

**Chelan Douglas Regional Port Authority
Meeting Agenda
August 11th, 2020
9:00 am**

**In order to maximize social distancing related to COVID-19,
the meeting will be held remotely using Zoom Virtual Conference Room**

I. CALL TO ORDER

**Note: When the Chelan Douglas Regional Port Authority meeting is called to order, the Port of Chelan County and Port of Douglas County meetings are simultaneously called to order.*

II. INTRODUCTIONS

III. CONFLICT OF INTEREST

IV. CONSENT AGENDA

CDRPA: Approval of Chelan Douglas Regional Port Authority Minutes of July 28th, 2020 Meeting; and Check Register Pages #2020-24-#2020-32, including Electronic Funds Transfers

POCC: Approval of Port of Chelan County Electronic Funds Transfer

PODC: Approval of Port of Douglas County Check Register Pages #2020-12-#2020-13, including Electronic Funds Transfers

V. ACTION ITEMS

1. PORT OF CHELAN COUNTY

Chelan County PUD – Service Center Building Design Documents – Dan Frazier and David Lodge

2. CDRPA

City of Wenatchee Funding Request – Assist with Environmental Review for Confluence Parkway Project

VI. INFORMATIONAL ITEMS

- Update on Approach Lighting System
- The Community Center at Lake Chelan
- COVID-19 Proposed Commercial Service Airport Requirements
- CDRPA Budget vs. Actual

VII. CDRPA – ECONOMIC DEVELOPMENT INITIATIVES RELATED TO COVID-19

- Update on Grants Programs and Processing

VIII. CDRPA – COVID-19 OTHER

- FAA CARES Act Grant
- Tenant Rent Relief Request Updates

IX. MISCELLANEOUS STAFF REPORTS

X. PUBLIC COMMENT

XI. REVIEW CALENDAR OF EVENTS

XII. ITEMS FROM BOARD OF DIRECTORS

XIII. EXECUTIVE SESSION: An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

XIV. ADJOURN

1:00 pm Tri Commission Meeting via Zoom.

PLEASE NOTE: The agenda is tentative only. The Board of Directors may add, delete, or postpone items and may take action on any item not on the agenda (This does not apply during a "special" meeting). The Directors may also move agenda items during the meeting. If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-884-4700 at least three (3) days in advance if you need any language, hearing or physical accommodation.



**Chelan Douglas Regional Port Authority
Board of Directors
SUGGESTED MOTIONS
August 11th, 2020**

IV. CONSENT AGENDAS

CDRPA CONSENT AGENDA

To approve the Chelan Douglas Regional Port Authority Consent Agenda consisting of Minutes of July 28th, 2020 Meeting; and Check Register Pages #2020-24-#2020-32, including Electronic Funds Transfers, as presented.

POCC CONSENT AGENDA

To approve the Port of Chelan County Consent Agenda consisting of Electronic Funds Transfer to North Cascades Bank, as presented.

PODC CONSENT AGENDA

To approve the Port of Douglas County Consent Agenda consisting of Check Register Pages #2020-12-#2020-13, including Electronic Funds Transfers, as presented.

V. ACTION ITEMS

(1) PORT OF CHELAN COUNTY:

Chelan County PUD Service Center Building Design

The Commission finds the PUD's final plans to be materially consistent with the initial plans attached to the 2019 Agreement Relating to Port of Chelan County Covenants, and authorizes the Executive Director to sign and complete all documents anticipated by said 2019 Agreement.

(2) REGIONAL PORT AUTHORITY:

City of Wenatchee Funding Request – Assist with Environmental Review for Confluence Parkway Project

To approve a financial contribution to the City of Wenatchee in the amount of \$_____ to complete the Environmental Review for the Confluence Parkway Transportation Improvement Project, subject to the City having first secured full funding to complete the Environmental Review.

Board of Directors
Chelan Douglas Regional Port Authority
Meeting Minutes
Zoom Meeting
July 28th, 2020
9:00 am

Present:

Directors

JC Baldwin, Director (via Zoom)
Donn Etherington, Director (via Zoom)
*Rory Turner, Director

Jim Huffman, Director (via Zoom)
W. Alan Loeb sack, Director (via Zoom)
Mark Spurgeon, Director (via Zoom)

Staff

*Jim Kuntz, Chief Executive Officer
*Monica Lough, Director of Finance & Admin.
Ron Criddlebaugh, Director of Economic Development
Sarah Deenik, Communications Coordinator
Cami Harris, Executive Assistant
Laura Camarillo Reyes, CTC Assistant
Bealinda Tidd, Accounting Specialist
Stacie de Mestre, Public Works & Capital Projects Mgr.

Ron Russ, Property Mgr.
*Bobbie Chatriand, Administrative Asst.
Craig Larsen, Business Dev. Mgr.
Randy Asplund, Port Engineer
*Pete Fraley, Legal Counsel
*Quentin Batjer, Legal Counsel
Esther McKivor, Accounting Specialist

*Commissioner Turner, Jim Kuntz, Monica Lough, Quentin Batjer, and Bobbie Chatriand in person; others via Zoom.

Guests (all via Zoom):

Reilly Kneedler, Wenatchee World
NCW Life News

Ray Dobbs, City of Chelan

The Chelan Douglas Regional Port Authority (CDRPA) Meeting was called to order at 9:01 am. Due to the COVID-19 virus outbreak, the meeting was held at Confluence Technology Center via Zoom as previously posted in the required Public Meeting Notice.

Director Turner inquired how his fellow Directors are doing during COVID-19, and each Director gave a short report. Roll call was taken.

Conflict of Interest – None.

CONSENT AGENDA:

CDRPA CONSENT AGENDA:

The Consent Agenda consisting of minutes of the Chelan Douglas Regional Port Authority (CDRPA) meeting of July 14th, 2020; and June 2020 Commission Meeting Calendar, was presented and the following action was taken:

Motion No.

Moved by:

Seconded by:

07-09-20 CDRPA

Mark Spurgeon

JC Baldwin

To approve the Chelan Douglas Regional Port Authority (CDRPA) Consent Agenda consisting of Minutes of July 14th, 2020 Meeting; and June 2020 Commission Meeting Calendar, as presented.

Motion passed 6-0.

CHELAN DOUGLAS REGIONAL PORT AUTHORITY ACTION ITEMS:

Chelan County PUD Lease Amendment – IB#5 – Kuntz presented Lease Amendment #1 with Chelan County PUD for space within IB#5. Ultra Polymers is vacating space within IB#5 and PUD Lease Amendment #1 allows them to lease the entire building effective August 15th 2020. Discussion ensued and the following action was taken.

Motion No. 07-10-20 CDRPA
Moved by: JC Baldwin
Seconded by: Mark Spurgeon
To authorize the CEO to sign the Chelan County PUD Lease Amendment #1 for IB#5.

Motion passed 6-0.

Partners in Economic Development – Chelan County Countywide Trails Plan - Kuntz provided information on the request from Chelan County for support of a Countywide Trails Plan. Chelan County is the majority funder at \$50,000, along with financial support from various cities in Chelan County. The County is requesting \$20,000 from the Regional Port Authority to support the plan. Discussion ensued and the following action was taken:

Motion No. 07-11-2020 CDRPA
Moved by: Donn Etherington
Seconded by: Mark Spurgeon
To approve the Chelan County grant application in the amount of \$20,000 for the development of a Countywide Trails Plan.

Motion passed 6-0.

Partners in Economic Development – Upper Valley Parks and Service Recreation Area - Kuntz provided information on the request from the Upper Valley Parks and Service Recreation area for support of a needs assessment study. The Upper Valley Parks and Service Recreation Area is requesting \$20,000 from the Regional Port Authority to support the study. The Board would like more information on the project prior to deciding on support. Discussion ensued.

Motion No. 07-12-2020 CDRPA
Moved by: Mark Spurgeon
Seconded by: No Second
To approve the Upper Valley Parks and Service Recreation Area grant application for support of a needs assessment in the amount of \$20,000.

Motion failed due to no second.

CERB Planning Grant – Giga Watt Site – Acceptance of Initial Offer of Financial Aid - Kuntz and Criddlebaugh reviewed the CERB Planning Grant Initial Offer of Financial Aid for a reuse study at the former Giga Watt site. Discussions ensued and the following action was taken:

Motion No. 07-13-2020 CDRPA
Moved by: Jim Huffman
Seconded by: Mark Spurgeon
To Authorize the CEO to accept and sign the CERB Planning Grant Initial Offer of Financial Aid.

Motion passed 6-0.

CDRPA INFORMATIONAL ITEMS:

Airport Approach Lighting System – Kuntz provided an update on the approach lighting system at Pangborn Airport including proposed land acquisitions. Appraisals of the properties have been ordered. Kuntz reviewed the FAA’s preliminary interest in maintaining the approach lighting system once constructed by the Airport. Kuntz will provide more information at the August 11th Board Meeting.

Executive Flight Phase I Space Study – de Mestre reviewed the results of the Phase I Executive Flight Building Space Study conducted recently by Forte Architects. In the Phase I study, Forte focused on the immediate needs of the Regional Port offices in the north wing of the building to address operational efficiencies and to consolidate the Regional Port to a portion of the building that could easily be separated from future tenant spaces. Forte provided the Regional Port with several options for both a 1-5 year plan and a 5+ year plan after Cimco’s lease expires. Staff will request pricing from Forte to complete the design for Phase I as well as construction costs. More information will be brought to the Board at an upcoming meeting. This will include an analysis on whether the entry stair case area can be converted into leasable space cost effectively.

Executive Flight Building Envelope Report –de Mestre presented the results of the recent Executive Flight Building Envelope Report. Asplund provided additional information and discussions ensued. The Board decided time is of the essence to solicit bids so the envelope work can proceed in conjunction with the upcoming HVAC repairs. The following action was taken:

<i>Motion No.</i>	07-14-20 CDRPA
<i>Moved by:</i>	<i>JC Baldwin</i>
<i>Seconded by:</i>	<i>Jim Huffman</i>
	<i>To authorize the CEO to solicit bids for the Executive Flight Building Envelope Repair Project.</i>

Motion passed 6-0.

Commissioner Etherington excused himself for other business at 10:45 am.

COVID-19 UPDATES:

Economic Development Initiatives Related to COVID-19 – Updates and Information Including:

- Lough provided an update on grants processed to date including all programs administered by the Regional Port.
- Criddlebaugh provided an update on a possible new grant program from the Department of Commerce for both Douglas and Chelan Counties totaling \$900,000 for the two counties combined. Criteria for the programs will be similar to the Working Washington Grant Program.

FAA CARES Act Grant:

- Lough provided an update on the FAA CARES Act Grant reimbursements.

MISC STAFF REPORTS:

Kuntz provided information and updates including:

- WSDOT Grant was recently approved for runway crack sealing and striping at Waterville Airport. Waterville Airport was only one of four airports in Washington State to receive such a grant from the WSDOT this year. The grant amount is projected at \$187,783 with a local match requirement of \$20,531.
- Reviewed an email from the City of Wenatchee seeking financial support for Confluence Parkway. Further information for Board consideration will be provided at the August 11th Board Meeting.

- Subsplash recently requested a month to month lease for the Pybus Incubator Space. Board directed staff to approve a month to month lease until December 31st, 2020 at which time the lease will automatically expire, with no renewal options.
- Update on two public records request received.
- Update on Pangborn Business Park land lease leads.
- Working with Lough on a 2020 Supplemental Budget. Board and staff decided to hold a workshop on August 12th to review the draft Supplemental Budget in depth.

De Mestre provided information and updates including:

- CWICC Building HVAC update.
- LOJO Property update – additional testing scheduled with RH2 for the floor drain, as previously requested by the Board.
- S.P.O.R.T. MOU Update for Lineage property.
- Lineage South and BNSF property line update.
- Lineage South Boundary Line Adjustment update.

Russ provided information and updates including:

- Orondo River Park staffing update.
- Update on small leak in a waterline at Lineage property in the space Badger Mountain Brewing occupies.
- Update on crack sealing at the CTC, Accor building and the Coca Cola building.

Public Comment – An opportunity for public comment was provided; however no public comments were made.

REVIEW CALENDAR OF EVENTS – Did not review Calendar of Events.

ITEMS FROM BOARD OF DIRECTORS: None.

EXECUTIVE SESSION: No Executive Session.

Meeting was adjourned at 11:54 am.

Signed and dated this 11th day of August, 2020.

CHELAN DOUGLAS REGIONAL PORT AUTHORITY

JC Baldwin, Director

Jim Huffman, Director

Donn Etherington, Director

Mark Spurgeon, Director

Rory Turner, Director

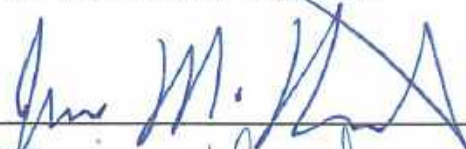
W. Alan Loeb sack, Director

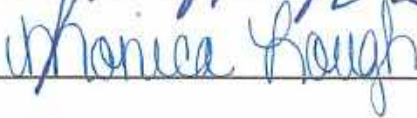
Chelan Douglas Regional Port Authority
Check Register Listing
2020-July

<u>Date Issued</u>	<u>Register #</u>	<u>Reason</u>	<u>First #</u>	<u>Last #</u>	<u>Amount</u>
07/01/20	2020-24	Small Business Grants	5974	6006	\$142,412.31
07/10/20	2020-25	Small Business Grants	6007	6048	\$205,083.19
07/15/20		Payroll Mid-month Draws		EFT	\$3,250.00
07/15/20	2020-26	Mid-Month Payables	6049	6119	\$266,782.96
07/17/20	2020-27	Small Business Grants	6124	6167	\$246,139.50
07/22/20		WA Dept of Revenue - Sales Tax		EFT	\$2,518.84
07/24/20	2020-28	Small Business Grants	6161	6254	\$455,814.87
07/29/20	2020-30	Month-end Payables	6260	6315	\$129,901.04
07/31/20	2020-29	Payroll	6255	6259	\$243,373.76
07/31/20	2020-31	2Q20 Payroll Taxes	6316	6317	\$9,131.36
07/31/20		Leasehold Tax 2Q20		EFT	\$101,300.84
07/31/20	2020-32	Small Business Grants	6318	6364	\$237,772.06

433 checks, EFTPS, and electronic payroll deposits for approval July 11, 2020 total:
\$2,043,480.73

We, the undersigned Directors of the Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify the merchandise or services hereinafter have been received and that the checks listed above are approved for payment.

Chief Executive Officer 

Dir of Finance & Admin. 

Director Baldwin _____

Director Etherington _____

Director Huffman _____

Director Loeb sack _____

Direct Spurgeon _____

Director Turner _____

**Chelan Douglas Regional Port Authority
Check Register
2020-24**

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval July 1, 2020 checks 5974 - 6006 in the amount of \$ 142,412.31

Jim Kuntz, Chief Executive Officer

Monica Lough, Director of Finance & Admin

Date Issued	Claimant	Purpose	Check Number	Amount
WWSBEG REIMBURSEMENT - DOUGLAS COUNTY				
7/1/2020	InPrint Printing		5988	5,000.00
7/1/2020	Snowdrift Cider Company		5996	5,000.00
7/1/2020	Tiny's Organic		5999	5,000.00
	Net WWSBEG Reimbursement - Douglas County			15,000.00
WWSBEG REIMBURSEMENT - CHELAN COUNTY				
7/1/2020	Andante Restaurant		5976	5,000.00
7/1/2020	Wild Flour		6003	5,000.00
	Net WWSBEG Reimbursement - Chelan County			10,000.00
DOUGLAS COUNTY CARES ACT GRANTS				
7/1/2020	Brittingham Transcription Service		5979	4,102.00
7/1/2020	Burch Mountain BBQ		5981	10,000.00
7/1/2020	CJ's Auto Parts		5983	10,000.00
7/1/2020	E-Z Wrecking & Repair		5986	10,000.00
7/1/2020	Glaze Bakery		5987	5,000.00
7/1/2020	Little Handz Daycare		5990	4,370.64
7/1/2020	Mendez Drywall		5994	10,000.00
7/1/2020	Peking Restaurant		5995	10,000.00
7/1/2020	SureStay Wenatchee		5997	3,301.83
7/1/2020	The Dog Haus		5998	10,000.00
7/1/2020	Westman Audio Video		6002	10,000.00
	Net Douglas County CARES Act Grants			86,774.47
CASHMERE CARES ACT GRANTS				
7/1/2020	Clifford's Hardware		6006	3,000.00
7/1/2020	Dapper Barbershop		5985	3,000.00
7/1/2020	Jancee S Regan		5989	3,000.00
7/1/2020	Little Pockets		5991	2,500.00
7/1/2020	Loves Me Flowers		5992	3,000.00
7/1/2020	Unbridled		6000	1,000.00
	Net Cashmere CARES Act Grants			15,500.00

**Chelan Douglas Regional Port Authority
Check Register
2020-24**

CDRPA - RENT PARTICIPATION GRANTS

7/1/2020	Apple Valley Properties	The Ave Barbershop	5977	666.66
7/1/2020	Bumps Properties	Chief Fitness	5980	1,000.00
7/1/2020	Cascade Property Group LLC	Glaze Bakery	5982	1,000.00
	Net CDRPA-Rent Participation Grants			2,666.66

CHELAN COUNTY .09 GRANTS

7/1/2020	Abundant Life Chiropractic		5974	5,000.00
7/1/2020	Marcela's Cocina Mexicana		5993	5,000.00
	Net Chelan County .09 Grants			10,000.00

CDRPA Ready to Reopen Grants

7/1/2020	Advanced Esthetics By Leah		5975	1,000.00
7/1/2020	Bella Sera		5978	921.61
7/1/2020	Village Art in the Park		8001	549.57
	Net CDRPA Ready to Reopen Grants			2,471.18

TOTAL

142,412.31

VOIDS # 5984, 6004, 6005

**Chelan Douglas Regional Port Authority
Check Register
2020-25**

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval July 10, 2020 checks 6007 - 6048 in the amount of \$ 205,083.19

Jim Kuntz, Chief Executive Officer

Monica Lough, Director of Finance & Admin

Date Issued	Claimant	Purpose	Check Number	Amount
Cashmere CARES Act Grants				
7/10/2020	A Cut Above		6029	5,000.00
7/10/2020	Beauty Within Spa & Salon		6017	5,000.00
7/10/2020	Club Crow		6023	5,000.00
7/10/2020	iSpyFire		6024	1,000.00
7/10/2020	Midvalley Fitness of Cashmere		6048	5,000.00
7/10/2020	Rehal Bro Corporation		6035	3,500.00
7/10/2020	Sunset Early Learning		6015	5,000.00
7/10/2020	Voortex Productions		6040	1,000.00
7/10/2020	Weeds Café		6041	5,000.00
	Net Cashmere CARES Act Grants			<u>35,500.00</u>
Chelan County CARES Act Grants				
7/10/2020	Unbridled		6038	4,000.00
	Net Chelan County CARES Act Grants			<u>4,000.00</u>
CDRPA - Ready To Reopen Grants				
7/10/2020	Bella Sera		6008	78.39
7/10/2020	Kneméyers Eatery & Spirits		6037	1,000.00
7/10/2020	Loves Me Flowers		6030	934.31
7/10/2020	Mulberry Manor Boutique		6028	1,000.00
	Net CDRPA - Ready To Reopen Grants			<u>3,012.70</u>
Chelan County \$80,000				
7/10/2020	Alicia Cervantes Daycare		6007	4,119.96
7/10/2020	Blueberry Hills Farms		6010	5,000.00
	Net Chelan County \$80,000			<u>9,119.96</u>

**Chelan Douglas Regional Port Authority
Check Register
2020-25**

Douglas County CARES Act Grants

7/10/2020	Anytime Fitness East Wenatchee	6047	10,000.00
7/10/2020	Blind Renaissance	6009	10,000.00
7/10/2020	Brewster Manufacturing	6011	10,000.00
7/10/2020	Butte Brand	6012	10,000.00
7/10/2020	Cents-able Vending	6014	6,000.00
7/10/2020	Clearwater Saloon & Casino	6039	10,000.00
7/10/2020	Corner Piece Home Inspection	6016	8,000.00
7/10/2020	Fields' Folly	6013	8,277.27
7/10/2020	Foster Creek Cattle	6018	10,000.00
7/10/2020	Golden East Restaurant, LLC	6021	5,000.00
7/10/2020	Helping Hands Speech Therapy	6022	4,234.58
7/10/2020	Janel Terrill Neuman	6025	5,000.00
7/10/2020	JRD Orchard	6026	9,600.00
7/10/2020	Knemeyers Eatery & Spirits	6037	7,600.00
7/10/2020	Spice Thai Kitchen	6036	10,000.00
7/10/2020	Wenatchee Valley's Super Oval	6019	10,000.00
7/10/2020	Yeti Chocolates LLC	6042	2,400.00
	Net Douglas County CARES Act Grants		136,411.85

Working WA Grants - Douglas County

7/10/2020	Karen's Kleening	6027	3,134.00
7/10/2020	Rama Farm	6034	3,000.00
	Net Working WA Grants - Douglas County		6,134.00

Working WA Grants - Chelan County

7/10/2020	Gibbs Graphics	6020	5,000.00
7/10/2020	Melinda Raven Hair Salon	6046	1,204.68
7/10/2020	Taco Loco Taqueria	6032	5,000.00
	Net Working WA Grants - Chelan County		11,204.68

TOTAL

205,083.19

VOIDS # 6031, 6033, 6043, 6044, 6045

**Chelan Douglas Regional Port Authority
Check Register
2020-26**

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval July 15, 2020 checks 6049 - 6119 in the amount of

\$ 266,782.96

Jim Kuntz, Chief Executive Officer

Monica Lough, Director of Finance & Admin

Date Issued	Claimant	Purpose	Check Number	Amount
<u>CASHMERE MILL DISTRICT</u>				
7/15/2020	City of Cashmere	Irrigation	6071	670.27
7/15/2020	Waste Management	5441 Sunset Hwy, Bldg A - Blue Spir	6115	320.60
	Net Cashmere Mill District			<u>990.87</u>
<u>CONFLUENCE TECHNOLOGY CENTER</u>				
7/15/2020	Banner Bank - TD	COVID office supplies, Zoom upgrade	6053	1,033.57
7/15/2020	C&D Chem-Dry (Inc)	CTC carpets cleaned	6062	3,346.20
7/15/2020	City of Wenatchee	285 Technology Center	6073	334.67
7/15/2020	Crown Paper & Janitorial Supply	COVID office supplies	6076	220.23
7/15/2020	Fire Chief Equipment Co, Inc.	Maint	6085	2,804.73
7/15/2020	Firefly	Security software, firmware update	6086	1,900.81
7/15/2020	GFC Services	Janitorial Services	6088	4,513.60
7/15/2020	Kelley Connect	Monthly billing	6092	247.39
7/15/2020	Kelley Imaging Systems, Inc.	Kyocera copier	6093	168.19
7/15/2020	Office Depot	CTC Project Binders	6096	38.71
7/15/2020	Pacific Power Batteries	Security System Backup batteries	6099	136.41
7/15/2020	Pacific Security	CTC Nightly Patrols	6100	352.25
7/15/2020	TLC Management, Inc	CTC Landscape maintenance - June	6109	1,927.81
7/15/2020	Waste Management	CTC	6115	747.90
7/15/2020	Zipty Fiber	Multi phone lines and broadband	6119	636.00
	Net Confluence Technology Center			<u>18,408.47</u>
<u>DOWNTOWN WENATCHEE SOUTH</u>				
7/15/2020	City of Wenatchee	Fire Sprinklers	6073	797.86
	Net Downtown Wenatchee South			<u>797.86</u>
<u>OLDS STATION BUSINESS PARK</u>				
7/15/2020	Chelan County PUD	Electricity	6067	2,098.57
7/15/2020	City of Wenatchee	Water / Sewer	6073	533.06
7/15/2020	S & W Irrigation Supply	PVC, Disc filter, Brass valve	6106	484.15
7/15/2020	Waste Management	Dumpster / Refuse Pick-up	6115	245.40
	Net Olds Station Business Park			<u>3,361.18</u>
<u>PANGBORN AIRPORT</u>				
7/15/2020	Ag Supply Co.	Fuel, Paint, tape	6057	1,589.18
7/15/2020	Avfuel Corp	Jet Fuel	6060	18,039.32

**Chelan Douglas Regional Port Authority
Check Register**

2020-26

7/15/2020	Banner Bank - PE	Travel expense	6049	155.32
7/15/2020	Banner Bank - RR	Dinner meeting, wireless key board	6051	239.32
7/15/2020	Banner Bank - TF	Leather work gloves, door sign	6054	158.36
7/15/2020	Banner Bank - TM	Webcam	6055	55.41
7/15/2020	Big Bend Community College	Summer 20 ARFF Training	6061	7,840.00
7/15/2020	Carlson Services, Inc	Maintenance for stand up cooler	6063	162.45
7/15/2020	Cintas Corporation	Work clothing	6070	58.61
7/15/2020	Douglas County PUD	Airfield/Terminal Electricity	6078	1,807.00
7/15/2020	Douglas County Treasurer	PMA ULID #1, PMA ULID #2	6080	10,367.87
7/15/2020	Enduris	Property insurance	6082	442.00
7/15/2020	Ferguson Enterprises, Inc.	2PC FP BV LL, WLD NIP TBE	6084	97.82
7/15/2020	Firefly	CDRPA -Airside Staff	6086	17.22
7/15/2020	GCR Tires & Services	Four LT265/70R17 Tires	6087	696.27
7/15/2020	iPro Building Services, LLC	COVID-19 Touchpoint Service	6089	304.20
7/15/2020	Jerry's Auto Supply	2 Batteries and battery tester	6091	379.14
7/15/2020	Les Schwab Tire Center	Battery for 1995 Honda Pilot	6094	199.25
7/15/2020	Lowe's	new sink install - Terminal Cafe	6095	780.40
7/15/2020	Ogden Murphy Wallace, PLLC	PMA General Business	6097	2,252.50
7/15/2020	Oxarc Inc.	High pressure, small cylinders	6098	76.95
7/15/2020	Platt Electric Supply	Fuses for circuits at the terminal	6102	4.84
7/15/2020	S & W Irrigation Supply	Rotor Sprinklers and valve lids	6106	342.27
7/15/2020	Special Asphalt Products, Inc	Contract #04419 - Roadway Maint.	6107	31,024.27
7/15/2020	USDA,APHIS,Wildlife Services	Equip, supplies, program support	6111	1,377.60
7/15/2020	Valley Tractor & Equipment, Inc.	Mower replacement blades	6112	442.69
7/15/2020	Verizon Wireless	May Service	6113	156.56
7/15/2020	Waste Management	Dumpster / Refuse Pick-up	6115	960.32
	Net Pangborn Airport			<u>80,027.14</u>
<u>PANGBORN AIRPORT BUSINESS PARK</u>				
7/15/2020	Banner Bank - SD	McMaster-Carr - dock mount bumper	6052	280.04
7/15/2020	Peaceful Retreat Yard Care & Landscaping		6101	2,842.88
7/15/2020	Waste Management	191 Webb Rd	6115	359.24
7/15/2020	Douglas County PUD	Electricity	6078	4,440.00
	Net Pangborn Airport Business Park			<u>7,922.16</u>
<u>RPA OFFICE/AVIATION CENTER</u>				
7/15/2020	Banner Bank - SD	New bed and bedding	6052	1,665.50
7/15/2020	Douglas County PUD	1 Campbell Pkwy	6078	957.00
7/15/2020	Waste Management	Dumpster / Refuse Pick-up	6115	349.13
	Net RPA Office/Aviation Center			<u>2,971.63</u>
<u>LAKE CHELAN AIRPORT</u>				
7/15/2020	City of Chelan	Port of Chelan County	6072	11,253.75
7/15/2020	Vita Green LLC	Yard maintenance	6114	4,066.68
7/15/2020	Chelan County PUD	Across from 67 Apple Acres Rd	6067	21.33
	Net Lake Chelan Airport			<u>15,341.76</u>
<u>MANSFIELD AIRPORT</u>				
7/15/2020	AG Link Incorporated	Fertilizer	6056	346.17
7/15/2020	Douglas County PUD	Mansfield Airport	6078	46.00
	Net Mansfield Airport			<u>392.17</u>
<u>ORONDO RIVER PARK</u>				
7/15/2020	Peaceful Retreat Yard Care & Landscaping	Orondo River Park - June maintenace	6101	3,065.36
7/15/2020	Pacific Security	Patrol Service - June	6100	1,135.00
7/15/2020	Waste Management	Orondo River Park	6115	123.15

Chelan Douglas Regional Port Authority
Check Register
2020-26

Net Orondo River Park			4,323.51
<u>PYBUS INCUBATOR</u>			
7/15/2020	Apple Pi Janitorial LLC Net Pybus Incubator	June service	6058 <u>379.52</u> <u>379.52</u>
<u>Peshastin Property</u>			
7/15/2020	Apple Valley Pumping Service Net Peshastin Property	Portable Toilet Rental - Feb thru May	6059 <u>345.00</u> <u>345.00</u>
<u>ADMINISTRATIVE & GENERAL</u>			
7/15/2020	Banner Bank - SD	Envelopes, ink	6052 137.00
7/15/2020	Cascade Quality Water	Bottled water delivered	6065 37.63
7/15/2020	Cashmere Museum & Pioneer Village	Museum Builder Membership	6066 1,000.00
7/15/2020	Chelan Douglas Transportation Council	2020 Member Dues	6068 13,928.00
7/15/2020	Coleman Oil Company	Port Manual's Truck	6074 69.09
7/15/2020	CrossRoads Strategies, LLC	July 2020 Consulting Fee	6075 3,333.33
7/15/2020	Davis Arneil Law Firm, LLP	Legal fees	6077 9,268.00
7/15/2020	Douglas County Transp & Land Services	2020 Pictometry Billing - 1st anniversary pmt	6079 7,498.48
7/15/2020	FedEx	FL Personal Folder	6083 21.63
7/15/2020	Firefly	Monthly Service - CDRPA Admin	6086 47.86
7/15/2020	Office Depot	Office supplies	6096 523.89
7/15/2020	Ogden Murphy Wallace, PLLC	General Business, lease reviews	6097 2,720.00
7/15/2020	ProEquities, Inc.	Public Funds Invest Mgmt	6103 2,475.00
7/15/2020	Trent Moyers	Spokane Breakfast & Lunch	6110 33.00
7/15/2020	Xerox Corporation	Maintenance plan - June pmt	6118 531.93
Net Administrative & General			41,624.84
<u>BUSINESS DEVELOPMENT & MARKETING</u>			
7/15/2020	Banner Bank - RC	InDesign ALL MLP DSP	6050 22.73
7/15/2020	Cherry Creek Media	Product; Digital 2020	6069 2,375.00
7/15/2020	Davis Arneil Law Firm, LLP	Public Records Request	6077 689.00
7/15/2020	Elevated Marketing	Ad for Grant County Grants	6081 80.00
7/15/2020	J Rivera Associates	Doc translation: DC Cares Application	6090 375.56
7/15/2020	RESORT RADIO, LLC	28 radio spots	6104 500.00
7/15/2020	Wenatchee World	DC Business Grant Program Ad	6117 2,150.00
Net Business Development & Marketing			6,192.29
<u>Economic Dev Contr - Nonprofits</u>			
7/15/2020	Cascade Farmland Association	Executive Director Strategic Planning	6064 2,373.75
7/15/2020	Wenatchee Outdoors	Campaign	6116 1,750.00
Net Capital Projects			4,123.75
<u>CAPITAL PROJECTS</u>			
7/15/2020	Ogden Murphy Wallace, PLLC	Columbia Street/Malaga Property	6097 2,199.50
7/15/2020	Banner Bank - TM	USPS - SRE	6055 17.20
7/15/2020	T-O Engineers	Environmental Assessment	6108 72,095.81
7/15/2020	Rudnick & Sons LLC	Pavement marking - permanent	6105 5,268.30
Net Capital Projects			79,580.81
TOTAL			266,782.96

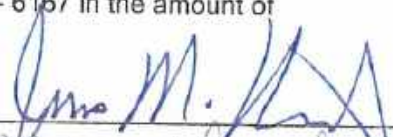
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6120, 6121, 6122, 6123

**Chelan Douglas Regional Port Authority
Check Register
2020-27**

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval July 17, 2020 checks 6124 - 6160, 6162 - 6167 in the amount of \$ 246,139.50

Jim Kuntz, Chief Executive Officer 

Monica Lough, Director of Finance & Admin 

Date Issued	Claimant	Purpose	Check Number	Amount
Cashmere CARES Act Grants				
7/17/2020	Blue Flame Asian Bistro		6144	5,000.00
7/17/2020	Create Cashmere		6133	5,000.00
7/17/2020	Crossfit 792		6160	5,000.00
7/17/2020	Lisa Jordan, LAC, EAMP		6145	4,000.00
7/17/2020	Overall Construction Services		6149	3,500.00
7/17/2020	Sheila Harris Acupuncture		6158	4,000.00
	Net Cashmere CARES Act Grants			<u><u>26,500.00</u></u>
Chelan County CARES Act Grants				
7/17/2020	Agave Azul		6124	5,000.00
7/17/2020	Antique Mall at Cashmere		6125	5,000.00
7/17/2020	Tap and Putt		6162	5,000.00
7/17/2020	The Cheesemonger's Shop		6128	5,000.00
7/17/2020	Tin Lilly Restaurant and Bar		6163	5,000.00
7/17/2020	Titan Roofing CW		6164	5,000.00
7/17/2020	Voortex Productions		6165	4,000.00
7/17/2020	Wenatchee Quality Welding		6167	5,000.00
	Net Chelan County CARES Act Grants			<u><u>39,000.00</u></u>
CDRPA - Ready To Reopen Grants				
7/17/2020	Dermatech Permanent Cosmetics		6135	1,000.00
7/17/2020	Little Pockets		6146	1,000.00
7/17/2020	Royalty Worldwide		6154	1,000.00
7/17/2020	Studio Two		6153	220.00
	Net CDRPA - Ready To Reopen Grants			<u><u>3,220.00</u></u>
CDRPA - Rent Participation Grants				
7/17/2020	FQ Building	Mulberry Manor Boutique	6139	833.33
	Net CDRPA - Rent Participation Grants			<u><u>833.33</u></u>

**Chelan Douglas Regional Port Authority
Check Register
2020-27**

Douglas County CARES Act Grants

7/17/2020	Apple Valley Plumbing	6126	5,000.00
7/17/2020	Beauty & Glamour	6134	10,000.00
7/17/2020	Blue Flame Asian Bistro	6129	5,000.00
7/17/2020	Cake Chic Studio	6141	8,000.00
7/17/2020	Carreno Landscaping & Lawn Care	6131	10,000.00
7/17/2020	China Massage	6127	5,000.00
7/17/2020	Coyote Pass Cafe	6132	9,415.64
7/17/2020	Del Rosario Family Vineyards	6151	5,000.00
7/17/2020	JP Portrait Studio	6142	10,000.00
7/17/2020	La Esquinita	6155	10,000.00
7/17/2020	Mail It Your Way	6147	10,000.00
7/17/2020	Professional Cleaning Services	6136	4,366.83
7/17/2020	Queen Formals	6138	10,000.00
7/17/2020	R&D General Contracting & Excavation	6150	10,000.00
7/17/2020	Riverview Drywall & Construction	6152	9,000.00
7/17/2020	Shifletts	6159	10,000.00
7/17/2020	Slammin Salmon Guide Service	6157	5,000.00
7/17/2020	Taco Chava	6156	10,000.00
7/17/2020	The Regulators	6137	5,000.00
7/17/2020	Washington Valley Pharmacy	6166	10,000.00
	Net Douglas County CARES Act Grants		160,782.47

Working WA Grants - Chelan County

7/17/2020	Kristi Bryant-Mayer	6143	803.70
7/17/2020	Blue Spirits Distilling	6130	5,000.00
7/17/2020	Osprey Rafting Company & Ski Shop	6148	5,000.00
7/17/2020	Feathered Salon	6140	5,000.00
	Net Working WA Grants - Chelan County		15,803.70

TOTAL

246,139.50

VOIDS n/a

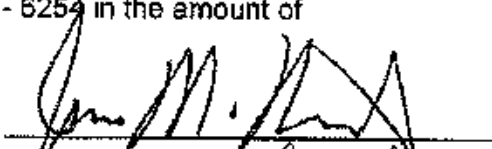
ck# 6161 held until next week's mailing.

