY
2 PAVEMENT PRESERVAT CHELA REGIONAL I STRIAL BUILDING

PROPOSED

SCALE: SHOWN

DRAWING IS FULL SCALE WHEN BAR MEASURES 2"

VICINITY MAP



Chelan Douglas Regional Port Authority

Memo

To: Board of Directors

From: Jim Kuntz

Date: May 6, 2021

Re: Latino Trades Workshop Space & Mercado

On May 4th, I presented the Latino Trades Workshop Space & Mercado concept to the Wenatchee Valley Chamber's Hispanic Business Council. The concept was well received. Also, Senator Murray's office continues to be a strong advocate.

As this project builds support, it is going to be imperative that we have clear messaging. Beyond the funding challenges, two important details need to be decided: who can lease the space and what are rental rates going to be.

I have put together a draft project information sheet which is enclosed. Hope this can start the conversation.

Information Sheet

Chelan Douglas Regional Port Authority Latino Trades Workshop Space & Mercado Concept Pangborn Airport Business Park

Project Description

- Adaptive Reuse Project of the former Giga Watt pods at the Pangborn Airport Business Park.
- As a result of Giga Watt Chapter 11 bankruptcy, the Regional Port received ownership of the Giga Watt pods as of June 2020.
- A full buildout of the Giga Watt site would have had 25 structures on approximately 8 acres. At the time of bankruptcy there were 13 completed buildings, 4 partial buildings, and 8 foundations. Waterlines and electrical conduit have been installed to the buildings and there is the ability to connect each building to sewer.
- The Regional Port received a \$50,000 Community Economic Revitalization Grant (CERB) in July 2020. The Regional Port provided a \$12,000 local match. The grant was used to determine the feasibility of reusing/remodeling the existing structures for small business production spaces.
- The CERB feasibility study is nearing completion. As community input was solicited, the need to provide affordable small shop/production spaces for Latino Trades businesses has become apparent. This type of space is simply not available in the Greater Wenatchee Valley.
- The Regional Port has requested the consultants update the feasibility study with a design emphasis for a Latino Trades District. This could also include the incorporation of a Mercado, which would help create a sense of place and community.

Pod Remodel Features

- 1,255 total rentable square footage
- Open concept floorplan
- ADA sized bathroom
- Glass folding doors

Remodel/Repurposing Costs

•	Site preparation & infrast	ructure costs	\$ 1,551,700
•	Building remodeling		\$10,047,200
		Total Costs	\$11.598.900

Cost Drivers

- Prevailing wage
- Energy code compliancy
- Rising cost of construction materials

Possible Funding Sources

- Regional Port Authority
- Congressional Appropriation
- EDA Grant
- CARES Act Funding
- Tax Increment Financing
- Other

Initial Leasing Rate Concept

- 1,255 sq. ft.
- \$0.85 per sq. ft. per month

Monthly Rent	\$1,066.75
Tax	\$ 136.97
Total Monthly Rent	\$1,203.72

Plus: utilities

Initial Tenant Leasing Criteria (Non-Discriminatory Basis)

- Income level
- Family owned & operated
- Current home based business
- Started business within last 3 years

Overall Goal

In the Wenatchee Valley, many small businesses are having a hard time finding affordable small spaces and are being forced to use their garages or operate out of mini storage units. At completion, the Regional Port's trades workshop space will provide 25 affordable, 1,255 sq. ft. production spaces with an emphasis on design that will create a sense of place for a traditionally underserved population in the valley.

Hispanic/Latinx Demographics

Census - Annual Business Survey

Wenatchee Metro (Chelan & Douglas Counties)

- 328 Hispanic/Latinx firms
- 1,982 employees
- \$41.9 million annual payroll

Overall Wenatchee Hispanic/Latinx Metro Percentages

- 10.8% all metro firms
- 5.7% of all employees
- 2.8% of all payroll

Important note: Above data refers to "employer firms," that is firms with a payroll other than owner.

Wenatchee Metro Population Demographics

- 30% of the population is of Hispanic/Latinx descent.
- Hispanic/Latinx firms are underrepresented in the two county area.

United Stated Comparisons

- Hispanic/Latinx share of all U.S. firms = 5.8%
- Hispanic/Latinx share of all U.S. employers = 2.3%
- Hispanic/Latinx share of total U.S. Payroll = 1.5%

Notes:

- Wenatchee Metro outperforming U.S. in Hispanic/Latinx firms.
- However, Hispanic/Latinx share of population in Wenatchee Metro is 1.6 x its U.S. share. So when you adjust (multiply the U.S. shares by 1.6) the Wenatchee Metro still outperforms the U.S., but not by as much.

Washington State - Census Information

Monthly earning Q1 2018 (the latest data)

Overall monthly average \$3,981

Hispanic/Latinx \$2,510

Difference \$1,471

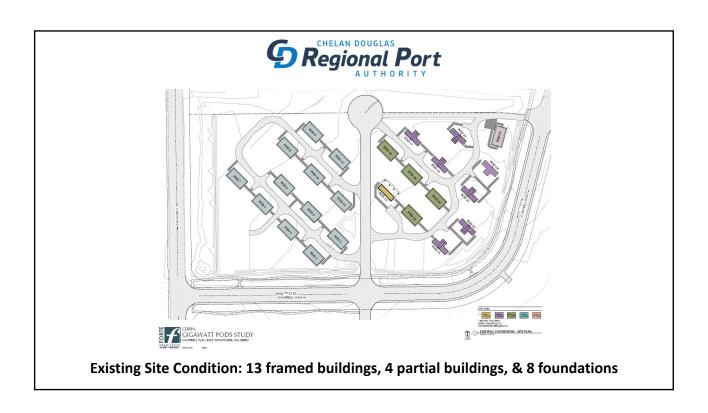
Stanford University Study

Nationally, Latino business owners grew 34% over the past ten years compared to 1% for all other business owners.

Thanks to Dr. Patrick Jones @ Eastern Washington University for supplying this information.





















