

**Regional Sports Complex
Steering Committee Meeting**

Wednesday, April 12, 2023 – 10:00 am

Meeting Minutes:

Committee Members Present: *Jerrilea Crawford, Randy Agnew, Jim Fletcher, Kevin Overbay, Marc Straub, Jim Huffman, Mike Poirier, Steve Wilkinson, Ruben Betancourt, and Jeff Sutton*

Guests: *Cory Wendt, Jerri Barkley, Mike Mackey, Emily Thornton, Jeffers Robinson*

Minutes By: *Stacie de Mestre*

1. Consultant Selection Sub-Committee Debrief

Straub, Overbay, Betancourt, and Crawford provided an overview of selection process. Crawford discussed the committee's role in the study.

2. Approval of Berry Dunn Contract

de Mestre provided overview of contract including scope, schedule, and fee. The fee is \$298,981 based on fixed fees broken out by task. If phase 2 deviates from listed scope, fee can be re-visited. No objections from steering committee for CDRPA to enter into the contract.

3. SB-5001 Update

Crawford provided an update that the bill was being held by the Speaker of the House but it should go to the floor for a vote by end of day.

4. Project Timeline

Kick off meeting scheduled for May 5th. Phase 1 will be completed in September. Phase 2 will be completed in February. Discussion ensued around deadlines and process for forming a PFD.

5. Project Kick Off Meeting Discussion

de Mestre and Crawford will meet with BerryDunn in the coming week to get more details on the kickoff meeting – committee will be updated via email.

a. Public Outreach Brainstorm

Sutton provided an initial list of sports groups and facilities for the consultant. Committee members are to review and send additions to de Mestre.

Other discussion: *de Mestre provided an update on the project website. Overbay offered PIO services and suggested to work with OVOF to provide website and exhibits in Spanish.*