

**Chelan Douglas Regional Port Authority
Meeting Agenda
January 11th, 2022
9:00 am**

**In order to maximize social distancing related to COVID-19,
the meeting will be held remotely using Zoom Virtual Conference Room**

I. CALL TO ORDER

**Note: When the Chelan Douglas Regional Port Authority meeting is called to order, the Port of Chelan County and Port of Douglas County meetings are simultaneously called to order.*

II. INTRODUCTIONS

III. CONFLICT OF INTEREST

IV. OATH OF OFFICE

- Commissioner Turner
- Commissioner Loeb sack

V. CONSENT AGENDAS

CDRPA: Approval of Chelan Douglas Regional Port Authority Minutes of December 14th, 2021 Meeting; November 2021 Commission Calendar; CDRPA Resolution No. 2022-01 voiding check #8943; and Check Register Pages #2021-42-#2021-44, including Electronic Transfers

POCC: Approval of Port of Chelan County Check Register Page #2021-19

VI. CDRPA ACTION ITEMS

- (1) Election of Officer Positions
- (2) Interlocal Agreement – Funding of Water Studies
- (3) Authorization to Solicit A/E Firms – Design Phase G.A. Terminal Building Remodel Project
- (4) Authorization to Award Executive Flight Carpet Replacement Project

VII. POCC ACTION ITEMS

- (5) Election of Officer Positions
- (6) POCC Resolution No. 2022-01 Adoption of Revised Port of Chelan County Commissioner District Boundaries

VIII. POCC INDUSTRIAL DEVELOPMENT CORP

- (7) Election of Officer Positions
- (8) Approval of Minutes of January 11th, 2022

IX. PODC ACTION ITEMS

- (9) Election of Officer Positions
- (10) PODC Resolution No. 2022-01 Adoption of Revised Port of Douglas County Commissioner District Boundaries

X. PODC INDUSTRIAL DEVELOPMENT CORP
(11) Election of Officer Positions
(12) Approval of Minutes of January 11th, 2022

XI. PRESENTATION

- **Graham Baba** – Lineage Master Plan Review (10:00 am)

XII. CDRPA INFORMATIONAL ITEMS (Board may take action on any items listed)

- Board of Directors – Community Liaison Assignments
- Partners in Economic Development - Application Forms

XIII. MISCELLANEOUS STAFF REPORTS

- CEO
- Director of Finance & Administration
- Director of Airports
- Director of Economic & Business Development
- Public Works & Capital Projects Manager
- Property & Maintenance Manager
- CTC Manager

XIV. PUBLIC COMMENT

XV. REVIEW CALENDAR OF EVENTS

XVI. ITEMS FROM BOARD OF DIRECTORS

XVII. EXECUTIVE SESSION: An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

XVIII. ADJOURN

PLEASE NOTE: The agenda is tentative only. The Board of Directors may add, delete, or postpone items and may take action on any item not on the agenda (This does not apply during a Special Meeting). The Directors may also move agenda items during the meeting. If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-884-4700 at least three (3) days in advance if you need any language, hearing or physical accommodation.



Board of Directors
Chelan Douglas Regional Port Authority
Meeting Minutes
December 14th, 2021
9:00 am

Present:

Directors

JC Baldwin, Director
Rory Turner, Director
Donn Etherington, Director (Zoom)

Jim Huffman, Director
W. Alan Loebsock, Director
Mark Spurgeon, Director

Staff

Jim Kuntz, Chief Executive Officer
Trent Moyers, Director of Airports
Ron Cridlebaugh, Dir. of Economic Dev.
Stacie de Mestre, Capital Projects Manager
Tricia Degnan, CTC Manager (Zoom)
Sarah Deenik, Communications Specialist (Zoom)
Laura Camarillo Reyes, Admin. Assistant (Zoom)

Monica Lough, Dir. of Finance & Admin.
Ron Russ, Property Manager
Craig Larsen, Economic Dev. Manager
Quentin Batjer, Legal Counsel
Cami Harris, Executive Assistant
Bealinda Tidd, Acct. Specialist (Zoom)
Esther McKivor, Acct. Specialist (Zoom)

Guests:

Chris Mansfield, T.O. Engineers (Zoom)
JR Norvell, T.O. Engineers (Zoom)
Erik Howe, RH2 Engineering (Zoom)
Jason Taylor, KPQ (Zoom)

Mayor Bob Goedde, City of Chelan (Zoom)
Aaron Buob, T.O. Engineers (Zoom)
Linda Haglund, Wen. Downtown (Zoom)

The Chelan Douglas Regional Port Authority (CDRPA) Meeting was called to order at 9:00 am.

Introductions were made.

Conflict of Interest: None

CDRPA CONSENT AGENDA:

The Chelan Douglas Regional Port Authority Consent Agenda consisting of Minutes of November 22nd, 2021 Special Meeting; Minutes of November 30th, 2021 Tri Commission Meeting; and Check Register Pages #2021-39-#2021-41 including Electronic Transfers was presented and the following action was taken:

Motion No.

Moved by:

Seconded by:

12-01-21 CDRPA

JC Baldwin

Jim Huffman

To approve the Chelan Douglas Regional Port Authority Consent Agenda consisting of Minutes of November 22nd, 2021 Special Meeting; Minutes of November 30th, 2021 Tri Commission Meeting; and Check Register Pages #2021-39-#2021-41 including Electronic Transfers, as presented.

Motion passed 6-0

ACTION ITEMS:

CDRPA ACTION ITEM:

CDRPA Resolution No. 2021-25 Approving the 2022 Regular Meeting Schedule – CDRPA Resolution No. 2021-25 approving the Regular Meeting schedule for 2022 was presented and the following action was taken:

Motion No.	12-02-21 CDRPA
Moved by:	JC Baldwin
Seconded by:	Jim Huffman
	To adopt CDRPA Resolution No. 2021-25 Approving the CDRPA Regular Meeting schedule for 2022.

Motion passed 6-0.

POCC ACTION ITEM:

POCC Resolution No. 2021-08 Approving the 2022 Regular Meeting Schedule – POCC Resolution No. 2021-08 approving the Regular Meeting schedule for 2022 was presented and the following action was taken:

Motion No.	12-03-21 POCC
Moved by:	JC Baldwin
Seconded by:	Donn Etherington
	To adopt POCC Resolution No. 2021-08 Approving the POCC Regular Meeting schedule for 2022.

Motion passed 3-0.

PODC ACTION ITEM:

PODC Resolution No. 2021-06 Approving the 2022 Regular Meeting Schedule – PODC Resolution No. 2021-06 approving the Regular Meeting schedule for 2022 was presented and the following action was taken:

Motion No.	12-04-21 PODC
Moved by:	Mark Spurgeon
Seconded by:	Jim Huffman
	To adopt PODC Resolution No. 2021-06 Approving the PODC Regular Meeting schedule for 2022.