**Chelan Douglas Regional Port Authority
Check Register
2020-28**

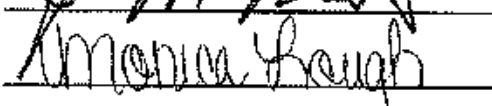
We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval July 24, 2020 checks 6161, 6168 - 6254 in the amount of \$ **455,814.87**

Jim Kuntz, Chief Executive Officer



Monica Lough, Director of Finance & Admin



<u>Date Issued</u>	<u>Claimant</u>	<u>Purpose</u>	<u>Check Number</u>	<u>Amount</u>
Cashmere CARES Act Grants				
07/24/2020	Cashmere Vision Center		6185	\$4,000.00
07/24/2020	Zavala Auto Repair		6220	\$3,500.00
07/24/2020	Creative Nails		6233	\$5,000.00
	Net Cashmere CARES Act Grants			12,500.00
Chelan County CARES Act Grants				
07/24/2020	Nail Lounge Spa		6168	\$5,000.00
07/24/2020	Mandie Jaramillo		6169	\$5,000.00
07/24/2020	Art's Edges to Hedges Lawn Care		6170	\$5,000.00
07/24/2020	Atlas Fare		6171	\$5,000.00
07/24/2020	Baisamroot Boutique		6172	\$5,000.00
07/24/2020	Bellamia Massage		6174	\$5,000.00
07/24/2020	Brick and Rafters		6176	\$5,000.00
07/24/2020	Sparkling Spas & Butler Window Washing		6177	\$5,000.00
07/24/2020	Caballero Western Wear		6178	\$5,000.00
07/24/2020	Your Skin with Cally		6179	\$3,000.00
07/24/2020	Candie Connection		6181	\$5,000.00
07/24/2020	Cascade Pilates		6183	\$5,000.00
07/24/2020	Ultra Polymers Injection Moldings		6184	\$5,000.00
07/24/2020	Chelan Auto Parts		6187	\$5,000.00
07/24/2020	Class with a Glass		6188	\$5,000.00
07/24/2020	Mountain Country Corner		6190	\$5,000.00
07/24/2020	Cuc Tran Cafe		6191	\$5,000.00
07/24/2020	The Cook's Corner Diner		6194	\$4,000.00
07/24/2020	Encouraging Words		6196	\$5,000.00
07/24/2020	Familia Maldonado Orchard		6197	\$5,000.00
07/24/2020	The Oil and Vinegar Cellar		6198	\$5,000.00
07/24/2020	Fields Truck Repair / JTFT Transport		6199	\$5,000.00
07/24/2020	Barber's House		6200	\$5,000.00
07/24/2020	Industry 3		6201	\$4,800.00
07/24/2020	J Rivera Associates		6204	\$5,000.00
07/24/2020	Ole Soul Studio		6205	\$5,000.00

**Chelan Douglas Regional Port Authority
Check Register
2020-28**

07/24/2020	JMR Fitness	6206	\$3,000.00
07/24/2020	Norwood Wine Bar	6207	\$5,000.00
07/24/2020	Julie Aynn Photography	6210	\$2,500.00
07/24/2020	The Inner Circle Gym	6211	\$5,000.00
07/24/2020	Lake Wenatchee Camp Store	6212	\$5,000.00
07/24/2020	Shakti's	6213	\$5,000.00
07/24/2020	Taqueria El Chavo	6214	\$5,000.00
07/24/2020	Las Tres Hermanas Bakery	6215	\$5,000.00
07/24/2020	Leavenworth Summer Theater	6217	\$5,000.00
07/24/2020	Dance Creations	6218	\$5,000.00
07/24/2020	The Steel Magnolia	6221	\$5,000.00
07/24/2020	Mack's Lure	6222	\$5,000.00
07/24/2020	Mana Restaurant	6223	\$5,000.00
07/24/2020	Mike's Meats & Seafood	6224	\$5,000.00
07/24/2020	Michael David Hair Design	6225	\$5,000.00
07/24/2020	Osborn Performance Systems	6226	\$5,000.00
07/24/2020	Raul Sanchez Orchards	6228	\$5,000.00
07/24/2020	All For Paws	6230	\$2,500.00
07/24/2020	Red-Tail Canyon Farm	6229	\$5,000.00
07/24/2020	Renew Salon & Spa	6231	\$5,000.00
07/24/2020	Salt Creek Apothecary	6232	\$5,000.00
07/24/2020	Elements Salon & Spa	6234	\$5,000.00
07/24/2020	Spirals	6235	\$5,000.00
07/24/2020	Stormy Mountain Brewing	6236	\$5,000.00
07/24/2020	Tiki Hawaiian Barbeque	6238	\$5,000.00
07/24/2020	Timberwood Construction	6239	\$5,000.00
07/24/2020	Serenity Spa & Salon	6240	\$5,000.00
07/17/2020	True Fitness Gym	6161	\$5,000.00
07/24/2020	Tyee Transport	6241	\$5,000.00
07/24/2020	Upper Valley MEND	6242	\$5,000.00
07/24/2020	Valley Feed Organics	6243	\$5,000.00
07/24/2020	Valley Fitness Gym	6244	\$5,000.00
07/24/2020	Vermilyea Pette	6245	\$5,000.00
07/24/2020	Vision Source of Wenatchee PS	6246	\$5,000.00
07/24/2020	VN Pho	6247	\$5,000.00
07/24/2020	Leavenworth Pizza Company	6248	\$5,000.00
07/24/2020	Ye Olde Bookshoppe	6250	\$5,000.00
07/24/2020	Hot Dogz Canine Design	6251	\$3,500.00
07/24/2020	Wok-About Grill #1	6253	\$5,000.00
07/24/2020	Yarn Bird	6254	\$3,000.00
	Net Chelan County CARES Act Grants		\$316,300.00
	CDRPA - Ready To Reopen Grants		
07/24/2020	Eagle EMS Training	6193	\$842.81
	Net CDRPA - Ready To Reopen Grants		842.81
	CDRPA - Rent Participation Grant		
07/24/2020	CBLCP LLC Spruce & Willow Home	6186	\$1,000.00
	Net CDRPA - Rent Participation Grant		1,000.00

**Chelan Douglas Regional Port Authority
Check Register
2020-28**

Chelan County \$80,000

07/24/2020	Club West	6189	\$5,000.00
07/24/2020	Squirrel Tree	6216	\$5,000.00
	Net Chelan County \$80,000		10,000.00

Douglas County CARES Act Grants

07/24/2020	Wenatchee Best Christmas Trees	6175	\$5,000.00
07/24/2020	Fields' Folly	6180	\$1,722.73
07/24/2020	Joe's East Sports Bar and Grill	6182	\$8,000.00
07/24/2020	Auntie Anne's Pretzels	6192	\$10,000.00
07/24/2020	El Paraiso Bar & Grill	6195	\$9,000.00
07/24/2020	Bridgeport Liquor & Variety Store	6202	\$10,000.00
07/24/2020	La Azteca Bakery	6203	\$7,500.00
07/24/2020	Jon-Jul Orchards	6208	\$7,197.61
07/24/2020	Mountain Spring Homestead	6219	\$6,751.72
07/24/2020	Ovenell Chiropractic	6227	\$10,000.00
07/24/2020	Stylemaster Studios of East Wenatchee	6237	\$10,000.00
07/24/2020	Welton Orchards and Storage	6249	\$10,000.00
07/24/2020	Wittig Farms	6252	\$10,000.00
	Net Douglas County CARES Act Grants		105,172.06

Working WA Grants - Douglas County

07/24/2020	Jones Plastering & Stucco	6209	\$5,000.00
	Net Working WA Grants - Douglas County		5,000.00

Working WA Grants - Chelan County

07/24/2020	Rocky Mountain Chocolate Factory	6173	\$5,000.00
	Net Working WA Grants - Chelan County		5,000.00

TOTAL

455,814.87

VOIDS N/A

**Chelan Douglas Regional Port Authority
Check Register
2020-30**

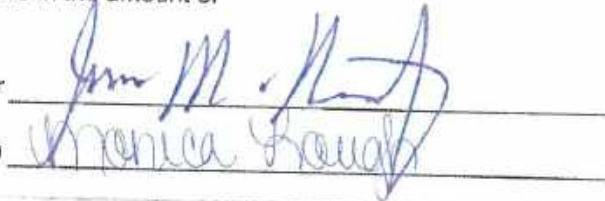
We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval July 29, 2020 checks 6260 - 6308, 6310 - 6315 in the amount of

\$ 129,901.04

Jim Kuntz, Chief Executive Officer

Monica Lough, Director of Finance & Admin



Date Issued	Claimant	Purpose	Check Number	Amount
<u>CASHMERE MILL DISTRICT</u>				
7/29/2020	Chelan County PUD	Electricity	6268	534.42
7/29/2020	Local Tel Communications	Cashmere Mill Bldg A & B	6288	181.77
7/29/2020	Waste Management	5431 Sunset Hwy Ste B10	6311	384.84
	Net Cashmere Mill District			1,101.03
<u>CONFLUENCE TECHNOLOGY CENTER</u>				
7/29/2020	Ag Supply Co.	Marking wand pro, paint	6260	42.23
7/29/2020	Chelan County PUD	CTC, PUD	6268	6,635.60
7/29/2020	Community Glass Company, Inc.	Replace front door	6272	7,030.33
7/29/2020	Firefly	CDRPA - CTC	6279	488.25
7/29/2020	Firefly	CDRPA - VCC	6279	922.25
7/29/2020	Local Tel Communications	CTC	6288	517.09
7/29/2020	Lowe's	Sprinkler heads	6289	177.61
7/29/2020	North Central ESD	June billing	6292	2,673.00
7/29/2020	S & W Irrigation Supply	Sprinkler heads	6302	32.01
7/29/2020	Zipty Fiber	CTC - July	6314	658.11
	Net Confluence Technology Center			19,176.48
<u>DOWNTOWN WENATCHEE SOUTH</u>				
7/29/2020	Chelan County PUD	Electricity	6268	1,017.49
7/29/2020	Keyhole Security Inc.	Duplicate keys	6287	102.04
	Net Downtown Wenatchee South			1,119.53
<u>OLDS STATION BUSINESS PARK</u>				
7/29/2020	Chelan County PUD	Electricity	6268	701.63
7/29/2020	H.D. Fowler Company	Valve	6282	85.66
7/29/2020	Local Tel Communications	Communications	6288	572.88
7/29/2020	Stemilt World Famous Compost	2 Cubic Yards	6305	15.00
	Net Olds Station Business Park			1,375.17
<u>PANGBORN AIRPORT</u>				
7/29/2020	Avfuel Corp	Jet Fuel	6262	18,806.02
7/29/2020	Big Bend Community College	ARFF Summer 20	6264	1,120.00
7/29/2020	Cintas Corporation	Staff clothing	6269	58.61
7/29/2020	Confluence Health.	Employee Questionnaire	6273	21.00
7/29/2020	Douglas County Sewer District No. 1	1 Pangborn Dr, July-Aug	6277	317.34
7/29/2020	Fastenal Company	PPE gloves	6278	529.96

Chelan Douglas Regional Port Authority

Check Register

2020-30

7/29/2020	Firefly	Hardware Management - Airside Staff	6279	1,732.80
7/29/2020	Home Depot Pro	Safety glasses, PPE products	6283	408.34
7/29/2020	Local Tel Communications	Communications	6288	834.84
7/29/2020	Lowe's	Sprinkler, Shingles	6289	221.44
7/29/2020	Moon Security Services, Inc	Basic monitoring	6291	42.24
7/29/2020	Platt Electric Supply	Outlet replacement	6295	31.75
7/29/2020	QTPod	Private cards	6296	9.82
7/29/2020	Ridgeline Graphics, Inc	Fuel tickets	6297	358.42
7/29/2020	Rodde Paint Co.	5 gal paint	6298	289.61
7/29/2020	Ron R Russ	water/gatorade	6299	35.70
7/29/2020	Smartsign2go	Advantage Plan Annual Serv	6303	935.71
7/29/2020	T-O Engineers	AGIS Terrain Survey	6306	4,217.50
7/29/2020	T-O Engineers	WHMP Training	6306	1,730.00
7/29/2020	Todd R. Flaget	2pc grabber tool	6307	28.14
7/29/2020	Valley Tractor & Equipment, Inc.	Mower maintenance	6308	141.55
7/29/2020	Verizon Wireless	July/Aug Service	6315	70.02
7/29/2020	Volaire Aviation Inc	Retainer - July	6310	4,000.00
	Net Pangborn Airport			35,940.81
	<u>PANGBORN AIRPORT BUSINESS PARK</u>			
7/29/2020	Douglas County Sewer District No. 1	3306A SE 5th St, July-Aug	6277	86.00
7/29/2020	Local Tel Communications	3796 Airport Way	6288	171.13
7/29/2020	York Building Services, Inc.	CWICC, 3306 - June & July	6313	3,576.00
	Net Pangborn Airport Business Park			3,833.13
	<u>RPA OFFICE/AVIATION CENTER</u>			
7/29/2020	Douglas County Sewer District No. 1	1 Campbell Pkwy, July-Aug	6277	156.52
7/29/2020	Home Depot Pro	Bath tissue, sanitizer	6283	149.08
7/29/2020	Rosales Landscaping Inc.	May Lawn Service	6301	2,003.55
	Net RPA Office/Avlation Center			2,309.15
	<u>Waterville Airport</u>			
7/29/2020	Douglas County PUD	Airport Rd	6276	29.00
	Net Waterville Airport			29.00
	<u>ORONDO RIVER PARK</u>			
7/29/2020	Cascade Analytical - Eurofins	Maintenance	6265	83.00
7/29/2020	Douglas County PUD	Orondo Park	6276	123.00
7/29/2020	Home Depot Pro	bath and cleaning products	6283	134.82
7/29/2020	Lowe's	screws/washers	6289	12.48
	Net Orondo River Park			353.30
	<u>Peshastin Property</u>			
7/29/2020	Apple Valley Pumping Service	Portable Toilet Rental - June	6261	90.00
	Net Peshastin Property			90.00
	<u>ADMINISTRATIVE & GENERAL</u>			
7/29/2020	Berk Consulting, Inc.	Wenatchi Landing	6263	630.00
7/29/2020	Cascade Auto Center	oil, filter and tire rotation	6266	96.89
7/29/2020	Coleman Oil Company	Driver: 5137856	6270	156.54
7/29/2020	Commercial Printing, Inc.	Office Supplies	6271	232.58
7/29/2020	Craig Larsen	Mileage	6274	148.60
7/29/2020	Donn Etherington	Mileage	6275	25.47
7/29/2020	Firefly	Managed Services - CDRPA Admin	6279	2,258.06
7/29/2020	J. C. Baldwin	Mileage	6284	115.00

Chelan Douglas Regional Port Authority

Check Register

2020-30

7/29/2020	Jim Huffman	Mileage	6285	14.78
7/29/2020	Kelley Connect	Toner	6286	535.56
7/29/2020	Local Tel Communications	One Campbell Pkwy	6288	980.72
7/29/2020	Mark M Spurgeon	Mileage	6290	22.43
7/29/2020	Office Depot	Office supplies	6293	401.92
7/29/2020	Rory Turner	Mileage	6300	36.23
7/29/2020	Stacie de Mestre	Mileage	6304	190.90
	Net Administrative & General			5,845.68
	<u>BUSINESS DEVELOPMENT & MARKETING</u>			
7/29/2020	Greater Wenatchee Regional Events Center	Grants review lunch	6281	345.68
7/29/2020	Wenatchee World	Online	6312	500.00
	Net Business Development & Marketing			845.68
	<u>Economic Dev Contr - Nonprofits</u>			
7/29/2020	Cashmere Chamber of Commerce	Quarterly funding	6267	3,375.00
7/29/2020	Chelan County PUD	Redev Interlock Agmt	6268	6,187.08
7/29/2020	Greater Wenatchee Area Tech Alliance	FlyWheel Econ Dev Agmt	6280	11,750.00
7/29/2020	Our Valley, Our Future	2020 Contributions	6294	35,000.00
	Net Capital Projects			56,312.08
	<u>CAPITAL PROJECTS</u>			
7/29/2020	T-O Engineers	ALS Planning, Helipad Labor	6306	1,570.00
	Net Capital Projects			1,570.00
	TOTAL			129,901.04

Void: 6309

Chelan Douglas Regional Port Authority
Check Register
2020-29

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

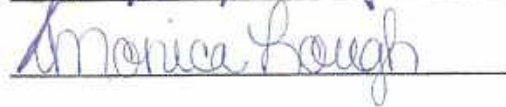
For approval July 31st, 2020, checks 6255-6259 & electronic payments in the amount of:

\$ 243,373.76

Jim Kuntz, Chief Executive Officer



Monica Lough, Director of Finance & Admin



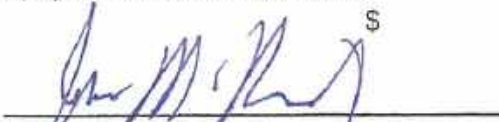
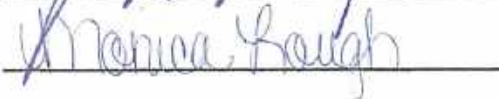
Date Issued	Claimant	Purpose	Check Number	Amount
Payroll				
07/31/20	Baldwin, JC	July Payroll	ACH	1,476.67
07/31/20	Beidler, Camryn	July Payroll	ACH	2,089.70
07/31/20	Camarillo Reyes, Laura	July Payroll	ACH	2,655.21
07/31/20	Chatriand, Bobbie	July Payroll	ACH	2,715.21
07/31/20	Cridlebaugh, Ron	July Payroll	ACH	5,669.75
07/31/20	de Mestre, Stacie	July Payroll	ACH	4,953.94
07/31/20	Deenik, Sarah	July Payroll	ACH	4,208.91
07/31/20	Degnan, Tricia	July Payroll	ACH	4,239.60
07/31/20	Etherington, Donn	July Payroll	ACH	1,728.76
07/31/20	Flaget, Todd	July Payroll	ACH	3,660.34
07/31/20	Harris, Cami	July Payroll	ACH	3,001.91
07/31/20	Huffman, James	July Payroll	ACH	1,439.34
07/31/20	Kuntz, James	July Payroll	ACH	11,280.64
07/31/20	Lamb, Kenneth	July Payroll	ACH	4,397.57
07/31/20	Lamb, Shane	July Payroll	ACH	1,712.61
07/31/20	Lape, Felicity	July Payroll	ACH	4,344.95
07/31/20	Larsen, Craig	July Payroll	ACH	6,012.80
07/31/20	Loesack, W. Alan	July Payroll	ACH	423.88
07/31/20	Lough, Monica	July Payroll	ACH	7,495.14
07/31/20	Martinez, Rafael	July Payroll	ACH	4,098.66
07/31/20	McKivor, Esther	July Payroll	ACH	3,757.77
07/31/20	Millian, Edwin	July Payroll	ACH	543.01
07/31/20	Moyers, Trent	July Payroll	ACH	7,186.44
07/31/20	Orr, Marcus	July Payroll	ACH	3,998.62
07/31/20	Parks, Lisa	July Payroll	ACH	6,892.50
07/31/20	Ramos, Jorge	July Payroll	ACH	2,802.03
07/31/20	Russ, Ron	July Payroll	ACH	5,504.46

07/31/20	Russell, Justin	July Payroll	ACH	3,352.04
07/31/20	Sanchez, Edwin	July Payroll	ACH	1,192.80
07/31/20	Sanchez, Isidro	July Payroll	6255	374.94
07/31/20	Scott, Tristan	July Payroll	ACH	2,637.19
07/31/20	Smith, Charles	July Payroll	ACH	3,549.28
07/31/20	Spurgeon, Mark	July Payroll	ACH	678.51
07/31/20	Tidd, Bealinda	July Payroll	6256	3,300.12
07/31/20	Turner, Rory	July Payroll	ACH	1,476.68
07/31/20	Vargas, Manuel	July Payroll	ACH	4,039.42
07/31/20	Williams, Samuel	July Payroll	ACH	2,135.97
07/31/20	Sarah K. Deenik	July Sunshine fund	6257	122.00
07/31/20	HRA VEBA Trust	July VEBA	6258	2,000.00
07/31/20	Washington Counties Insurance Fund	August Insurance	6259	30,112.97
07/31/20	Department of Retirement Systems	July Retirement	ACH	36,400.98
07/31/20	US Treasury	July Payroll taxes	EFTPS	43,710.44
	Net Payroll			<u>243,373.76</u>

Chelan Douglas Regional Port Authority
Check Register
2020-31

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval July 31st, 2020, checks 6316-6317 & electronic payments in the amount of:

	\$	9,131.36
Jim Kuntz, Chief Executive Officer		
Monica Lough, Director of Finance & Admin		

Date Issued	Claimant	Purpose	Check Number	Amount
<u>Payroll</u>				
07/31/20	Department of Labor & Industries	2Q20 Payroll Taxes	6316	7,853.13
07/31/20	Employment Security Department	2Q20 Payroll Taxes	6317	1,278.23
Net Payroll Taxes				9,131.36

**Chelan Douglas Regional Port Authority
Check Register
2020-32**

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval July 31, 2020 checks 6318 - 6349, 6351 - 6364 in the amount of \$ **237,772.06**

Jim Kuntz, Chief Executive Officer

Monica Lough, Director of Finance & Admin

<u>Date Issued</u>	<u>Claimant</u>	<u>Purpose</u>	<u>Check Number</u>	<u>Amount</u>
Chelan County CARES Act Grants				
07/31/2020	Adorn Yourself		6346	\$3,500.00
07/31/2020	Antique Mall of Wenatchee		6338	\$5,000.00
07/31/2020	Apple Valley Gymnastics		6319	\$5,000.00
07/31/2020	Breeze Massage Therapy		6320	\$5,000.00
07/31/2020	Cashmere Physical Therapy		6321	\$5,000.00
07/31/2020	Chulita Restaurant		6322	\$5,000.00
07/31/2020	El Agave Restaurant		6344	\$5,000.00
07/31/2020	Fabulous Feet Dance Studio		6330	\$5,000.00
07/31/2020	Forever Nails		6331	\$5,000.00
07/31/2020	Fruit Tones Studio		6334	\$5,000.00
07/31/2020	Futbol-Era Soccer Store		6332	\$5,000.00
07/31/2020	Hotel Pension Anna		6347	\$5,000.00
07/31/2020	J Cleaners		6335	\$5,000.00
07/31/2020	Jaeda Vaughn		6336	\$926.68
07/31/2020	Journey Travel and Tours		6337	\$5,000.00
07/31/2020	La Tortuga Loca		6328	\$5,000.00
07/31/2020	Lake Chelan Eagles #2218		6333	\$5,000.00
07/31/2020	Numerica Performing Arts Center.		6345	\$5,000.00
07/31/2020	Quick Wok		6348	\$3,000.00
07/31/2020	Riverfront Rock Gym		6349	\$5,000.00
07/31/2020	SHJ Inc		6354	\$5,000.00
07/31/2020	Skya Beauty & Spa		6355	\$5,000.00
07/31/2020	Studio Two		6351	\$2,000.00
07/31/2020	Tacos Pipu Infante		6356	\$5,000.00
07/31/2020	The Brave Warrior Project		6357	\$5,000.00
07/31/2020	Turnwater Bakery		6358	\$5,000.00
07/31/2020	Uncle Uli's Pub		6364	\$5,000.00
07/31/2020	Wallys Tavern		6360	\$5,000.00
07/31/2020	Wine Girl Wines		6363	\$5,000.00
	Net Chelan County CARES Act Grants			\$134,425.68
CDRPA - Ready To Reopen Grants				
07/31/2020	Wenatchee Valley Symphony		6362	\$1,000.00
	Net CDRPA - Ready To Reopen Grants			1,000.00

**Chelan Douglas Regional Port Authority
Check Register
2020-32**

Douglas County CARES Act Grants

07/31/2020	Ariel's Construction	6318	\$7,500.00
07/31/2020	Classic One East Cleaners	6323	\$8,452.69
07/31/2020	Coyote Pass Cafe	6324	\$584.36
07/31/2020	Dad's Country Store	6326	\$10,000.00
07/31/2020	Desert Aire Machine Service	6327	\$10,000.00
07/31/2020	El Petate Steak House	6329	\$8,105.10
07/31/2020	Knemeyers Eatery & Spirits	6359	\$1,400.00
07/31/2020	Los Dos Pueblos	6341	\$10,000.00
07/31/2020	M & R Supermarket	6339	\$10,000.00
07/31/2020	Mai Lee Thal	6340	\$10,000.00
07/31/2020	Pear Up Cider	6343	\$6,284.23
07/31/2020	Scott Garage	6353	\$4,020.00
07/31/2020	Wenatchee Kennel Club	6361	\$5,000.00
	Net Douglas County CARES Act Grants		<u>91,346.38</u>

Working WA Grants - Douglas County

07/31/2020	Auntie Bling's Attique	6342	\$5,000.00
	Net Working WA Grants - Douglas County		<u>5,000.00</u>

Working WA Grants - Chelan County

07/31/2020	Dragonfly Studio	6325	\$1,000.00
07/31/2020	Saddle Rock Pub & Brewery	6352	\$5,000.00
	Net Working WA Grants - Chelan County		<u>6,000.00</u>

TOTAL

237,772.06

VOIDS 6350

Port of Chelan County
Check Register Log
Tuesday, August 11th, 2020

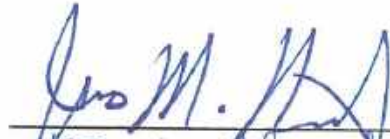
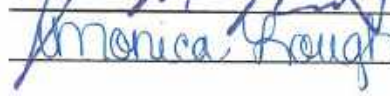
<u>Issued</u>	<u>Register #</u>	<u>Reason</u>	<u>Amount</u>	<u>First #</u>	<u>Last #</u>
7/31/2020	-	North Cascades - 2017 Runway Ext Bond Payoff	\$ 1,728,770.24	EFT	EFT

1 electronic transfer for approval August 11, 2020 total: **\$ 1,728,770.24**

Voided checks: None

We, the undersigned Commissioners of Port of Chelan County, in the State of Washington, do hereby certify the merchandise or services hereinafter have been received and that the Warrant listed above is approved for payment.


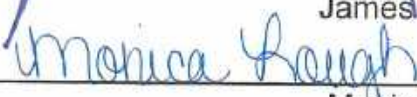
Executive Director
Dir. of Finance & Admin.
Commissioner Baldwin
Commissioner Etherington
Commissioner Turner

**Port of Douglas County
Check Register Log
July 2020**

<u>Issued</u>	<u>Register #</u>	<u>Reason</u>	<u>Amount</u>	<u>First #</u>	<u>Last #</u>
7/6/2020	2020-12	Sewer Planning Construction Loans	\$ 90,979.23	5052	5052
7/15/2020	2020-13	Mid Month Payables N Cascades RW Ext	\$ 27,391.33	5053	5060
7/31/2020	-	Bond Payoff	\$ 744,059.70	EFT	EFT
9 warrants & 1 Electronic Transfer for approval August 11, 2020 total:			\$ 862,430.26		

We, the undersigned Commissioners of Port of Douglas County, in the State of Washington, do hereby certify the merchandise or services hereinafter have been received and that Warrants listed above are approved for payment.