CHELAN COUNTY CASCADE PUBLIC INFRASTRUCTURE FUND

APPLICATION FOR FUNDING



Grant Program for Public Facilities Fostering Growth in Economic Development and the Retention of Private Sector Jobs

Program Information

*The intent of this program is to be consistent with <u>RCW 82.14.370</u>: Sales and use tax for public facilities in rural counties

- 1. Eligible applicants: Local governments, junior taxing districts, and entities of higher education.
- 2. Eligible projects: Construction or improvements of publically owned infrastructure or facilities serving economic development purposes that are consistent with the goals and objectives of the Cascade Public Infrastructure Fund (CPIF) Grant Program. Furthermore, the project must be listed or referenced in the economic development element of the Chelan County Comprehensive Plan, or the comprehensive plan of a city or town located within the county.
- **3. Eligible activities:** Feasibility studies, marketing analyses, new construction, refurbishment, replacement, rehabilitation, renovation or repair. Demolition is allowable if tied to construction. Staff time, administrative, and indirect costs allowed within scope of construction budget.
- 4. Eligible Public Facilities: Bridges, roads, domestic and industrial water facilities, sanitary sewer facilities, earth stabilization, storm sewer facilities, railroads, electrical facilities, natural gas facilities, research, testing, training, and incubation facilities in innovation partnership zones designated under RCW 43.330.270, buildings, structures, telecommunications infrastructure, transportation infrastructure, or commercial infrastructure, and port facilities.
- 5. Additional requirements and information: Minimum local match is 25% of CPIF request. CPIF Advisory Committee will make recommendations to the Board of Chelan County Commissioners which makes the final decision. Grant disbursements are contingent on successful completion of deadlines and on an incremental reimbursement basis.

Past Performance
Have you received CPIF Program funding in the past? Yes; No
If yes, provide project name and CPIF grant/loan awarded:
If yes, CPIF Program staff and/or the CPIF Advisory Committee may conduct an audit to review performance measures against projected outcomes, such as job creation projections.
Has your jurisdiction received any audit findings from the Washington State Auditor in the past 10 years? Yes; No. If yes, provide details:

Grant Program for Public Facilities Fostering Growth in Economic Development and the Retention of Private Sector Jobs

Project Applicant
Applicant Name: Chelan Douglas Regional Port Authority
Applicant Address: One Campbell Parkway, Suite A East Wenatchee, WA 98802
Applicant Contract Person: Stacie de Mestre
Applicant Email and Phone Number: Stacie@cdrpa.org 509-884-4700
Project Title
Cashmere Mill Site - Wood Waste Remediation
Project Amount Requested
CPIF Request: \$_200,000
Local Match: \$_200,000 (25% of CPIF request minimum)
Project Description
(attach document labeled "Project Description" if more room is needed)
In 2008, after many years of inactivity, the CDRPA acquired an 32.5 acre former lumber mill with the intent to clear up the acreage for future economic development purposes. Environmental investigations revealed petroleum and mercury contaminated soil as well as extensive wood waste. The CDRPA partnered with the Department of Ecolo and performed a \$6.6 million clean up and road improvement project. The project focused primarily on the parcels south of Sunset Highway and Mill Road. Once the clean up was completed, a 3.5 acre parcel was sold to Louws Truss who added 25 new jobs to the local market and the CDRPA built two general purpose industrial buildings totaling 33,000 square feet.
Over the last year there has been an increased interest from private developers in the 1.5 acre parcel north of Sunset Highway. Negotiations with one developer who would bring 20 new jobs and \$1.35 million in annual sales the market fell apart when they discovered the eastern portion of the site was impacted by wood waste that is potentially contaminated with petroleum and not a suitable subgrade for a building.
The CDRPA would like to remediate this parcel by removing and disposing of the wood waste and importing fill that is suitable for building on making this a shovel ready site. It is estimated, based on current data, that 3530 cubic yards of waste would be removed. Once remediated the 1.5 acre parcel will be the ideal site for a 10,000 square foot retail building.

Grant Program for Public Facilities Fostering Growth in Economic Development and the Retention of Private Sector Jobs

Basic Project Info	rmation	
. Is this public facility/infrastructure project listed or reference	ed in the Economic Development Element of	
Chelan County's Comprehensive Plan, or the Comprehensiv funds?* Yes; No	e Plan of the city or town applying for CPIF	
If answer is "Yes," include the supporting section of the rele	vant Comprehensive Plan as Attachment A.	
Please highlight the project reference.		
If answer is "No," the project is not eligible for a CPIF Gran	t per RCW 82.14,360.	
*The project may either be specifically listed or generally de the Comprehensive Plan of the applicant's jurisdiction Is this project located in unincorporated Chelan County? Project location/address: NNA Sunset Highway Cashmere, WAS	Yes; O No	
. Complete the public project budget and status of funds below funding be 100% complete? Yes; No	v. If CPIF funds are approved, will the	
	:	
Project Costs (construction, permitting, admin, etc.)	Amount	
Engineering - Design/Bidding	\$15,000.00	
Permitting Cost	\$ 20,000.00	
Construction Cost	\$ <u>355,000.00</u>	
Engineering - Construction Administration	\$ 10,000.00	
	\$	
	\$	
TOTAL	\$_400,000,00	

Grant Program for Public Facilities Fostering Growth in Economic Development and the Retention of Private Sector Jobs

Funding Source	Amount	Planned/Applied For	Secured
Federal Dollars	\$	Yes O No O	Yes_O_No_O
State Dollars	\$	- Yes No O	Yes O No O
Local Dollars	\$ 200,000	Yes O No O	Yes O No O
CPIF Request	\$ 200,000	Yes No O	Yes O No O
TOTAL	\$ 400,000	_	,
Once this project is comp 10,000 square foot buildii	leted a significant progression of the second section of the second seco		current prospect is proposing a
•		proposed. Include engineering es proposed improvements as Attac	
completed to date, the tw the amount and location of	o boring logs detailing of the waste to be re	site plan (Parcel 500 is the subject p ng the amount of wood waste, the w moved, and an Engineer's estimate gative work from 2013 has been cor	ood waste exhibit approximating to complete this work. At this time
Describe how these imp private development in		nhance or encourage community	vitality and stimulate other
store for the citizens to pupopulation in the surround	rchase affordable re ling area with a lowe	Dollar store. The City of Cashmere etail items. This project will provide the income more buying power. Becar traffic to the other stores in the area	nat opportunity and give the use of the high volume of traffic

4.

5.

6.

Grant Program for Public Facilities Fostering Growth in Economic Development and the Retention of Private Sector Jobs

	(completed, in-process, etc.)		uired for the publi	c project and detail their status
		In Process		Date Completed
	Preliminary Engineering	111 1 100033	In process	Date Completed
	Environmental Review		TBD	t en
	Design Engineering		TBD	
	Right-of-way		TBD	
	Construction Permits		TBD	
	Environmental Permits		TBD	
	Bid Documents		TBD	
	Award Construction Contract		TBD	
	Begin Construction Project Operational	(1)	TBD TBD	
	Troject Operational		מפו	
	:			
9.	Who will maintain the public facimpact utility rates within the jur		ture to be complet	ed with CPIF dollars? Will this project
9.	impact utility rates within the jur	isdiction? mplete, the p	property would	be sold to a private party who
	impact utility rates within the jur Once the remediation is co	isdiction? mplete, the post of the proper o	property would ty. Utility rates operty tax, or anot	be sold to a private party who will not be impacted.