Motion passed 3-0.

CDRPA ACTION ITEMS, continued:

CDRPA Resolution No. 2021-24 Approving the 2022 CEO Delegation of Authority - CDRPA Resolution No. 2021-24 approving the 2022 CEO Delegation of Authority was presented and the following action was taken:

Motion No.	12-05-21 CDRPA
Moved by:	JC Baldwin
Seconded by:	Mark Spurgeon
	To adopt CDRPA Resolution No. 2021-24 Approving the 2022 CEO Delegation of Authority.

Motion passed 6-0.

Authorization to Enter into Purchase & Sale Agreement with Christopher Lytle – Property Adjacent to Pangborn Airport – Kuntz reviewed the Purchase & Sale Agreement with Christopher Lytle. Discussions ensued and the following action was taken:

Motion No.	12-06-21 CDRPA
Moved by:	Mark Spurgeon
Seconded by:	JC Baldwin
	To authorize the CEO to enter into a Purchase & Sale Agreement with Christopher Lytle.

Motion passed 6-0.

Ownership Allocation Memos (Lytle & Torres Properties) – On November 12th, 2019, Chelan Douglas Regional Port Authority Board of Directors adopted a policy governing capital investments. Section 3 of the policy addresses real property acquired after January 1, 2020. Under that section, the Board of Directors is required to adopt in advance an Ownership Allocation Memo as a means to allocate the percentage ownership of real property. Discussion ensued and the following actions were taken:

Motion No.	12-07-21 CDRPA
Moved by:	Mark Spurgeon
Seconded by:	Rory Turner
	To approve the Ownership Allocation Memo concerning the Christopher Lytle Property.

Motion passed 6-0.

Motion No.	12-08-21 CDRPA
Moved by:	Jim Huffman
Seconded by:	Mark Spurgeon
	To approve the Ownership Allocation Memo concerning the Carlos Torres Property.

Motion passed 6-0.

Meeting was reordered to accommodate guests.

PRESENTATIONS/UPDATES FROM GUESTS:

Chelan Mayor Bob Goedde – Mayor Goedde provided an update on the Lake Chelan Airport including a progress report on the Master Plan and recent meetings with the FAA.

T.O. Engineers – Chris Mansfield and JR Norvell provided updates on two Pangborn Airport projects, including:

- **Aviation Ramp Glycol System** – Reviewed options for the Glycol Storage & Disposal System. The T.O. Engineers design team recommends discharge into Douglas County Sewer system vs. land application.
- **MALSR Lighting System Update** – Reviewed the timeline for the MALSR project.

CDRPA ACTION ITEMS, continued:

Lineage Lighting Project – Russ provided information on the Lineage Lighting Project and requested authorization for additional lighting installation. The majority of the project will be reimbursed by the Chelan County PUD ResourceSmart Program which provides monetary incentive for energy efficient upgrades. Discussion ensued and the following action was taken:

Motion No.	12-09-21 CDRPA
Moved by:	Mark Spurgeon
Seconded by:	JC Baldwin
	<i>To authorize the additional Unit Price Contract Work Request with Schmitt Electric for the Lineage Lighting Project in an amount not to exceed \$12,500.00, including Washington State Sales Tax.</i>

Motion passed 6-0.

Director Loeb sack called for a 5-minute break at 10:15 am; meeting reconvened at 10:20 am.

CEO Compensation for 2022 – the Board of Directors discussed a 2022 cost-of-living adjustment for the CEO. The following action was taken:

Motion No.	12-10-21 CDRPA
Moved by:	Rory Turner
Seconded by:	Mark Spurgeon
	<i>To provide the CEO a cost-of-living increase not to exceed 6% for 2022, subject to a satisfactory performance review.</i>

Motion passed 6-0.

INFORMATIONAL ITEMS:

Terminal Building Parking Lot Report – Moyers provided a year-to-date update on the CDRPA Parking Lot management. Discussions ensued.

MISC STAFF REPORTS:

Kuntz provided information and updates including:

- Alcoa recently announced the permanent closure of its Wenatchee Works Plant.
- Reviewed the proposed PUD 5th Street Marketing RFP timeline for 2022.
- Trades District update – continue to submit additional information as requested by the EDA. Met with the Hispanic Chamber of Commerce last week. They are very supportive of the project. The Zoning Code Text Amendment allowing for broader use was passed this morning by Douglas County Commissioners.
- Chelan and Douglas County Commissioner Districts & Voting Precinct update.
- Air Service Coalition update letter will be sent in December; Jack Penning provided input on the letter.
- Reported on recent meeting with Certified Aviation Services; they are interested in locating a repair services station at Pangborn Airport. More information will be provided at an upcoming meeting.
- WPPA dues update – WPPA Executive Committee recently voted to cap the dues rate increase at 10%.

Lough provided information and updates including:

- Update on a \$1.3 million dollar Airport Rescue Grant – has been 100% reimbursed and will be closing out the contract.

Moyers provided information and updates including:

- First snow event yesterday; snow removal operations went smoothly.
- RFQ for Pangborn Airport Consultant Services will be issued in January.
- Update on the TSA/Douglas County Sheriff's Office meeting regarding emergency response procedures at the Airport.

de Mestre provided information and updates including:

- Update on S.P.O.R.T. (now called So-Co); reviewed the proposed renderings of building exteriors.
- EPA Brownsfield Grant update.
- Holaday Parks has started on the Phase II HVAC Project at Executive Flight.

Cridlebaugh provided information and updates including:

- Reported on a potential tenant for the former Actapio space at the CTC. More information will be brought back at an upcoming meeting.
- Douglas County Community Advisory Committee meeting is tomorrow at 2:30pm at the CTC; there will be a presentation on the proposed solar power farm on Badger Mountain.

Larsen provided information and updates including:

- Gift baskets will be delivered this week to large CDRPA tenants.
- Optional tour of Lineage Buildings G & I immediately following this meeting.

Degnan provided information and updates including:

- Confluence Health has a meeting at the CTC today; this is the first in-person meeting for them at the CTC since COVID-19. They plan to meet monthly going forward.

REVIEW CALENDAR OF EVENTS: Did not review.

PUBLIC COMMENT – An opportunity for public comment was provided; however, no public comments were made.

ITEMS FROM BOARD OF DIRECTORS: None.

Meeting adjourned at 12:20 pm.

Signed and dated this 11th day of January, 2022.