Executive Director		James M Kuntz
Dir. of Finance & Admin.		Monica Lough
Commissioner		James D Huffman
Commissioner		Mark M Spurgeon
Commissioner		W Alan Loeb sack

**Port of Douglas County
Check Register
2020-12**

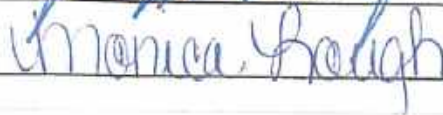
We, the undersigned Port of Douglas County, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval July 6, 2020 check 5052 in the amount of \$ 90,979.23

Jim Kuntz, Chief Executive Officer



Monica Lough, Director of Finance & Admin



<u>Date Issued</u>	<u>Claimant</u>	<u>Purpose</u>	<u>Check Number</u>	<u>Amount</u>
07/06/20	Douglas County Sewer District No 1	Sewer Planning/Construction Loans	5052	90,979.23

TOTAL 90,979.23

**Port of Douglas County
Check Register
2020-13**

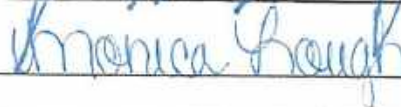
We, the undersigned Port of Douglas County, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval July 15, 2020 checks 5053 - 5060 in the amount of \$ 27,391.33

Jim Kuntz, Chief Executive Officer




Monica Lough, Director of Finance & Admin



<u>Date Issued</u>	<u>Claimant</u>	<u>Purpose</u>	<u>Check Number</u>	<u>Amount</u>
07/15/20	Davis Arneil Law Firm, LLP	Legal-Giga Watt Bankruptcy	5053	901.00
07/15/20	Dept of Commerce	CERB Loan-Salcido	5054	7,717.56
07/15/20	Douglas A Provo	Refund 2019 United Way	5055	5.00
07/15/20	Esther S McKivor	Refund 2019 United Way	5056	5.00
07/15/20	Hames, Anderson, Whitlow & O'Leary, P.S.	Legal-Giga Watt Bankruptcy	5057	660.00
07/15/20	Lisa Parks	Refund 2019 United Way	5058	22.00
07/15/20	Ron Cridlebaugh	Refund 2019 United Way	5059	5.00
07/15/20	Dept of Commerce	CERB Loan- Giga Watt	5060	18,075.77

TOTAL 27,391.33

Memo

To: Board of Directors
From:  Jim Kuntz
cc: None
Date: August 6, 2020
Re: PUD Service Center Design Documents

At Tuesday's Board Meeting, the PUD will be presenting their final Service Center Design Documents.

The Port of Chelan County Commissioners previously reviewed the initial site plans and architectural renderings on February 19th, 2019.

The final plans to be presented by the PUD on Tuesday have not materially changed from the February 19th, 2019 review.

Regional Port staff recommends the Port of Chelan County Commissioners concur, and authorize the Executive Director to sign and complete all documents anticipated by the 2019 Agreement.

Please find attached an email from Peter Fraley that provides a broader overview of the transaction with the PUD.

Jim Kuntz

From: Peter A. Fraley <pfraley@omwlaw.com>
Sent: Friday, July 17, 2020 3:38 PM
To: Jim Kuntz
Subject: PUD - Horan Property Transaction
Attachments: Agreement Relating to Port of Chelan County Covenants.pdf

Hi Jim,

Following up on the exchange of emails you had with Casey at the PUD, I quickly reviewed the transaction. Attached is the Agreement Relating to Port of Chelan County Covenants, which was signed as part of closing (2/25/19). This Agreement outlines the obligations as part of the review of the PUD's plans.

Please note:

- A. The PUD is to provide 90% design document to the Port for review and comment ... comment must be provided within 10 working days (a very short trigger). Once approved, the 90% design documents become the "Final Design" for purposes of the Agreement. In light of the fact that the PUD is almost complete with 100% design, the trigger for Port review seems imminent.
- B. Once the building permit is issued based on the Final Design, then
 - i. the Olds Station Covenants will be terminated as to the property south of Olds Station Road;
 - ii. a variance is deemed granted from the Olds Station Covenants for the property north of Olds Station Road as outlined in the Agreement;
 - iii. a variance is deemed granted from the Easy Street Covenants as outlined in the Agreement.
- C. Please note that the variances spring into effect upon building permit approval based on the Final Design ... no further Port Commission action is necessary.
- D. The termination of the Olds Station Covenants as to the property south of Olds Station Road also occurs automatically, upon issuance of the building permit. The form of the termination has already been approved and the Port is obligated to record the "partial termination" following the issuance of the building permit. Again, no further Port Commission action is necessary.
- E. As an aside, the "covenant" issues identified in the document provided by Casey are already addressed by the Agreement ... although there are matters on his list that are no longer in play because the Port agreed to terminate the Olds Station Covenants upon issuance of the building permit based on the Final Design.

A reminder about the following commitment:

1. The fence behind IB#5 encroaches across the surveyed boundary line. The Port is responsible for relocating this fence within 120 days after notice from the PUD or by July 1, 2020, whichever is earlier. I do not know if the fence has been relocated. If not, maybe the PUD should do so as part of the Lease Amendment (only partly kidding).

The other documents arising from the transaction, include the following:

1. Port has an Option to purchase Hawley Street and/or HQ property ... there was discussion about terminating this.
2. PUD has an Option to purchase IB#5/#6.
3. PUD has a financial commitment as to the Video Conference Center starting 1-1-23 (for 9 years) ... referred to as a priority use agreement for \$75,000 per year.
4. CTC High Density Load Agreement.

Let me know if you have any questions.

Best,

Pete

Peter A. Fraley | Attorney

Ogden Murphy Wallace P.L.L.C.

One Fifth Street, Suite 200 Wenatchee, WA 98801

phone: 509.662.1954 | fax: 509.663.1553

pfraley@omwlaw.com

CONFIDENTIAL COMMUNICATION - This communication constitutes an electronic communication within the meaning of the Electronic Communications Privacy Act, 18 U.S.C. Section 2510, and its disclosure is strictly limited to the recipient intended by the sender. It may contain information that is proprietary, privileged, and/or confidential. If you are not the intended recipient, any disclosure, copying, distribution, or use of any of the contents is STRICTLY PROHIBITED. If you have received this message in error, please notify the sender immediately and destroy the original transmission and all copies.

AGREED AS TO FORM:

PORT OF CHELAN COUNTY

PUBLIC UTILITY DISTRICT OF
CHELAN COUNTY NO. 1

By: 
James M. Kuntz, Executive Director

By: 
Daniel Frazier, Director of Shared
Services, Designee for
Steve Wright, General Manager

Date: 2-25-19

Date: 2-25-19

Filed for and return to:

OGDEN MURPHY WALLACE, P.L.L.C.
Attn: Peter A. Fraley
1 Fifth Street, Suite 200
PO Box 1606
Wenatchee WA 98807-1606

The information contained in this boxed section is for recording purposes only pursuant to RCW 36.18 and RCW 65.04, and is not to be relied upon for any other purpose, and shall not affect the intent of or any warranty contained in the document itself.

Grantor(s): Port of Chelan County, a Washington municipal corporation

Grantee(s): Port of Chelan County, a Washington municipal corporation; the Public

Reference Number(s) of Documents Assigned or Released or Referenced: 2066264, 2069640, 2196172, 2300236, 2439975

Abbreviated Legal Description: Parcel of land in NE ¼ of S28, T23N, R20, EWM, Chelan County, WA

Complete or Additional Legal Description: See Exhibits to Protective Covenants recorded at AFN 2066264.

Assessor's Parcel Number(s): 23-20-28-01-20; 23-20-28-01-30; 23-20-28-01-40; 23-20-28-12-01-00; 23-20-28-12-01-50; 23-20-28-11-08-00; 23-20-28-11-03-00; 23-20-28-11-03-50; 23-20-28-12-00-50; 23-20-28-11-07-00; 23-20-28-11-05-50; 23-20-28-11-02-50; 23-20-28-11-10-00; 23-20-28-11-04-00; 23-20-28-11-09-50; 23-20-28-12-01-70; 23-20-28-13-00-40; 23-20-28-13-00-44; 23-20-28-24-07-00

**AMENDMENT TO PROTECTIVE COVENANTS
OLDS STATION BUSINESS PARK
PORT OF CHELAN COUNTY**

This Amendment is made effective as of this date to the "Protective Covenants Olds Station Business Park, Port of Chelan County" recorded on December 30, 1999, under Chelan County Auditor's File No. 2066264, the supplement thereto recorded on February 18, 2000, under Chelan County Auditor's File No. 2069640, as amended pursuant to Amendment to Protective Covenants, Olds Station Business Park, Port of Chelan County, recorded March 30, 2005 under Chelan County Auditor's File No. 2196172, as further amended pursuant to Amendment to Protective Covenants, Olds Station Business Park, Port of Chelan County, recorded March 31, 2009 under Chelan County Auditor's File No. 2300236, as further amended pursuant to Amendment to Protective Covenants, Olds Station Business Park, Port of Chelan County, recorded July 8, 2016 under Chelan County Auditor's File No. 2439975 (altogether, the "Protective Covenants").

RECITALS

1. Pursuant to Section 1.3 of the Protective Covenants, the Port of Chelan County (the "Port"), reserved the right to amend the Protective Covenants.
2. At an open public meeting on February 19, 2019, the Port approved this Amendment to be effective upon the satisfaction of the conditions set forth in the Agreement Relating to Port of Chelan County Covenants between the Port and Public Utility District No 1 of Chelan County executed by the Parties, with an Effective date of _____ (the "PUD").
3. The Port and the PUD acknowledge and agree that the conditions set forth in the Agreement Relating to Port of Chelan County Covenants have been satisfied and that this Amendment to the Protective Covenants is binding on the Port and PUD.

NOW, THEREFORE, the Protective Covenants are hereby amended as set forth below:

The Protective Covenants shall no longer encumber the property legally described on Exhibit "A" attached hereto and incorporated herein by this reference (i.e Chelan County Parcel Nos. 232028130040 and 232028130044). Specifically, the legal description of the real property encumbered by the Protective Covenants is hereby amended to delete the property described on Exhibit "A".

Dated this ____ day of _____, 20__.

PORT OF CHELAN COUNTY

By: _____
James M. Kuntz, Executive Director

EXHIBIT "A"
Legal Description

Parcel B (Parcel No. 232028130040):

A parcel of land located in the Southwest quarter of the Northeast quarter of Section 28, described as follows:

Commencing at the North one quarter corner of Section 28, Township 23 North, Range 20 E.W.M.; thence South 00°52'00" East along the North-South centerline of said Section 28 for 1321.60 feet to a R.R. spike at the Northwest corner of said Southwest quarter of Northeast quarter of said Section 28; thence North 89°33'00" East for 60.27 feet along the North line of said Southwest quarter of Northeast quarter of Section 28 to a 3/4" iron pipe at the East right-of-way line of Chelan County Horan Road and the True Point of Beginning of this description, thence South 00°36'45" East 974.49' along the East right of way line of Chelan County Horan Road to a 3/4" iron pipe; thence South 82°17'00" East for 538.98 feet to a 3/4" iron pipe at the West right-of-way line of the Great Northern Railroad Co. right-of-way (AKA Burlington Northern Santa Fe Railroad); thence Northerly and Easterly along the Westerly right-of-way of the Great Northern Railroad for 1231.66 feet to a 3/4" iron pipe located at the intersection of the Great Northern Railroad Westerly right-of-way line and the North line of the Southwest quarter of the Northeast quarter of said Section 28; thence South 89°33'00" West along the said North line for 1159.57 feet to the True Point of Beginning,

EXCEPT the right of way for Olds Station Road described under Auditor's File No. 825315, ALSO EXCEPT that portion lying Easterly of the following described line:

Beginning at the Southwest corner of Parcel 1 as described in deed recorded under Auditor's File No. 685784; thence South 82°22'34" East along the South line of said Parcel 1 for 397.98 feet to the True Point of Beginning of said described line; thence along the Westerly edge of a chain link fence, North 18° 27'09" East 167.76 feet; thence North 23°45'12" East 350.18 feet; thence North 28°36'39" East 201.25 feet; thence North 34°31'46" East 275.34 feet; thence leaving said fence, North 00°34'19" West 122.36 feet to the Southerly right-of-way line of Chelan County Olds Station Road and the end of said described line.

Also known as Parcel A, Certificate of Exception No. 2009-006, recorded March 31, 2009, under Auditor's File No. 2300235, Chelan County, Washington.

Parcel C (Parcel No. 232028130044):

A parcel of land located in the Southwest quarter of the Northeast quarter of Section 28, Township 23 North, Range 20 E.W.M., Chelan County, Washington, described as follows:

Beginning at the Southwest corner of parcel 1 as described in deed recorded under Auditor's File No. 685784, a 3/4" iron pipe; thence South 82°22'34" East along the South line of said Parcel 1 for 397.98 feet; thence along the Westerly edge of a chain link fence, North 18°27'09" East 167.76 feet; thence North 23°45'12" East 350.18 feet; thence North 28°36'39" East 201.25

feet; thence North 34°31'46" East 275.34 feet to the True Point of Beginning; thence South 55°42'10" East 125.23 feet; thence South 50°45'23" East 37.01 feet to the Great Northern Railroad Co. right of way (also known as Burlington Northern Railroad Company) said right of way lying Northwesterly of and drawn parallel with and distant 25.0 feet Northwesterly of Main Track centerline; thence Northerly along said Westerly right of way to the South right of way of Olds Station Road as established by deed recorded under Auditor's File No. 825315; thence South 89°25'41" West 314.52 feet, more or less, to a point which is perpendicular to the True Point of Beginning; thence South 00°34'19" East 122.36 feet to the True Point of Beginning.

Also known as Parcel C, Certificate of Exemption No. 2009-006, recorded March 31, 2009, under Auditor's File No. 2300235, Chelan County, Washington.



PUBLIC UTILITY DISTRICT NO. 1 of CHELAN COUNTY

P.O. Box 1231, Wenatchee, WA 98807-1231 • 327 N. Wenatchee Ave., Wenatchee, WA 98801

(509) 663-8121 • Toll free 1-888-663-8121 • www.chelanpud.org

August 6, 2020

Chelan Douglas Regional Port Authority
Board of Commissioners and
James Kuntz – CEO

Commissioners and CEO Kuntz,

Thank you for the opportunity to present the attached design documents to the Chelan Douglas Regional Port Authority for comment pursuant to the agreement between the Port of Chelan County and Chelan PUD related to Port of Chelan County Covenants. The Port has been an integral partner in this extensive development and we appreciate the cooperative manner in which this project has progressed.

Enclosed in this transmittal is a group of project renderings that represents the current state of the Service Center design. They are officially titled 100% Design Development documents which coincide with 60-80% of the complete design effort. We have chosen this state of project development for the Port Authority's review because all of the major design decisions have been made and are represented in these images and it also provides the design team adequate time to evaluate, respond to and incorporate any comments from the CDRPA.

As with any project, our design has matured significantly over the past 18 months as the design team worked with internal staff to meet design needs and external stakeholders, like City, County and State agencies, to address general land use, archeological, environmental, and other issues. Although to a great degree the development is consistent with the initial renderings provided in February of 2019, there have been some material changes that Chelan PUD would like bring to the CDRPA's attention as you conduct your review.

1. Site Design – Building Locations

- The overall site design is nearly identical to the February 2019 rendition of the site. The material differences include the elimination of the southernmost building (marked G in the original exhibit), the movement of pole storage from the area on the western property boundary to the former location of building G, expansion of the site to the south approximately 75 feet, and the slight modification to the dimensions of all buildings as program needs were further defined. Additionally, working with McDougall Fruit to determine their truck staging needs, the truck turnaround on Olds Station Road was converted to a truck staging lane.

2. Exterior features of Administration Building – Building A

- The February 2019 renderings do not fully reveal the exterior building materials, but were assumed to be either concrete or brick, to be determined after the structural building systems had been selected. The renderings do show a concept of a sun shading system of horizontal elements that wrap around the building. During the energy evaluation of the building it was determined that the horizontal shading elements were not a cost effective method of achieving greater thermal and glare reduction and were eliminated from the project. The final exterior material selection has been a mottled brick material, which will replicate the colors of the local natural basalt rock formations, in a somewhat randomized pattern with intervening window units.

3. Line Operation and Warehouse Building – Building B

- The 2019 renderings of this building show the west portion of the building to be the customer utilities warehouse space and the east side of the building to be the line operations and network operations dock. During the schematic design process the building uses were reoriented under the same basic building footprint to have the line operations and network operations dock to the north portion of the building with warehouse uses to the south. This provides much better workflow and adjacency to complementary uses for both the warehouse and the operations groups

4. Buildings B-G Exterior Materials

- The exterior materials of the operations buildings were also not well defined in the renderings, but appear to be either concrete or metal siding with brick accents. The final material selected will be insulated metal panels with a darker plate steel wainscoting for accent and durability. We have maintained the roof parapet look although the preferred design shows the parapet profile as level instead of the previously depicted sloping effect. This was changed for both architectural and cost reasons and provides cleaner sight lines for the operational buildings.

5. Trail and Riverfront Access

- The PUD recently completed acquisition of the remaining two parcels to the south of the former Port parcel in order to develop waterfront improvements. These improvements include a viewing platform and waterfront access trails, a trail connecting the Service Center parking lot to the new waterfront amenities and a trail connecting all of the new improvements to the existing Apple Capital Loop Trail. The design of these improvements are lagging a bit behind the rest of the project, but we have included a current trail plan to show the intent of the project.

We appreciate the opportunity to present this information and walk through the current state of the project with CDRPA Commission and staff and look forward to receiving your comments. We

are also committed to working through concerns that the CDRPA may have. This project has been a monumental undertaking for the design team and through it all we have valued the ongoing constructive relationship with the Port and now with CDRPA. From the initial property acquisition to the ongoing lease-back arrangements and the recently completed Lease Addendum for Industrial Building No.5, our agencies have continued to work cooperatively in the best interests of our public constituents.

Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Daniel Frazier", is written over the typed name and title below it.

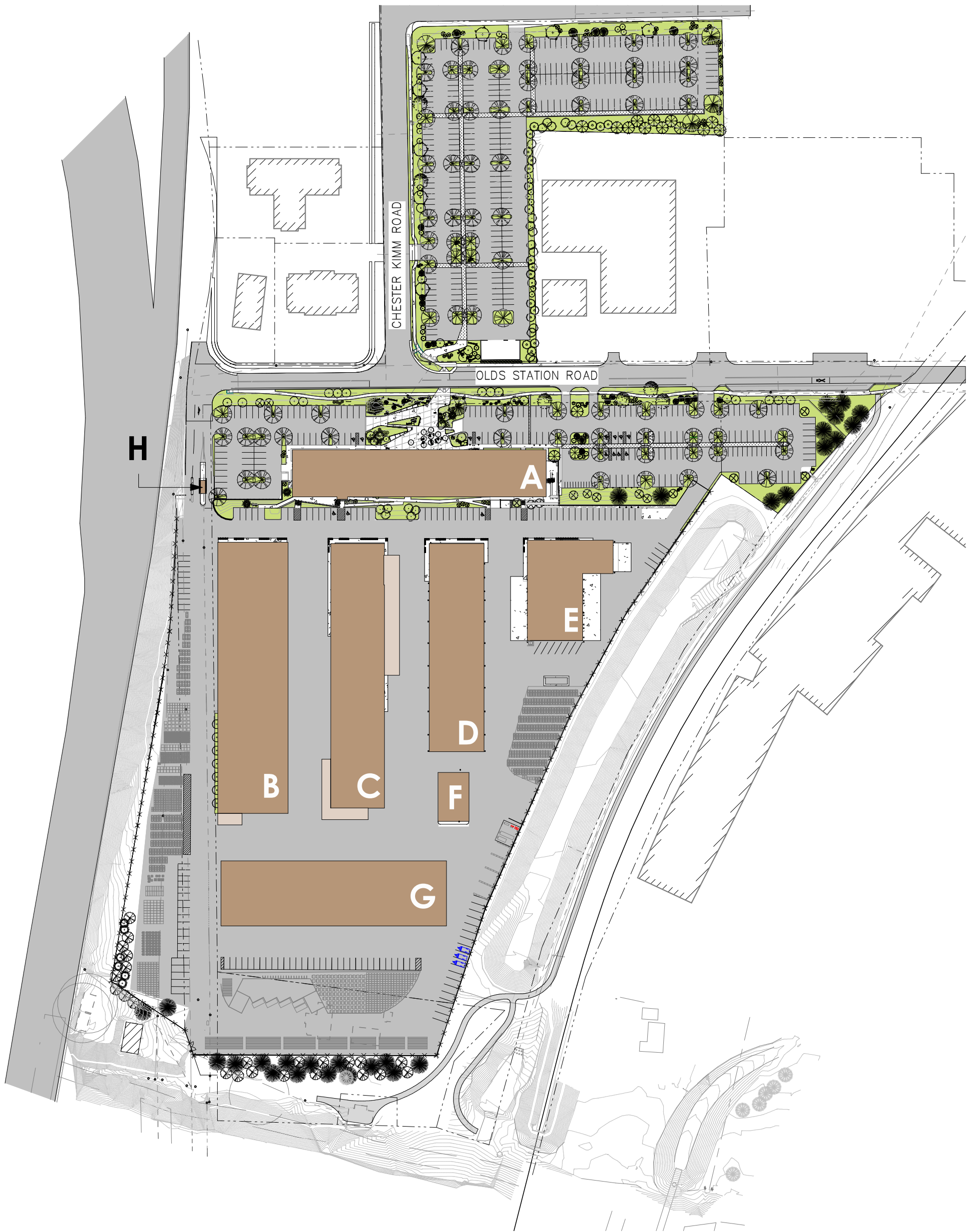
Daniel Frazier
Director – Shared Services

CHELAN COUNTY PUBLIC UTILITY DISTRICT SERVICE CENTER

100% Design Development Update | 07.10.20



TCF **A**rchitecture



SITE PLAN

- | | | | |
|-------------------|--|-------------------|---------------------------------|
| BUILDING A | ADMINISTRATION | BUILDING E | FLEET |
| BUILDING B | WAREHOUSE/VEHICLE STORAGE | BUILDING F | FUEL/WASH ISLAND |
| BUILDING C | SHOPS/VEHICLE STORAGE | BUILDING G | COVERED MATERIAL STORAGE |
| BUILDING D | FISH & WILDLIFE/VEHICLE STORAGE | BUILDING H | GUARD STATION |





AERIAL VIEW - LOOKING SOUTH



AERIAL VIEW - LOOKING NORTH



HIGHWAY VIEW - LOOKING SOUTH



VIEW FROM CHESTER KIMM



WEST EXTERIOR



EAST EXTERIOR





PLAZA



PLAZA



PLAZA - LOOKING EAST

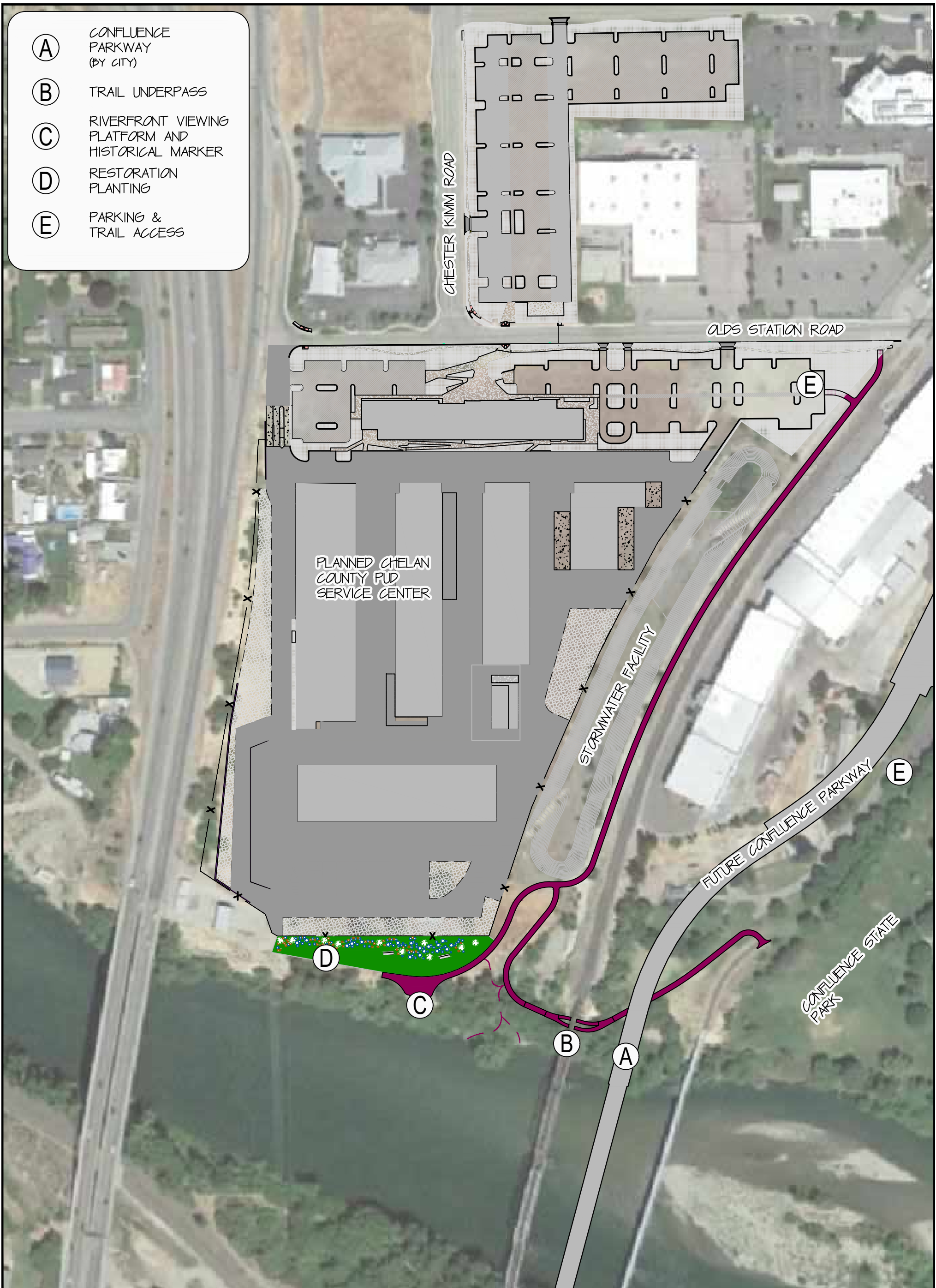


OPERATIONS YARD - BUILDING C



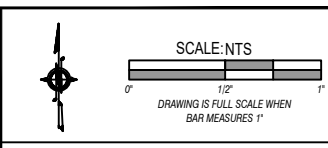
FIRST FLOOR LOBBY

- (A) CONFLUENCE PARKWAY (BY CITY)
- (B) TRAIL UNDERPASS
- (C) RIVERFRONT VIEWING PLATFORM AND HISTORICAL MARKER
- (D) RESTORATION PLANTING
- (E) PARKING & TRAIL ACCESS

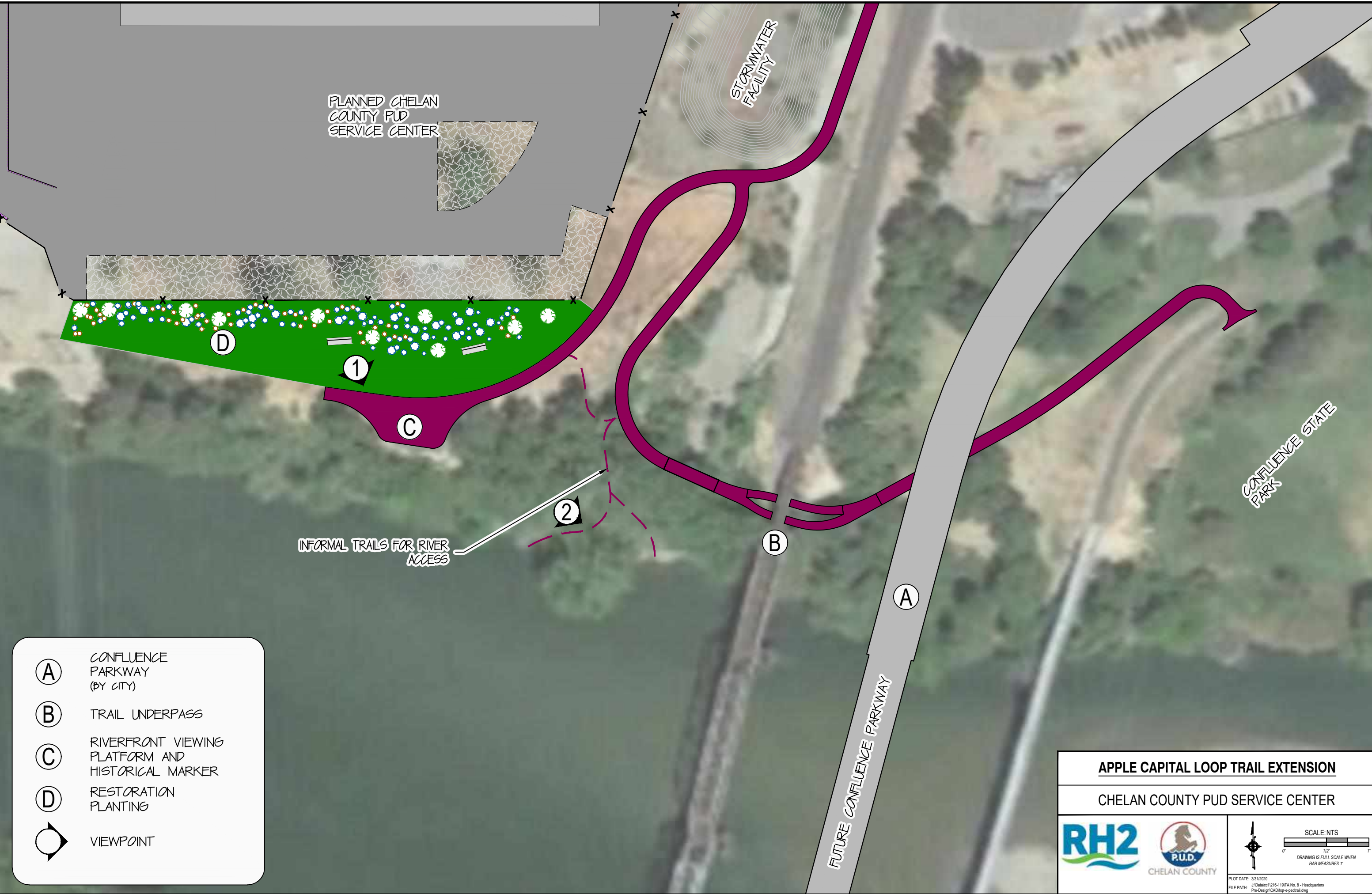


APPLE CAPITAL LOOP TRAIL EXTENSION

CHELAN COUNTY PUD SERVICE CENTER



PLOT DATE: 3/30/2020
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PLANNED CHELAN
COUNTY PUD
SERVICE CENTER




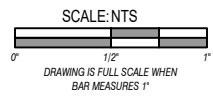
STORMWATER
FACILITY

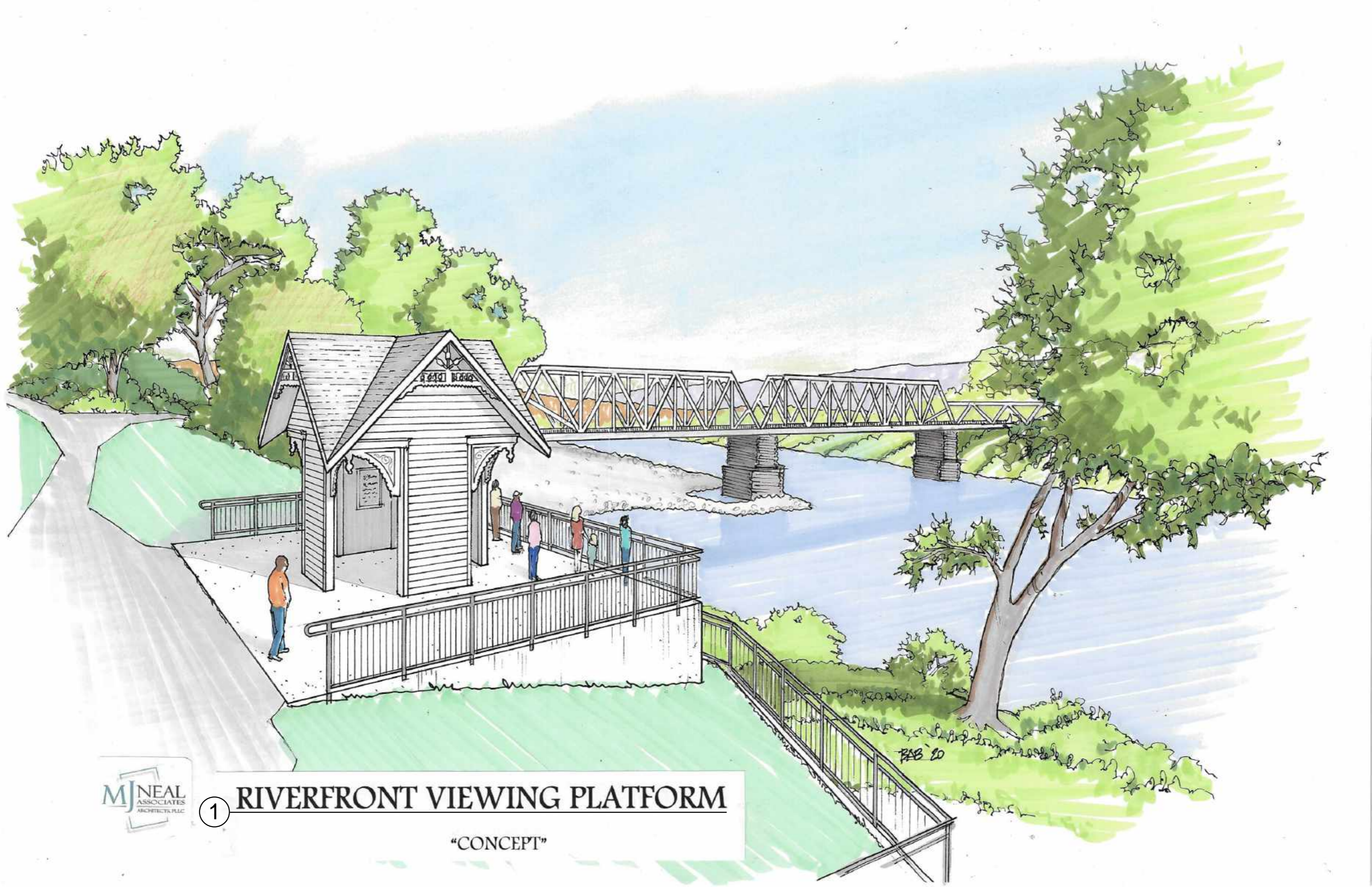
CONFLUENCE STATE
PARK

FUTURE CONFLUENCE PARKWAY

INFORMAL TRAILS FOR RIVER
ACCESS

- (A)** CONFLUENCE PARKWAY (BY CITY)
- (B)** TRAIL UNDERPASS
- (C)** RIVERFRONT VIEWING PLATFORM AND HISTORICAL MARKER
- (D)** RESTORATION PLANTING
-  VIEWPOINT

APPLE CAPITAL LOOP TRAIL EXTENSION	
CHELAN COUNTY PUD SERVICE CENTER	
	
	
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1

RIVERFRONT VIEWING PLATFORM

"CONCEPT"



② RIVERFRONT ACCESS

“CONCEPT”

BB'20

Memo

To: Board of Directors
From: Jim Kuntz
cc: None
Date: August 6, 2020
Re: City of Wenatchee Request – Confluence Parkway
Environmental

The City of Wenatchee is requesting a \$175,000 contribution from the Regional Port to help finish the environmental work associated with the Confluence Parkway Project. See attached email.

