



October 8, 2021

Public Notice: For Immediate Use

The Chelan Douglas Regional Port Authority's next board meeting will be held on Tuesday, October 12th, 2021.

The Special Meeting will convene at **12:00 pm** at Confluence Technology Center, 285 Technology Way, Wenatchee, WA and remotely via Zoom Virtual Conference Room.

In order to maximize social distancing related to COVID-19, public is encouraged to listen and participate remotely using the following information:

Please click the link below to join the webinar:

<https://tinyurl.com/cdrpa-webinar>

Or:

<https://us02web.zoom.us/j/94825201122?pwd=R3ZpQ3IHS1ZXVmRaYzZvR0FzNld1Zz09>

Password: 645926

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

- 1 253 215 8782
- 1 346 248 7799
- 1 669 900 6833
- 1 301 715 8592
- 1 312 626 6799
- 1 646 876 9923

Webinar ID: 948 2520 1122

The meeting will recess and reconvene for a City of Chelan / Chelan Douglas Regional Port Authority Joint Meeting at Chelan City Hall, 135 E. Johnson Avenue, Chelan, WA at 6:00 pm.

For more information, please contact:

Jim Kuntz, Chief Executive Officer
jim@cdrpa.org (509) 884-4700

The meeting agenda is attached.



Working Together to Enhance the Economic Vitality of North Central Washington

Chelan Douglas Regional Port Authority
Special Meeting Agenda
October 12th, 2021
12:00 pm

In order to maximize social distancing related to COVID-19, the meeting will be held at the CTC and remotely using Zoom Virtual Conference.

I. CALL TO ORDER

**Note: When the Chelan Douglas Regional Port Authority meeting is called to order, the Port of Chelan County and Port of Douglas County meetings are simultaneously called to order.*

II. INTRODUCTIONS

III. CONFLICT OF INTEREST

IV. CONSENT AGENDA

CDRPA: Approval of Chelan Douglas Regional Port Authority Minutes of September 28th, 2021 Commission Meeting; and Check Register Pages #2021-32-#2021-34, including Electronic Transfers

V. PRESENTATION

- **SBDC – Ron Nielsen**

VI. CDRPA ACTION ITEMS

- (1) CTC Core & Shell Building Remodel – Authorization to Award Low Bidder
- (2) CTC Core & Shell Building Remodel – Establishing Overall Project Budget
- (3) CTC Surplus Equipment Bid – Authorization to Award to Highest Bidder
- (4) Professional Services Agreement – South End Utilities Working Group
- (5) Regional Port Office/Aviation Center Building – Trench Drain Sewer Project
- (6) Revised Covenants – Pangborn Airport Business Park
- (7) CDRPA Resolution No. 2021-18 Clarifying Commissioner Per Diem
- (8) Approval of Unit Price Contract with Schmitt Electric – Lineage Lighting Project

VII. CDRPA INFORMATIONAL ITEMS (Board may take action on any items listed)

- (9) Lake Chelan Airport – Joint City/Regional Port Meeting
- (10) Prospective New Tenant – Pangborn Airport Business Park – 3306 Building

VIII. MISCELLANEOUS STAFF REPORTS

- CEO
- Director of Finance & Administration
- Director of Airports
- Director of Economic & Business Development
- Public Works & Capital Projects Manager
- Property & Maintenance Manager
- CTC Manager

IX. PUBLIC COMMENT

X. REVIEW CALENDAR OF EVENTS

XI. ITEMS FROM BOARD OF DIRECTORS

XII. EXECUTIVE SESSION: An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g)).

XIII. MEETING RECESS

**Reconvene for Chelan Douglas Regional Port Authority & City of Chelan
Joint Airport Meeting – Lake Chelan Airport; 6:00 pm, Chelan City Hall,
135 E. Johnson Avenue, Chelan, WA.**

XIV. ADJOURN

PLEASE NOTE: The agenda is tentative only. The Board of Directors may add, delete, or postpone items and may take action on any item not on the agenda. The Directors may also move agenda items during the meeting. If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-884-4700 at least three (3) days in advance if you need any language, hearing or physical accommodation.