CHELAN DOUGLAS REGIONAL PORT AUTHORITY

JC Baldwin, Director

Jim Huffman, Director

Donn Etherington, Director

Mark Spurgeon, Director

Rory Turner, Director

W. Alan Loeb sack, Director

November 2021								
Date	Meeting	Location	JCB	RT	DE	JH	MS	AL
11/2	Graham Baba Kickoff Meeting	Pybus		X		X		
11/3	5th Street Tour	Chelan Cty PUD	X					
11/4	Columbia Basin Dev. League Meeting	Zoom						X
11/4	CARB Board Meeting	Teams Mtg	X					
11/4	Tech Talk/NCW Tech Alliance	Zoom	*X					
11/5	Tri Commission Planning Meeting	Zoom	X					
11/8	Pick Up Binder	Ex. Flight		X				
11/9	CDRPA Board Meeting	CTC/Zoom	X	X	X	X	X	X
11/10	District 1 Meeting	Zoom			X			
11/10	Rural Partnership Program	Zoom	X					
11/10	NCW Tech Board Meeting	Zoom	*X					
11/11	NCWEDD Board Meeting	Zoom				X		
11/11	KOHO Radio Interview	KOHO		X				
11/12	Graham Baba Meeting	Pybus		X				
11/15	Dinner Meeting/Jerome O'Leary	Viscontis		X				
11/16	Tour w/Jerome O'Leary	CTC/PUD/Lineage		X				
11/16	WVCC Meeting	WVCC					X	
11/18	CDTC Board Meeting	CTC	X					
11/22	CDRPA Board Meeting	CTC/Zoom	X	X	X	X	X	X
11/23	Meeting w/Mike Steele; J. Kuntz	City of Chelan					X	
11/24	District 1 Meeting	Zoom			X			
11/30	Tri Commission	Zoom	X				X	
11/30	WPPA Annual Meeting	Bellevue Hyatt	*X	X	X	X	*X	X
*	denotes multiple meetings on same day							
Approval 01-11-2022 Commission Meeting								

**CHELAN DOUGLAS REGIONAL PORT AUTHORITY
RESOLUTION NO. 2022-01
RESOLUTION TO VOID CHECK NO. 8943**

Whereas Check No. 8943 in the amount of \$32.14, payable to Rory Turner, on Register Page No. 2021-38 was created and signed on October 29, 2021.

Whereas check issued is lost, and replacement check No. 9193 will be issued for same amount.

Now, therefore be it resolved by the Board of Directors of the Chelan Douglas Regional Port Authority, a municipal corporation of the State of Washington, that Check No. 8943 be declared VOID.

Dated this 11th day of January, 2022.

Chelan Douglas Regional Port Authority

JC Baldwin, Director

Jim Huffman, Director

Donn Etherington, Director

Mark Spurgeon, Director

Rory Turner, Director

W. Alan Loeb sack, Director

**Chelan Douglas Regional Port Authority
Check Register Listing
2021-December**

Date Issued	Register #	Reason	First #	Last #	Amount
12/15/21		Payroll Mid-month Draws		ACH	\$1,000.00
12/15/21	2021-42	Mid-Month Payables	9087	9150	\$588,800.25
12/28/21		WA Dept of Revenue - Sales Tax		ACH	\$5,185.93
12/31/21		2021 YE HRA VEBA		ACH	\$1,519.83
12/31/21	2021-43	December 2021 Payroll	9151	9153	\$240,397.31
12/31/21	2021-44	Month-end Payables	9154	9206	\$659,029.86

Transactions for approval January 11, 2022 total: \$1,495,933.18

We, the undersigned Directors of the Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify the merchandise or services hereinafter have been received and that the checks listed above are approved for payment.

Chief Executive Officer _____

Dir of Finance & Admin. _____

Director Baldwin _____

Director Etherington _____

Director Huffman _____

Director Loeb sack _____

Director Spurgeon _____

Director Turner _____

**Chelan Douglas Regional Port Authority
Check Register
2021-42**

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval December 15, 2021 checks 9087 - 9150 in the amount of

\$ 588,800.25

Jim Kuntz, Chief Executive Officer

Monica Lough, Director of Finance & Admin

Date Issued	Claimant	Purpose	Check Number	Amount
<u>CASHMERE MILL DISTRICT</u>				
12/15/2021	Chelan County PUD	Electricity	9101	1,758.81
12/15/2021	City of Cashmere	Water/Sewer	9103	368.44
12/15/2021	Waste Management	Monthly Service	9146	405.24
Net Cashmere Mill District				<u><u>\$2,532.49</u></u>
<u>CONFLUENCE TECHNOLOGY CENTER</u>				
12/15/2021	Banner Bank	Subscriptions and Office Supplies	9095	278.37
12/15/2021	Chelan County PUD	Electrical / Water	9101	8,190.51
12/15/2021	City of Wenatchee	Wastewater/Sewer/Storm Water	9104	604.51
12/15/2021	Crown Paper & Janitorial Supply	Custodial Supplies	9107	324.98
12/15/2021	Express Services, Inc.	Admin Asst.	9111	1,250.60
12/15/2021	Firefly	Ruckus license / support	9112	4,223.45
12/15/2021	GFC Services	Room Set-up & Janitorial Service - Nov 2021	9115	5,538.92
12/15/2021	Lowe's	Maintenance Supplies	9124	85.91
12/15/2021	North Central ESD	Video Conference Operator - November 2021	9127	5,445.00
12/15/2021	Office Depot	Office Supplies	9128	61.64
12/15/2021	Pacific Security	Security Patrol Service - Nov 2021	9133	362.82
12/15/2021	Waste Management	Monthly Service	9146	1,083.71
Net Confluence Technology Center				<u><u>\$27,450.42</u></u>
<u>DOWNTOWN WENATCHEE SOUTH</u>				
12/15/2021	Chelan County PUD	Utilities	9101	958.68
12/15/2021	City of Wenatchee	Utilities	9104	651.94
Net Downtown Wenatchee South				<u><u>\$1,610.62</u></u>
<u>OLDS STATION BUSINESS PARK</u>				
12/15/2021	City of Wenatchee	Sewer & Storm Drain	9104	717.48
12/15/2021	Local Tel Communications	IB #9 Wire Service	9123	43.33
12/15/2021	Lowe's	Maintenance Supplies	9124	12.25
12/15/2021	Stemilt Organic Recycling Center	Landscaping Waste	9141	24.00
12/15/2021	Waste Management	Garbage Service	9146	134.45
Net Olds Station Business Park				<u><u>\$931.51</u></u>