Grant Program for Public Facilities Fostering Growth in Economic Development and the Retention of Private Sector Jobs

11.	If this project contributes toward probe supported by this public facility Contingency Agreement (Attachme	project. If there is a committ	how the private development project will ted private sector partner include			
	Negotiations with a private developer w	vho would build a Family Dollar	store were in progress to the point of a ling renderings along with a site plan - see			
12.	Explain why the private developme	ent requires the proposed pub	olic improvement(s).			
	The unsuitable sub-grade (wood waste) makes developing this site cos	st prohibitive.			
13.	What is the status of the associated private development review and permits? List all permits required and give the current status (applied for, being reviewed, issued).					
		In Process	Date Completed			
	Environmental Review	TBD				
	Construction Permits	TBD				
	Environmental Permits	TBD				
	Describe the type of industry or ecostrategy to attract industry to the pro	- ·	velopment will attract. What is the			
	The industry is primarily classified unde Authority has been assisting the Family company is committed to locating at this	Dollar/Dollar Tree in finding a lo				
			;			
			: : :			
	a supera pula assuma as musu pung punggan sua tanggan basa a punga a dibit a dibit a dibit a dibitya punggan p	em ingeningan ing makang pangkang pangkang pangkang pangkang pangkang pangkang pangkang pangkang pangkang pang	The same compared to an arrange of the same and the contract of the contract o			

Grant Program for Public Facilities Fostering Growth in Economic Development and the Retention of Private Sector Jobs

15. List the number of projected jobs, by type, to be retained and/or created by the private entity.

•	Retained** (in FTEs)	Created Year 1 (in FTEs)	Created by Year 5 (in FTEs)	Wage of current or new position	Occupational Wages***
Mgmt./Admin* Technical/Prof		2			N/A
Office/Clerical					[
Production			- -		•
Sales		16-18			
Skilled Crafts					
Others					t
Totals				N/A	N/A
*	al gross payroll fo	•	\	mulavaga) (a a ba-	Ith ingrees
a. Projected annub. Describe fringeretirement plans, of the How does this project development Authority Ec. This project will protect the project will project with incomes	e benefits the cometc.) 401K; Employed bject support the ecoment strategy? (Economic Development of the economic Development strategy?	pany offers to reg see Stock; Life, Accid conomy of Chelar .g. Chelan County nent Plan, etc.) nt opportunities and edian stretch their d	ular full time er dent, and Disabilit a County and ho by Comprehensiv provide discount collar. Supporting	nployees? (e.g. hea y Insurance; Medical ow does it fit into a c re Plan, Chelan Dou retail item helping rea this project will allow	coverage, PTO county-wide iglas Regional sidents, especially

16.

17.

Grant Program for Public Facilities Fostering Growth in Economic Development and the Retention of Private Sector Jobs

	n the future or address a potential future public safety issue? There are no known public safety issues present at this site at this time.
p	Describe specific quantifiable measures of the outcomes, other than purely jobs, that will demonstrate project success. Describe how you will measure this and explain what you expect to show as progress oward the outcome.
d	The 1.49 acre site would be cleared of contamination left from saw mill activities. The result would be a determination of No Further Action from the Department of Ecology. This project will also provide a second lot for additional new development.
L	Application for Funding Certification

sector capital investments, and new taxes.

- Installation of electric vehicle charging stations in Chelan County.
- Acquisition and rehabilitation of rail lines in Chelan County.
- Acquisition, construction, and improvement of recreation facilities and systems.
- Utility improvements including new services, extensions, relocations and rehabilitation of water, sewer, roadway, fiber optics, gas, power, rail, wayfinding/signage, pedestrian safety, bike infrastructure, and street lighting in unincorporated Chelan County.
- Feasibility study, marketing analysis, wood supply study, construction, and utility improvements for a regional mill site.
- Construction of buildings, utilities, restroom facilities, kitchen, fencing, and stage for a community market and cultural plaza.
- All projects listed in the most currently adopted Chelan Douglas Regional Port
 Authority Economic Development Plan.

Chelan County

Chelan County Campus Buildings

- Repair, remodeling, and replacement of existing County owned buildings.
- Acquisition of additional property to expand County Campus
- *— Utility improvements including new services, extensions, relocations and rehabilitation of water, sewer, roadway, fiber optics, gas and power.

Parks and Recreation

- All projects listed in the Parks and Recreation element of this Chelan County Comprehensive Plan.
- All signage related to trails and trailheads.
- Feasibility study, marketing analysis, construction, and utility improvements for a Chelan County Whitewater Park.

Miscellaneous

- Projects listed in the capital facilities section of the county's comprehensive plan.
- Acquisition of land and/or buildings throughout Chelan County for economic development that will facilitate job creating opportunities, private sector capital investments, and new taxes.

City of Cashmere

 Utility improvements including new services, extensions, relocations and rehabilitation of water, sewer, roadway, fiber optics, gas, power, rail, 3.21. Capitalize on the region's outdoor recreation resources as a way to attract new businesses and professionals.

Benchmarks for Marketing & Advertising

- 1. Track number of website hits on CDRPA's information websites.
- 2. Track Social Media activity on CDRPA sites. This includes increased Followers on Facebook, Instagram, and LinkedIn.
- 3. Track click through rates on quarterly CDRPA newsletter.
- 4. Specific examples of citizen feedback on CDRPA's marketing & advertising efforts.