I spoke with Jeff Wilkens from the Chelan-Douglas Transportation Council to get his input. Jeff's perspective is completing the environmental work without question makes the City's INFRA Grant application for Federal funding more competitive. I asked how long a shelf life does the environmental work have before it has to be updated or redone. He said 10 years is the rule of thumb.

If the Board determines to provide funding, it should be conditioned on the City committing that they have secured all the funding to complete the environmental work.

Cami Harris

From: Jim Kuntz
Sent: Thursday, July 23, 2020 1:00 PM
To: Cami Harris
Cc: Monica Lough
Subject: Fwd: Confluence NEPA

Please put in packets. Informational only.

----- Forwarded message -----

From: Frank Kuntz <FKuntz@WenatcheeWA.Gov>
Date: Jul 23, 2020 10:36 AM
Subject: Confluence NEPA
To: Jim Kuntz <Jim@cdipa.org>
Cc:

Jim:

City is working hard to get the environmental process to the finish line for confluence parkway. We have already committed \$2.2 million of city funds to the process. In order to complete everything we need to spend an additional \$700,000. Steve King thought if we got INFRA that the infra money would help finish. So, without infra we have a funding shortfall.

As for the city budget, as you might guess we are bleeding pretty good. Been down 22% and 24% the last two months in sales tax and even with recovery we are thinking sales tax will be down \$1.5 million for the year. And other taxes as well are lower so overall we are thinking close to \$2.0 million in total tax revenue shortfall.

The city does not have the final \$700,000 to get to the finish line. We have reached out to link and we are hopeful we can get \$350,000 from them. We are also hopeful that the PUD will contribute to the Nepa as well.

Any chance the Port can help? I am looking at the entities that got substantial CARES funding and seeing if some of that can come our way. Link got Cares plus a new sales tax so they are flush with cash and I am talking to all of their board members.

Let me know what you think. The ask from the Port would be \$175,000. Again, not sure what you or your board thinks but the timing might be good to get Nepa done and that would help with the next round of funding.


Let me know your thoughts.

Clyde

Sent from my iPad

**Chelan Douglas Regional
Port Authority**

Memo

To: Board of Directors
From:  Jim Kuntz
cc: None
Date: August 6, 2020
Re: The Community Center at Lake Chelan

Commissioner Turner and I have met with community members wanting to build a community center in Lake Chelan. Enclosed is information on the proposed project. I will provide additional details at the Board Meeting.



**THE COMMUNITY
CENTER AT LAKE
CHELAN**

A PROJECT OF THE SEVEN ACRES **FOUNDATION**



A PROJECT OF THE SEVEN ACRES FOUNDATION

Who We Are

The Seven Acres Foundation was founded in 2018 by a group of Chelan community members committed to meeting community needs in real and tangible ways. Our mission is to fund and construct the Community Center at Lake Chelan (CCLC), and our vision looks beyond construction to connecting people, resources and activities to each other throughout the Lake Chelan community. We envision the CCLC will meet a variety of local community needs, improve the quality of life, restore dignity and hope, connect and develop people and organizations, and enhance our community and world in concrete ways. We are driven by our Core Values of Wellness, Relationships, Compassion, Service, and Connection.

The Need

Chelan is a tale of two cities. While the Chelan Valley is one of the most desirable vacation destinations in the Pacific Northwest that hosts nearly two million visitors a year, it is also an isolated region comprised of rural communities. The Lake Chelan Valley lacks the resources to serve the complete needs of its population, which includes a large percentage of migrant workers supporting the agricultural economy. Many other communities take for granted the community services that we do not have locally, including: a community center, Boys & Girls Club, YMCA, or similar facility. It is also shocking that a city on the shores of the third deepest lake in the United States does not have its own community pool for children to learn to swim.

Our Solution

The CCLC is being built to connect our community, it will be a 6-acre campus whose amenities and service will create space to connect individuals, resources, and organizations. To support access to community members of all capacities, we will have a sliding scale for many of the fees, including office/event rental for our non-profit partners allowing them to provide services to those in need throughout the Lake Chelan Valley.

Our main goals are:

1. To be a centralized service hub for the Lake Chelan Valley
2. Increase community engagement with service organizations and be a hub for volunteerism
3. Increase access to year-round recreational activities and event spaces

The 44,100 sq ft facility will include:

- Multi-purpose gym/auditorium: containing a full-size basketball court, stage, and A/V presentation.
- Indoor children's play area: a fun, safe, and an all-weather place for children and parents to enjoy.
- Coffee shop: located in the reception area selling coffee, tea, and other treats.
- Teen Room: a multi-function room designed for teens, available for use by multiple teen groups.
- Meeting and event rooms: a variety of room sizes for group and event rentals with use ranging from non-profit board meetings to festivities like weddings, Quinceañeras, and proms.
- Work Space Center: workstations, internet, and office amenities available for hourly, daily, or more frequent use
- Kitchen: a full commercial kitchen.
- Office space: these offices will be kept affordable and targeted to non-profits, start-ups and local businesses.

The campus includes outdoor pickleball courts, volleyball courts, an event lawn, and pool complex. The 25-yard competition indoor swimming pool is being sponsored by a generous local donor. The community pool will promote fitness, fun, and create an opportunity for residents to take swim lessons in the safety of a pool rather than learning directly in the lake, which is crucial for families in a lakeside community.

Our Partners

Key to the sustainability of this facility is the relationships and connections we are building with our partners (tenants) to ensure continued use, but also to fulfil our vision of creating a space that connects people. The Foundation is actively building and deepening relationships with organizations in the community. Current partners include: RealLife NCW, BE. Fit, Kahiau Volleyball Club, The Vine Coffee, Tyson McGuffin (#1 world ranked pickleball professional). These are just the start and we are excited to announce more partners soon.

Where We Are Now

We are raising \$8.5M to build the CCLC through local donors, foundations, and public funding. As of June 2020, we have raised 57% of our goal. We anticipate breaking ground late Fall 2020 with the building construction completed Fall 2021. The outdoor recreation and pool will be completed in the next building phase.

For more information about the CCLC please visit our website at www.ccatlakechelan.org or contact the Seven Acres Foundation Executive Director, Raye Evans at raye@sevenacresfoundation.org or (509)470-1819.

PRELIMINARY



PRELIMINARY CONCEPT SKETCH - PREFERRED CONCEPT A-1
SEVEN ACRES COMMUNITY CENTER



CHELAN, WA

01/21/2020



A PROJECT OF THE SEVEN ACRES **FOUNDATION**

Frequently Asked Questions

INTRODUCTION/GENERAL

What is the Seven Acres Foundation (SAF)?

The Foundation exists as the legal entity that will facilitate the construction, maintenance and operations of the Community Center at Lake Chelan. It is a secular 501c(3) whose purpose is to be a hub that connects people, resources and activities to each other in ways that enhance the quality of life in the Lake Chelan Valley in tangible ways with no strings attached. It is available to everyone!

How will the Community Center at Lake Chelan benefit the people?

The Community Center will be a hub for building relationships, promoting health and wellness, meeting the needs of the unserved, empowering professional endeavors, promoting volunteerism and empowering sports and healthy activities in the Chelan Valley.

What is the status of the Bighorn Avenue property?

The property, adjacent to the Lookout development, is under contract for purchase and will close this summer. The location is better than the planned property on Anderson Rd. property for many reasons, including proximity to downtown Chelan and Manson, proximity to utilities, and overall accessibility. Additionally, our agreement with the Lookout will enable the foundation to donate five acres of buildable land to the Chelan Valley Housing Trust on Anderson Rd.

How are fundraising efforts coming along?

The Foundation is at 50% in committed funds of the estimated project costs of \$8.5 million. This has been accomplished through a combination of private donations and public and private grants.

How will the foundation raise the final 50%?

We are pursuing multiple grants including state funding, the USDA, and multiple private foundations. We also are developing private donors at all levels and eventually a public campaign to raise the final 10%.

How can the City of Chelan help?

We are grateful for some exceptional support from the City with respect to planning and permitting and we hope we can continue this positive relationship. Our estimates, based on forecasted ERU levels, will require over \$200,000 in hookup fees without creating a commensurate demand on municipal systems. We are hoping for some reasonable cost mitigation with respect to utility hookups. Additionally, we would like to move the location of Bluebell Avenue to the southern edge of our property instead of its current templated location running directly through the property.

FACILITY

Where will the community center be and how big will it be?

The CCLC will be at the 103 Bighorn Way: on Hwy 150 just NW of downtown Chelan and on bus route #21. The campus is 6-acres, the community center will be 26,500 sq. ft. The pool will be a 25-yard competition swimming pool.

Is this a sports plex or a community center?

It's both! The CCLC strives to provide opportunities for the whole person; mind, body and spirit.

- 25-yard competition swimming pool.
- 6 Outdoor pickleball courts
- 2 Outdoor sand volleyball courts

I thought the community center was going to be located near the industrial district?

That was the original plan, but in late 2019, an opportunity came about to move the location to Bighorn & Hwy 150. This location is within walking distance of downtown, easily accessible to public transit on Hwy 150, has construction cost savings and is already nestled near local neighborhoods. Additionally, through a creative property deal between SAF, Lookout, and Chelan Housing Authority, more than half the original property will be donated to Chelan Housing Authority for low-income housing, and the other half will be sold to help pay for the CCLC campaign. A rare Win-Win-Win situation!

What sort of amenities will be at the community center?

- Multi-purpose auditorium/gymnasium:
 - Full size basketball court with spectators or 3 practice courts
 - Full size volleyball court with spectators or 3 practice courts
 - Stage
 - Hosting capacity of 500-700
- 25-yard competition swimming pool
- Indoor children's play structure
- Meeting rooms – various sizes available
- Office space – 10x10 rooms available to rent at affordable rates

- Workspace center – space available to rent by the day (desk, monitors, internet)
- Coffee shop in the reception area
- Outdoor event space & botanical gardens

Can you tell me more about the swimming pool?

Yes! There will be a 25-yard competition indoor swimming pool. It will be available for private/group rental, host swimming lessons, and will have open hours for those with pool subscriptions or passes. High Schools will have the opportunity to use pool for swim teams.

Is the gym available to the schools?

Yes, the gym rental will be available to schools, clubs, and the community. With the limited gym space in the valley, school, clubs and AAU teams will be able to practice and play in the new regulation-sized indoor court. We would love to see Lake Chelan host some of the largest tournaments in the region.

Will the space be available for dances? Prom, homecoming, quinceañera, wedding?

Yes! The auditorium is large enough to host a wide variety of events. It has capacity for 500-700 as a tabled event. It will also include full A/V set up for sound and a projector/screen, commercial kitchen onsite, and variety of multi-purpose rooms that could be used for set up such as a Bridal Room.

Can you speak about the indoor play area?

It will be in a 900 sq. ft room that will allow children to have a safe and comfortable place to play year-round and parents the opportunity to enjoy a cup of coffee or tea as they keep an eye on their little ones.

Is there opportunity for expansion later?

Yes, there are phases of design to accommodate expansion to the building and around the campus. We will make decision for expansion as we grow into the new facility and see what best serves the center and our community.

FUNDING

Will there be a tangible economic benefit in the community as a result of this project?

Yes! The project will entail construction of a 26,500 square foot facility using as many local contractors as possible. Additionally, the Community Center will serve as a hub of commerce and development and generate multiple sources of tax revenue.

Why should I consider giving?

The CCLC will be for everyone in our community; a centralized service hub that connects people, resources and activities to each other in ways that enhance the quality of life in Lake Chelan Valley. See how our Core Values align with yours:

- *Service:* We promote volunteerism as a way of life. We will host Volunteer Fairs and actively work to ensure the community is encouraged to get involved and help them find organizations to engage with.
- *Connection:* We will be a tool to help connect individuals, non-profits and businesses. Our office, meeting and event spaces will help foster connection through the organizations we bring together and events we host to better connect our community. Our facility will allow space for the amazing nonprofits around the Lake Chelan Valley to come together.
- *Relationships:* It is so important to build healthy families and friendships, using the power of community we will help our community establish, sustain and grow relationships. We will host opportunities for the organizations who use the facility to network and best work together for the common good of all.
- *Wellness:* We equip people to grow strong in body, mind and spirit. The CCLC campus will have a wide variety of wellness opportunities for physical activity, educational growth, and fulfillment.
- *Compassion:* We want to help meet the needs of the unserved and underserved. It drives our core planning and in times of crisis, people will be able to find temporary shelter in the CCLC.

How can I become a donor?

It's easy! Go to <https://sevenacres.givingfire.com/> to make an online donation. You can learn more about the different levels of giving here, <https://ccatlakechelan.org/partners/>. Or simply mail donation to P.O. Box 1732 Chelan, WA. 98816

Do you have naming opportunities?

Yes! We would love the opportunity to show our appreciation for your donation through a naming opportunity. Please contact Raye Evans raye@sevenacresfoundation.org to discuss further.

Brick sponsorship starts at just \$150, see the opportunities here, <https://ccatlakechelan.org/partners/>.

Naming opportunities for rooms or elements of the facility start at \$25,000. See the opportunities here, <https://ccatlakechelan.org/naming-opportunities-2/>.

What is the status of the grant writing?

We are in the process of applying for a variety of public and private foundations for the capital campaign. Adding to the support of private individuals, they are critical to the success of the campaign.

Do you have a foundation that CCLC could be a good fit for? Please contact Raye Evans raye@sevenacresfoundation.org to discuss further

Are taxpayers going to fund it; will this project have tax or levies involved?

No, and this is so appealing to our community. The CCLC is for everyone in our community but you have a choice to be a part of it. The CCLC cannot exist on its own, but thanks to those who are excited to be a part of making it happen, the opportunity is here for everyone.

What is the contingent plan if funds are not successfully raised?

We fully expect the funds to be raised. Our contingency plan is to evaluate reducing the scope of the building and consider construction in multiple phases based on the availability of funding. We expect to utilize construction loans based on the pledged funding.

Will there be fundraising events?

We are hosting fundraising events throughout the campaign and construction. Join our mailing list or watch the website for event announcements.

Once completed, an annual fundraising event is likely to support on-going programs and CCLC facility.

Who is responsible for providing project updates and what frequency?

Raye Evans, the Executive Director of the Seven Acres Foundation, monitors and regularly posts update on the website <https://ccallakechelan.org/updates/>. We also have an email newsletter that will be sending monthly updates directly to your inbox. To sign up please visit <https://ccallakechelan.org/> (sign up at the bottom of the page).

WHO IS SERVED/AFFILIATIONS

How will you accommodate disadvantaged kids?

Compassion is a core value at CCLC. We are developing partnerships and programs that enhance the lives of disadvantaged kids in our community. We are also taking consideration of the limited or lack of funds available to disadvantaged kids and their families as we develop the CCLC's services. These plans are coming along, so be on the lookout for more detailed information as we get closer to opening. In addition, the CCLC is providing a venue and affordable space for partners and service organizations that work to help the disadvantaged throughout the city and region in a variety of ways. To help accommodate these relationships we will have sliding scale options for usage and services to allow our partners to do their good work serving those in need in our community.

Is it a church that is doing this? What is the role of RealLife NCW?

The CCLC is part of the Seven Acres Foundation (SAF) non-profit organization, with the SAF Board of Directors governing it. While members of RealLife NCW have been instrumental in creating the CCLC, they are separate entities. When looking at a potential building, the church saw the need for something bigger and broader than just

a space for them to meet. Individuals were brought in from the larger community, outside the church, to join the project and created the SAF Board. SAF now leads project development and will run operations of the center. RealLife NCW will be a long-term tenant of the community center, renting office space and the multi-purpose room for weekly worship services.

Do I have to be part of the church to go there?

The CCLC is open to everyone.

Is this the community center that is owned by the church?

No, that is Sower's Hall in Manson.

What is the difference between CCLC and Sower's Hall?

CCLC is a dedicated, community campus located close to downtown Chelan. It will be owned and operated by the Seven Acres Foundation, not a church. It will have broader open hours, meeting space, offices, indoor children's play structure, bigger event space, and a pool! Sower's Hall provides some of the same accommodations as the CCLC will, but not to the same degree. The CCLC will also coordinate our own programs in addition to those run by outside groups who use the facility.

Is this project connected to The Lookout?

A central piece of property has been acquired for The Community Center at Lake Chelan thanks to a mutually beneficial, three-way agreement between the Lookout, Chelan Valley Housing Trust and the Seven Acres Foundation. We are excited to have the Lookout as neighbors!

Is the community center really going to happen?

Yes! With your support and the dedicated members of the Seven Acres Foundation we WILL make the Community Center at Lake Chelan a reality!

We have been hearing about this project for 8 years, when will it be built?

Our community has been wanting and trying to fulfil the dream of a community center for many years. As planning for the CCLC began to take shape in 2017, we used that community interest and support to drive making the CCLC a reality! We anticipate breaking ground in September 2020 and having our Grand Opening for Phase One the Spring/Summer of 2021.

Who is your primary contractor?

Rimmer & Roeter Construction is our primary contractor. We are also working with Complete Design (architect & structural engineer), GCH (campus layout & landscape design), Torrence Engineering (civil engineer).

CONSTRUCTION

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What are the contractor selection criteria for the project?

Three local contractors were considered by Seven Acres Foundation Board of Directors, alongside project building committee.

Will construction of the CCLC cause major disruption to the community?

We anticipate minimal disruption, if any. Highway access is established from Bighorn Way. Water and Sewer is established to property.

SUSTAINABILITY

How will you produce a sustaining business model?

We have developed a detailed pro forma budget outlining our first five years and how we will balance our earned revenue through facility rentals and program fees to offset our expenses. If you are interested in learning more about our business model, please contact Raye Evans, raye@sevenacresfoundation.org.

After the construction, will the commerce generated fully cover overhead to sustain the facility as a business on its own merit?

Yes. Our ongoing business model is sustainable with earned revenue from the facility rentals and program fees. Yet as any non-profit, additional support is always appreciated! Sponsors, donors and grants will supplement our earned revenue and allow for sustainable security with strategic reserves, successful events, and program expansion to increase our impact. If you are interested in learning more about our business model, please contact Raye Evans, raye@sevenacresfoundation.org.

Will you need yearly sponsors to sustain the center?

As part of the capital campaign we are looking for sponsors to support the construction of the CCLC, which can be done with a one-time gift or multi-year sponsorship.

Long term our business model is sustainable, yet as any non-profit, sponsors are always appreciated! Sponsors, donors and grants will supplement our earned revenue and allow for sustainable security with strategic reserves, successful events, and program expansion to increase our impact. If you are interested in learning more about becoming a sponsor, please contact Raye Evans, raye@sevenacresfoundation.org or visit <https://ccatlakechelan.org/partners/>.

Will you operate the pool to sustain itself?

Our plan for sustainably is to have a swimming pool that balances earned revenue from individual subscriptions, private rentals, classes and swim teams, to cover the full operating expense. We also have maintenance support from a local donor to offset expenses. A community pool is so critical to the Lake Chelan Valley, that we are prepared to mitigate any additional expense through fundraising. We need this resource; our children need this resource.

These FAQs can also be found on our website: <https://ccatlakechelan.org/faq/>

LAKE CHELAN MIRROR

AN NCW MEDIA PUBLICATION

128 years - 1891-2020

Miss Lake Chelan to be chosen March 7. Bio & Photos see page 3

SPRING FORWARD this Sunday - March 8 10:00 AM Clocks Forward 1 hour

MARCH 4, 2020 • VOLUME 128 No. 10 YOUR BEST SOURCE FOR LAKE CHELAN & ENTIAI VALLEY NEWS SINGLE COPY \$1.00

Lake Chelan Valley Events

Echo Ridge snow conditions

CHELAN - For current conditions and the grooming report for Echo Ridge Nordic Ski area go to www.lakechelan.org.

Stauss-A-Palooza Literacy Fair: March 7

CHELAN - The Chelan Public Library will be holding its annual Stauss-A-Palooza Literacy Fair on Saturday, March 7. The event, featuring author Dr. Seuss' book "On the Beaches of St. Ives" as its theme, will be from 2 to 3 p.m. at the library located on Emerson Street. Activities will include making Oobleck, a fun Newtonian fluid featured in the author's book *Bartholomew and the Oobleck*, as well as bowling, basketball, fishing, crafts, and a photo booth. Lake Chelan Community Hospital EMS personnel will run a bean bag toss. There will also be cookies and door prizes. The literacy fair is geared toward elementary-aged children and younger.

Afters for Families presents 'Happily Ever Afters': March 11

CHELAN - Morgan Overweg Elementary School (MOES) will be a hub of activity on Wednesday night, March 11, 5:30-7 p.m. That evening, Lake Chelan School District's popular "Afters" program is offering a fun evening of fun and wonder as we bring Noreen, Legolas and Tala to life. All students and families in the Chelan Community are welcome to join us as we take a journey with the 3 little pigs, visit a gingerbread house, eat apples with Snow White. With special appearances by Harry Potter, Dr. Seuss, The Polar Piper, Mulan and more, much more Opened! From our charge. Happening at Morgan Overweg Elementary School. To bring books, stories and legends to life so that kids can open their imaginations and experience the magic world.

Top Dog Parade: March 14

CHELAN - Dress up your dogs and kids to go out to try your hand at bringing home the "Top Dog" Award, in the Wayne Kelly Memorial Top Dog Parade on Saturday, March 14. This is a great chance for your kids to be in a parade. Parade line-up begins at 11 a.m. in behind Wells Fargo bank in downtown Chelan and the parade begins at 12 p.m.

Shamrock Shuffle 5K Run: March 14

CHELAN - The Lake Chelan Cross Club in partnership with Lake Chelan Health and Wellness Foundation invite you to join the Shamrock Shuffle 5K Run on Saturday, March 14, at the foot of Wapato Avenue, on March 14 for the annual Shamrock Shuffle 5K Run. Register at 8 a.m., run begins at 9:30 a.m. Register online at <http://dhd.ly/5kshuff14>. Adults 19 and older, \$25, student 10-18 and college \$18 and kids 9 and under free. Late registration for after March 10. A portion of the proceeds will fund scholarship for kids to attend Cross Camp. A Summer Camp for children with diabetes. Fighting diabetes, one step at a time.

Business After Hours: March 19

CHELAN - Lake Chelan Chamber of Commerce Business After Hours (BAH) will be hosted by Riggs Colburn, 3027 W. Woolen Ave. on Thursday, March 19, 6-7 p.m. Join them for networking and an opportunity to learn about this local business. The event is now open to the public. BAH will hold the third Thursday of every month. RSVP to the Chamber at 892-5500 so they can plan accordingly.

Winter Art Exhibit: Thru March 26

CHELAN - The LCA's art exhibit "Lake Chelan in Winter" continues at the Chelan Public Library, 210N. Emerson St. through March 26. Eighteen artists exhibited 20 weeks of art showcasing their unique talents depicting Winter in and around the Lake Chelan area. Most of the artwork is for sale. Check with the Chelan Library for hours 892-6231. Please note: the art exhibit will not view March 6-11 to help the library celebrate the Stauss-A-Palooza Literacy Fair on March 7.

Submitting your Lake Chelan Valley Event
Email your non-profit event to: info@lakechelanmirror.com, subject line: LCH Events. Deadline: Friday at 3 p.m. Be sure and include date, time, place and contact info.

Lake Chelan Hospital Board approves pausing new hospital for Six months

Submitted by LAKE CHELAN COMMUNITY HOSPITAL & CLINIC

CHELAN - The Lake Chelan Community Hospital and Clinic (LCCHC) Board of Commissioners voted to pause design and construction of the new hospital project for 6-months and then re-evaluate finances. The Board of Commissioners held a special board meeting on Feb. 25, to discuss solutions focused on improving the hospital's overall finances and operations. The hospital has had a continued decline in revenues over the past year related to lower inpatient and outpatient volumes, physician and ambulatory care, slower collections and reduced reimbursements. At this time the hospital has the funds to build the hospital; however, it does not have the funds to pay for the "mortgage" over the hospital to build.

It is an emotional issue and we have to strip away the emotion to make a good decision," said George Krichak.

The Board was presented with findings from a review conducted by Klarmann Health Resources (KHR) at the Feb. 11, Special Board meeting. KHR is a national organization aimed at helping small rural hospitals improve financial stability through a customized management plan focused on a variety of options like compliance



At the Lake Chelan Community Hospital and Clinic (LCCHC) Board of Commissioners meeting on Feb. 25, board president Payette Gleason accepted a check from Lake Chelan Health & Wellness board president Tom Anglin in the amount of \$47,284 for Student Group Leadership Training for one year. The hospital has a three year contract with Student Group for the training. Board member Jordana LaPorte is far left.

review, revenue cycle re-implementation and market review. After KHR's presentation, it was recommended that the hospital consider delaying hospital construction for one year. The Board tasked CEO George Krichak in negotiating a contract with KHR for review and possible approval at the Feb. 25, 2020 Board meeting. During the regularly scheduled Board meeting on Tuesday, Feb. 25, the board approved delaying hospital construction

and design for six months and then review finances. The hospital and Board of Commissioners will continue to monitor and focus on improving hospital revenues. Currently, the Board did not approve a contract with KHR. The Board discussed and approved to obtain one additional proposal at which time a special Board meeting will be held to review the proposals. What happens in the community tax dollars stated for the new hos-

Lake Chelan Community Hospital Emergency Services holds annual Awards Banquet
See page 5

pital? Tax dollars for the new hospital project are restricted funds that can only be used for the new
—SUSAN HOSPITAL, on Feb 7

The Community Center at Lake Chelan finalizes new central location

Beneficial agreement for community reached

Submitted by SEVEN ACRES FOUNDATION

CHELAN - A central piece of property has been acquired for The Community Center at Lake Chelan. The property is mutually beneficial, three-way agreement between The Lookout, Chelan Valley Housing Trust and the Seven Acres Foundation. The new location of The Community Center at Lake Chelan is within walking distance of downtown Chelan and a short drive from the town of Mazama. The property just off Highway 200 is situated behind the Lookout housing development and adjacent to the current Chelan Cross Fit Gym on Big Horn Avenue. "This highly accessible property is more central to both Chelan and Mazama, with easier access to utilities and buildable flat acreage. It is perfect for this project," said Seven Acres

Foundation President, Ben Williams. A two-acre portion of the land was previously earmarked as a donation from The Lookout to the Chelan Valley Housing Trust and will now be granted to the Seven Acres Foundation. This, coupled with the purchase of additional acreage from The Lookout, will enable the Seven Acres Foundation to donate five acres of land to the Chelan Valley Housing Trust in a location more suitable for affordable housing development. Ken Prosser, Managing Partner at The Lookout is excited about the new development. "We are thrilled to partner with both the Housing Trust and the Seven Acres Foundation. Both organizations are working to help the community, and building community is what we are all about. We know this community and have been a part of making it better every day," said Prosser. Each of the parties involved and most importantly the community is better

off thanks to this extremely rare, successful three-way negotiation. Ultimately the Community Center will be in a great location that will better serve the community, while the Housing Trust will be in a better location with capacity for more housing units. "The Housing Trust is all about providing stable and secure affordable housing, and this land agreement enables us to do exactly that," said Mike Cooney, Executive Director of the Chelan Housing Trust. "We are grateful to The Lookout ownership and for the kindness of the Seven Acres Foundation. This land ownership allows our community to work together for a win for our valley." The Community Center at Lake Chelan will include a 50-yard competition swimming pool thanks to the Royal family, basketball and open courts, an auditorium with stage, public meeting areas and offices, as well as outdoor and volleyball and pickleball courts. Plans for

the 25,000 square foot facility also include a commercial kitchen, multi-use rooms, indoor children's play area, and a space for affordable private events. The Seven Acres Foundation is continuing fundraising efforts for The Community Center at Lake Chelan and expects to begin construction no later than Spring of 2021. A notice of events are planned for the coming months to continue educating the community and raising funds for The Community Center at Lake Chelan. To learn more or donate to the Building Community campaign, please visit <http://www.sevenacres.org>.

Editors note: The Seven Acres Foundation will present an update to the Chelan City Council on the Community Center at Lake Chelan, March 24, at 6 p.m. This will give the community an opportunity to better understand the project and ask questions of board members after the presentation.