**Chelan Douglas Regional Port Authority
Check Register
2021-42**

PANGBORN AIRPORT

12/15/2021	After Hours Plumbing & Heating, Inc.	Plumbing repairs	9087	945.24
12/15/2021	Ag Supply Co.	Unleaded & Offroad Diesel Bulk	9088	1,303.70
12/15/2021	Avfuel Corp	Jet Fuel & Refueler Rental	9090	33,029.43
12/15/2021	Banner Bank	Airfield, Vehicle & Equipment Maintenance	9096	245.39
12/15/2021	Banner Bank	Phone, Equip Maint, Conference Expense	9097	1,106.49
12/15/2021	Cintas Corporation	Uniforms	9102	164.62
12/15/2021	Department of Labor & Industries (boiler)	PMA Inspection	9108	255.60
12/15/2021	Douglas County PUD	Airfield & Terminal Electricity	9110	3,251.00
12/15/2021	Firefly	Upgrade to new version of Microsoft	9112	472.49
12/15/2021	FlashParking, Inc.	FP-Mobile Services	9113	17.44
12/15/2021	Home Depot Pro	Janitorial Supplies	9120	120.60
12/15/2021	OmniPark, Inc	Monthly Services	9130	366.05
12/15/2021	Oxarc Inc.	Cylinder Rental	9131	79.29
12/15/2021	Pacific Power Batteries	Batteries for Emergency Exit Signs	9132	23.76
12/15/2021	T-O Engineers	DBE 3-Year Goals	9142	175.00
12/15/2021	Valley Tractor & Rentals, Inc.	Cab Heater	9144	533.92
12/15/2021	Voltaire Aviation Inc	Reimburse Business Travel	9145	710.11
12/15/2021	Waste Management	Dump Fee & Monthly Service	9146	885.64
12/15/2021	Wenatchee World	Ad for Airport Tech & FBO GM	9147	982.00
	Net Pangborn Airport			<u><u>\$44,667.77</u></u>

PANGBORN AIRPORT BUSINESS PARK

12/15/2021	Douglas County PUD	Electricity	9110	1,391.00
12/15/2021	Harvest Valley Pest Control, Inc.	Pest Control Service	9117	351.27
12/15/2021	York Building Services, Inc.	Janitorial Service	9149	1,535.00
	Net Pangborn Airport Business Park			<u><u>\$3,277.27</u></u>

RPA OFFICE/AVIATION CENTER

12/15/2021	Douglas County PUD	Electricity	9110	1,095.00
12/15/2021	Keyhole Security Inc.	New keys	9122	26.88
12/15/2021	Local Tel Communications	Technical Services	9123	24.91
12/15/2021	Rosales Landscaping Inc.	Monthly Landscape Service	9150	2,003.55
12/15/2021	Waste Management	Monthly Service	9146	350.86
	Net RPA Office/Aviation Center			<u><u>\$3,501.20</u></u>

LAKE CHELAN AIRPORT

12/15/2021	Chelan County PUD	Electricity	9101	23.61
	Net Lake Chelan Airport			<u><u>\$23.61</u></u>

MANSFIELD AIRPORT

12/15/2021	Douglas County PUD	Utilities	9110	53.00
	Net Mansfield Airport			<u><u>\$53.00</u></u>

PYBUS INCUBATOR

12/15/2021	Chelan County PUD	Utilities	9101	80.83
	Net Pybus Incubator			<u><u>\$80.83</u></u>

PESHASTIN PROPERTY

12/15/2021	Apple Valley Pumping Service	Portable Toilet Rental	9089	90.00
	Net Peshastin Property			<u><u>\$90.00</u></u>

**Chelan Douglas Regional Port Authority
Check Register
2021-42**

ADMINISTRATIVE & GENERAL

12/15/2021	Banner Bank	Property Marketing Plan Meeting	9091	121.00
12/15/2021	Banner Bank	Subscriptions, Registrations, Office Supplies	9092	1,098.96
12/15/2021	Banner Bank	Seattle Times - Monthly Service	9094	15.96
12/15/2021	Banner Bank	Meal at Republic Airport site visit	9097	26.83
12/15/2021	Cascade Auto Center	Vehicle Maintenance	9098	62.91
12/15/2021	Cascade Quality Water	Bottled Water	9099	30.79
12/15/2021	Coleman Oil Company	Port Fuel	9105	194.97
12/15/2021	Commercial Printing, Inc.	Window Envelopes	9106	257.57
12/15/2021	Firefly	Software License and Upgrade	9112	642.49
12/15/2021	Highlander Grill	CDRPA Luncheon	9118	1,204.92
12/15/2021	James Kuntz	Parking, Uber, Mileage	9121	303.26
12/15/2021	Monica Lough	Lodging, Meal & Mileage	9126	668.34
12/15/2021	Office Depot	Office Supplies	9128	229.86
12/15/2021	Quadient Leasing USA, INC.	Postage Meter	9135	220.80
12/15/2021	RH2 Engineering, Inc.	Engineering Services	9136	913.28
12/15/2021	Ron Criddlebaugh	Mileage	9137	40.88
12/15/2021	Stacie de Mestre.	Lodging, Meal & Mileage	9140	545.28
12/15/2021	The Beckett Group	Consultation - EDA Application	9143	17,407.50
12/15/2021	Xerox Corporation	Copier Service - XC C60 Printer	9148	246.35
Net Administrative & General				<u>\$24,231.95</u>

BUSINESS DEVELOPMENT & MARKETING

12/15/2021	Banner Bank	World Market - tenant appreciation gifts	9092	87.59
12/15/2021	Banner Bank	Monthly Marketing/Ad Subscriptions	9093	335.56
12/15/2021	Banner Bank	Dinner Meeting & Lodging	9094	223.99
12/15/2021	Banner Bank	Go USA - logo wear	9095	395.31
12/15/2021	Go USA, Inc.	Logo Wear	9116	607.97
12/15/2021	Mima's Famous Salsa	Tenant appreciation gifts	9125	35.00
12/15/2021	Parsons Photography	Business Portrait Session	9134	119.46
12/15/2021	Sena Sea Seafoods	Salmon Gift Box (7) - tenant appreciation	9139	252.00
Net Business Development & Marketing				<u>\$2,056.88</u>

CAPITAL PROJECTS

12/15/2021	DOH Associates	CTC Shell Restoration	9109	1,086.00
12/15/2021	Forte Architects Inc.	Exec Flight Schematic Design	9114	6,380.80
12/15/2021	Holiday-Parks, Inc.	Exec Flight HVAC Phase 2 Billing	9119	227,637.05
12/15/2021	Home Depot Pro	CTC Restoration	9120	596.58
12/15/2021	Lowe's	Actapio Restoration Supplies	9124	571.55
12/15/2021	Olin Excavation, LLC	Cashmere Mill Site - Wetland Project	9129	42,249.70
12/15/2021	RH2 Engineering, Inc.	Exec Flight Bldg - Trench Drain	9136	1,375.63
12/15/2021	RH2 Engineering, Inc.	Cashmere Mill Site - Debris Removal	9136	2,890.36
12/15/2021	T-O Engineers	Pangborn Taxiway A Realignment	9142	182,902.60
12/15/2021	T-O Engineers	Terminal Apron Reconstruction	9142	8,396.75
12/15/2021	T-O Engineers	Survey RPZ Acquisition Area	9142	4,205.68
Net Capital Projects				<u>\$478,292.70</u>