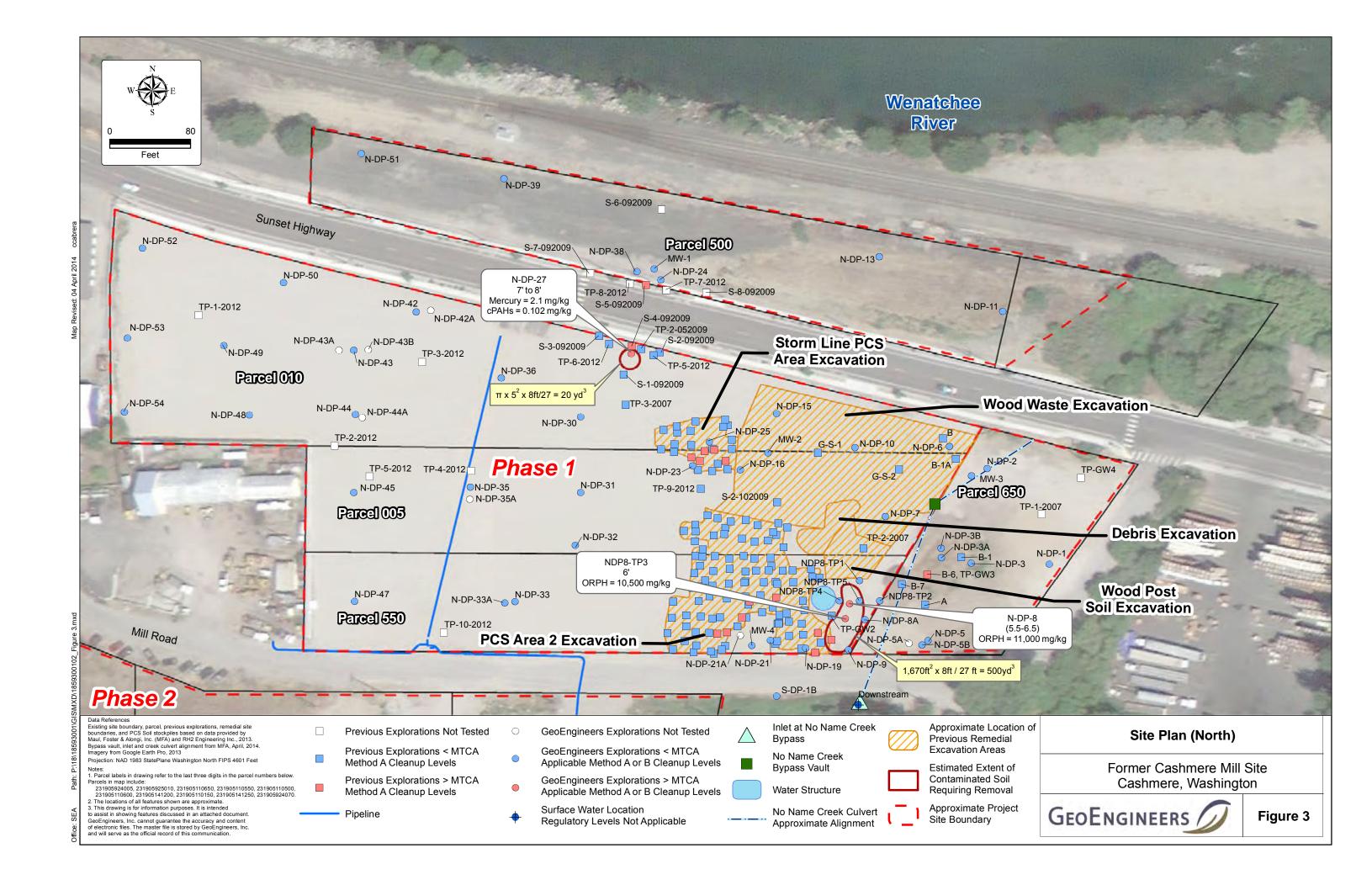
4. Site & Infrastructure Development

- 4.1. Continue to work on additional commercial air service at Pangborn Memorial Airport, and to make needed infrastructure investments in support of that added air service.
- 4.2. Work with our Federal delegation to fund an enhanced runway lighting system to reduce the number of cancelled flights during inclement weather.
- 4.3. Develop, fund, and manage a Partners in Economic Development Program for nonprofits to enhance the economic development efforts in the region.
- 4.4. Develop, fund, and manage a Partners in Economic Development Program for municipalities to enhance the economic development efforts in the region.
- 4.5. Work with the Public Utility Districts regarding system capacity and large-load customers.
- 4.6. Promote new and expanded business opportunities associated with energy generation, storage, efficiencies, and conservation.
- 4.7. Advocate for funding for public infrastructure projects in Chelan and Douglas Counties that support economic development efforts.
- 4.8. Identify and develop (if necessary) suitable sites and/or buildings for new economic development opportunities.
- 4.9. Participate in Counties' and Cities' updates on their comprehensive plans. Make sure plans support proactive economic development policies.
- 4.10. Explore opportunities to redevelop the Alcoa Site.
- 4.11. Continue to explore the redevelopment of the Rock Island Silicon Site into an Energy and Technology Innovation Campus.
- 4.12. Continue to support and promote the development of the Wenatchi Landing area, consistent with the Subarea Plan and Planned Action Environmental Impact Statement.
- 4.13. Continue collaboration with the Chelan PUD and City of Wenatchee on the 5th Street PUD Redevelopment Plan.
- 4.14. Continue to advocate for and support the Apple Capital Loop INFRA Grant project that addresses safety and mobility on North Wenatchee Avenue through construction of Confluence Parkway, connects South Wenatchee and the Apple Capital Loop Trail with a pedestrian bridge, completes the interchange near Cascade Avenue (Wenatchi Landing area), and improves safety on Sunset Highway from 9th to 19th streets.
- 4.15. Continue to work with Douglas County PUD on their hydrogen project.
- 4.16. Work with the Douglas PUD to develop a substation at the Pangborn Airport Business Park.
- 4.17. Pursue adequate water supply and the expansion of utilities in development expansion projects.

Parcel C Port of Chelan County Cashmere Mill Site

Information From:
Record of Survey dated 9/28/2011
Auditors Recording Number 2349712





<u>Start</u> Drilled 9/14/2013	<u>End</u> 9/14/2013	Total Depth (ft)	15	Logged By Checked By	ERH DRL	Driller Cascade Drilling		Drilling Method	Direct-Push	
Surface Elevation (ft) Vertical Datum	Undet	termined		Hammer Data			Drilling Equipment		Geoprobe	
Latitude Longitude		69033570 769967400		System Datum		Geographic WGS84	Groundwate	_	Depth to Water (ft)	Elevation (ft)
Notes:										

\bigcap				FIEL	D D	ATA							
Elevation (feet)	, Depth (feet)	Interval	Recovered (in)	Blows/foot	Collected Sample	Sample Name Testing	Water Level	Graphic Log	Group Classification	MATERIAL DESCRIPTION	Sheen	Headspace Vapor (ppm)	REMARKS
	0 —		30		I	1		0000	GM	Light brown silty fine to coarse gravel with occasional organic matter (grass) (moist) (fill)	NS	<1	
	- 5 	:	24						- FILL	Brown wood waste (fill)	- - NS	<1	
	-					2			GP-GM	Gray fine to coarse gravel with silt (moist) (fill)	NS -	<1	
	10 —	-	40		<u> </u>	<u>3</u> CA		0 0 1 1 0	ML GP-GM	Dark brown to red silt with occasional wood waste (moist) (fill) Gray fine to coarse gravel with silt and sand (wet)	SS NS	<1	Groundwater observed between approximately 11 and 12 feet during drilling
8_ENVIRONMENTAL_STANDARD	_ _ _							0 0 0 0		- Paring terminated at approximately 45 fact don'th	_		
eN>										Boring terminated at approximately 15 foot depth due to refusal			

Notes: See Figure A-1 for explanation of symbols.