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Community & Schools	1-4	Classified Index	4	Inserts	4
Search Report	4	Classifieds, Puzzles	7-8	Setback	4
Obituaries/Death Notices	4-8	Public Notices	7-8	Mayor Bay Market	4
Bulletin Board	4	Business & Services	4		
Opinion & Columns	4	Health Care Directory	5		

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'Our valley needs this building more than ever'

CHELAN - These are crazy times. Many of us are working from home, figuring out what our new "normal" looks like and supporting each other as best we can. We have this community and seeing everyone come together during this time.

We continue to move forward during this storm. The Community Center at Lake Chelan was made for times such as this. The CCLC will have its own programs targeting children, youth, professional development, migrant

worker trainings and more. Through CCLC and our partners programming, we will promote volunteerism, physical fitness and staying active, healthy family relationships, and connect individuals, businesses and non-profits together.

Extreme Style Approved. Forward movement continues to happen during these hard times of Covid-19. The exterior style of building has been approved. Seven Acres Foundation's prime contractor, Rimmer and Roeter, is currently discussing design and structural constructability with Butler



The exterior style of the Lake Chelan has been approved. Seven Acres Foundation's prime contractor, Rimmer and Roeter, is currently discussing design and structural constructability with Butler Manufacturing, specifically on the mechanical. Get involved. We are continuing forward.

raising efforts for The Community Center at Lake Chelan and expect to begin construction no later than spring of 2021.

Interested in becoming a sponsor? There is a sponsorship level for every budget and every bit gets us closer to making this dream a reality.

You can also make your mark on Lake Chlain. Volunteering Opportunities are a wonderful way to show support for the Community Center and leave a visible legacy in our community.

To learn more, go to www.lakechlainmirror.org.

Honking to show appreciation



The Honk for Healthcare Parade in Chelan on May 1 was led by Chelan Fire & Rescue and included many people from throughout the valley, including the Mt. Lake Chelan Apple Court and Manson Apple Blossom royalty, showing their appreciation to healthcare workers. The parade traveled by the Lake Chelan Clinic, Lake Chlain Community Hospital and Columbia Valley Community Health. See lakechlainmirror.com for more photos.



FOOD
 Continued from page 1

Charlie Gutierrez, president and CEO of the bank. "An added benefit to our committee is that these funds will be spent locally

as groceries and supplies, further reinvesting those dollars back into our local economy."

North Cascades Bank is a division of Glacier Bank of Kalispell, Montana. Glacier Bank is a subsidiary of Glacier Bancorp, Inc.

(GRBC), a publicly traded regional bank holding company headquartered in Kalispell, Montana, operating individual bank divisions including North Cascades Bank. These bank divisions provide financial services to individuals and com-

munity-based businesses throughout the western United States. Additional

Lake Chlain Food Bank Drive
 on May 3 collected \$3,625 in Manson, \$11,182 in Chelan, along with food items. They thank everyone for all the donations

INSLEE
 Continued from page 1

"However, if infection rates and hospitalizations for COVID-related issues go up, I would not hesitate to make those efforts back down to protect public health and save lives."

"I fully recognize the impact this is having on families, workers and businesses, but we have not yet won the fight against this virus," Inslee continued. "We continue to see infection rates, hospitalizations and deaths across the state from COVID-19."

Wallo Stuy Hines, Stay

Healthy to being extended to the end of May, the governor announced his Safe Start plan which reminds some components of the original order and allow for start to re-open the state.

"Through the Washington 'Safe Start' plan, more businesses and activities would re-open in phases with

adequate social distancing measures and health standards in place. Each phase will be at least three weeks - data and metrics will determine when the state can move from one phase to another.

Read the full Safe Start policy plan here: governor.wa.gov/inslee/2020/05/06/safe-start

information about the bank can be found at www.northcascadesbank.com.

info@stuywa.com
stuywa@gmail.com
[source:spokanejournal.com](https://www.facebook.com/stuywa)

Read the full story on the governor's Medium page: <https://medium.com/@wagovernor/inslee-announces-new-covid-19-order-for-phased-re-opening-of-washington-ec80c9c4d566>

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Salute to Nurses – 2020 Year of the Nurse

Nurses Week
 May 6-12

GREENSHOOT MEDIA in honor of the 200th birth anniversary of Florence Nightingale, the World Health Organization declares 2020 as the year of the nurse.

According to the United States Bureau of Labor Statistics, the health care field will add 3,697,000 new registered nursing jobs between 2018 and 2028; that's a growth rate of 12%. In support of nurses, WHO suggests

the "Triple Impact" to give three professionals the tools they need in acute inpatient care: better health, stronger economies and greater gender equality. With these tools, nursing reports are given the opportunity to receive a formal education, enroll in training programs and enter a career that stimulates the economy and health care field.

Who was Florence Nightingale? Florence Nightingale is widely known as the founder of modern nursing.

ing. During the Crimean War, she swears providing care for the British and allied soldiers in Turkey. Sometimes called, "The Lady with the Lamp," Nightingale would go on to found the first scientifically based nursing school in London, in 1860. She was also responsible for instituting training for midwives and nurses who practiced in workhouses infirmaries. Her work continues to inspire medical professionals today and led to her birthday, May 12, being designated to commemorate International Nursing Day each year.

To Our Nurse Heroes
Thank You.

Thank you for being on the front lines of our patients' care during this time of uncertainty.

Thank you for your dedication and kindness each day.

Thank you for putting our patients first and providing an empathetic, fair and compassionate hand.

- As part of the 2020 celebration for nurses, WHO will release its first State of the World's Nursing Report. The document will describe how the nursing workforce can help deliver Universal Health Coverage and Sustainable Development Goals. It will also highlight new areas for policy growth over the next three to five years. 2021 will be the first year for the Nursing Now campaign that was started in 2018. The movement focuses on five areas:
1. A more prominent voice in health policy making.
 2. Greater investments in the nursing workforce.
 3. Recruiting more nurses in leadership roles.
 4. Conducting research to find where nurses can have the most impact.
 5. Share of the best nursing practices.
- You can help spread the message by sharing the Nursing Now campaign across social media, hosting local events or advocating for the nurses in your community.

Happy Nurses Week
 confluencehealth.org

Confluence
 HEALTH



A PROJECT OF THE SEVEN ACRES FOUNDATION

NEWS RELEASE

FOR IMMEDIATE RELEASE

FOR FURTHER INFORMATION CONTACT:

Ben Williams - Board President - Seven Acres Foundation

ben@sevenacresfoundation.org

**THE VINE COFFEE BECOMES NEWEST PARTNER WITH
COMMUNITY CENTER AT LAKE CEHLAN**

CHELAN, Washington (July 8, 2020) - Continuing to fulfill its goal of partnering with top quality people, organizations and companies in the area, the Seven Acres Foundation has reached an agreement with Holly and Ryan Moody to lease space in the Community Center at Lake Chelan for their new business venture, The Vine Coffee. The coffee shop will be the exclusive convenience food and beverage vendor at the Center, and it's expected to provide a destination experience for all area residents, not just those patrons who use Community Center for recreational and other activities.

"We are extremely excited about the partnership we've established with this wonderful new facility, mainly because of the great people involved with the project, and the fact that it enables us to give back to the community we've enjoyed living in for so many years," said Holly Moody. "Building the Center is such a great cause for our area, so we're thrilled to be a part of it. We've dreamed about having our own small business like this for many years, and now it's time to take the plunge." Moody says that in addition to serving a variety of coffee drinks, she also plans to offer juices, breakfast sandwiches, paninis, homemade cookies, pre-packaged foods, and many other items. The Vine Coffee will be located in a prime location near the front door of the Center, providing an indoor parlor style environment in addition to having outdoor tables and chairs.

The mission of the Community Center at Lake Chelan is to connect people with the resources they need and with each other in order to enhance the quality of life in the Lake Chelan Valley. Seven Acres Foundation is continuing fundraising efforts for the CCLC and expects to begin construction no later than the Spring of 2021. To learn more or donate to the campaign, please visit www.ccatlakechelan.org.

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A PROJECT OF THE SEVEN ACRES FOUNDATION

NEWS RELEASE

FOR IMMEDIATE RELEASE

FOR FURTHER INFORMATION CONTACT:

Ben Williams - Board President - Seven Acres Foundation

ben@sevenacresfoundation.org

**THE COMMUNITY CENTER AT LAKE CHELAN RECEIVES MAJOR DONATION
FROM NAMES FAMILY FOUNDATION**

CHELAN, Washington (June 18, 2020) - Seven Acres Foundation has announced receipt of a financial commitment of \$500,000 from the Names Family Foundation to help fund the development of the Community Center at Lake Chelan (CCLC).

“We are overwhelmed and very grateful for this incredibly generous commitment from the Names family’s charitable organization,” said Ben Williams, Board President of Seven Acres Foundation. “With this wonderful grant, we have now reached nearly 60% of our total fundraising target of \$8.5 million, and it provides a tremendous boost moving forward to help us attain our total financial goal.”

The Names Family Foundation, created back in 1996 and based in Fircrest, provides grants for non-profits that promote athletics, physical education, health and wellness within Washington state. Grants from the Foundation have helped to build everything from playgrounds to community centers to an aquatics complex. The Foundation has awarded over 891 grants, and donated more than \$28 Million to worthy organizations and causes. The commitment to the CCLC includes \$200,000 already received, plus an additional \$200,000 in 2021 and \$100,000 in 2022.

Erin Shagran, Treasurer of the Names Family Foundation, said granting this award was a relatively easy decision to make. “Although we are based in the Puget Sound area,

MORE

our family has deep roots and very close ties to the Lake Chelan area. Our parents, Tom Names and Meg Horan Names, were long time summer residents in Chelan. Meg's father, John Horan, was an apple orchardist, and he and his wife Helen were deeply committed to the Wenatchee community. My sisters, Beth and Monica, and I are all thrilled to make this commitment to the CCLC, as it fits beautifully with the philanthropic legacy of our parents and grandparents. We also like to focus on projects that promote physical fitness, which not only improves one's health but also has the potential to greatly enhance relationships within a community."

The Seven Acres Foundation is continuing fundraising efforts for the Community Center at Lake Chelan and expects to begin construction no later than the Spring of 2021. The mission of the CCLC is to connect people with the resources they need and with each other in order to enhance the quality of life in the Lake Chelan Valley.

To learn more or donate to the campaign, please visit <http://sevenacresfoundation.org/>.

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A PROJECT OF THE SEVEN ACRES FOUNDATION

NEWS RELEASE

FOR FURTHER INFORMATION CONTACT:

Ben Williams - Board President - Seven Acres Foundation

ben@sevenacresfoundation.org

THE COMMUNITY CENTER AT LAKE CHELAN PARTNERS WITH KAHIAU VOLLEYBALL CLUB

CHELAN, Washington (June 2, 2020) - Seven Acres Foundation, developers of the forthcoming Community Center at Lake Chelan (CCLC), has announced a new partnership with the Kahiau Volleyball Club, a popular local athletic organization started back in 2014.

Kahiau will host volleyball practices, games and tournaments in the indoor gym, which is able to accommodate up to three courts at one time. Seven Acres Foundation board member Brooke Isaak states, "Investing in our youth as a community is essential. With the help of the Kahiau program, we have seen young girls and boys excel in their personal development - mentally, physically and emotionally. Kahiau teaches 'give selflessly with no expectation of return.' In my opinion, that's an extremely powerful foundation that funnels directly back to the community and makes this valley even more enjoyable to call home."

Kahiau Volleyball Club has been seeking a gym to accommodate their 10+ teams. "The Community Center at Lake Chelan is such a great fit for us, and we are super excited to have a single home base in the future. The local schools have been very generous with their facilities, but we've had to compete with high school teams, extracurricular activities, events and community gatherings for gym time. This new partnership will help our program immensely," says Dez Phelps, Owner and Founder of Kahiau. She also emphasizes their program includes families from a wide geographic area. "Everyone is welcome to join our club, no matter their age, skill level or physical location. Our membership extends well beyond just Chelan and Manson."

The Seven Acres Foundation is continuing fundraising efforts for the Community Center at Lake Chelan and expects to begin construction no later than the Spring of 2021. The mission of the CCLC is to connect people with the resources they need and with each other in order to enhance the quality of life in the Lake Chelan Valley.

To learn more or donate to the campaign, please visit <http://sevenacresfoundation.org/>.

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A PROJECT OF THE SEVEN ACRES FOUNDATION

NEWS RELEASE

For further information, please contact:
Ben Williams - Board President - Seven Acres Foundation
ben@sevenacresfoundation.org

SEVEN ACRES FOUNDATION WELCOMES NEW PARTNER FOR THE COMMUNITY CENTER AT LAKE CHELAN

CHELAN, Washington (May 15, 2020) - Seven Acres Foundation, developers of the forthcoming Community Center at Lake Chelan (CCLC), announced today a new partnership with BE.Fit Chelan, a local provider of physical fitness classes.

"Partnerships are the essence of the Community Center at Lake Chelan. Two of our core values are wellness and relationships. BE.Fit Chelan is a great organization helping people in the area achieve their healthy goals. I am excited to have them as an active partner using the Community Center to connect more people and enhance wellness in our community," said Dan Hodge, Vice President of Seven Acres Foundation.

BE.Fit Chelan will benefit equally, especially by having new access to a well equipped gym and indoor swimming pool. "Teaming up with the Community Center provides a perfect opportunity for us to substantially broaden the range of our fitness programs," said Jen Bordner, Owner and Founder of BE.Fit Chelan. "My partner, Sara England, and I are anxiously awaiting the day we can, for example, offer physical fitness classes for senior citizens, provide a water aerobics program, and expand our wellness instruction to people of all ages and fitness levels." Bordner noted her company has been conducting Bootcamp fitness classes at Sowers Hall in Manson, but those have been halted due to the Coronavirus pandemic. She intends to resume that program and possibly add other offerings in the same location once government restrictions are lifted.

The Seven Acres Foundation is continuing fundraising efforts for the CCLC and expects to begin construction no later than the Spring of 2021. The mission of the Community Center is to connect people with the resources they need and with each other in order to enhance the quality of life in the Lake Chelan Valley.

To learn more or donate to the campaign, please visit <http://sevenacresfoundation.org/>.

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THE COMMUNITY CENTER AT LAKE CHELAN, A PROJECT OF THE SEVEN ACRES FOUNDATION NEWS RELEASE

FOR FURTHER INFORMATION CONTACT:

Ben Williams - Board President - Seven Acres Foundation

THE COMMUNITY CENTER AT LAKE CHELAN 50% FUNDED WITH A NEW LOCATION

CHELAN, Washington (February 2020) - A key fundraising milestone was reached for the Community Center at Lake Chelan as well as a new location for the much anticipated community building.

The Seven Acres Foundation, a non-profit group whose current focus is getting the Community Center at Lake Chelan funded and built, has secured donations, grants, pledges, and public funding to finance more than 50% of the estimated \$8.0M investment to build the facility. The Seven Acres Foundation attributes their successful efforts to a strong grassroots campaign, the support of RealLife Church in Chelan, and key donations from members of the community.

"We are honored and energized by the outpouring of support," said Ben Williams, President of the Seven Acres Foundation board of directors. "The Lake Chelan Valley community has rallied to make this community center and pool a reality."

In September of 2019 a fundraising dinner hosted at Wapato Point Cellars in Manson served to publicize funds already pledged and the event generated additional pledges for the campaign. Washington State Commissioner of Public Lands, Hilary Franz, was the keynote speaker at the event, which was attended by around 100 people.

During the fundraising dinner, Kyle Plew announced support totaling \$1M from RealLife Church, which first launched the effort to build a community center in the Chelan Valley in 2017. Adam and Kelli Rynd, owners of Swim World in Chelan, also announced their support at the event by pledging to build the community swimming pool, valued at \$1M. Guests, board members, and anonymous donors pledged an additional \$1M as a result of the event. Including grants and public funding secured from the State of Washington, over \$4M has been pledged toward the project.

The Community Center will include a 25-meter competition swimming pool thanks to the Rynd family, basketball and sport courts, an auditorium with stage, public meeting areas and offices, as well as outdoor sand volleyball and pickleball courts. Plans for the 25,000 square foot facility also include a commercial kitchen, multi-use rooms, children's play areas, and a space for affordable private events.

Very recently a great piece of property was acquired for the Community Center facility on Bighorn Avenue just off Highway 150, below the Lookout housing development and adjacent to the Chelan Cross Fit gym. This highly accessible property is more central to both Chelan and Manson, with access to utilities, previously zoned, flat acreage. This incredible property is made possible thanks to a mutually beneficial, three-way agreement between the Lookout, Chelan Valley Housing Trust and the Seven Acres Foundation.

The Lookout and The Seven Acres Foundation have mutual acceptance on a purchase agreement for the land that was previously earmarked generously by the Lookout for donation to the Chelan Valley Housing Trust.

This agreement enables the Seven Acres Foundation to donate five acres of land to the Chelan Valley Housing Trust for affordable housing, while allowing the Seven Acres Foundation to move forward with the Community Center at Lake Chelan in a great location that will better serve the community.

Each of the parties involved is better off thanks to this extremely rare, successful three-way negotiation.

The Seven Acres Foundation is continuing fundraising efforts for the Community Center at Lake Chelan and expects to begin construction no later than spring 2021. RealLife Church is planning to host an event in the coming months to continue educating the community and raising funds for the Community Center at Lake Chelan.

To learn more or donate to the campaign, please visit <http://sevenacresfoundation.org/>.

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A PROJECT OF THE SEVEN ACRES **FOUNDATION**

Sponsorship Opportunities

- **Platinum Sponsor: \$500,000+**
 - Name/Logo recognized at CCLC in a prominent location on the campaign recognition feature commensurate with a Platinum Partner Gift
 - Name/Log will be included in social media and marketing exposure for the duration of campaign at Platinum Partner
 - Special Partner event at the new building site to unveil partnership in the community.
 - Press Release and Onsite celebration of donor's location of choice to recognize the gift.
- **Gold Sponsor: \$100,000-499,99**
 - Name/Logo recognized in a prominent location on the campaign feature at CCLC site commensurate with a Gold Partner gift.
 - Press Release and Onsite celebration of donor's location of choice to recognize the gift.
- **Silver Sponsor: \$50,000-\$99,999**
 - Name/Logo recognized in a prominent location on the campaign recognition feature at CCLC site commensurate with a Silver Partner gift.
 - Onsite celebration of donor's location of choice to recognize the gift.
- **Bronze Sponsor: \$25,000-\$49,999**
 - Name/Log recognized in a prominent location on the campaign recognition feature at CCLC commensurate with a Bronze Partner gift.
- **Supporting Sponsor: \$10,000-\$24,999**
 - Name/Log recognized in a prominent location on the campaign recognition feature at CCLC commensurate with a Supporting Partner gift.
- **Sponsor: up to \$10,000**
 - Name/Log recognized in a prominent location on the campaign recognition feature at CCLC commensurate with a Partner gift.
- **Brick**
 - Small \$150
 - Medium \$250
 - Large \$500
 - X-Large \$750

Naming Opportunities available for larger gifts, see website for current options.



THE COMMUNITY CENTER AT LAKE CHELAN

A PROJECT OF THE SEVEN ACRES FOUNDATION

GIFT/PLEDGE FORM

DONOR NAME(S) _____

GIFT INFORMATION

One Time Gift: \$ _____

Total Pledge: \$ _____ over the next (1-5) _____ year(s).

Please begin invoicing me: Annually Monthly

I/my spouse/partner works for a matching gift company (form attached)
Please contact me about a naming opportunity

CONTACT INFORMATION

ADDRESS _____

CITY _____

STATE _____

ZIP _____

PHONE _____

E-MAIL _____

SIGNATURE _____

DATE _____

I/we wish to remain anonymous

My/Our name may be published/acknowledged as: _____

PAYMENT METHOD

Check enclosed (please make payable to Seven Acres Foundation)

Invoice me

Gift of stock or other real property

Credit card

Name _____

Card # _____ Exp _____ CVV _____

The Community Center at Lake Chelan THANKS YOU for your generosity.

Memo

To: Board of Directors

From:  Jim Kuntz

cc: None

Date: August 6, 2020

Re: COVID-19 Commercial Service Airport Requirements

The Governor may soon be issuing requirements for Commercial Service Airports related to COVID-19. Please find enclosed. The proposal as drafted would require Regional Port employees to become health care screeners. We do not have the expertise or staffing to perform this function.

WPPA is helping coordinate a response to the Governor's Office on behalf of the Ports that operate Commercial Air Service Airports.

COVID-19 Commercial Service Airport Requirements

The following draft is a proposed statewide approach to the pandemic to ensure the health and safety of employees, passengers and crewmembers working and traveling to and from the state's commercial service airports. This approach encompasses setting baseline requirements at each commercial passenger service airport and authorizes airports to undertake medical screening for COVID-19 in partnership with airlines and state and local public health agencies.

Recommended Practices for Airlines

Recognizing that airlines may be subject to separate federal regulation or guidance, and that the State has limited authority to impose mandates, airlines are strongly encouraged to establish questionnaires for passengers regarding potential COVID-19 exposure or symptoms as part of passenger check-in processes and to require passenger acceptance of relevant requirements. For example, at check-in, kiosk, or other place of boarding pass issuance, airlines should require a mandatory acknowledgement by the traveler, that they understand and will abide by the face coverings and physical distancing requirements, and that issuance of a boarding pass is contingent on their willingness to comply. The questionnaire used by the airline should prevent issuance of a boarding pass if a passenger answers yes to one of the COVID-19 screening questions. As noted below, airport sponsors may refer departing passengers who do not pass airport screening measures to airlines, in order for airlines to make their own determinations whether to permit passenger travel. Airlines should provide a full refund at no charge or provide a rebate to the customer if they are screened-out. It is recommended that the airlines make the no charge for rebooking or rebate clearly known to passengers at check-in.

Requirements for Airport Sponsors

Commercial airports throughout the state are directed as follows:

1. In collaboration with state and local public health agencies, develop protocols for a health screening process that takes into account evolving guidance from local, state, and federal public health authorities as well as the specific conditions of their own operations (for example, passenger volume; geographic extent of flight patterns whether intra-state, domestic or international); and extent of community spread of COVID-19).

Airports are required to scan temperatures of outbound and inbound passengers. Airports are also strongly encouraged to establish secondary screening protocols (e.g., a second temperature scan and screening questions in the event a passenger has an elevated temperature) in partnership with state and local public health agencies. Protocols should provide that a health care provider assist in any secondary screening and provide recommendations to airlines regarding possible contagion, including to account for any abnormalities in the screening process.

Outbound passengers displaying a temperature of 100.4 F or above and/or providing information in secondary screening that indicates possible COVID-19 exposure must be referred to their airline. Inbound passengers meeting such criteria must be referred to the state or local public health agency.

Other than providing passengers information and referrals to airlines or state or local public health authorities, airport sponsors will not be responsible for restricting affected passengers' ability to continue with air travel.

2. Require face coverings in all public areas of the airport.
3. Post signage for reminders and spacing to honor physical distancing.
4. Erect protective barriers where appropriate to buffer travelers and airport workers.
5. Frequently disinfect high-touch surfaces in public areas with medical-grade cleaning products 6. Provide hand sanitizer stations throughout the terminal.
6. Allow pre-booking for airport parking where possible.
7. Cooperate with state and local health agencies to monitor enforcement of the above requirements.
8. Airport vendors and businesses operating at the airport (including, but not limited to, construction, hospitality, and other industry sectors) must follow state and county health agency requirements, including those for employee screening, physical distancing requirements, sanitation and personal hygiene protocols, personal protective equipment, and methods to provide services while limiting close interactions. Encourage card purchases to lessen the handling of cash.

Potential Medical Screening Questions

Local health authorities should make the final determination regarding appropriate questions to use in screening individuals for potential COVID-19 exposure. Screening questions could include, for example, inquiry regarding the following topics:

1. Have you or anyone in your party, if traveling, experienced any of the following symptoms associated with COVID-19?
 - a. Fever of 100.4 or above, new cough in the last 72 hours, shortness of breath, new loss of taste or smell, or a combination of two or more of the following: chills, muscle pain, headache, sore throat, nausea/vomiting/diarrhea, congestion/running nose-not related to seasonal allergies, and unusual fatigue.
2. Does anyone in your household have any of the above symptoms?
3. Have you been in close contact (within 6 ft) with anyone with suspected or confirmed COVID-19 over the last 14 days without wearing the appropriate personal protective equipment such as a mask?
4. Have you recently taken any medication to reduce a fever?

**Chelan Douglas Regional Port Authority
Budget vs Actual
For the Period Ending June 30, 2020**

	2020 Approved Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	YTD Actual	Annual Budget Variance	YTD Budget Variance
OPERATING REVENUES																	
BUSINESS PARKS																	
<u>CASHMERE MILL DISTRICT</u>																	
Building A - Blue Spirits	\$ 76,234	\$ 38,117	\$ 6,353	\$ 6,353	\$ 9,245	\$ 9,245	\$ 9,245	\$ 9,245							\$ 49,686	\$ (26,548)	\$ 11,569
Building B - Hurst International	65,970	26,388	3,217	3,217	3,217	3,217	6,434	6,434							25,736	(40,234)	(652)
Misc. Income	-	-	2,111	2,527	6,871	3,283	2,053	4,356							21,201	21,201	21,201
TOTAL CASHMERE MILL DISTRICT	142,204	64,505	11,681	12,097	19,333	15,745	17,732	20,035	-	-	-	-	-	-	96,623	(45,581)	32,118
<u>CONFLUENCE TECHNOLOGY CENTER</u>																	
Office Space Leases	1,225,638	612,819	102,916	102,081	101,529	101,270	101,348	101,191							610,335	(615,303)	(2,484)
Video Conference/Meeting Room Rentals	210,000	105,000	12,947	9,941	7,703	3,028	1,721	1,435							36,775	(173,225)	(68,225)
Utility & Operating Reimbursements	280,120	140,060	22,756	22,973	23,216	22,822	23,724	24,340							139,831	(140,289)	(229)
Misc. Income	-	-	-	-	-	-	-	-							-	-	-
TOTAL CONFLUENCE TECHNOLOGY CENTER	1,715,758	857,879	138,619	134,995	132,448	127,120	126,793	126,966	-	-	-	-	-	-	786,941	(928,817)	(70,938)
<u>DOWNTOWN WENATCHEE SOUTH</u>																	
Misc. Rents	9,900	9,900	3,562	3,562	3,562	3,812	3,812	3,812							22,122	12,222	12,222
Utility & Operating Reimbursements	-	-	-	-	1,618	584	792	1,155							4,149	4,149	4,149
TOTAL DOWNTOWN WENATCHEE SOUTH	9,900	9,900	3,562	3,562	5,180	4,396	4,604	4,967	-	-	-	-	-	-	26,271	16,371	16,371
<u>OLDS STATION BUSINESS PARK</u>																	
IB 2 - HOM Solutions	40,491	20,246	3,392	3,392	3,392	3,392	3,392	3,392							20,352	(20,139)	106
IB 3 - Confluence Health & WA Resource Cons.	63,646	31,560	5,398	5,398	5,398	5,398	5,398	8,398							35,388	(28,258)	3,828
IB 4 - Pregis Corporation	198,539	99,270	16,545	16,545	16,545	16,545	16,545	16,545							99,270	(99,269)	-
IB 5 - Chelan County PUD & Ultra Polymers	202,800	101,400	24,700	25,121	25,121	25,121	25,121	25,121							150,305	(52,495)	48,905
IB 6 - ABC Early Learning	13,255	6,617	1,109	1,109	1,109	1,109	1,109	1,109							6,654	(6,601)	37
IB 7 & 8 - Pacific Aerospace & Electronics	695,083	347,542	58,231	58,231	58,231	58,231	58,231	58,231							349,386	(345,697)	1,844
IB 9 - Sinclair Systems	126,390	62,785	10,526	10,526	10,526	10,526	10,526	10,526							63,156	(63,234)	371
Fire Protection Assessment	5,935	5,935	-	5,278	-	-	-	-							5,278	(657)	(657)
Utility & Operating Reimbursements	145,000	72,500	4,681	6,021	7,515	4,027	5,091	2,859							30,194	(114,806)	(42,306)
Misc. Income	-	-	-	390	411	411	-	161							1,373	1,373	1,373
TOTAL OLDS STATION BUSINESS PARK	1,491,139	747,855	124,582	132,011	128,248	124,760	125,413	126,342	-	-	-	-	-	-	761,356	(729,783)	13,501
<u>PANGBORN AIRPORT</u>																	
Landing Fees	85,313	42,657	5,841	5,821	5,724	2,471	3,897	3,026							26,780	(58,533)	(15,877)
Parking Income (2018 Gross receipts \$461,599)	384,646	192,323	29,026	34,182	15,243	2,144	2,189	3,575							86,359	(298,287)	(105,964)
Aircraft Parking	5,000	2,500	-	-	-	-	150	632							782	(4,218)	(1,718)
Rental Income - Aviation Land	58,535	29,268	49,919	4,997	5,173	3,938	3,938	3,938							71,903	13,368	42,635
Rental Income - NonAviation Land	97,351	48,676	54,542	208	208	208	706	666							56,538	(40,813)	7,862
Rental Income - Terminal Building	181,711	90,856	14,351	12,323	9,695	6,668	7,546	7,677							58,260	(123,451)	(32,596)
Rental Income - NonAviation Buildings	-	-	9,460	9,460	9,460	9,460	9,460	9,460							56,760	56,760	56,760
Rental Income - Hangars	239,646	119,823	26,004	9,163	13,699	9,917	10,056	9,545							78,384	(161,262)	(41,439)
Fuel Flowage Fees	20,000	10,000	1,193	768	1,744	701	1,374	1,249							7,029	(12,971)	(2,971)
FBO Income (After hours, Horizon into Tank)	78,520	39,260	3,128	2,908	2,162	378	254	3,474							12,304	(66,216)	(26,956)
FBO Fuel Income	1,113,330	556,665	95,829	71,229	57,334	52,123	57,920	72,761							407,196	(706,134)	(149,469)
FBO Misc. Income	3,015	1,508	2,391	678	629	553	495	346							5,092	2,077	3,584
Misc. Fees and Permits	31,555	15,778	980	4,610	1,850	2,419	487	835							11,181	(20,374)	(4,597)
TOTAL PANGBORN AIRPORT	2,298,622	1,149,314	292,664	156,347	122,921	90,980	98,472	117,184	-	-	-	-	-	-	878,568	(1,420,054)	(270,746)