TOTAL

\$588,800.25

Void: 9100, 9138

Chelan Douglas Regional Port Authority
Check Register
2021-43

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval December 31, 2021, checks 9151 - 9153 and electronic payments in the amount of:

\$ 240,397.31

Jim Kuntz, Chief Executive Officer

Monica Lough, Director of Finance & Admin

<u>Date Issued</u>	<u>Claimant</u>	<u>Purpose</u>	<u>Check Number</u>	<u>Amount</u>
	<u>Payroll</u>			
12/31/21	Asplund, Randy	December 2021 Payroll	EFT	2,610.01
12/31/21	Baldwin, Janet L	December 2021 Payroll	EFT	1,421.67
12/31/21	Beidler, Camryn N	December 2021 Payroll	EFT	2,513.94
12/31/21	Camarillo Reyes, Laura	December 2021 Payroll	EFT	3,089.66
12/31/21	Chatriand, Bobbie J	December 2021 Payroll	EFT	2,906.12
12/31/21	Cridlebaugh, Ronald W	December 2021 Payroll	EFT	5,966.90
12/31/21	Day, Skylar	December 2021 Payroll	EFT	3,112.31
12/31/21	de Mestre, Stacie	December 2021 Payroll	EFT	5,067.92
12/31/21	Deenik, Sarah K	December 2021 Payroll	EFT	5,099.32
12/31/21	Degnan, Tricia E	December 2021 Payroll	EFT	4,480.74
12/31/21	Dennis, Kyle L.	December 2021 Payroll	EFT	115.44
12/31/21	Etherington, Donn	December 2021 Payroll	EFT	1,310.93
12/31/21	Flaget, Todd R	December 2021 Payroll	EFT	3,801.00
12/31/21	Harris, Camille L	December 2021 Payroll	EFT	3,198.77
12/31/21	Huffman, James D	December 2021 Payroll	EFT	1,202.93
12/31/21	Kuntz, James M	December 2021 Payroll	EFT	12,893.06
12/31/21	Lamb, Kenneth R	December 2021 Payroll	EFT	5,275.16
12/31/21	Lamb, Shane C	December 2021 Payroll	EFT	3,233.63
12/31/21	Larsen, Craig N	December 2021 Payroll	EFT	5,489.15
12/31/21	Loesack, W Alan	December 2021 Payroll	EFT	542.10
12/31/21	Lough, Monica D	December 2021 Payroll	EFT	7,326.02
12/31/21	Martinez, Rafael	December 2021 Payroll	EFT	3,095.00
12/31/21	McKivor, Esther S	December 2021 Payroll	EFT	3,962.68
12/31/21	Moyers, Trent D	December 2021 Payroll	EFT	7,172.65
12/31/21	Orr, Marcus J	December 2021 Payroll	EFT	4,880.31
12/31/21	Russ, Ronald R	December 2021 Payroll	EFT	5,672.66
12/31/21	Russell, Justin L	December 2021 Payroll	EFT	4,013.75
12/31/21	Ruud, David K.	December 2021 Payroll	EFT	461.75
12/31/21	Scott, Tristan L	December 2021 Payroll	EFT	2,804.67

12/31/21	Smith, Charles B	December 2021 Payroll	EFT	3,364.59
12/31/21	Spurgeon, Mark M	December 2021 Payroll	EFT	560.30
12/31/21	Stutzman, Lynn A.	December 2021 Payroll	EFT	411.75
12/31/21	Tidd, Bealinda	December 2021 Payroll	EFT	3,392.18
12/31/21	Turner, Rory A	December 2021 Payroll	EFT	1,476.67
12/31/21	Vargas, Manuel A	December 2021 Payroll	EFT	4,074.40
12/31/21	Bobbie Chatriand	December Sunshine fund	9151	115.00
12/31/21	Health Care Authority	January Insurance	9152	39,466.68
12/31/21	HRA VEBA Trust	December VEBA	9153	1,000.00
12/31/21	Department of Retirement Systems	December Retirement	ACH	32,681.09
12/31/21	US Treasury	December Payroll taxes	EFTPS	41,134.40
	Net Payroll			<u>240,397.31</u>

Voided: N/A

**Chelan Douglas Regional Port Authority
Check Register
2021-44**

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval December 31, 2021 checks 9154 - 9206 in the amount of

\$ 659,029.86

Jim Kuntz, Chief Executive Officer _____

Monica Lough, Director of Finance & Admin _____

Date Issued	Claimant	Purpose	Check Number	Amount
<u>CASHMERE MILL DISTRICT</u>				
12/31/2021	Local Tel Communications	Fire Alarm Services	9184	181.94
	Net Cashmere Mill District			<u>\$181.94</u>
<u>CONFLUENCE TECHNOLOGY CENTER</u>				
12/31/2021	Cascade Natural Gas	Natural Gas	9159	13.78
12/31/2021	Chelan County PUD	Electricity/Water/Fire Sprinkler	9160	389.65
12/31/2021	Crown Paper & Janitorial Supply	Custodial Supplies	9164	320.23
12/31/2021	EMS Software LLC	EMS Pro Maintenance	9169	4,503.15
12/31/2021	Express Services, Inc.	Admin Assistant	9170	998.08
12/31/2021	Kelley Imaging Systems, Inc.	Copier Service	9182	168.34
12/31/2021	Local Tel Communications	Monthly Service	9184	961.55
12/31/2021	North Cascades Heating & A/C, Inc	HVAC Maintenance	9190	5,544.58
12/31/2021	Weinstein Beverage Co.	Coffee & Tea Service	9205	249.91
	Net Confluence Technology Center			<u>\$13,149.27</u>
<u>DOWNTOWN WENATCHEE SOUTH</u>				
12/31/2021	Cascade Natural Gas	Natural Gas	9159	578.75
12/31/2021	Local Tel Communications	Monthly Service	9184	111.76
	Net Downtown Wenatchee South			<u>\$690.51</u>
<u>OLDS STATION BUSINESS PARK</u>				
12/31/2021	Cascade Natural Gas	Natural Gas	9159	13.78
12/31/2021	Chelan County PUD	Electricity/Water	9160	3,010.44
12/31/2021	Local Tel Communications	Alarm Systems	9184	573.42
12/31/2021	Stemilt Organic Recycling Center	Landscape waste	9197	24.00
	Net Olds Station Business Park			<u>\$3,621.64</u>
<u>PANGBORN AIRPORT</u>				
12/31/2021	Ag Supply Co.	Unleaded & Offroad Diesel Bulk	9154	4,239.86
12/31/2021	Avfuel Corp	Jet Fuel & Fueler Rental	9156	62,638.55
12/31/2021	Cintas Corporation	Uniforms	9161	164.62
12/31/2021	Consolidated Electrical Distributors, Inc	Maintenance Supplies	9163	192.77
12/31/2021	Fastenal Company	Batteries	9171	30.75
12/31/2021	FlashParking, Inc.	Supplies	9173	96.39
12/31/2021	Greater Wenatchee Irrigation Dist.	Piepel Premium Orchards - Irrigation	9176	3,694.50
12/31/2021	Local Tel Communications	Monthly Service	9184	842.31
12/31/2021	Moon Security Services, Inc	Comm'l Monitoring - Nov 2021 & Jan 2022	9188	89.98
12/31/2021	T-O Engineers	PFC Funding Analysis	9198	1,562.50
12/31/2021	Voltaire Aviation Inc	Air Service Development Retainer - Dec 2021	9202	4,000.00
	Net Pangborn Airport			<u>\$77,552.23</u>
<u>PANGBORN AIRPORT BUSINESS PARK</u>				