Log of Direct-Push Boring N-DP-11



Project: Former Cashmere Mill Site, Data Gap Assessment

Project Location: Cashmere, Washington
Project Number: 18593-001-02

Figure A-26 Sheet 1 of 1

<u>Start</u> Drilled 9/14/2013	<u>End</u> 9/14/2013	Total Depth (ft)	15	Logged By E Checked By E	ERH DRL	Driller Cascade Drilling		Drilling Method	Direct-Push	
Surface Elevation (ft) Vertical Datum	Undet	ermined		Hammer Data			Drilling Equipment		Geoprobe	
Latitude Longitude		34044880 319359600		System Datum		Geographic WGS84	Groundwate Date Measure	_	Depth to Water (ft)	Elevation (ft)
Notes:										

				FIEL	D D	ATA				
Elevation (feet)		Interval	Recovered (in)	Blows/foot	Collected Sample	Sample Name Testing	Water Level	Graphic Log	Group Classification	
	0 —		36		1	1		0000	ML GM	Light brown silt with occasional gravel and wood waste (moist) (fill) / SS <1 Dark brown silty fine to coarse gravel with occasional wood waste (moist) (fill) / SS
	-							9 (1)	ML -	Dark brown silt (moist) (fill?)
	5 -	;	36		<u> </u>	<u>2</u> CA		\\	SP-SM GP-GM	Dark gray fine to medium sand with silt (moist) NS <1 SS <1 Gray to light brown fine to coarse gravel with SS <1
	-							0 0 0		sand and silt (moist)
	10 —	:	20					0 0 0		Becomes dark gray (moist) NS <1 NS <1
8_ENVIRONMENTAL_STANDARD	-				<u> </u>	3		0 0 0 0		Becomes wet - Groundwater observed at approximately 12 feet during drilling
g_ENVIRON	15 —							ه ا آ		Boring terminated at approximately 15 foot depth due to refusal

Notes: See Figure A-1 for explanation of symbols.

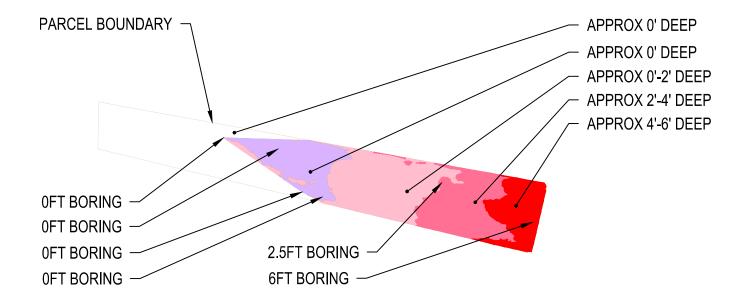
Log of Direct-Push Boring N-DP-13



Project: Former Cashmere Mill Site, Data Gap Assessment

Project Location: Cashmere, Washington
Project Number: 18593-001-02

Figure A-27 Sheet 1 of 1



APPROXIMATE WOOD WASTE VOLUME: 3530 CY



RH2

WOOD WASTE EXHIBIT

CASHMERE MILL DISTRICT



RH2 ENGINEERING EAST WENATCHEE

300 Simon Street SE, Suite 5 East Wenatchee, WA 98802 1.800.720.8052 / rh2.com

May 6, 2021

Ms. Stacie de Mestre Public Works and Capital Projects Manager Chelan Douglas Regional Port Authority One Campbell Pkwy, Ste. A East Wenatchee, WA 98802

Sent via:

Email and US Mail

Subject:

Budget for Future Site Remediation

Dear Ms. Mestre:

The Chelan Douglas Regional Port authority has asked RH2 Engineering, Inc. to prepare a budget to remediate a site for future development. The site is located along Sunset Highway in Cashmere, WA. The site consists of two parcels bounded by Sunset Highway to the south, BNSF railway to the north and west, and Brender Creek to the east. Previous subsurface investigation has identified locations of wood waste from an old mill site. The remediation consists of preparing bid documents and permits to remove, haul, and dispose of the wood waste and replace the removed waste with structural fill for future development. The following provides a cost breakdown for the proposed project site.

Construction cost =	\$355,000
Permitting cost =	\$20,000
Engineering design/bid cost =	\$15,000
Engineering construction cost =	\$10,000
Total cost =	\$400,000

Sincerely,

RH2 ENGINEERING, INC.