**Chelan Douglas Regional Port Authority
Budget vs Actual
For the Period Ending June 30, 2020**

	2020 Approved Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	YTD Actual	Annual Budget Variance	YTD Budget Variance
<u>PANGBORN AIRPORT BUSINESS PARK</u>																	
<u>Land Leases</u>																	
Lot 4 - Coca-Cola	85,778	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(85,778)	-
Lot 17 - Salcido	51,042	51,042	51,042	-	-	-	-	-	-	-	-	-	-	-	51,042	-	-
<u>Building Leases</u>																	
3306 - Multi - Tenant	97,614	48,807	8,273	8,273	8,273	8,273	8,273	8,388	-	-	-	-	-	-	49,753	(47,861)	946
3310 - Accor Building	344,316	172,158	28,409	28,409	28,409	28,835	28,835	28,835	-	-	-	-	-	-	171,732	(172,584)	(426)
CWICC	191,602	95,801	15,887	15,887	15,887	15,887	15,887	15,887	-	-	-	-	-	-	95,322	(96,280)	(479)
Utility & Operating Reimbursements	86,200	43,100	-	4,582	4,782	9,059	4,377	4,378	-	-	-	-	-	-	27,178	(59,022)	(15,922)
Contribution in Aid of Construction	128,854	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(128,854)	-
Misc. Income	1,101	551	-	-	-	-	-	4,393	-	-	-	-	-	-	4,393	3,292	3,842
TOTAL PANGBORN AIRPORT BUSINESS PARK	986,507	411,459	103,611	57,151	57,351	62,054	57,372	61,881	-	-	-	-	-	-	399,420	(587,087)	(12,039)
<u>REGIONAL PORT OFFICE/AVIATION CENTER</u>																	
Rental Income - Offices	12,000	6,000	1,000	1,000	1,000	1,000	1,000	1,000	-	-	-	-	-	-	6,000	(6,000)	-
Rental Income - Aviation/Hangar Uses	168,600	84,300	12,910	12,910	12,050	13,587	12,550	11,950	-	-	-	-	-	-	75,957	(92,643)	(8,343)
Misc. Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL RPA OFFICE/AVIATION CENTER	180,600	90,300	13,910	13,910	13,050	14,587	13,550	12,950	-	-	-	-	-	-	81,957	(98,643)	(8,343)
<u>LAKE CHELAN AIRPORT</u>																	
Rental Income - Kelly Property	9,000	4,500	275	275	275	275	475	475	-	-	-	-	-	-	2,050	(6,950)	(2,450)
TOTAL LAKE CHELAN AIRPORT	9,000	4,500	275	275	275	275	475	475	-	-	-	-	-	-	2,050	(6,950)	(2,450)
<u>MANSFIELD AIRPORT</u>																	
Lease Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL MANSFIELD AIRPORT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>WATERVILLE AIRPORT</u>																	
Lease Income	3,678	1,839	-	-	450	964	11	345	-	-	-	-	-	-	1,770	(1,908)	(69)
TOTAL WATERVILLE AIRPORT	3,678	1,839	-	-	450	964	11	345	-	-	-	-	-	-	1,770	(1,908)	(69)
<u>ORONDO RIVER PARK</u>																	
Chelan County PUD	25,000	12,500	-	-	-	3,507	2,548	3,453	-	-	-	-	-	-	9,508	(15,492)	(2,992)
Misc. Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL ORONDO RIVER PARK	25,000	12,500	-	-	-	3,507	2,548	3,453	-	-	-	-	-	-	9,508	(15,492)	(2,992)
<u>PYBUS INCUBATOR</u>																	
Office Space Lease	11,375	11,375	3,250	3,250	3,250	3,250	3,490	3,250	-	-	-	-	-	-	19,740	8,365	8,365
TOTAL PYBUS INCUBATOR	11,375	11,375	3,250	3,250	3,250	3,250	3,490	3,250	-	-	-	-	-	-	19,740	8,365	8,365
TOTAL BUSINESS PARK REVENUE	6,873,783	3,361,426	692,154	513,598	482,506	447,638	450,460	477,848	-	-	-	-	-	-	3,064,204	(3,809,579)	(297,222)
<u>TAX RECEIPTS</u>																	
Current Levy	4,127,912	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1% at Prior Year Tax	41,249	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
New Construction	83,599	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tax Refunded (receipts)	14,028	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL TAX RECEIPTS	4,266,788	2,133,394	11,371	20,492	300,508	1,539,945	444,815	51,010	-	-	-	-	-	-	2,368,141	(1,898,647)	234,747

**Chelan Douglas Regional Port Authority
Budget vs Actual
For the Period Ending June 30, 2020**

	2020 Approved Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	YTD Actual	Annual Budget Variance	YTD Budget Variance
<u>NON-OPERATING REVENUES</u>																	
ADO Contracts - Dept. of Commerce	109,286	54,643	-	-	27,322	-	-	33,424							60,746	(48,540)	6,103
FAA AIP Grant Proceeds	2,014,342	446,500	-	147,067	103,870	62,403	68,158	64,886							446,384	(1,567,958)	(116)
FAA AIP CARES Act	-	-	-	-	-	-	-	2,655,072									
PFC Capital Funds (2020 \$250,000 + Reserves \$277,935)	527,935	270,815	23,861	165,326	347	64	112	-							189,710	(338,225)	(81,105)
TSA Operating Grant	14,550	7,275	1,310	1,235	1,360	960	2,040	1,320							8,225	(6,325)	950
USFS Helipad Reimbursement	-	-	-	-	4,320	-	57,833	197,708							259,861	259,861	259,861
Douglas County Payment - PWTF	80,000	-	-	-	-	-	-	-							-	(80,000)	-
Douglas County - Wenatchi Landing Overlay	-	-	-	-	-	2,100	1,155	-									
Chelan County - .09 Funds Pass-thru	-	-	-	-	60,000	-	-	-							60,000	60,000	60,000
WSDOT Aviation - Pangborn	108,076	20,520	-	6,350	3,311	3,467	3,787	3,605							20,520	(87,556)	-
WSDOT Aviation - Mansfield	112,500	-	-	-	-	-	-	-							-	(112,500)	-
WSDOT Aviation - Waterville	135,000	-	-	-	-	-	-	-							-	(135,000)	-
Other Tax Income (LHT & Timber Dist.)	12,385	6,193	-	2,061	1,000	2,762	-	1,489							7,312	(5,073)	1,119
Interest Income	185,000	92,500	1,066	-	17,315	2,000	-	20,044							40,425	(144,575)	(52,075)
Other Income	5,000	2,500	-	165	4,211	948	2,953	27,195							35,472	30,472	32,972
Sale of Fixed Assets	-	-	10,800	10,800	-	-	-	-							21,600	21,600	21,600
TOTAL NON-OPERATING REVENUES	3,304,074	900,946	37,037	333,004	223,056	74,704	136,038	3,004,743	-	-	-	-	-	-	1,150,255	(2,153,819)	249,309
<u>NON-OPERATING REVENUES - COVID 19</u>																	
Department of Commerce - Working WA Chelan Cty	-	-	-	-	-	-	-	127,331							127,331	127,331	127,331
Department of Commerce - Working WA Douglas Cty	-	-	-	-	-	-	-	91,173							91,173	91,173	91,173
Chelan County CARES Act	-	-	-	-	-	-	80,000	-							80,000	80,000	80,000
Douglas County CARES Act	-	-	-	-	-	-	-	165,228							165,228	165,228	165,228
City of Cashmere CARES Act	-	-	-	-	-	-	-	-							-	-	-
City of Entiat CARES Act	-	-	-	-	-	-	-	-							-	-	-
City of East Wenatchee CARES Act	-	-	-	-	-	-	-	-							-	-	-
Chelan County CDBG Grant	-	-	-	-	-	-	-	-							-	-	-
City of Wenatchee CDBG Grant	-	-	-	-	-	-	-	-							-	-	-
City of East Wenatchee CDBG Grant	-	-	-	-	-	-	-	-							-	-	-
Other COVID-19 Grants	-	-	-	-	-	-	-	-							-	-	-
TOTAL NON-OPERATING REVENUES - COVID 19	-	-	-	-	-	-	80,000	383,732	-	-	-	-	-	-	463,732	463,732	463,732
TOTAL REVENUES	14,444,645	6,395,766	740,562	867,094	1,006,070	2,062,287	1,111,313	3,917,333	-	-	-	-	-	-	7,046,332	(7,398,313)	650,566

**Chelan Douglas Regional Port Authority
Budget vs Actual
For the Period Ending June 30, 2020**

	2020 Approved Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	YTD Actual	Annual Budget Variance	YTD Budget Variance
BUSINESS PARK EXPENSES																	
<u>CASHMERE MILL DISTRICT</u>																	
Debt Service - Buildings A & B	219,134	109,567	-	-	-	-	109,567	2,500							112,067	(107,067)	2,500
CERB Loan	75,781	75,781	75,781	-	-	-	-	-							75,781	-	-
Property Insurance	20,615	-	-	-	-	-	-	-							-	(20,615)	-
Building Maintenance	2,500	1,250	103	328	211	-	-	-							642	(1,858)	(608)
Property Maintenance	25,000	12,500	4,846	-	-	-	-	1,408							6,254	(18,746)	(6,246)
Utilities	10,000	5,000	2,691	3,728	1,412	4,486	1,973	2,092							16,382	6,382	11,382
Misc. Expenses	2,500	1,250	3,314	2,400	-	-	-	-							5,714	3,214	4,464
TOTAL CASHMERE MILL DISTRICT	355,530	205,348	86,735	6,456	1,623	4,486	111,540	6,000	-	-	-	-	-	-	216,840	(138,690)	11,492
<u>CONFLUENCE TECHNOLOGY CENTER</u>																	
Salaries	128,835	64,418	10,847	11,215	11,313	12,123	12,441	10,774							68,713	(60,122)	4,295
Employee Benefits	28,755	14,378	3,884	2,778	2,778	2,778	2,778	2,778							17,774	(10,981)	3,396
Payroll Taxes	11,570	5,785	952	985	1,006	1,061	1,090	935							6,029	(5,541)	244
Contract Labor	17,500	8,750	1,096	883	612	-	-	108							2,699	(14,801)	(6,051)
Building Operational Expenses	421,574	210,787	28,426	17,397	30,429	42,651	25,314	25,808							170,025	(251,549)	(40,762)
Video Conference Center/Meeting Room Expenses	214,165	107,083	12,744	18,053	8,517	1,957	6,581	4,633							52,485	(161,680)	(54,598)
Debt Service	48,529	48,529	48,529	-	-	-	-	-							48,529	-	-
Misc. Expenses	5,000	2,500	-	-	-	-	-	-							-	(5,000)	(2,500)
TOTAL CONFLUENCE TECHNOLOGY CENTER	875,928	462,230	106,478	51,311	54,655	60,570	48,204	45,036	-	-	-	-	-	-	366,254	(509,674)	(95,976)
<u>OLDS STATION BUSINESS PARK</u>																	
Salaries (Maintenance)	57,485	28,743	5,478	4,517	4,961	4,898	4,734	4,961							29,549	(27,936)	806
Employee Benefits	21,500	10,750	2,832	1,628	1,684	1,684	1,656	1,684							11,168	(10,332)	418
Payroll Taxes	7,790	3,895	638	540	598	437	567	604							3,384	(4,406)	(511)
Building Maintenance & Repairs	32,500	16,250	402	5,232	1,577	4,902	472	-							12,585	(19,915)	(3,665)
Property & Grounds	7,500	3,750	4,090	30	1,783	10	363	990							7,266	(234)	3,516
Small Equipment	5,000	2,500	13	-	3	-	-	2,614							2,630	(2,370)	130
Utilities	53,550	26,775	1,759	10,433	6,492	3,961	3,849	4,150							30,644	(22,906)	3,869
Fire Protection in lieu of taxes	8,706	8,706	9,634	-	-	-	-	-							9,634	928	928
Property Insurance	71,838	-	-	-	-	-	-	-							-	(71,838)	-
Misc. Expenses	5,000	2,500	-	-	-	-	-	-							-	(5,000)	(2,500)
TOTAL OLDS STATION BUSINESS PARK	270,869	103,869	24,846	22,380	17,098	15,892	11,641	15,003	-	-	-	-	-	-	106,860	(164,009)	2,991
<u>DOWNTOWN WENATCHEE SOUTH</u>																	
Building Operational Expenses	25,000	12,500	4,073	2,981	1,836	3,347	2,838	1,891							16,966	(8,034)	4,466
Property Insurance	25,000	8,550	-	8,544	-	-	-	-							8,544	(16,456)	(6)
Misc. Expenses	50,000	-	-	-	-	-	-	-							-	(50,000)	-
TOTAL DOWNTOWN WENATCHEE SOUTH	100,000	21,050	4,073	11,525	1,836	3,347	2,838	1,891	-	-	-	-	-	-	25,510	(74,490)	4,460
<u>PESHASTIN PROPERTY</u>																	
Property Maintenance	3,250	1,625	85	85	85	85	90	90							520	(2,730)	(1,105)
TOTAL PESHASTIN PROPERTY	3,250	1,625	85	85	85	85	90	90	-	-	-	-	-	-	520	(2,730)	(1,105)

**Chelan Douglas Regional Port Authority
Budget vs Actual
For the Period Ending June 30, 2020**

	2020 Approved Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	YTD Actual	Annual Budget Variance	YTD Budget Variance
<u>PANGBORN AIRPORT</u>																	
Salaries	714,815	357,408	57,450	57,367	60,173	58,525	59,415	58,831							351,761	(363,054)	(5,647)
Salaries - Overtime	44,830	22,415	6,021	2,876	3,368	620	416	1,786							15,087	(29,743)	(7,328)
Employee Benefits	247,030	123,515	27,048	18,564	18,995	18,580	18,698	19,531							121,416	(125,614)	(2,099)
Payroll Taxes	107,455	53,728	7,276	6,972	12,683	6,747	6,718	7,005							47,401	(60,054)	(6,327)
Engineering/Professional Fees	100,000	50,000	6,371	8,648	14,230	11,251	6,253	8,218							54,971	(45,029)	4,971
Non-Aviation Maintenance	6,325	3,163	3,074	-	-	-	-	-							3,074	(3,251)	(89)
Aviation Maintenance	28,975	14,488	1,023	702	9,434	740	464	1,271							13,634	(15,341)	(854)
Terminal Maintenance	30,000	15,000	2,751	440	5,233	2,025	3,731	812							14,992	(15,008)	(8)
Airfield Maintenance	28,800	14,400	776	252	12,292	1,425	2,043	31,799							48,587	19,787	34,187
Vehicle & Equipment Maintenance	38,000	19,000	498	3,877	571	491	977	2,208							8,622	(29,378)	(10,378)
Utilities	148,981	113,165	7,455	6,011	6,408	81,573	4,471	3,363							109,281	(39,700)	(3,884)
Property Insurance	116,777	41,800	33,153	-	-	-	-	8,658							41,811	(74,966)	11
FBO Expenses	38,478	19,239	2,782	2,086	999	889	3,664	792							11,212	(27,266)	(8,027)
Fuel (Resale)	750,300	375,150	69,665	56,603	48,768	39,102	39,775	35,126							289,039	(461,261)	(86,111)
Fuel (M&O)	45,000	22,500	5,142	843	2,134	-	1,020	2,610							11,749	(33,251)	(10,751)
Regulatory Compliance	53,200	26,600	1,237	448	590	4,931	2,687	11,711							21,604	(31,596)	(4,996)
Winter Operations	36,000	18,000	14,211	-	-	-	-	-							14,211	(21,789)	(3,789)
Memberships & Subs	7,494	3,747	3,280	94	721	-	65	-							4,160	(3,334)	413
Marketing	14,625	7,313	2,286	796	-	-	-	-							3,082	(11,543)	(4,231)
Conferences, Training & Meetings	37,500	18,750	-	3,483	5,300	(179)	-	(1,529)							7,075	(30,425)	(11,675)
Information Technology	42,002	21,001	11,659	3,743	3,758	2,651	3,898	1,984							27,693	(14,309)	6,692
Credit Card Fees	11,620	5,810	1,869	1,625	1,811	663	810	1,220							7,998	(3,622)	2,188
Debt Service (Runway Extension)	229,975	114,988	-	-	-	-	114,988	-							114,988	(114,987)	-
ULID - Douglas County Treasurer	10,368	-	-	-	-	-	-	-							-	(10,368)	-
Misc. Expenses	15,000	7,500	-	658	728	383	106	246							2,121	(12,879)	(5,379)
TOTAL PANGBORN AIRPORT	2,903,550	1,468,680	265,027	176,088	208,196	230,417	270,199	195,642	-	-	-	-	-	-	1,345,569	(1,557,981)	(123,111)
<u>PANGBORN AIRPORT BUSINESS PARK</u>																	
Maintenance	83,600	41,800	9,012	3,799	5,240	4,577	10,051	12,672							45,351	(38,249)	3,551
Supplies	2,500	1,250	-	-	-	-	-	-							-	(2,500)	(1,250)
Equipment	1,500	750	-	-	-	-	-	-							-	(1,500)	(750)
Repairs (Unanticipated)	12,000	6,000	-	-	-	-	-	-							-	(12,000)	(6,000)
Utilities	80,000	40,000	5,755	5,396	5,587	4,969	4,235	4,611							30,553	(49,447)	(9,447)
Storm Water	5,200	5,200	-	-	-	3,668	-	-							3,668	(1,532)	(1,532)
Property Insurance	35,000	-	-	-	-	-	-	-							-	(35,000)	-
CIAC Payments to PUD	92,038	-	-	-	-	-	-	-							-	(92,038)	-
Debt Service (Princ, Int, Fees)	658,100	393,458	84,858	-	-	-	84,642	223,958							393,458	(264,642)	-
Misc. Expenses	-	-	-	-	-	-	-	-							-	-	-
TOTAL PANGBORN AIRPORT BUSINESS PARK	969,938	488,458	99,625	9,195	10,827	13,214	98,928	241,241	-	-	-	-	-	-	473,030	(496,908)	(15,428)

**Chelan Douglas Regional Port Authority
Budget vs Actual
For the Period Ending June 30, 2020**

	2020 Approved Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	YTD Actual	Annual Budget Variance	YTD Budget Variance
<u>REGIONAL PORT OFFICE/AVIATION CENTER</u>																	
Building Maintenance & Repairs	10,000	5,000	4,972	1,048	2,395	3,194	254	1,807							13,670	3,670	8,670
Mobile Equipment Maintenance & Repairs	5,000	2,500	-	-	-	-	-	-							-	(5,000)	(2,500)
Utilities	34,100	17,050	5,731	5,487	4,612	5,068	2,121	1,540							24,559	(9,541)	7,509
Insurance	22,500	-	-	-	-	-	-	-							-	(22,500)	-
Landscape Maintenance	15,000	7,500	1,782	-	2,220	2,236	-	-							6,238	(8,762)	(1,262)
Debt Service	90,000	37,500	7,500	7,500	7,500	7,500	173,211	-							203,211	113,211	165,711
Misc. Expenses	10,000	5,000	291	-	-	-	-	134							425	(9,575)	(4,575)
Total RPA OFFICE/AVIATION CENTER	186,600	74,550	20,276	14,035	16,727	17,998	175,586	3,481	-	-	-	-	-	-	248,103	61,503	173,553
<u>LAKE CHELAN AIRPORT</u>																	
Maintenance & Operations Subsidy (City of Chelan)	45,015	22,508	11,254	-	-	11,254	-	-							22,508	(22,507)	-
Misc. Expenses (City of Chelan)	5,000	2,500	-	-	-	-	-	-							-	(5,000)	(2,500)
Maintenance (Kelly Property)	6,000	3,000	67	73	231	22	21	4,088							4,502	(1,498)	1,502
Misc. Expenses (Kelly Property)	1,500	750	-	-	-	-	-	-							-	(1,500)	(750)
TOTAL LAKE CHELAN AIRPORT	57,515	28,758	11,321	73	231	11,276	21	4,088	-	-	-	-	-	-	27,010	(30,505)	(1,748)
<u>MANSFIELD AIRPORT</u>																	
Maintenance	5,195	2,598	-	-	-	-	-	346							346	(4,849)	(2,252)
Supplies	505	253	-	-	-	-	-	-							-	(505)	(253)
Repairs	505	253	-	-	-	-	-	-							-	(505)	(253)
Utilities	707	354	54	49	46	44	43	46							282	(425)	(72)
Property Insurance	4,051	-	-	-	-	-	-	-							-	(4,051)	-
Misc. Expenses	5,000	2,500	-	-	-	-	-	-							-	(5,000)	(2,500)
TOTAL MANSFIELD AIRPORT	15,963	5,958	54	49	46	44	43	392	-	-	-	-	-	-	628	(15,335)	(5,330)
<u>WATERVILLE AIRPORT</u>																	
Outside Maintenance	7,210	3,605	-	-	1,750	-	-	-							1,750	(5,460)	(1,855)
Supplies	505	253	-	-	-	-	-	-							-	(505)	(253)
Repairs	505	253	-	-	-	-	-	-							-	(505)	(253)
Utilities	707	354	38	74	32	31	27	-							202	(505)	(152)
Property Insurance	4,051	-	-	-	-	-	-	-							-	(4,051)	-
Misc. Expenses	5,000	2,500	-	-	-	-	-	-							-	(5,000)	(2,500)
TOTAL WATERVILLE AIRPORT	17,978	6,965	38	74	1,782	31	27	-	-	-	-	-	-	-	1,952	(16,026)	(5,013)

**Chelan Douglas Regional Port Authority
Budget vs Actual
For the Period Ending June 30, 2020**

	2020 Approved Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	YTD Actual	Annual Budget Variance	YTD Budget Variance
<u>ORONDO RIVER PARK</u>																	
Outside Services																	
Engineering	4,000	2,000	-	-	-	500	500	-							1,000	(3,000)	(1,000)
Maintenance	29,000	14,500	-	-	2,682	3,832	3,554	3,065							13,133	(15,867)	(1,367)
Other	17,000	8,500	-	-	-	-	403	1,135							1,538	(15,462)	(6,962)
Salaries & Taxes	-	-	-	-	-	-	604	1,256									
Supplies	5,000	2,500	-	-	-	-	26	-							26	(4,974)	(2,474)
Equipment	2,000	1,000	-	-	-	-	-	21							21	(1,979)	(979)
Repairs	5,500	2,750	-	-	-	-	480	-							480	(5,020)	(2,270)
Utilities	2,000	1,000	90	174	75	118	222	123							802	(1,198)	(198)
Property Insurance	1,395	-	-	-	-	-	-	-							-	(1,395)	-
Misc. Expenses	5,000	2,500	-	-	-	-	25	-							25	(4,975)	(2,475)
TOTAL ORONDO RIVER PARK	70,895	34,750	90	174	2,757	4,450	5,814	5,600	-	-	-	-	-	-	17,025	(53,870)	(17,725)
<u>PYBUS INCUBATOR</u>																	
Misc. Expenses	6,000	3,000	380	380	1,005	380	380	380							2,905	(3,096)	(96)
TOTAL PYBUS INCUBATOR	6,000	3,000	380	380	1,005	380	380	380	-	-	-	-	-	-	2,905	(3,096)	(96)
TOTAL BUSINESS PARK EXPENSES	5,834,016	2,905,241	619,028	291,825	316,868	362,190	725,311	518,844	-	-	-	-	-	-	2,832,206	(3,001,811)	(73,036)
<u>ADMINISTRATIVE & GENERAL EXPENSES</u>																	
Salaries	950,610	475,305	82,674	82,572	82,810	83,233	82,460	83,358							497,107	(453,503)	21,802
Commissioners' Compensation, Benefits & Taxes	207,845	103,923	19,092	17,610	14,887	14,328	13,209	14,327							93,453	(114,392)	(10,470)
Employee Benefits	238,250	119,125	28,867	19,968	19,996	23,054	22,960	20,077							134,922	(103,328)	15,797
Payroll Taxes	78,640	39,320	6,800	6,747	6,835	6,855	6,772	6,880							40,889	(37,751)	1,569
Internship Opportunities	10,000	5,000	-	-	-	-	-	-							-	(10,000)	(5,000)
Professional Services																	
Legal	135,000	67,500	20,333	16,928	20,209	28,590	19,784	10,829							116,673	(18,327)	49,173
Engineering	117,500	58,750	7,700	10,674	7,837	8,073	-	-							34,284	(83,216)	(24,466)
Government Relations - Federal	40,000	20,000	3,333	3,333	3,333	3,333	3,333	3,333							19,998	(20,002)	(2)
WA State Audit Costs	70,500	-	-	-	-	-	-	-							-	(70,500)	-
Other Professional Services	42,500	21,250	3,557	4,266	1,750	337	7,826	8,128							25,864	(16,636)	4,614
Conferences, Training, and Meetings	20,000	10,000	-	-	125	-	-	-							125	(19,875)	(9,875)
Commission Conferences & Travel	35,000	17,500	844	2,194	288	166	184	214							3,890	(31,110)	(13,610)
Memberships and Subscriptions	50,000	25,000	23,445	16	371	16	16	1,184							25,048	(24,952)	48
Travel	15,000	7,500	221	123	348	-	39	403							1,134	(13,866)	(6,366)
Office Expense																	
Supplies	33,650	16,825	3,922	2,650	1,512	2,422	1,772	2,230							14,508	(19,142)	(2,317)
Telephone	22,850	11,425	1,926	848	1,130	1,010	1,079	1,005							6,998	(15,852)	(4,427)
Computers/Hardware	7,421	3,711	-	205	576	61	2,930	2,080							5,852	(1,569)	2,141
Software/Backup/Internet	21,777	10,889	20,874	60	620	138	482	270							22,444	667	11,555
Managed Services/Maintenance	26,942	13,471	3,598	3,221	2,400	2,258	2,258	5,221							18,956	(7,986)	5,485
Insurance (Public Officials, General Liability, etc)	53,398	-	-	-	-	-	-	-							-	(53,398)	-
Auto Expense	7,500	3,750	356	4,545	269	151	239	230							5,790	(1,710)	2,040
Misc. Expenses	30,000	15,000	10	239	345	-	363	61							1,018	(28,982)	(13,982)
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	2,214,383	1,045,244	227,552	176,199	165,641	174,025	165,706	159,830	-	-	-	-	-	-	1,068,953	(1,145,430)	23,709

**Chelan Douglas Regional Port Authority
Budget vs Actual
For the Period Ending June 30, 2020**

	2020 Approved Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	YTD Actual	Annual Budget Variance	YTD Budget Variance
<u>BUSINESS DEVELOPMENT & MARKETING EXPENSES</u>																	
Marketing & Communications	50,000	25,000	2,280	5,202	5,915	8,020	4,288	6,359							32,064	(17,936)	7,064
Business Recruitment & Trade Shows	30,000	15,000	1,025	4,918	926	117	133	63							7,182	(22,818)	(7,818)
Existing Business Outreach	15,000	7,500	254	384	-	245	-	-							883	(14,117)	(6,617)
Air Service Investment Program	25,000	12,500	-	-	-	-	-	-							-	(25,000)	(12,500)
Real Estate Marketing	20,000	10,000	14,671	54	11,746	960	228	-							27,659	7,659	17,659
Chelan-Douglas Trends	7,000	7,000	32	-	7,000	-	-	-							7,032	32	32
Small Business Development Center (WSU)	40,000	20,000	31	-	6,250	-	-	-							6,281	(33,719)	(13,719)
Promotional Hosting	15,000	7,500	-	346	127	-	-	-							473	(14,527)	(7,027)
TOTAL BUSINESS DEVELOPMENT & MARKETING EXPENSES	202,000	104,500	18,293	10,904	31,964	9,342	4,649	6,422	-	-	-	-	-	-	81,574	(120,426)	(22,926)
<u>ECONOMIC DEVELOPMENT CONTRACTS (NON-PROFITS)</u>																	
Community Nonprofit ED Projects	180,000	90,000	-	-	17,250	-	-	18,874							36,124	(143,876)	(53,876)
Initiative for Rural Innovation & Stewardship (IRIS)	3,000	3,000	3,000	-	-	-	-	-							3,000	-	-
Our Valley Our Future	10,000	5,000	-	-	-	-	-	5,000							5,000	(5,000)	-
WV Sports Foundation - Winter Special Olympics	7,000	5,000	-	-	5,000	-	-	-							5,000	(2,000)	-
TOTAL ECONOMIC DEVELOPMENT CONTRACTS	200,000	103,000	3,000	-	22,250	-	-	23,874	-	-	-	-	-	-	49,124	(150,876)	(53,876)
<u>COMMUNITY PARTNERSHIP PROJECTS (MUNICIPALITIES)</u>																	
Opportunity Placeholder	200,000	100,000	-	-	-	-	-	-							-	(200,000)	(100,000)
TOTAL COMMUNITY PARTNERSHIP PROJECTS	200,000	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	(200,000)	(100,000)
<u>COVID-19 SMALL BUSINESS GRANTS</u>																	
Department of Commerce - Working WA Chelan Cty	-	-	-	-	-	-	-	127,331							127,331	127,331	127,331
Department of Commerce - Working WA Douglas Cty	-	-	-	-	-	-	-	91,173							91,173	91,173	91,173
Douglas County CARES Act	-	-	-	-	-	-	-	165,228							165,228	165,228	165,228
Chelan County CARES Act	-	-	-	-	-	-	-	45,000							45,000	45,000	45,000
City of Cashmere CARES Act	-	-	-	-	-	-	-	-							-	-	-
City of Entiat CARES Act	-	-	-	-	-	-	-	-							-	-	-
City of East Wenatchee CARES Act	-	-	-	-	-	-	-	-							-	-	-
Chelan County CDBG Grant	-	-	-	-	-	-	-	-							-	-	-
City of Wenatchee CDBG Grant	-	-	-	-	-	-	-	-							-	-	-
City of East Wenatchee CDBG Grant	-	-	-	-	-	-	-	-							-	-	-
Other COVID-19 Grants	-	-	-	-	-	-	-	-							-	-	-
CDRPA Rent Relief Grant	-	-	-	-	-	-	-	6,494							6,494	6,494	6,494
CDRPA Ready to Reopen Grant	-	-	-	-	-	-	-	3,500							3,500	3,500	3,500
TOTAL COVID-19 SMALL BUSINESS GRANTS	-	-	-	-	-	-	-	438,726	-	-	-	-	-	-	438,726	438,726	438,726
TOTAL EXPENSES	8,650,399	4,257,985	867,873	478,928	536,723	545,557	895,666	1,147,696	-	-	-	-	-	-	4,470,583	(4,179,817)	212,598
LESS OPERATING REVENUES	14,444,645	6,395,766	740,562	867,094	1,006,070	2,062,287	1,111,313	3,917,333	-	-	-	-	-	-	7,046,332	(7,398,313)	650,566
NET RESULTS BEFORE CAPITAL PROJECTS	5,794,246	2,137,781	(127,311)	388,166	469,347	1,516,730	215,647	2,769,637	-	-	-	-	-	-	2,575,750	(3,218,496)	437,969

**Chelan Douglas Regional Port Authority
Budget vs Actual
For the Period Ending June 30, 2020**

	2020 Approved Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	YTD Actual	Annual Budget Variance	YTD Budget Variance
CAPITAL PROJECTS																	
<u>CASHMERE MILL DISTRICT</u>																	
Tenant Improvements	200,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(200,000)	-
Brender Creek Management	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(40,000)	-
Capital Projects - Other	-	-	2,484	272	1,678	181	-	-	-	-	-	-	-	-	4,615	4,615	4,615
TOTAL CASHMERE MILL DISTRICT	240,000	-	2,484	272	1,678	181	-	-	-	-	-	-	-	-	4,615	(235,385)	4,615
<u>Confluence Technology Center</u>																	
HVAC Unit Replacement	601,575	560,335	463	418	547,548	11,907	-	-	-	-	-	-	-	-	560,336	(41,239)	1
Window Sealant Project	40,175	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(40,175)	-
Tree Removal/Replacement	22,765	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(22,765)	-
Capital Projects - Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL CONFLUENCE TECHNOLOGY CENTER	664,515	560,335	463	418	547,548	11,907	-	-	-	-	-	-	-	-	560,336	(104,179)	1
<u>OLDS STATION BUSINESS PARK</u>																	
IB #2 Fence & Perimeter Landscaping	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(5,000)	-
IB #3 Sealant Joint Replacement	17,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(17,000)	-
Olds Station Tree Removal/Replacement	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(15,000)	-
Technology Center Way Landscaping	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(10,000)	-
Capital Projects - Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL OLDS STATION BUSINESS PARK	47,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(47,000)	-