**Chelan Douglas Regional Port Authority
Check Register
2021-44**

12/31/2021	Local Tel Communications Net Pangborn Airport Business Park	Fire Alarm Service	9184	171.13 <u>\$171.13</u>
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RPA OFFICE/AVIATION CENTER

12/31/2021	Cascade Natural Gas Net RPA Office/Aviation Center	Natural Gas	9159	3,518.39 <u>\$3,518.39</u>
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WATERVILLE AIRPORT

12/31/2021	Douglas County PUD	Utilities	9167	40.00
12/31/2021	Firefly	Wireless Point to Point	9172	314.02
	Net Waterville Airport			<u>\$354.02</u>

ORONDO RIVER PARK

12/31/2021	Douglas County PUD	Utilities	9167	56.00
12/31/2021	Local Tel Communications	Internet Service	9184	65.90
	Net Orondo River Park			<u>\$121.90</u>

PYBUS INCUBATOR

12/31/2021	Stan's Merry Mart Net Pybus Incubator	Maintenance Supplies	9195	9.76 <u>\$9.76</u>
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ADMINISTRATIVE & GENERAL

12/31/2021	Alan Loeb sack	Mileage	9155	42.00
12/31/2021	Coleman Oil Company	Port Truck Fuel	9162	214.51
12/31/2021	Davis Arneil Law Firm, LLP	Legal Services	9165	14,137.00
12/31/2021	Donn Etherington	Mileage & WPPA meeting meal	9166	140.62
12/31/2021	Firefly	New Monitor and hardware	9172	764.44
12/31/2021	J. C. Baldwin	Mileage	9180	119.84
12/31/2021	Jim Huffman	Mileage April - Nov 2021	9181	166.99
12/31/2021	Local Tel Communications	Monthly Service	9184	1,001.34
12/31/2021	Mark M. Spurgeon	Mileage	9186	22.40
12/31/2021	RH2 Engineering, Inc.	Engineering Services	9191	200.00
12/31/2021	Ron Cridlebaugh	Mileage	9192	105.28
12/31/2021	Rory Turner	Mileage	9193	148.62
12/31/2021	State Auditor's Office	WA State Audit Services	9196	2,136.50
	Net Administrative & General			<u>\$19,199.54</u>

BUSINESS DEVELOPMENT & MARKETING

12/31/2021	Camryn Beidler	Logo wear	9157	81.44
12/31/2021	Go USA, Inc.	Logo Wear	9174	275.73
12/31/2021	Libke Insurance Associates, Inc	Refund on Air Service Initiative	9183	5,000.00
12/31/2021	Todd R. Flaget	Logo Wear	9199	409.59
12/31/2021	Trent Moyers	Logo Wear	9201	40.88
12/31/2021	Washington State University	Small Business Dev Center	9203	20,000.00
12/31/2021	Wenatchee World	Legal Ad - Comp Plan Amendments	9206	152.32
	Net Business Development & Marketing			<u>\$25,959.96</u>

ECONOMIC DEV CONTR - Municipalities

12/31/2021	Eastmont Metropolitan Park District Net Economic Dev Contr - Municipalities	Eastmont Community Center Kitchen	9168	1,651.09 <u>\$1,651.09</u>
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ECONOMIC DEV CONTR - Nonprofits

Chelan Douglas Regional Port Authority

Check Register

2021-44

12/31/2021	Cascade Loop Association	Q3 Partners in Economic Development	9158	2,500.00
12/31/2021	Historic Downtown Chelan Association	Q3 Partners in Economic Development	9177	2,500.00
12/31/2021	TREAD	Q3 Partners in Economic Development	9200	2,500.00
12/31/2021	Waterville Main Street Association	3Q Partners in Economic Development	9204	1,250.00

Net Economic Dev Contr - Nonprofits

8,750.00

CAPITAL PROJECTS

12/31/2021	Graham Baba Architects	Columbia Street Study	9175	69,394.77
12/31/2021	Holiday-Parks, Inc.	Exec Flight HVAC Phase 2	9178	154,065.75
12/31/2021	Home Depot Pro	CTC Restoration	9179	48.76
12/31/2021	Lowe's	Utility Box for Maintenance Vehicle	9185	899.64
12/31/2021	Lowe's	CTC Restoration	9185	169.51
12/31/2021	Maul Foster Alongi, Inc.	Brownfields Coalition Grant Consulting Services	9187	23,373.56
12/31/2021	Schmitt Electric, Inc	Kittitas Warehouse Re-Light	9194	23,725.09
12/31/2021	T-O Engineers	Pangborn Taxiway A Realignment	9198	228,956.40
12/31/2021	T-O Engineers	Terminal Apron Reconstruction	9198	3,465.00

Net Capital Projects

504,098.48

TOTAL

659,029.86

Void: 9189

**Port of Chelan County
Check Register Log
2021 - December**

<u>Date Issued</u>	<u>Register #</u>	<u>Reason</u>	<u>First #</u>	<u>Last #</u>	<u>Amount</u>
12/28/2021	2021-09	Property Purchase - Torres	5097	5097	\$ 626,212.40

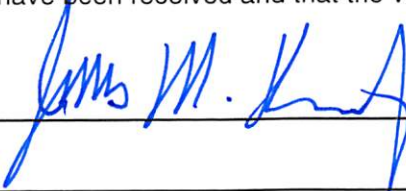
One Transaction for approval January 11, 2022 total:

\$626,212.40

Voided checks: None

We, the undersigned Commissioners of Port of Chelan County, in the State of Washington, do hereby certify the merchandise or services hereinafter have been received and that the Warrant listed above is approved for payment.