de Com

Erik Howe, P.E.Project Manager

EH/kj

WASHINGTON

LOCATIONS

Bellingham Bothell (Corporate) East Wenatchee Issaquah Richland

OREGON LOCATIONS

Tacoma

Medford Portland



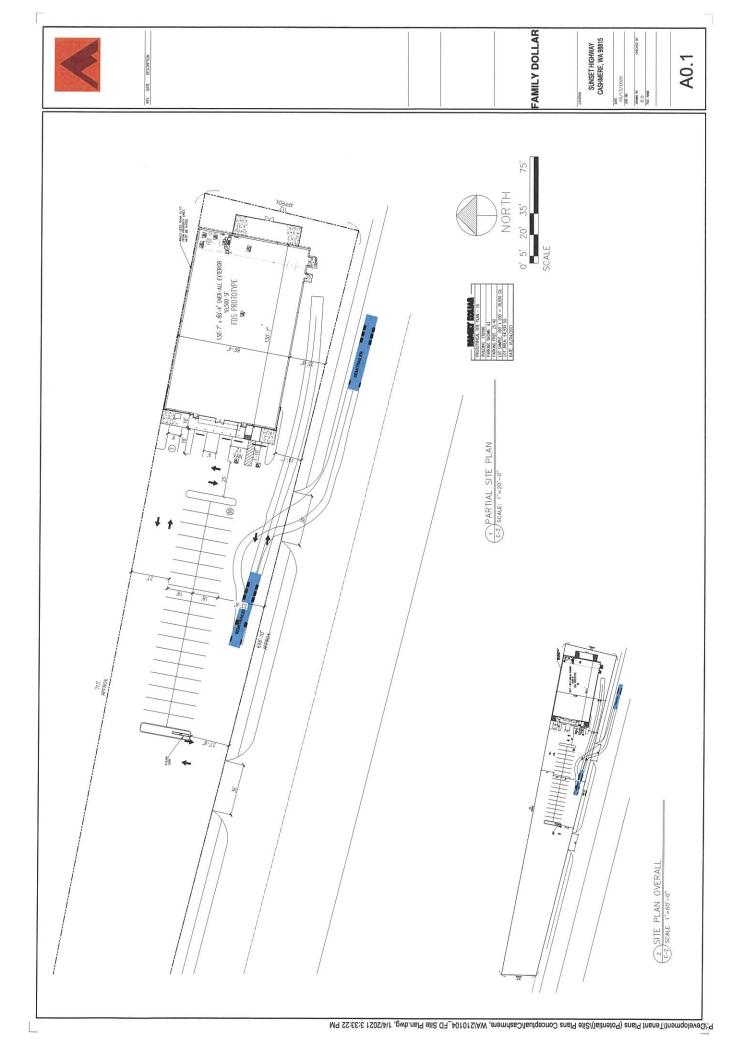
Family Dollar / Dollar Tree

FDT

32,







Chelan Douglas Regional Port Authority

Memo

To: Board of Directors

From: #Jim Kuntz

Date: May 6, 2021

Re: Pangborn Airport – Aviation Ramp Glycol Collection System

As we begin to finalize the Airport Aviation Ramp Project, one outstanding issue is how to handle the Glycol Collection System. It has become a struggle to determine which is the best treatment option. Attached is some background information. Will provide more details at Tuesday's meeting.





To: Chris Mansfield, T-O Engineers

From: Bryan Wagoner, M&H

Date: May 4, 2021

Subject: Summary of Spent Deicing Fluid

Runoff Treatment Options for Pangborn Memorial Airport.

This memo summarizes the cost and operational advantages and disadvantages of collecting and treating deicing fluid runoff generated at Pangborn Memorial Airport.

Aircraft deicing is a necessity at most northern-tier airports to maintain flight safety during inclement winter weather. This activity is usually conducted by airlines or their contractors, but runoff generated by deicing is typically managed by the airport operator. Spent aircraft deicing runoff (SADR) can cause negative impacts if discharged untreated into the environment, and therefore management of SADR is regulated at most airports by state and federal agencies through stormwater or groundwater discharge permits. The Federal Aviation Administration (FAA) recognizes that costs associated with construction of SADR management infrastructure are legitimate uses of federal grants, and U.S. airlines generally support the use of airport landing fees to pay for the ongoing costs of collecting and treating SADR - costs that can be significant.

The Chelan Douglas Regional Port Authority (CDRPA), operator of Pangborn Memorial Airport (EAT) in Wenatchee, Washington, is currently evaluating options to collect and treat SADR as part of a taxiway expansion project at EAT. FAA grant funding will pay for the construction costs of taxiway and SADR collection infrastructure, but SADR operational and treatment costs will be borne by EAT and its primary airline, Horizon Airlines. There are several technologies successfully used by airports to treat SADR, however, there is no "one size fits all" method because all airports and treatment options available to each airport are different. Therefore, an accurate assessment of available SADR ongoing collection and treatment costs is essential for the CDRPA to select the optimal method to treat SADR generated at EAT.

There are several technologies used by airports to treat collected SADR. These include, recycling, on-site treatment plants, discharge to Publicly Owned Treatment Works, hauling to private treatment facilities, and land-application (for crop production). Recycling and on-site treatment plants are only used by very large airports or airports with no option for POTW discharge or land-application, and these two methods were eliminated from consideration at EAT. However, EAT is fortunate to have access to capacity at the Douglas County POTW, potential access to property for land-application, and a large private treatment facility near the airport that could accept SADR (East Wenatchee Landfill). Accordingly, costs for these three treatment methods were evaluated for the CDRPA and are briefly summarized in the table below. A more detailed tabular summary is also attached.

		Treatment Method	
	Discharge to the Douglas County POTW	Land Application	Discharge to East Wenatchee Landfill
Advantages	Widely used and proven method Less regulatory oversight and risk Least expensive 20-year cost	Entirely within EAT operational control Less operational monitoring than POTW Activity occurs during warmer months	Minimal staff oversight required More latitude to increase/decrease discharge rates Same storage tank size as POTW
Disadvantages	Dependent on smooth POTW operation Requires frequent monitoring of discharge concentrations and flow rates	Potential odor/wildlife issues Land may need to be leased Discharge must occur during growing season (large storage tank required)	Most expensive 20-year cost Risk of spills during transport Dependent on contract hauler
Construction Costs	\$ 510,500	\$ 1,675,000	\$ 367,500
Annual Operating Costs	\$ 56,500	\$ 47,500	\$ 290,000
20-Year Present Worth Cost	\$ 1,700,000	\$ 2,675,000	\$ 6,400,000

As shown, all three methods have advantages and disadvantages. From a purely 20-year present worth perspective, the Discharge to the Douglas County POTW option is the least expensive. From a purely annual operating cost perspective, the Land Application option may be slightly less expensive - if sufficient land is available at EAT to accommodate crop planting that would not impact airfield operations.

Spent Aircraft Deicing Fluid Runoff Disposal Alternatives - FAT

	Spent A	Spent Aircraft Deicing Fluid Runoff Disposal Alternatives - FAT	Ves - FAT
	Discharge to POTW	Land Application	Hailing
Description	Divert spent aircraft deicing fluid runoff from new apron area during deicing season to an underground concrete tank to discharge (either in batches or continuously - TBD) to POTW (Douglas County Sewer District facility)	Divert spent aircraft deicing fluid runoff from new apron area during deicing season to an underground tank to be stored until irrigation season and conditions permit land application	Divert spent aircraft deicing fluid runoff from new apron area during deicing season to an underground tank. Schedule approved hauling companies on an as-needed basis to pump out tank and take to Waste Management site 1.5 miles away
Equipment Requirements	Oil water separator, 100,700 gal (72,480 active gal) underground concrete tank, 3-way plug valve for flow diversion, submersible pump, flow meter, sampler	Oil water separator, 400,000- gal (300,000- gal active vol) underground concrete tank, 3-way plug valve for flow diversion, submersible pump, flow meter, sampler; irrigation arrivler equipment	Oil water separator, 100,700 gal (72,480 active gal) underground concrete tank, 3-way plug valve for flow diversion; (hauler would pump out of tank)
Permitting Requirement	Washington Department of Ecology State Waste Discharge Permit to Discharge Industrial Wastewater to a Publicly- Owned	State Waste Discharge Permit to Discharge Domestic Wastewater To Ground Water by Land Treatment or Application	None?
stari Requirements	Management of diversion valve, regular sampling	Management of diversion valve, regular sampling, significant operational requirements for irrigation requirement and	Management of diversion valve; significant coordination with hauling company during deicing season
Advantages	Ecology's preferred option; widely used and proven approach; relatively low capital cost; moderately simple to operate and maintain	cumate tracking Entirely within the airport's control; May be eligible for FAA funds	No reliance on WWTP capacity and associated sanitary sewer infrastructure; Relatively simple operation and maintenance requirements; Discharge rates can be increased by arranging
Disadvantages	Reliance on continued availability of treatment capacity into the future; Requires monitoring of discharge flows and concentrations; Requires routine communication and coordination with WWTP to avoid operational problems; Airport's discharge could be temporarily halted if the WWTP is experiencing process problems; Operational costs and potentially surcharges	Ecology is NOT supportive of this option; Part time operations staff required during growing season; close monitoring of weather, water quality, and soils; Requires Land Application Permit; Requires suitable and adequate parcel of land; Piping and other infrastructure required for application system; Requires significant on-site storage; Odors can be problematic for holding runoff for whole season; airport may not have suitable land and may have to lease which increases costs; may need to apply potable water to meet crop water requirement since BOD application is limiting factor	for more frequent tanker pick-ups Availability of transport/processing companies; Collection contract costs can be significant if haul distances are great; Off- site transfer rates can be negatively impacted by outside factors
Capital Cost	\$611,820	\$1,673,544	008/29E\$
Estimated Annual Operating Cost	\$64,800	\$47,508	\$286,837
20-Year Project Present Worth	\$1,978,428	\$2,675,470	\$6,417,092