**Chelan Douglas Regional Port Authority
Budget vs Actual
For the Period Ending June 30, 2020**

	2020 Approved Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	YTD Actual	Annual Budget Variance	YTD Budget Variance
<u>PANGBORN AIRPORT - CAPITAL</u>																	
FAA Sponsored Projects																	
Environmental Assessment	605,966	410,385	45,262	81,733	66,227	69,337	75,731	72,096							410,386	(195,580)	1
Term Bldg Security Improvements	419,859	419,859	163,102	85,877	162,266	43,643	-	-							454,888	35,029	35,029
Term Bldg Capacity Improvements	184,865	184,865	55,345	86,878	29,176	39,164	720	-							211,283	26,418	26,418
Snow Removal Equipment	1,555,555	38,100	5,610	15,086	14,765	495	2,125	17							38,098	(1,517,457)	(2)
Reimbursed Projects																	
USFS Helipad	-	-	1,650	299	2,670	60,146	206,882	90							271,737	271,737	271,737
CDRPA Funded Projects																	
Parking Lot Sealcoat/Striping	65,000	65,000	-	-	-	1,839	80,890	-							82,729	17,729	17,729
Loop Road/Parking Lot Signage	40,000	-	-	-	-	-	-	-							-	(40,000)	-
Terminal Radio Repeater	50,000	-	-	-	-	-	-	-							-	(50,000)	-
Jet A Reclaim Tank	15,000	-	-	-	-	-	-	-							-	(15,000)	-
Jet A Tank Pump/Drive Testing & Replacement	-	-	11,902	-	3,006	-	-	-							14,908	14,908	14,908
Crack Sealing Machine	60,000	60,000	-	-	-	60,107	-	-							60,107	107	107
Air Compressor	25,000	25,000	-	-	-	11,372	-	-							11,372	(13,628)	(13,628)
Airport Vehicle (Pickup Replacement)	35,000	-	-	-	-	-	-	-							-	(35,000)	-
Dump Trailer	20,000	20,000	-	-	-	-	-	10,070							10,070	(9,930)	(9,930)
Genie Lift	55,000	-	-	-	-	-	-	-							-	(55,000)	-
Snow Blower for John Deere	13,000	-	-	-	-	-	-	-							-	(13,000)	-
Add'l CCTV Cameras	25,000	-	-	-	-	-	-	-							-	(25,000)	-
Gate 4 - Pavement Repair	200,000	-	-	-	-	-	-	-							-	(200,000)	-
Airport Approach Lighting System Study	37,000	20,135	-	6,166	1,283	11,623	1,063	1,480							21,615	(15,385)	1,480
Auto Gate Project (Airlift NW)	-	-	-	-	1,511	817	-	-							2,328	2,328	2,328
Fuel Station - Carryover	-	-	36,677	3,188	9,450	-	-	-							49,315	49,315	49,315
Capital Projects Other	-	-	-	-	-	-	-	-							-	-	-
TOTAL PANGBORN AIRPORT - CAPITAL	3,406,245	1,243,344	319,548	279,227	290,354	298,543	367,411	83,753	-	-	-	-	-	-	1,638,836	(1,767,409)	395,492
<u>PANGBORN BUSINESS PARK - CAPITAL</u>																	
Landscape Rehab	27,000	-	-	-	-	-	-	-							-	(27,000)	-
3310 HVAC Unit	8,000	-	-	-	-	-	-	-							-	(8,000)	-
3306/3310 Crack Seal/Sealcoat/Stripe	30,000	-	-	-	-	-	-	-							-	(30,000)	-
TOTAL PANGBORN BUSINESS PARK - CAPITAL	65,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(65,000)	-
<u>REGIONAL PORT OFFICE/AVIATION CENTER</u>																	
Building Improvements	150,000	-	-	-	-	-	-	-							-	(150,000)	-
Trench Drain Sewer Connection	65,000	-	-	-	-	-	-	-							-	(65,000)	-
HVAC Review/Evaluation	25,000	25,000	-	-	-	35,333	-	-							35,333	10,333	10,333
Upgrade Access Control System	50,000	-	-	-	-	-	-	-							-	(50,000)	-
Space Study	25,000	-	-	-	-	-	-	-							-	(25,000)	-
Servers (2)	23,804	-	-	-	-	-	-	-							-	(23,804)	-
Digitize Record Drawings	8,000	-	-	-	-	-	-	-							-	(8,000)	-
Total RPA OFFICE/AVIATION CENTER	346,804	25,000	-	-	-	35,333	-	-	-	-	-	-	-	-	35,333	(311,471)	10,333

**Chelan Douglas Regional Port Authority
Budget vs Actual
For the Period Ending June 30, 2020**

	2020 Approved Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	YTD Actual	Annual Budget Variance	YTD Budget Variance
<u>LAKE CHELAN AIRPORT - CAPITAL</u>																	
Repair Site Lighting (Kelly Property)	7,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(7,500)	-
Capital Projects - Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL LAKE CHELAN AIRPORT - CAPITAL	7,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(7,500)	-
<u>MANSFIELD AIRPORT - CAPITAL</u>																	
Pavement	125,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(125,000)	-
TOTAL MANSFIELD AIRPORT - CAPITAL	125,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(125,000)	-
<u>WATERVILLE AIRPORT - CAPITAL</u>																	
Pavement	150,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(150,000)	-
TOTAL WATERVILLE AIRPORT - CAPITAL	150,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(150,000)	-
<u>OPPORTUNITY PLACEHOLDERS</u>																	
Downtown Wenatchee South	150,000	32,750	10,299	3,462	13,205	4,267	1,409	142	-	-	-	-	-	-	32,784	(117,216)	34
Rock Island - Acquisition Strategy	135,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(135,000)	-
Malaga Property	-	-	-	-	-	2,653	1,272	50,000	-	-	-	-	-	-	53,925	53,925	53,925
Capital Projects - Other	457,182	105	-	-	106	-	-	-	-	-	-	-	-	-	106	(457,076)	1
TOTAL OPPORTUNITY PLACEHOLDER	742,182	32,855	10,299	3,462	13,311	6,920	2,681	50,142	-	-	-	-	-	-	86,815	(655,367)	53,960
<u>TOTAL CAPITAL PROJECTS</u>	5,794,246	1,861,534	332,794	283,379	852,891	352,884	370,092	133,895	-	-	-	-	-	-	2,325,935	(3,468,311)	464,401
<u>NET AFTER CAPITAL PROJECTS</u>	(0)	276,247	(460,105)	104,787	(383,544)	1,163,846	(154,445)	2,635,742	-	-	-	-	-	-	249,815	249,815	(26,433)

Memo

To: Board of Directors
From:  Jim Kuntz
cc: None
Date: August 6, 2020
Re: Actapio Space – Market Rent Study

As we begin to market the Actapio space in the CTC Building, I want to make sure our lease rates are at market. This is especially important if we can find a plug and play type tenant that can utilize Actapio's existing infrastructure.

John Ford at Sabey recommended we retain David Chudzik to perform this work. He has expertise in data centers. I have done so. Contract attached.

August 4, 2020

Jim Kuntz
Chief Executive Officer
Chelan Douglas Regional Port Authority
One Campbell Parkway Suite A
East Wenatchee, WA 98802

Via email - Jim@cdrpa.org

RE: Engagement of Services – Market Study

Dear Mr. Kuntz:

We are pleased to have the opportunity to furnish a Market Rent Study in connection with the Confluence Technology Center located at 285 Technology Center Way in Wenatchee, Washington. The purpose of this letter is to confirm the scope of our services for this engagement, our office practices and policies.

We will prepare a Market Study report in accordance with the appraisal reporting standards of the Uniform Standards of Professional Appraisal Practice (USPAP) of the Appraisal Foundation. In addition, our services will comply with and be subject to the Code of Professional Ethics and Standards of Professional Practice of the Appraisal Institute. The intended user is Jim Kuntz. The intended use is for internal decision-making purposes.

The cost of the Market Study will be \$4,000. This fee is based on the scope and timing of our analysis as outlined in this letter. If the scope of analysis changes during the appraisal process, the change could alter the cost. At the stated fee you will receive an electronic copy of the report in PDF format. You may request up to two optional hard copies without additional charge by checking the box by the signature block. Additional hard copies will be available at nominal expense (billed at \$75/hour for administrative staff's time), but it is helpful if we know of your copy requirements at the time we begin work on the project. Payment for our services is due no later than 30 days following delivery of the completed reports. Any past-due accounts bear interest at the rate of 1% per month.

Because of the nature of our business, it is difficult to quote a precise delivery date for the completed report. However, we anticipate delivery of the report will be made within six weeks from the date we receive from you a signed copy of this engagement letter authorizing us to proceed.

Either party may terminate this engagement for any reason upon written notification delivered any time prior to completion of the project. Upon such termination, you remain

Jim Kuntz
August 4, 2020
Page 2

obligated to pay us promptly for all charges for services rendered to date, as well as for all charges incurred as a result of termination.

We do not anticipate that any disputes will arise out of our relationship with you. However, all disputes arising out of, relating to or concerning this engagement shall be resolved by binding arbitration in Seattle under the American Arbitration Association ("AAA") Commercial Arbitration Rules with Expedited Procedures in effect on the date hereof. The arbitrator shall award attorneys' fees and costs to the prevailing party.

If you agree with these terms of engagement and wish us to proceed, please sign where indicated below and return the letter via email or facsimile at 206.205.0220.

Very truly yours,

KIDDER MATHEWS



David M. Chudzik, Ph.D., MAI, CRE
Vice President

Check if two hard copy reports are required:

ACCEPTED & AGREED this 4th day of August, 2020



073120 Chelan Douglas Regional Port Authority/ds

Seattle, WA

SENIOR VICE PRESIDENT | VALUATION ADVISORY SERVICES

Contact

T 206.205.0222 david.chudzik@kidder.com
601 Union Street, Ste 4720
Seattle, WA 98101

Downloads

[vCardBio](#)

Since joining Kidder Mathews' Valuation Advisory Services in October of 2004, David has provided valuation and consultation services for a wide variety of commercial property types including office, industrial, retail, multifamily, hospitality, marina, and development properties. His experience includes complex properties like biotechnology research facilities, data centers, sawmills, shipyards, and other specialized property types. He has performed biotechnology valuation and market analysis on a national basis and authored the National Biotechnology Real Estate Market Analysis for GVA Worldwide. Assignments have included valuation of leasehold interests, air rights, condemnation compensation, conservation easements as well as market rent studies.

David's professional experience includes venture capital investing with emphasis in the life sciences industry. He has also worked as a development analyst and project manager at Seattle area real estate development companies. His development experience includes multifamily residential, commercial office, and marina developments.

David brings unique qualifications to real estate valuation and consulting making him wellqualified in the analysis of some of the most complex and sophisticated real estate.

[Read Less](#)

Professional Licenses

Washington Certified General Real Estate Appraiser (No. 1102099)
Oregon Certified General Real Estate Appraiser (No. C00182)
California Certified General Real Estate Appraiser (No. 3004403)
Idaho Certified General Real Estate Appraiser (No. CGA-4877)
Virginia Certified General Real Estate Appraiser (No. 4001017780)
Washington Real Estate Broker (No. 127896)

Professional Affiliations

Member of Appraisal Institute (MAI)
Counselors of Real Estate (CRE)

Education

Doctor of Philosophy, Biochemistry
University of Washington
Master of Business Administration, Management
University of Washington
Bachelor of Science, Biochemistry
University of Washington
Bachelor of Arts, Spanish
University of Washington

Partial Client List

Allstate Life Insurance Co.
Alexandria Real Estate Equities
Archdiocese of Seattle
Bank of America
BECU
Bloch Properties
Citibank
City of Seattle
City of Renton
Davis Wright Tremaine
East West Bank
First Sound Bank
First Mutual Bank
GE Capital
H5 Capital
Heritage Bank
Jefferson County
JPMorgan Chase Bank
KeyBank
King County
Low Income Housing Institute
Memorial Medical Center
Merrill Lynch
Morgan Stanley
Morton McGoldrick, PS
Moss Adams
National Real Estate Advisors
Nexus Properties
Northwest Diabetes Research Center
Northwest Kidney Center
Novartis
Olympus Real Estate Partners
Overlake Medical Center
Perkins Coie
Port of Port Townsend
Portland State University
Puget Sound Bank
Puget Western
San Juan County Land Bank
Schnitzer West
Seattle BioMed
Seattle Monorail Project
Server Farm Realty
Stockbridge Capital Group
Todd Shipyards
Unico Properties
Union Bank
University of Washington
US Bancorp
Vulcan Real Estate
Washington Federal
Washington Trust Bank
Wells Fargo

**Chelan Douglas Regional
Port Authority**

Memo

To: Board of Directors

From:  Jim Kuntz

cc: None

Date: August 7, 2020

Re: Proposed Supplemental Budget #1

Please find enclosed a proposed Supplemental Budget for your consideration. This budget will be reviewed in detail at the budget workshop session on Wednesday, August 12th, at 2:00 pm via Zoom.

**Chelan Douglas Regional Port Authority
2020 Supplemental Budget**

	<u>Approved Budget</u>	<u>Proposed Supplemental Budget #1</u>
OPERATING REVENUES		
BUSINESS PARKS		
<u>CASHMERE MILL DISTRICT</u>		
Building A - Blue Spirits	\$ 76,234	\$ 105,156
Building B - Hurst International	65,970	64,340
Utility & Operating Reimbursements	-	42,400
Misc. Income	-	-
TOTAL CASHMERE MILL DISTRICT	\$ 142,204	\$ 211,896
<u>CONFLUENCE TECHNOLOGY CENTER</u>		
Office Space Leases	\$ 1,225,638	\$ 1,225,638
Video Conference/Meeting Room Rentals	210,000	45,000
Utility & Operating Reimbursements	280,120	280,120
Misc. Income	-	-
TOTAL CONFLUENCE TECHNOLOGY CENTER	\$ 1,715,758	\$ 1,550,758
<u>COLUMBIA STREET PROPERTIES</u>		
Misc. Rents	\$ 9,900	\$ 43,744
Utility & Operating Reimbursements	-	10,000
S.P.O.R.T. Property Sale	-	2,000,000
TOTAL COLUMBIA STREET PROPERTIES	\$ 9,900	\$ 2,053,744
<u>OLDS STATION BUSINESS PARK</u>		
IB 2 - HOM Solutions	\$ 40,491	\$ 40,704
IB 3 - Confluence Health & POCC Office	63,646	73,996
IB 4 - Pregis Corporation	198,539	198,540
IB 5 - Chelan County PUD & Ultra Polymers	202,800	296,876
IB 6 - ABC Early Learning	13,255	13,308
IB 7 & 8 - Pacific Aerospace & Electronics	695,083	698,772
IB 9 - Sinclair Systems	126,390	127,154
Fire Protection Assessment	5,935	5,278
Utility & Operating Reimbursements	145,000	107,140
Misc. Income	-	2,750
TOTAL OLDS STATION BUSINESS PARK	\$ 1,491,139	\$ 1,564,518

**Chelan Douglas Regional Port Authority
2020 Supplemental Budget**

	<u>Approved Budget</u>	<u>Proposed Supplemental Budget #1</u>
<u>PANGBORN AIRPORT</u>		
Landing Fees	\$ 85,313	\$ 44,000
Parking Income (2018 Gross receipts \$461,599)	384,646	107,500
Aircraft Parking	5,000	1,000
Rental Income - Aviation Land	58,535	95,530
Rental Income - NonAviation Land	97,351	57,785
Rental Income - Terminal Building	181,711	98,000
Rental Income - NonAviation Buildings	-	113,520
Rental Income - Hangars	239,646	135,385
Fuel Flowage Fees	20,000	11,200
FBO Income (After hours, Horizon into Tank)	78,520	32,000
FBO Fuel Income	1,113,330	720,000
FBO Misc. Income	3,015	7,500
Misc. Fees and Permits	31,555	14,105
TOTAL PANGBORN AIRPORT	\$ 2,298,622	\$ 1,437,525
<u>PANGBORN AIRPORT BUSINESS PARK</u>		
<u>Land Leases</u>		
Lot 4 - Coca-Cola	\$ 85,778	\$ 85,778
Lot 17 - Salcido	51,042	51,042
<u>Building Leases</u>		
3306 - Multi - Tenant	97,614	97,614
3310 - Accor Building	344,316	344,742
CWICC	191,602	191,602
Utility & Operating Reimbursements	86,200	54,000
Contribution in Aid of Construction	128,854	128,854
Misc. Income	1,101	4,500
TOTAL PANGBORN AIRPORT BUSINESS PARK	\$ 986,507	\$ 958,132
<u>REGIONAL PORT OFFICE/AVIATION CENTER</u>		
Rental Income - Offices	\$ 12,000	\$ 12,000
Rental Income - Aviation/Hangar Uses	168,600	151,900
Misc. Income	-	-
TOTAL RPA OFFICE/AVIATION CENTER	\$ 180,600	\$ 163,900
<u>LAKE CHELAN AIRPORT</u>		
Rental Income - Kelly Property	\$ 9,000	\$ 4,900
TOTAL LAKE CHELAN AIRPORT	\$ 9,000	\$ 4,900

**Chelan Douglas Regional Port Authority
2020 Supplemental Budget**

	<u>Approved Budget</u>	<u>Proposed Supplemental Budget #1</u>
<u>MANSFIELD AIRPORT</u>		
Lease Income	\$ -	\$ -
TOTAL MANSFIELD AIRPORT	\$ -	\$ -
<u>WATERVILLE AIRPORT</u>		
Lease Income	\$ 3,678	\$ 2,924
TOTAL WATERVILLE AIRPORT	\$ 3,678	\$ 2,924
<u>ORONDO RIVER PARK</u>		
Chelan County PUD	\$ 25,000	\$ 30,000
Misc. Income	-	-
TOTAL ORONDO RIVER PARK	\$ 25,000	\$ 30,000
<u>PYBUS INCUBATOR</u>		
Office Space Lease	\$ 11,375	\$ 39,000
Misc. Income	-	240
TOTAL PYBUS INCUBATOR	\$ 11,375	\$ 39,240
TOTAL BUSINESS PARK REVENUE	\$ 6,873,783	\$ 8,017,537
<u>TAX RECEIPTS</u>		
Current Levy	\$ 4,127,912	\$ 4,127,912
1% at Prior Year Tax	41,249	41,249
New Construction	83,599	83,599
Tax Refunded (receipts)	14,028	14,028
TOTAL TAX RECEIPTS	\$ 4,266,788	\$ 4,266,788

**Chelan Douglas Regional Port Authority
2020 Supplemental Budget**

	Approved Budget	Proposed Supplemental Budget #1
<u>NON-OPERATING REVENUES</u>		
ADO Contracts - Dept. of Commerce	\$ 109,286	\$ 109,286
FAA AIP Grant Proceeds (EA & Term Bldg Cap Impr)	2,014,342	747,788
FAA AIP Grant Proceeds (Land Acquisition)	-	2,368,038
FAA AIP CARES Act Grant (\$18,120,860)	-	13,450,000
PFC Capital Funds (Receipts + Reserves)	527,935	468,838
TSA Operating Grant	14,550	14,550
USFS Helipad Reimbursement	-	280,082
Douglas County Payment - PWTF	80,000	80,000
Douglas County - Wenatchi Landing Overlay	-	6,022
WSDOT Aviation - Pangborn	108,076	34,295
WSDOT Aviation - Mansfield	112,500	0
WSDOT Aviation - Waterville	135,000	184,738
CERB Grant - Giga Watt Adaptive ReUse Study	-	50,000
Dept of Commerce - COVID 19 Administrative Grant	-	100,000
Chelan County .09 Grant - Partnership Projects	-	60,000
Other Tax Income (LHT & Timber Dist.)	12,385	14,500
EPA Brownsfield Grant (\$600,000)	-	0
Interest Income	185,000	105,000
Other Income	5,000	42,500
Sale of Fixed Assets	-	21,600
TOTAL NON-OPERATING REVENUES	\$ 3,304,074	\$ 18,137,237
<u>NON-OPERATING REVENUES - COVID 19</u>		
Dept of Commerce - Working WA Chelan Cty	\$ -	\$ 183,259
Dept of Commerce - Working WA Douglas Cty	-	154,547
Dept of Commerce - Add'l Allocation - Chelan County	-	458,361
Dept of Commerce - Add'l Allocation - Douglas County	-	386,567
Chelan County CARES Act	-	1,000,000
Douglas County CARES Act	-	1,000,000
City of Cashmere CARES Act	-	93,000
City of Entiat CARES Act	-	35,000
City of East Wenatchee CARES Act	-	160,000
Chelan/Douglas Counties CDBG Grant	-	71,990
City of Wenatchee CDBG Grant	-	65,000
City of East Wenatchee CDBG Grant	-	133,927
Other COVID-19 Grants	-	-
TOTAL NON-OPERATING REVENUES - COVID 19	\$ -	\$ 3,741,651
TOTAL REVENUES	\$ 14,444,645	\$ 34,163,213

**Chelan Douglas Regional Port Authority
2020 Supplemental Budget**

	<u>Approved Budget</u>	<u>Proposed Supplemental Budget #1</u>
BUSINESS PARK EXPENSES		
<u>CASHMERE MILL DISTRICT</u>		
Debt Service - Buildings A & B	\$ 219,134	\$ 219,134
CERB Loan	75,781	75,781
Property Insurance	20,615	20,615
Building Maintenance	2,500	2,500
Property Maintenance	25,000	20,000
Utilities	10,000	32,500
Misc. Expenses	2,500	7,500
TOTAL CASHMERE MILL DISTRICT	\$ 355,530	\$ 378,030
<u>CONFLUENCE TECHNOLOGY CENTER</u>		
Salaries	\$ 128,835	\$ 136,485
Employee Benefits	28,755	35,080
Payroll Taxes	11,570	12,175
Contract Labor	17,500	4,000
Building Operational Expenses	421,574	397,500
Video Conference Center/Meeting Room Expenses	214,165	81,165
Debt Service	48,529	48,529
Misc. Expenses	5,000	5,000
TOTAL CONFLUENCE TECHNOLOGY CENTER	\$ 875,928	\$ 719,934
<u>OLDS STATION BUSINESS PARK</u>		
Salaries (Maintenance)	\$ 57,485	\$ 59,100
Employee Benefits	21,500	21,600
Payroll Taxes	7,790	7,865
Building Maintenance & Repairs	32,500	25,250
Property & Grounds	7,500	15,000
Small Equipment	5,000	5,000
Utilities	53,550	53,550
Fire Protection in lieu of taxes	8,706	9,634
Property Insurance	71,838	71,838
Misc. Expenses	5,000	5,000
TOTAL OLDS STATION BUSINESS PARK	\$ 270,869	\$ 273,837

**Chelan Douglas Regional Port Authority
2020 Supplemental Budget**

	<u>Approved Budget</u>	<u>Proposed Supplemental Budget #1</u>
<u>COLUMBIA STREET PROPERTIES</u>		
Building Operational Expenses	\$ 25,000	\$ 34,000
Property Insurance	25,000	25,000
Misc. Expenses	50,000	50,000
TOTAL COLUMBIA STREET PROPERTIES	\$ 100,000	\$ 109,000
<u>PESHASTIN PROPERTY</u>		
Property Maintenance	\$ 3,250	\$ 3,250
TOTAL PESHASTIN PROPERTY	\$ 3,250	\$ 3,250
<u>PANGBORN AIRPORT</u>		
Salaries	\$ 714,815	\$ 706,500
Salaries - Overtime	44,830	44,830
Employee Benefits	247,030	232,950
Payroll Taxes	107,455	100,975
Engineering/Professional Fees	100,000	100,000
Non-Aviation Maintenance	6,325	6,325
Aviation Maintenance	28,975	28,975
Terminal Maintenance	30,000	30,000
Airfield Maintenance	28,800	59,825
Vehicle & Equipment Maintenance	38,000	38,000
Utilities	148,981	148,981
Property Insurance	116,777	125,435
FBO Expenses	38,478	25,000
Fuel (Resale)	750,300	540,000
Fuel (M&O)	45,000	30,000
Regulatory Compliance	53,200	53,200
Winter Operations	36,000	36,000
Memberships & Subs	7,494	7,494
Marketing	14,625	5,000
Conferences, Training & Meetings	37,500	10,000
Information Technology	42,002	42,002
Credit Card Fees	11,620	17,820
Debt Service (Runway Extension)	229,975	114,988
Debt Service Payoff (Runway Extension)	-	2,472,830
ULID - Douglas County Treasurer (Final)	10,368	10,368
COVID-19 Compliance	-	75,000
Misc. Expenses	15,000	7,500
TOTAL PANGBORN AIRPORT	\$ 2,903,550	\$ 5,069,998

**Chelan Douglas Regional Port Authority
2020 Supplemental Budget**

	<u>Approved Budget</u>	<u>Proposed Supplemental Budget #1</u>
<u>PANGBORN AIRPORT BUSINESS PARK</u>		
Maintenance	\$ 83,600	\$ 83,600
Supplies	2,500	2,500
Equipment	1,500	1,500
Repairs (Unanticipated)	12,000	12,000
Utilities	80,000	65,000
Storm Water	5,200	3,668
Property Insurance	35,000	35,000
CIAC Payments to PUD	92,038	92,038
Debt Service (Princ, Int, Fees)	658,100	393,460
Debt Service Payoff	-	6,012,995
Misc. Expenses	-	-
TOTAL PANGBORN AIRPORT BUSINESS PARK	\$ 969,938	\$ 6,701,761
<u>REGIONAL PORT OFFICE/AVIATION CENTER</u>		
Building Maintenance & Repairs	\$ 10,000	\$ 25,000
Mobile Equipment Maintenance & Repairs	5,000	5,000
Utilities	34,100	50,000
Insurance	22,500	22,500
Landscape Maintenance	15,000	15,000
Debt Service	90,000	203,211
Debt Service Payoff	-	2,843,568
Misc. Expenses	10,000	10,000
Total RPA OFFICE/AVIATION CENTER	\$ 186,600	\$ 3,174,279
<u>LAKE CHELAN AIRPORT</u>		
Maintenance & Operations Subsidy (City of Chelan)	\$ 45,015	\$ 45,015
Misc. Expenses (City of Chelan)	5,000	5,000
Maintenance (Kelly Property)	6,000	6,000
Misc. Expenses (Kelly Property)	1,500	1,500
TOTAL LAKE CHELAN AIRPORT	\$ 57,515	\$ 57,515

**Chelan Douglas Regional Port Authority
2020 Supplemental Budget**

	Approved Budget	Proposed Supplemental Budget #1
<u>MANSFIELD AIRPORT</u>		
Maintenance	\$ 5,195	\$ 5,195
Supplies	505	505
Repairs	505	505
Utilities	707	707
Property Insurance	4,051	4,051
Misc. Expenses	5,000	5,000
TOTAL MANSFIELD AIRPORT	\$ 15,963	\$ 15,963
<u>WATERVILLE AIRPORT</u>		
Outside Maintenance	\$ 7,210	\$ 7,210
Supplies	505	505
Repairs	505	505
Utilities	707	707
Property Insurance	4,051	4,051
Misc. Expenses	5,000	5,000
TOTAL WATERVILLE AIRPORT	\$ 17,978	\$ 17,978
<u>ORONDO RIVER PARK</u>		
Outside Services		
Engineering	\$ 4,000	\$ 4,000
Maintenance	29,000	29,000
Other	17,000	5,000
Supplies	5,000	5,000
Equipment	2,000	2,000
Repairs	5,500	2,500
Utilities	2,000	2,000
Property Insurance	1,395	1,395
Misc. Expenses	5,000	5,000
TOTAL ORONDO RIVER PARK	\$ 70,895	\$ 55,895

**Chelan Douglas Regional Port Authority
2020 Supplemental Budget**

	Approved Budget	Proposed Supplemental Budget #1
<u>PYBUS INCUBATOR</u>		
Misc. Expenses	\$ 6,000	\$ 6,000
TOTAL PYBUS INCUBATOR	\$ 6,000	\$ 6,000
TOTAL BUSINESS PARK EXPENSES	\$ 5,834,016	\$ 16,583,440
<u>ADMINISTRATIVE & GENERAL EXPENSES</u>		
Salaries	\$ 950,610	\$ 985,000
Commissioners' Compensation, Benefits & Taxes	207,845	196,250
Employee Benefits	238,250	251,805
Payroll Taxes	78,640	82,250
Internship Opportunities	10,000	5,000
Professional Services		
Legal	135,000	230,000
Engineering	117,500	117,500
Government Relations - Federal	40,000	40,000
WA State Audit Costs	70,500	70,500
Other Professional Services	42,500	42,500
County Election Costs	-	-
Conferences, Training, and Meetings	20,000	10,000
Commission Conferences & Travel	35,000	15,000
Memberships and Subscriptions	50,000	50,000
Travel	15,000	7,500
Office Expense		
Supplies	33,650	33,650
Telephone	22,850	15,000
Computers/Hardware	7,421	7,421
Software/Backup/Internet	21,777	27,500
Managed Services/Maintenance	26,942	29,500
Insurance (Public Officials, General Liability, etc)	53,398	53,398
Auto Expense	7,500	7,500
Misc. Expenses	30,000	15,000
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	\$ 2,214,383	\$ 2,292,274

**Chelan Douglas Regional Port Authority
2020 Supplemental Budget**

	<u>Approved Budget</u>	<u>Proposed Supplemental Budget #1</u>
<u>BUSINESS DEVELOPMENT & MARKETING EXPENSES</u>		
Marketing & Communications	\$ 50,000	\$ 75,000
Business Recruitment & Trade Shows	30,000	30,000
Existing Business Outreach	15,000	10,000
Air Service Investment Program	25,000	25,000
Real Estate Marketing	20,000	35,000
Chelan-Douglas Trends	7,000	7,000
Small Business Development Center (WSU)	40,000	80,000
Promotional Hosting	15,000	5,000
TOTAL BUSINESS DEVELOPMENT & MARKETING EXPENSES	\$ 202,000	\$ 267,000
<u>ECONOMIC DEVELOPMENT CONTRACTS (NON-PROFITS)</u>		
Cascade Foothills Farmland Association	\$ -	\$ 27,000
Cashmere Chamber of Commerce	-	13,500
Chelan Douglas Land Trust	-	5,500
Entiat Valley Chamber of Commerce	-	10,000
GWATA (Chelan County \$10,000)	-	47,000
Initiative for Rural Innovation & Stewardship (IRIS)	3,000	3,000
Manson Chamber of Commerce	-	15,000
NCW Economic Dev District (Chelan County \$5,000)	-	5,000
Our Valley Our Future (Chelan County \$30,000)	-	40,000
Our Valley Our Future - PODC 2019 Commitment	10,000	10,000
Spirit of Wenatchee	-	5,473
Wenatchee Downtown Association	-	3,000
WV Sports Foundation - Winter Special Olympics	7,000	7,000
Wenatchee Outdoors	-	7,000
Wenatchee Valley TREAD (Chelan County \$10,000)	-	10,000
Community Nonprofit ED Projects	180,000	46,527
TOTAL ECONOMIC DEVELOPMENT CONTRACTS	\$ 200,000	\$ 255,000

**Chelan Douglas Regional Port Authority
2020 Supplemental Budget**

	Approved Budget	Proposed Supplemental Budget #1
<u>COMMUNITY PARTNERSHIP PROJECTS (MUNICIPALITIES)</u>		
City of Bridgeport	\$ -	\$ 20,000
City of Cashmere	-	35,000
City of Chelan	-	30,000
East Wenatchee Water District	-	30,000
Eastmont Metropolitan Parks District	-	20,000
PUD 5th Street Redevelopment Study	-	21,871
Chelan County - Countywide Trails Plan	-	20,000
Opportunity Placeholder	200,000	45,000
TOTAL COMMUNITY PARTNERSHIP PROJECTS	\$ 200,000	\$ 221,871
<u>COVID-19 SMALL BUSINESS GRANTS</u>		
Dept of Commerce - Working WA Chelan Cty	\$ -	\$ 183,259
Dept of Commerce - Working WA Douglas Cty	-	154,547
Dept of Commerce - Add'l Allocation - Chelan County	-	458,361
Dept of Commerce - Add'l Allocation - Douglas County	-	386,567
Chelan County CARES Act	-	1,000,000
Douglas County CARES Act	-	1,000,000
City of Cashmere CARES Act	-	93,000
City of Entiat CARES Act	-	35,000
City of East Wenatchee CARES Act	-	160,000
Chelan/Douglas County CDBG Grant	-	71,990
City of Wenatchee CDBG Grant	-	65,000
City of East Wenatchee CDBG Grant	-	133,927
Regional Port Rent Relief Program	-	100,000
Regional Port Ready to Reopen Program	-	100,000
Other COVID-19 Grants	-	-
TOTAL COVID-19 SMALL BUSINESS GRANTS	\$ -	\$ 3,941,651
<u>Other Expenditures</u>		
EPA Brownsfield Grant - Consultant Services	\$ -	\$ 7,500
TOTAL EXPENSES	\$ 8,650,399	\$ 23,568,736
LESS OPERATING REVENUES	\$ 14,444,645	\$ 34,163,213
NET RESULTS BEFORE CAPITAL PROJECTS	\$ 5,794,246	\$ 10,594,477