Executive Director



Dir. of Finance & Admin.

Commissioner Baldwin

Commissioner Etherington

Commissioner Turner

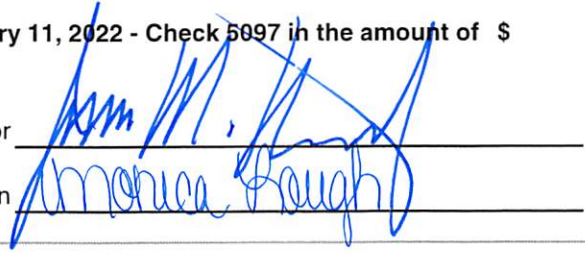
**Port of Chelan County
Check Register
2021-09**

We, the undersigned Commissioners of Port of Chelan County, Chelan County, Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval January 11, 2022 - Check 5097 in the amount of \$ 626,212.40

Jim Kuntz, Executive Director _____

Monica Lough, Director of Finance & Admin _____




Date Issued	Claimant	Purpose	Check #	Amount
12/28/2021	Central Washington Title Services	Property Purchase - Torres	5097 \$	626,212.40

VOID CHECKS: none

**Chelan Douglas Regional
Port Authority**

Memo

To: Board of Directors
From:  Jim Kuntz
Date: January 3, 2022
Re: Election of Officers

Chelan Douglas Regional Port Authority

Consistent with the policy governing election of Board Officers positions (see attached), the proposed officers for calendar year 2022 would be as follows:

Director Baldwin, President
Director Spurgeon, Vice President
Director Etherington, Secretary
Director Huffman, Treasurer

Port of Chelan County

There is no established policy on electing officer positions. If the current rotation schedule is maintained, the proposed officers for calendar year 2022 would be as follows:

Commissioner Baldwin, President
Commissioner Etherington, Vice President
Commissioner Turner, Secretary

Port of Douglas County

There is no established policy on electing officer positions. If the current rotation schedule is maintained, the proposed officers for calendar year 2022 would be as follows:

**Commissioner Huffman, President
Commissioner Loeb sack, Vice President
Commissioner Spurgeon, Secretary**

**CHELAN DOUGLAS REGIONAL PORT AUTHORITY
POLICY GOVERNING ELECTION OF BOARD OF DIRECTOR OFFICER POSITIONS**

INTRODUCTION

To provide for an equitable, orderly, and transparent process in the election of Board of Director officer positions.

POLICY

Commencing January 1, 2020, the below officer position rotation schedule shall be in effect. Officer positions are for one year (Jan 1- Dec 31) and officer positions move up each year.

		Current Commissioner
President:	Port of Chelan Commissioner District #3	Commissioner Turner
Vice President:	Port of Douglas Commissioner District #2	Commissioner Loeb sack
Secretary:	Port of Chelan Commissioner District #2	Commissioner Baldwin
Treasurer:	Port of Douglas Commissioner District #3	Commissioner Spurgeon
Commissioner:	Port of Chelan Commissioner District #1	Commissioner Etherington
Commissioner:	Port of Douglas Commissioner District #1	Commissioner Huffman

In a given year, the offices of President and Secretary shall be held by Commissioners from a single Port Commission and the offices of Vice-President and Treasurer shall be held by Commissioners from the other Port Commission. The intent is for the officers of the Regional Port Authority to alternate between the two Ports each year. In the event of a vacancy, followed by an appointment, or the election of a new Commissioner, that position will move to the bottom of the rotation for that Port Commission. If two Commissioners are elected at the same time, where one is from each Commission, the order at the bottom of the rotation shall be determined with the foregoing in mind. If two or more Commissioners are elected at the same time for one Port Commission, that Port Commission shall determine the order at the bottom of the rotation for that Port Commission.

Adopted by the Chelan Douglas Regional Port Authority on December 17th, 2019.

Memo

To: Board of Directors

From:  Jim Kuntz

Date: January 6, 2022

Re: Interlocal Agreement – Surface Water Treatment Feasibility Study

As you may recall, Representative Steele secured a state appropriation of \$1,545,000 for Malaga Water System improvements. Included in the appropriation was \$300,000 for a Surface Water Treatment Feasibility Study for the Greater Wenatchee Regional Water System. Chelan County PUD will be the lead agency for the feasibility study.

Attached is an Interlocal Agreement for your consideration. Quentin has reviewed. I would recommend the Board authorize the CEO to enter into the Interlocal Agreement, subject to the Regional Port obtaining a final grant offer/agreement with the Department of Commerce.

The Department of Commerce is still awaiting final guidance from the Federal U.S. Treasury on how said Federal stimulus funds can be spent, as this is the source of the funds Representative Steele secured for the Regional Port.

INTERLOCAL AGREEMENT RE: FUNDING OF WATER STUDIES

THIS INTERLOCAL AGREEMENT (“Agreement”) is hereby entered into this date by and between the CHELAN DOUGLAS REGIONAL PORT AUTHORITY (the “Port”), the CITY OF WENATCHEE (the “City”), and the PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY (the “District”), sometimes collectively referred to as the “Parties.”

WHEREAS, the Port anticipates receiving state funding for purposes of studying the feasibility of surface water treatment (“Feasibility Studies”) for the Regional Water System (“Regional”); and

WHEREAS, the City is the manager of Regional and is charged with making decisions regarding Regional’s operations and planning; and

WHEREAS, the District has the ability to manage and oversee the Feasibility Studies on behalf of Regional, using the Port’s funding; and

WHEREAS, the City desires the District to conduct the Feasibility Studies and authorizes the District to undertake these tasks on behalf of Regional, and the Port wishes to reimburse the District for the costs associated therewith.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, the foregoing representations, which are incorporated by this reference into the Agreement, the Port, the City, and the District agree as follows:

1. Purpose/Recitals.

The purpose of this Agreement is to provide for the continued cooperation of the Parties for the funding of the Feasibility Studies. The foregoing Recitals are incorporated into this Agreement by reference.

2. Term.

This Agreement shall be effective upon the Port’s receipt of a final grant award or contract from the state of Washington for the Feasibility Studies. (“Effective Date”).

This Agreement shall terminate on completion of the Project Funding provisions set out at Section 5 hereof.

Upon termination of this Agreement, all obligations and liabilities incurred by the Parties through the date of termination shall be preserved until satisfied.

Notwithstanding any provision of this Agreement to the contrary, the rights and obligations of this Agreement set out at Sections 6 and 7 shall survive termination of this Agreement.