Jim Kuntz

From: Stacie De Mestre

Sent: Tuesday, May 4, 2021 2:39 PM

To: Jim Kuntz

Subject: Fwd: Estimated connection fee and rate structure for de-icer discharge to DCSD

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From: Kurt Hosman < kurt@docosewer.org> Sent: Tuesday, April 27, 2021 8:21 AM

To: Bryan Wagoner; Shannon Saramaa; Stacie De Mestre; Chris Mansfield

Cc: Bernita Landers; Eric Smith; Michael Barnett

Subject: Estimated connection fee and rate structure for de-icer discharge to DCSD

All-

To date, the District has not served customers with significantly high strength wastewater and has not needed to develop a rate structure specifically for this customer category. Currently, the District is providing this high-level estimate of the billing rate in order to assist the discharger in weighing discharge alternatives. To accurately calculate the BOD billing portion of equation below, the District would need to analyze O&M costs that are largely driven by BOD, such as energy consumption and O&M related to the aeration system, ATADs, solids handling equipment, solids disposal, etc. For the purposes of a high-level estimate, we believe that the monthly rate equation as shown below is a good approximation.

Connection charge - calculated based on \$5,500 per ERU at 224 gpd/ERU as follows:

- Seasonal average discharge volume (average discharge Nov-Apr): ~300,000 gallons total or ~1,650 gpd average
- 1,650 gpd / 224 gpd per ERU = ~7.5 ERUs
- $7.5 \times $5,500 = $41,250$

Monthly rate - calculated based on metered flow and routinely measured BOD (or COD converted to BOD):

$$ERUs = \frac{[flow(gpd)]}{224gpd} + 0.5*\frac{[BOD(ppd)]}{0.47ppd}$$

- Flow will be totalized monthly and converted to an average daily flow for each month. The flow value in the equation will not be lower than 224.
- Average BOD will be based on the routinely measured COD values, which will be converted to BOD based on a
 factor established through sampling. The BOD value in the equation will not be lower than 0.47.
- The monthly charge shall not be less than \$1,000 per month, which constitutes a continual "ready-to-serve" charge
- Example annual calculation assuming ~15,000 mg/L BOD and \$43/ERU per month:

T		MONTHS												
Waste Stream ID#	J	F	M	A	M	J	J	A	S	0	N	I		
SADR	85,000	81,250	37,000	<10000	0	0	0	0	0	<10000	11,000	77,5		
Monthly rate	\$16,300	\$17,300	\$7,100	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$2,200	\$14,		

The monthly rate calculation method would be identified in a user agreement between the District and the customer. In the future, the District may develop a policy for high strength dischargers. The individual user agreement with the customer may be updated at that time to be consistent with the policy, though we would not intend for that change to significantly alter the billing rate as proposed below.

The Sewer District's acceptance of all or part of the applicant's discharge of de-icer laden runoff would be contingent upon the implementation of all agreed-upon operational mitigation measures (e.g. flow regulation/coordination and reporting), current and future requirements and limitations of the District's National Pollutant Discharge Elimination System (NPDES) permit with WDOE, and all other operational, environmental, or regulatory constraints or considerations that may arise in the future.

Kurt Hosman
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Douglas County Sewer District No. 1
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East Wenatchee, WA
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Note:

All information provided related to existing public sewer infrastructure is for general reference only. The District does not guarantee the accuracy of the material contained herein and is not responsible for its use. The District assumes no liability for damages or costs incurred by the user of this information. Various datums have historically been used to establish elevations. The user must independently verify all locations, elevations and condition of sewer infrastructure during the design phase of any project that involves a connection to, modification of, and/or extension of public sewer. District review of material and equipment submittals does not release the installer of public or private sewers from any liability or warranty obligations.

Chelan Douglas Regional Port Authority - Lease Report

Leases & Renewals - General

Reporting Period - April 2021 5/11/2021

New Leases					
Lease Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month
4/2/2021	Synergy Food Solutions LLC	OSBP IB2	5,300 SQFT	7/1/2021 - 6/20/2024 Option 2/1-yr terms	\$3,700.00

Lease Renewals					
Renewal Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month
4/27/2021	Central WA Motorcyle Training	Pangborn Business Park	57,875 SQFT	4/1/2021 - 10/31/2021 Paved Pad 4/1/2021 - 3/31/2022 Dirt Pad	\$714 .00 \$286.88 annual

Tenants Moving O	ut			
Tenant	Building or Land	SQFT or Acres	Ending	Base Rent/Month
Trent Moyers	PMA Storage	Storage	4/30/2021	\$65.00
Linda McNett	Chelan Airport Storage	Storage	4/30/2021	\$75.00

Executive Director's Authority to Sign Leases

Lease terms of five years duration or less. Lease payments of \$5,000 per month or less.

Chelan Douglas Regional Port Authority - Lease Report

Leases & Renewals - Aviation Related

Reporting Period - April 2021 5/11/2021

New Leases					
Lease Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month
		No	ne to Report this	Period	

Lease Renewals						
Renewal Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month	
None to Report this Period						

Tenants Moving Out							
Tenant	Tenant Building or Land SQFT or Acres Ending Base Rent/Month						
None to Report this Period							

Executive Director's Authority to Sign Leases

Lease terms of five years duration or less. Lease payments of \$5,000 per month or less.