**Chelan Douglas Regional Port Authority
2020 Supplemental Budget**

	<u>Approved Budget</u>	<u>Proposed Supplemental Budget #1</u>
CAPITAL PROJECTS		
<u>CASHMERE MILL DISTRICT</u>		
Tenant Improvements	\$ 200,000	\$ 850,000
Brender Creek Management	40,000	40,000
Capital Projects - Other	-	10,000
TOTAL CASHMERE MILL DISTRICT	\$ 240,000	\$ 900,000
<u>Confluence Technology Center</u>		
HVAC Unit Replacement	\$ 601,575	\$ 565,000
Window Sealant Project	40,175	0
Tree Removal/Replacement	22,765	22,765
Capital Projects - Other	-	5,000
TOTAL CONFLUENCE TECHNOLOGY CENTER	\$ 664,515	\$ 592,765
<u>OLDS STATION BUSINESS PARK</u>		
IB #2 Fence & Perimeter Landscaping	\$ 5,000	0
IB #3 Sealant Joint Replacement	17,000	0
IB #5 Gutter Replacement	-	55,600
Olds Station Tree Removal/Replacement	15,000	0
Technology Center Way Landscaping	10,000	0
Capital Projects - Other	-	10,000
TOTAL OLDS STATION BUSINESS PARK	\$ 47,000	\$ 65,600

**Chelan Douglas Regional Port Authority
2020 Supplemental Budget**

	<u>Approved Budget</u>	<u>Proposed Supplemental Budget #1</u>
<u>PANGBORN AIRPORT - CAPITAL</u>		
FAA Sponsored Projects		
Environmental Assessment	\$ 605,966	\$ 709,897
Term Bldg Security Improvements	419,859	468,838
Term Bldg Capacity Improvements	184,865	211,283
Snow Removal Equipment	1,555,555	40,000
CDRPA Funded Projects		
USFS Helipad Project	-	276,962
Parking Lot Sealcoat/Striping	65,000	85,000
Loop Road/Parking Lot Signage	40,000	0
Terminal Radio Repeater	50,000	50,000
Jet A Reclaim Tank	15,000	15,000
Jet A Tank Pump/Drive Testing & Replacement	-	14,910
Crack Sealing Machine	60,000	60,107
Air Compressor	25,000	11,372
Airport Vehicle (Pickup Replacement)	35,000	32,919
Dump Trailer	20,000	10,070
Genie Lift	55,000	0
Snow Blower for John Deere	13,000	15,700
Add'l CCTV Cameras	25,000	25,000
Gate 4 - Pavement Repair	200,000	0
Auto Gate Project (Airlift NW)	-	20,000
Fuel Station - Carryover	-	55,000
Air Service Reliability Projects		
Airport Approach Lighting System Study	37,000	37,000
Terrain Study	-	40,000
Approach Lighting System Design	-	82,000
ASOS Relocation/RVR Feasibility	-	11,700
New Instrument Approach Study	-	38,500
Runway Protection Zone - Land Acquisition	-	6,000,000
Capital Projects Other	-	10,000
TOTAL PANGBORN AIRPORT - CAPITAL	\$ 3,406,245	\$ 8,321,258

**Chelan Douglas Regional Port Authority
2020 Supplemental Budget**

	<u>Approved Budget</u>	<u>Proposed Supplemental Budget #1</u>
<u>PANGBORN BUSINESS PARK - CAPITAL</u>		
Landscape Rehab	\$ 27,000	0
3310 HVAC Unit	8,000	0
3306/3310 Crack Seal/Sealcoat/Stripe	30,000	26,000
Giga Watt Adaptive Re-Use Study	-	66,667
TOTAL PANGBORN BUSINESS PARK - CAPITAL	\$ 65,000	\$ 92,667

<u>REGIONAL PORT OFFICE/AVIATION CENTER</u>		
Building Improvements	\$ 150,000	0
Trench Drain Sewer Connection	65,000	65,000
HVAC Review/Evaluation	25,000	35,333
Upgrade Access Control System	50,000	0
Space Study	25,000	54,000
Servers (2)	23,804	23,804
HVAC Replacement Phase I/Building Envelope Impr.	-	1,500,000
Digitize Record Drawings	8,000	8,000
Total RPA OFFICE/AVIATION CENTER	\$ 346,804	\$ 1,686,137

<u>LAKE CHELAN AIRPORT - CAPITAL</u>		
Repair Site Lighting (Kelly Property)	\$ 7,500	\$ 7,500
Capital Projects - Other	-	0
TOTAL LAKE CHELAN AIRPORT - CAPITAL	\$ 7,500	\$ 7,500

<u>MANSFIELD AIRPORT - CAPITAL</u>		
Pavement	\$ 125,000	0
TOTAL MANSFIELD AIRPORT - CAPITAL	\$ 125,000	\$ -


<u>WATERVILLE AIRPORT - CAPITAL</u>		
Pavement	\$ 150,000	\$ 205,315
TOTAL WATERVILLE AIRPORT - CAPITAL	\$ 150,000	\$ 205,315

**Chelan Douglas Regional Port Authority
2020 Supplemental Budget**

	<u>Approved Budget</u>	<u>Proposed Supplemental Budget #1</u>
<u>OPPORTUNITY PLACEHOLDERS</u>		
Columbia Street Properties	\$ 150,000	\$ 50,000
Rock Island - Acquisition Strategy	135,000	25,000
Malaga Property Acquisition		1,500,000
Capital Projects - Other	457,182	250,000
TOTAL OPPORTUNITY PLACEHOLDER	\$ 742,182	\$ 1,825,000
TOTAL CAPITAL PROJECTS	\$ 5,794,246	\$ 13,696,242
NET AFTER CAPITAL PROJECTS	\$ (0)	\$ (3,101,765)

**Chelan Douglas Regional
Port Authority**

Memo

To: Board of Directors
From:  Jim Kuntz
cc: None
Date: August 6, 2020
Re: Pangborn Airport Obstacle Survey Report

Attached is the Obstacle Survey Report which was just completed. The report is fairly technical. At a future Board Meeting, will have consultants brief you on the findings.

Jim Kuntz

From: JR Norvell <jrnorvell@to-engineers.com>
Sent: Thursday, August 6, 2020 7:24 AM
To: Trent Moyers; Jim Kuntz
Cc: Nathan Cuvala; Jared Wingo; Chris Mansfield
Subject: FW: Pangborn Survey & ILS Z Results

Trent and Jim, I am back in the saddle and getting ready for our meetings today. Please take a look at the work below. Alec at FTE has incorporated the new obstruction data, and provided some information on what this means. We can discuss more at 11 am.

J.R. NORVELL, P.E. (WA, ID, MT) | *Regional Manager*



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BUILT ON SOLID GROUND

WE'RE HIRING! CLICK HERE TO VISIT OUR CAREERS PAGE

From: Alec Seybold <aseybold@flight-tech.aero>
Sent: Wednesday, August 5, 2020 12:54 PM
To: Nathan Cuvala <ncuvala@to-engineers.com>; Chris Mansfield <cmansfield@to-engineers.com>; JR Norvell <jrnorvell@to-engineers.com>
Cc: Richard Scott <rscott@flight-tech.aero>
Subject: RE: Pangborn Survey & ILS Z Results

Nathan,

It's important to note that my evaluation is following the current FAA orders precisely as written. However, the FAA has ability to make exceptions when needed and this serves to the advantage of the airport. It might be worth a follow-up discussion with Dave at the FAA. The supplemental survey was performed so he could replace the 200' AAOs (on the ridgeline) with more accurate obstacle data to support the existing workup. Based on his original feedback, I believe he could still maintain minimums below a 400' HAT based on the exceptions they had used in the past.

Realistic timelines for the FAA to perform Options 1-3:

- #1: ILS procedure Amendment: 1-2 years (requires Flight Check)
- #2: RNAV (GPS) Offset Procedure: 2-3 years (Supports Horizon Air & GA)
- #3: Add RNAV-1 to ILS portion of Missed Approach to 1-3 years.

Brgds,

Alec Seybold

Flight Tech Engineering, LLC
Airport & Airspace Analysis
aseybold@flight-tech.aero
Mobile: 303-957-6010
Office: 720-465-6170

From: Nathan Cuvala <ncuvala@to-engineers.com>
Sent: Wednesday, August 5, 2020 1:27 PM
To: Alec Seybold <aseybold@flight-tech.aero>; Chris Mansfield <cmansfield@to-engineers.com>; JR Norvell <jnorvell@to-engineers.com>
Cc: Richard Scott <rscott@flight-tech.aero>
Subject: RE: Pangborn Survey & ILS Z Results

Hi Alec – Thanks for the summary. Overall not good. Can you estimate a realistic implementation timeline for Options 1-3?

NATHAN CUVALA, PE (ID) | *Aviation Project Manager*



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BUILT ON SOLID GROUND

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From: Alec Seybold <aseybold@flight-tech.aero>
Sent: Tuesday, August 4, 2020 8:54 PM
To: Chris Mansfield <cmansfield@to-engineers.com>; JR Norvell <jnorvell@to-engineers.com>; Nathan Cuvala <ncuvala@to-engineers.com>
Cc: Richard Scott <rscott@flight-tech.aero>
Subject: Pangborn Survey & ILS Z Results

ALCON-

The new supplemental obstacle data has been received from Q.S. and has been postprocessed and loaded in to the Flight Procedure Design system. With the survey data now available for use in the procedure build, we now have a more precise picture of the critical flight procedure obstacles. Here is a summary of my findings:

Using the latest ILS Criteria as defined in FAA Order 8260.3D for Conventional Flight Procedure design using Instrument Landing System Guidance, I rebuilt the existing ILS RWY 12 Zulu procedure. The following results were observed:

Utilizing the dimensions of the current ILS Z OAA splay, in order to maintain the current minimums of 1555 (330 HAT) & 1SM Visibility the following changes to the existing procedure would be required:

With AAO on ridgeline (included as reference to show the impact/difference):

-Increase the HAT to 687 ft

or

-Increase Climb Gradient to 589 ft/nm

Using latest Supplemental Survey Data: (Represents benefits of new survey data collected)

-Increase the HAT to 559 ft

or

-Increase Climb Gradient to 526 ft/nm

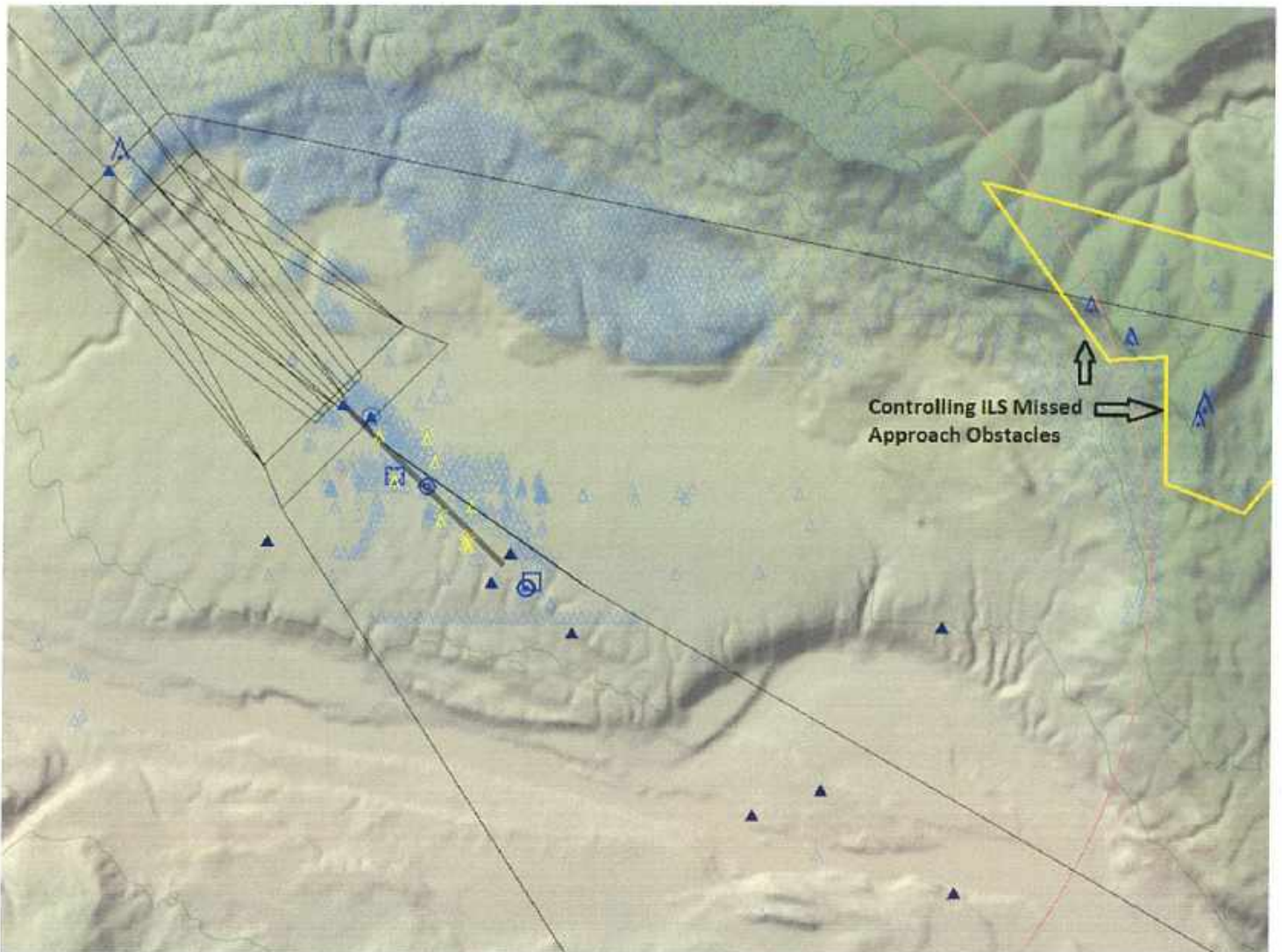
The new controlling obstacle collected by the recent survey mission:

Height Above Threshold Controller:

-GRND PT (SUPP) 3,214.50 ft, LAT: 47 24 17.36N / LONG: 120 06 38.68W

Climb Gradient Controller:

-GRND PT: 3132.90 ft. LAT: 47 24 29.30N / LONG: 120 06 57.13W

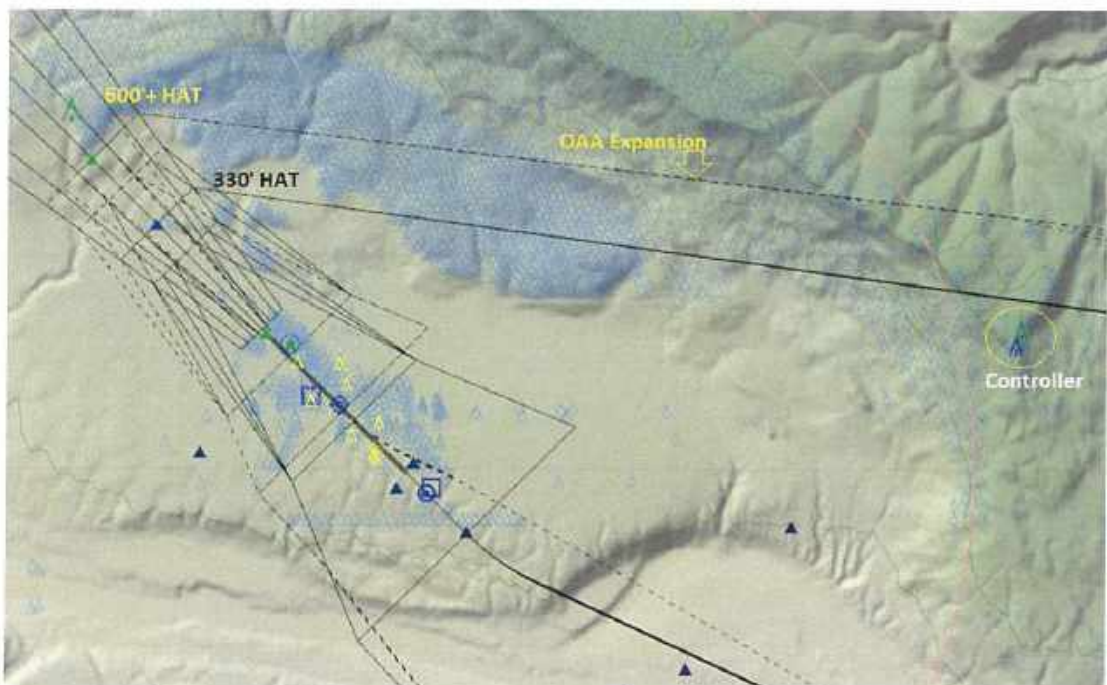


As noted above, the enhanced survey provides a significant reduction to the procedure minimums, however (as expected) it doesn't eliminate the missed approach penetrations entirely. This could be caused by a few things.

- 1) Updates to the ILS procedure criteria since the procedure was designed.
- 2) Special Exceptions or waivers utilized in the original design
- 3) Lack of good terrain or obstacle data available when the procedure was originally designed.

One or a combination of these elements have benefited the procedure as it is currently published, but do not meet current criteria and therefore cannot be duplicated.

Next, I looked at what it would take to entirely remove the penetrations to the ILS missed approach surface. Utilizing a maximum (non-standard) climb gradient of 425 ft/nm, I first evaluated the 559 ft HAT as noted in the section above. Upon increasing the HAT, it in turn moves the Decision Altitude (DA) back to a wider portion of the ILS splay, and therefore the tangent lines of the obstacle accountability area increase to account for the wider variability of the flight path. In a terrain constrained environment, this causes the procedure to now pick up increasingly higher portions of the terrain. In order to clear these new portions of the terrain from the wider splay, it required an additional HAT increase to 697 feet. At this altitude and using a max climb gradient of 425 ft/nm to 3800 all obstacles in the missed approach were cleared.



The controlling obstacle for this new HAT and corresponding OAA is: GRND PT (SUPP) 3203.58 ft, LAT: 47 24 42.23N / LONG: 120 07 09.63W. It would have been a 200' AAO if not for the benefit of the new supplemental survey.

In conclusion. The best course at the moment is to not solicit the FAA to update the ILS Z procedure. It will remain at its current weather minimums until the next comprehensive review is performed (a timeline of months to years). At that point the supplemental survey data should be used to help mitigate the impact. In the meantime, the following three alternatives should be considered to maintain or improve Approach minimums to Pangborn Memorial Airport (KEAT) prior to the ILS procedures being amended:

- 1) Redesign of the Missed Approach portion of the ILS Z to modify the outbound radial from the EAT VOR to intercept a shallower angle outbound. This could be used to reposition the OAA over an area of lower terrain; or
- 2) Implementation of an Offset – Vertically Guided RNAV (GPS) Approach with LPV minima; or
- 3) Exploration of an ILS procedure with an RNAV-1 GPS guided missed approach.

If none of these paths are pursued, the airport should at minimum ensure the supplemental obstacle survey data is made available to the FAA Flight Procedures Group when the next ILS procedure review is commenced to ensure

minimal impact. Otherwise, a quick review of the last two alternative options (2&3) show substantial benefit and even an improvement to the low weather landing minimums.

Brgds,
Alec Seybold

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**Chelan Douglas Regional
Port Authority**

Memo

To: Board of Directors
From:  Jim Kuntz
cc: None
Date: August 6, 2020
Re: MALSR – Non Federal System vs. Federal System

At the last Board Meeting, you requested staff perform additional research on whether the MALSR system should be an Airport owned & maintained system or built to FAA specs and turned over to them.

It appears an FAA owned and maintained MALSR system is the best option.

Staff will be working with T-O Engineers to better understand the cost impacts of building the system for FAA takeover.

Jim Kuntz

From: JR Norvell <jnorvell@to-engineers.com>
Sent: Thursday, August 6, 2020 7:44 AM
To: Trent Moyers; Jim Kuntz
Cc: Chris Mansfield
Subject: FW: Non-Fed Contact

Trent and Jim,

Another email to read before our conversation at 11 am.

J.R. NORVELL, P.E. (WA, ID, MT) | *Regional Manager*



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BUILT ON SOLID GROUND

WE'RE HIRING! [CLICK HERE TO VISIT OUR CAREERS PAGE](#)

From: Chris Mansfield <cmansfield@to-engineers.com>
Sent: Wednesday, August 5, 2020 5:12 PM
To: JR Norvell <jnorvell@to-engineers.com>
Subject: RE: Non-Fed Contact

JR –

Clint Howell – FAA Columbia Basin SSC Coordinator – Richland, WA

- I talked to Clint Howell this morning.
- His group includes five MALSR-certified technicians operating out of Richland, Yakima, and Moses Lake.
- FAA equipment at EAT includes ILS, VOR, PAPI, and REIL
- His group can train an airport employee to become certified, but there's O&M in addition to the training: testing, repairs, bulb replacements, spare parts procurement and management, recertifications, etc.
- MALSR systems are notoriously high maintenance. Regular checks are required, frequent bulb replacements, and the in-ground components overheat and fail often.
- Old technology: even the new (2019) MALSR installed at Pasco is not much different than MALSR equipment installed in the 1970's
- Much of the maintenance work requires 2 people job because of the high voltage, per NFPA 70A National Electrical Code
- Clint works with DBT on AWOS maintenance, but does not their capabilities for MALSR maintenance

- In summary, call DBT to find out more info, see if EAT has staff willing and able to train and maintain, but ...
- Clint's recommendation is to go with FAA owned-and-maintained system. FAA has the equipment, training, and personnel
- Clint is OK joining a conf call tomorrow (Aug 6), if it's just info gathering for EAT, despite the fact that Tamra Lee cancelled the 1 pm mtg

Bill Seth – FAA Spokane ATCT

- I also talked to Bill Seth. His group includes seven MALSR-certified techs
- Bill's EWSSC group is out of Spokane, but there's a potential FAA re-org in the works for +/- Oct 2020, where Bill's group would take over Wenatchee (and Moses Lake, and others)
- Bill also recommends to go with FAA owned-and-maintained system, especially because the FAA is currently maintaining equipment at EAT. As an example, if the FAA had to take down the ILS for maintenance, but wasn't in control of the MALSR, a pilot landing an aircraft could still access the MALSR, which would not be good.
- Wenatchee has good equipment (a Mark 20 ILS for example) and should keep it that way
- Bill was/is surprised that Pangborn is even considering a non-fed system
- Bill is OK attending a conf call Aug 6 afternoon, despite the fact that Tamra Lee cancelled the mtg
- He strongly suggested Austin Mixsell be on the call. Austin was instrumental in the PUW MALSR from start to finish, and is an excellent resource to keep involved as we progress with the design

Austin Mixsell – FAA NAVAIDs Civil Engineer

- Austin also happy to participate in our Aug 6 conf call
- Austin suggested that I reach out to Spohnheimer, who maintains a fair amount of non-fed systems in WA and AK.

Spohnheimer Consulting

- I spoke with Nelson Spohnheimer.
- He has 8 part-time / mostly retired / mostly ex-FAA employees; based in Auburn, WA
- He knows T-O from working with Chris Pomeroy (while at T-O) on SUN projects
- He repeated much of what Clint Howell stated earlier, regarding FAA requirements for training, testing, repairs, bulb replacements, spare parts procurement and management, recertifications, etc.
- I'll get a detailed proposal / contract costs for the EAT MALSR Maintenance

DBT Transportation Systems

No contact yet.

We can talk more at, or before, our 11 am telecon tomorrow.

Cheers!

CHRIS MANSFIELD, PE (WA, ID, CA) | *Senior Project Manager*



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Disclaimer



Chelan County Tri-Commission Meeting

August 11, 2020

1:00 – 3:00 p.m.

Virtual Meeting

Please register to receive virtual meeting information: <https://tinyurl.com/Tricommission>

Agenda

1. Call to Order, Flag Salute, Introductions

2. Tri-Commission Discussion Topics 75 minutes
 - a. Chelan County Commission
 - i. CARES ACT implementation (joint presentation with Port)
 - ii. COVID impacts/response update
 - b. Chelan County Port District
 - i. Pangborn Airport operations, approach lighting
 - ii. Lineage Properties – RFP Process; other building/project updates of note
 - iii. COVID impacts/response update
 - c. Chelan County PUD
 - i. Stehekin energy planning
 - ii. Update on fiber expansion efforts
 - iii. COVID response and impacts to PUD plans/projects/finances

3. Insights from the Mayors 25 minutes
 - a. Mayor Kuntz (Wenatchee)
 - b. Mayor Goedde (Chelan)
 - c. Mayor Florea (Leavenworth)
 - d. Mayor Fletcher (Cashmere)
 - e. Mayor Buckingham (Entiat)

4. Commissioner Comments

5. Adjourn

Hug. 05.2020

Thank - you all for getting me through the process and answering all my questions on my most generous Grant!

I am happy to say, I can

(And then some!)

See the proverbial 'light' @ the end of the tunnel again!! What a wonderful feeling to be able to pay all my business debts + some even ahead -

Again, thank-you all!
I'm so hoping I can now make it through the winter months!

Sincerely,
Elyonne Pomis

Coyote Pass Cafe'
Waterville

APPLE VALLEY GYMNASTICS

20 July 2020


To the Board of Directors of the Chelan Douglas Regional Port Authority,

Thank you for selecting Apple Valley Gymnastics as a recipient of a Chelan County CARES Act Small Business Grant. When we purchased the business in June 2019, we never imagined we would be facing a worldwide pandemic with the ensuing closure of our operations by order of the Governor less than a year later. Although we had built up some cash reserves in the 9 months before the closure, the reserves have been significantly depleted by our fixed obligations, refunds to customers, and purchases of safety equipment and sanitation supplies in order to reopen. We have implemented COVID-19 protocols for sanitation, social distancing, screening, and other practices in compliance with the Governor's Phase 2 requirements as part of our comprehensive Apple Valley Gymnastics COVID-19 Exposure Control, Mitigation and Recovery Plan.

We are delighted that we have been allowed to reopen by the Governor's memorandum dated June 9. This memorandum allowed us to reopen for team athletes only, which includes approximately 45 girls and boys, and we have re-employed 11 of our 20 employees. Although, we are still operating at a loss as the majority of our revenues comes from recreational classes, pre-school classes, and birthday parties. Normally, our enrollments average about 300 athletes. We are not able to offer these classes until Phase 2 or later.

The grant you have provided will undoubtedly help us weather this financial storm, and hopefully, enable us to continue to provide gymnastics to hundreds of youth in the greater Wenatchee area.

Thank you!


Emi England & Brooke Berry
Co-Owners

July 2020

Head Dear



Biel Lepley
Matt Shit



Rosey Burkhead

Dear Regional Port Authority - C&D

On behalf of our small business, employees and the community we serve and live in, thank you very much for the grant bestowed upon our company - Chelan Auto Parts. We appreciate the consideration and the generosity, especially when so much of us need it. Thank you!

**Chelan Douglas Regional Port Authority
Calendar of Events**

8/7/2020

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attending</i>	<i>Cami RSVP arrangements if applicable</i>
August 11	Tuesday	CDRPA Board Meeting; 9:00 AM/Zoom	Commissioners/Staff	
August 12	Wednesday	CDRPA Supplemental Budget Workshop; 2:00pm/Zoom	Commissioners/Staff	
August 12	Wednesday	NCWEDD Board Meeting, Zoom; 9:00 am	Craig, Commissioner Huffman	
August 13	Thursday	CDTC, 9-11am, Zoom	Commissioner Baldwin	
August 18	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am, Zoom	Commissioner Spurgeon	
August 19	Wednesday	GWATA Board Meeting, 3-5pm, Zoom		
August 25	Tuesday	CDRPA Board Meeting; 9:00 AM/Zoom	Commissioners/Staff	
August 26	Wednesday	Douglas County Community Leadership Advisory Group; 2:20-4:30p Zoom	Jim Kuntz, Ron C.	
September 8	Tuesday	CDRPA Board Meeting; 9:00 AM/Zoom	Commissioners/Staff	
September 9	Wednesday	NCWEDD Board Meeting, Zoom; 9:00 am	Craig, Commissioner Huffman	
September 10	Thursday	CDTC, 9-11am, Zoom	Commissioner Baldwin	
September 15	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am, Zoom	Commissioner Spurgeon	
September 16	Wednesday	GWATA Board Meeting, 3-5pm Zoom		
September 22-25	Tuesday - Friday	WFOA Conference Virtual	Monica	
September 22	Tuesday	CDRPA Board Meeting; 9:00 AM/Zoom		
September 23	Wednesday	Douglas County Community Leadership Advisory Meeting, CDRPA Office , 2:30 pm - 4:00 pm Zoom	Ron C.	
September 24	Thursday	Partners Breakfast; 7:30am; Convention Center	CANCELLED	
September 24-25	Thur-Friday	WPPA Environmental Seminar; Alderbrook Resort	Virtual	
October 4-7	Sun - Thurs	NWAAAE Annual Conference; Jackson Hole, WY		
October 8	Thursday	CDTC, 9-11am, CTC	Commissioner Baldwin	
October 13	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
October 14	Wednesday	NCWEDD Board Meeting, Chelan City Hall; 9:00 am	Craig, Commissioner Huffman	

October 15	Thursday	Economic Leadership Roundtable Lunch; 11:30 am ; 230 N. Georgia, E. Wen.	Cancelled ?	
October 20	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am, Chamber Conference Room	Commissioner Spurgeon	
October 21	Wednesday	GWATA Board Meeting, 3-5pm, Mercantile		
October 22	Thursday	Economic Development Planning Meeting; 2:00 pm	CDRPA Staff	
October 23	Friday	Cashmere Chamber of Commerce Banquet; 5:30pm-8:30pm		Tickets are \$35 each
October 22-23	Thur-Friday	WPPA Small Ports Seminar; Enzian Leavenworth		
October 27	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
October 28	Wednesday	Douglas County Community Leadership Advisory Meeting, CDRPA Office , 2:30 pm - 4:00 pm	Jim Kuntz, Ron C.	
November 5	Thursday	Airport Planning Meeting; 2:00 pm	CDRPA Staff	
November 10	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
November 11	Wednesday	NCWEDD Board Meeting, Chelan City Hall; 9:00 am	Craig, Commissioner Huffman	
November 12	Thursday	CDTC, 9-11am, CTC	Commissioner Baldwin	
November 12	Thursday	Economic Development Planning Meeting; 2:00 pm	CDRPA Staff	
TBD	TBD	Wenatchee Valley Chamber Board Retreat - TBD	Commissioner Spurgeon	
November 18	Wednesday	GWATA Board Meeting, 3-5pm, Mercantile		
November 19	Thursday	Airport Planning Meeting; 2:00 pm	CDRPA Staff	
November 24	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
November 25	Wednesday	Douglas County Community Leadership Advisory Meeting, CDRPA Office , 2:30 pm - 4:00 pm	Jim Kuntz, Ron C.	
November 26-27	Thur-Friday	Thanksgiving Holiday Office Closed		
December 2-4	Tuesday - Friday	WPPA Annual Meeting, Hyatt Regency, Bellevue		
December 3	Thursday	Airport Planning Meeting; 2:00 pm	CDRPA Staff	
December 8	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		
December 9	Wednesday	NCWEDD Board Meeting, Chelan City Hall; 9:00 am	Craig, Commissioner Huffman	
December 10	Thursday	CDTC, 9-11am, CTC	Commissioner Baldwin	
December 10	Thursday	Economic Development Planning Meeting; 2:00 pm	CDRPA Staff	
December 15	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am, Chamber Conference Room	Commissioner Spurgeon	
December 16	Wednesday	GWATA Board Meeting, 3-5pm, Mercantile		
December 17	Thursday	Airport Planning Meeting; 2:00 pm	CDRPA Staff	
December 22	Tuesday	CDRPA Board Meeting; 9:00 AM; CDRPA Office		

December 23	Wednesday	Douglas County Community Leadership Advisory Meeting, CDRPA Office , 2:30 pm - 4:00 pm	Jim Kuntz, Ron C.	
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