Chelan Douglas Regional Port Authority - Lease Report

Leases & Renewals - CTC

Reporting Period - April 2021

5/11/2021

New Leases	New Leases						
Lease Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month		
	None to Report this Period						

Lease Renewals	Lease Renewals							
Renewal Signed	Renewal Signed Tenant Building or Land SQFT or Acres Term Base Rent/Month							
None to Report this Period								

Tenants Moving Out							
Tenant	Tenant Building or Land SQFT or Acres Ending Base Rent/Month						
None to Report this Period							

Executive Director's Authority to Sign Leases

Lease terms of five years duration or less. Lease payments of \$5,000 per month or less.

Chelan Douglas Regional Port Authority Calendar of Events

5/7/2021

		Calefluar of Events	3/1/2021		
Date	Day	Event / Location / Time	Attending	Cami RSVP arrangements if applicable	
May 11	Tuesday	CDRPA Board Meeting; 9:00 AM			
May 12	Wednesday	NCWEDD Meeting			
May 13	Thursday	CDTC Board Meeting 9:00 AM			
May 18	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am			
May 19	Wednesday	GWATA Board Meeting; 3:00 PM			
May 20-21	Wed-Friday	WPPA Spring Meeting; Virtual	6 Commissioners, Jim Kuntz;		
May 20	Thursday	GWATA Flywheel; 11:30am - 4pm; Virtual and in person	Commissioner Baldwin		
May 25	Tuesday	CDRPA Board Meeting; 9:00 AM			
	,	Douglas County Community Leadership Advisory Committee;			
May 26	Wednesday	2:30 pm			
May 31	Monday	Memorial Day/Office Closed			
June 8	Tuesday	CDRPA Board Meeting; 9:00 AM			
June 9	Wednesday	NCWEDD Meeting			
June 10	Thursday	CDTC Board Meeting 9:00 AM			
June 15	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am			
June 16	Wednesday	GWATA Board Meeting; 3:00 PM			
June 16-18	Wed-Friday	WPPA Finance Seminar; Alderbrook (tentative)			
June 22	Tuesday	CDRPA Board Meeting; 9:00 AM			
	,	Douglas County Community Leadership Advisory Committee;			
June 23	Wednesday	2:30 pm			
July 5	Monday	4th of July Holiday Observed/Office Closed			
July 7-9	Wed-Friday	WPPA Director's Seminar; dates and location not firm.			
July 8	Thursday	CDTC Board Meeting 9:00 AM			
July 13	Tuesday	CDRPA Board Meeting; 9:00 AM			
July 14	Wednesday	NCWEDD Meeting			
•	•	WPPA Commissioner's Seminar; Marcus Whitman Walla			
July 19-21	Mon-Wednesday	Walla; tentative			
July 20	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am			
July 21	Wednesday	GWATA Board Meeting; 3:00 PM			
July 27	Tuesday	CDRPA Board Meeting; 9:00 AM			
•	,	Douglas County Community Leadership Advisory Committee;			
July 28	Wednesday	2:30 pm			
August 10	Tuesday	CDRPA Board Meeting; 9:00 AM			

Chelan Douglas Regional Port Authority Calendar of Events

5/7/2021

		Calendar of Events		5/7/2021
Date	Day	Event / Location / Time	Attending	Cami RSVP arrangements if applicable
August 11	Wednesday	NCWEDD Meeting		
August 12	Thursday	CDTC Board Meeting 9:00 AM		
August 17	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
August 18	Wednesday	GWATA Board Meeting; 3:00 PM		
August 24	Tuesday	CDRPA Board Meeting; 9:00 AM		
		Douglas County Community Leadership Advisory Committee;		
August 25	Wednesday	2:30 pm		
September 6	Monday	Labor Day/Office Closed		
September 8	Wednesday	NCWEDD Meeting		
September 9	Thursday	CDTC Board Meeting 9:00 AM		
September 14	Tuesday	CDRPA Board Meeting; 9:00 AM		
September 15	Wednesday	GWATA Board Meeting; 3:00 PM		
September 21	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
September 22-24	Wed-Friday	WPPA Environmental Seminar; Alderbrook;not yet booked		
September 28	Tuesday	CDRPA Board Meeting; 9:00 AM		
		Douglas County Community Leadership Advisory Committee;		
September 29	Wednesday	2:30 pm		
October 12	Tuesday	CDRPA Board Meeting; 9:00 AM		
October 13	Wednesday	NCWEDD Meeting		
October 14	Thursday	CDTC Board Meeting 9:00 AM		
October 19	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
October 20	Wednesday	GWATA Board Meeting; 3:00 PM		
October 20-22	Wed-Friday	WPPA Small Ports;Enzian; not yet booked and dates not firm		
October 26	Tuesday	CDRPA Board Meeting; 9:00 AM		
		Douglas County Community Leadership Advisory Committee;		
October 27	Wednesday	2:30 pm		
November 9	Tuesday	CDRPA Board Meeting; 9:00 AM		
November 10	Wednesday	NCWEDD Meeting		
November 16	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
November 17	Wednesday	GWATA Board Meeting; 3:00 PM		
November 18	Thursday	CDTC Board Meeting 9:00 AM		
November 23	Tuesday	CDRPA Board Meeting; 9:00 AM		

Chelan Douglas Regional Port Authority Calendar of Events

5/7/2021

Date	Day	Event / Location / Time	Attending	Cami RSVP arrangements if applicable
		Douglas County Community Leadership Advisory Committee;		
November 24	Wednesday	2:30 pm		
November 25	Thursday	Thanksgiving/Office Closed		
November 26	Friday	Day After Thanksgiving/Office Closed		
		WPPA Annual Meeting; Hyatt Regency Hotel		
December 1-3	Wed-Friday	Bellevue;tentative		
December 8	Wednesday	NCWEDD Meeting		
December 9	Thursday	CDTC Board Meeting 9:00 AM		
December 14	Tuesday	CDRPA Board Meeting; 9:00 AM		
December 15	Wednesday	GWATA Board Meeting; 3:00 PM		
December 21	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
December 23	Thursday	Christmas Holiday Observed Office Closed		
December 24	Friday	Christmas Holiday Observed Office Closed		
December 28	Tuesday	CDRPA Board Meeting; 9:00 AM		
		Douglas County Community Leadership Advisory Committee;		
December 29	Wednesday	2:30 pm		
December 31	Friday	New Years Day Observed/Office Closed		