3. Scope of Work.

The Scope of Work for the Feasibility Studies shall be prepared by the District. As the manager of Regional, the City authorizes the District to perform the work contemplated by this Agreement on behalf of Regional and to receive the funds from the Port for that purpose.

4. Project Completion.

The District shall perform all work necessary to conduct and manage the Feasibility Studies, including without limitation:

- 4.1. Coordinating with Regional for the solicitation and selection of a qualified engineering firm to perform the Feasibility Studies in compliance with the provisions of Chapter 39.80 RCW.
- 4.2. Administering the contract with the selected firm.
- 4.3 If Feasibility Studies warrant a pilot study administering the contracting, consistent with public bid laws, for labor and material procurement to facilitate the pilot.
- 4.3. Administering and managing the budget for the Feasibility Studies.

5. Project Funding. Upon receipt of the final grant award or contract from the state of Washington, the Port will pay up to \$300,000 to the District to reimburse the District for any costs associated with the Feasibility Studies, including the District's administrative costs and expenses. The District shall invoice the Port for expenses it has incurred for Feasibility Studies, and the Port shall reimburse the District within 30 days of invoice.

6. Records.

The Parties shall keep and maintain accurate and complete records pertaining to all related agreements, costs and work. Each party shall have full access and right to examine any records during the term of this Agreement and for six (6) years thereafter. All records, books, documents and other materials maintained, prepared or issued by each Party in the implementation of this Agreement shall be the property of the issuing Party, and each Party shall have the responsibility of the retention and release of these materials. The records retention period shall be tolled during the pendency of any claims or suits related in any way to this Agreement and any records for which a party has custody or responsibility shall not be destroyed or purged until final resolution of all claims or lawsuits.

7. Mutual Indemnity.

Each Party shall indemnify, defend and hold harmless the other Parties, their commissioners, officers, agents and employees, from and against any and all claims, losses or liability, or any portion thereof, arising from injury or death to persons or damage to property occasioned by any negligent act, omission or failure of the Party, its officers, agents, and employees, in connection with this Agreement.

The indemnification obligation of each Party shall not be limited in any way by the application of any workmen's compensation acts, disability benefit acts or other employee benefit acts, and the Parties expressly waive the protection afforded by such laws. The foregoing waiver and indemnification obligations have been mutually negotiated.

8. Severability.

In the event that any provision of this Agreement shall be determined to be unenforceable or otherwise invalid for any reason, such provision shall be enforced and validated to the extent permitted by law. All other provisions of this Agreement are severable, and the unenforceability or invalidity of any single provision hereof shall not affect the remaining provisions.

9. Attorney's Fees.

In the event of litigation regarding any of the terms of this Agreement, each party shall pay its own attorney's fees and costs.

10. Construction.

This Agreement contains the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior agreements or understandings among the Parties with respect thereto. This Agreement may be amended only by an agreement in writing signed by the Parties.

11. Mutual Negotiation and Construction.

This Agreement and each of the terms and provisions hereof are deemed to have been explicitly negotiated between, and mutually drafted by the Parties, and the language in all parts of this Agreement shall, in all cases, be construed according to its fair meaning and not strictly for or against either Party.

12. Governing Law; Venue.

This Agreement is governed by the laws of the state of Washington, without regard to its conflict of law provisions. The jurisdiction of any action hereunder shall be in the Superior Court, Chelan County, Washington.

13. Public Disclosure.

The obligations of the parties regarding confidential information may be subject to state and federal public disclosure laws, as now exist or as may be hereafter amended. The parties may disclose confidential information to the extent it is required to be disclosed pursuant to the public disclosure laws. If a public disclosure of confidential information is requested, the party receiving the request agrees to notify the other of such request at least ten (10) business days prior to disclosure being made. The other party may immediately seek a protective order in the appropriate court. The receiving party will reasonably cooperate with the other in such action, but is under no obligation to obtain or seek any court protection.

14. Relationship of Parties.

The Parties intend that an independent contractor relationship will be created by this Agreement. Neither party, their officers, employees, agents, contractors or subcontractors shall be considered an agent or employee of the other for any purpose and neither party is entitled to any of the benefits that the other provides for its respective employees.

15. No Third Party Beneficiaries.

This Agreement is made and entered into for the sole benefit of the Parties, and the Parties intend that no other person or entity shall be a direct or indirect beneficiary of this Agreement.

[Intentionally left blank]

APPROVED BY:

APPROVED BY:

CHELAN DOUGLAS REGIONAL PORT AUTHORITY PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY

This __ day _____ of 2021.

This __ day of _____, 2021.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Attest: _____

Attest: _____

APPROVED BY:

CITY OF WENATCHEE

This __ day _____ of 2021.

By: _____

Name: _____

Title: _____

Attest: _____

Memo

To: Board of Directors

From:  Jim Kuntz

Date: January 6, 2022

Re: GA Terminal Building – Design Phase

The 2022 Capital Budget includes \$3,500,000 to remodel the GA Terminal Building. Staff would like authorization to proceed with soliciting qualifications from A/E firms for the project. Please find attached some additional information.

If authorized to proceed with soliciting qualifications from A/E firms, we could get the project designed and hopefully bid this summer or fall. The funding of the construction phase is going to take some further analysis. Do we borrow the money and/or fund from cash reserves? A lot will depend on Malaga property sales and other capital project priorities of the Board.

The policy question is there enough Board interest in this project to proceed to the design phase?

Jim Kuntz

From: Stacie De Mestre
Sent: Wednesday, January 5, 2022 11:01 AM
To: Jim Kuntz
Subject: GA Terminal
Attachments: 2021 GA Terminal B Construction Cost 211028.pdf; 0 2128 SD C Draft Dwgs 211014.pdf

Jim:

Attached is DOH's construction cost estimate for the GA Building Adaptive Reuse option. It appears they have left off tax.

I found some notes that I took during a phone conversation with Paul and he said to figure \$400K for design fees – this includes civil, structural, and MEP consultants as well as contract/construction administration.

Our contracting policy requires Board approval to solicit qualifications from A/E firms for projects over \$100K. We will select a firm based on their qualifications then enter into negotiations on contract price and bring the proposed contract back to the Board for final approval. Do you want any board members on the committee to review/rank qualifications?

Stacie de Mestre

Public Works and Capital Projects Manager

One Campbell Parkway Suite A, East Wenatchee, WA 98802

☎ 509.884.4700 | Cell 509.630.2545 | www.cdrpa.org



**Statement of Probable Construction Costs
Pangborn Memorial Airport GA TERMINAL OPTION B**

The DOH Associates, PS

Job No.: 2128

Name of Organization:

Chelan Douglas Regional Port Authority
One Campbell Parkway, Suite A
East Wenatchee, WA 98802

10/28/2021

Page 2

Description:

Amount

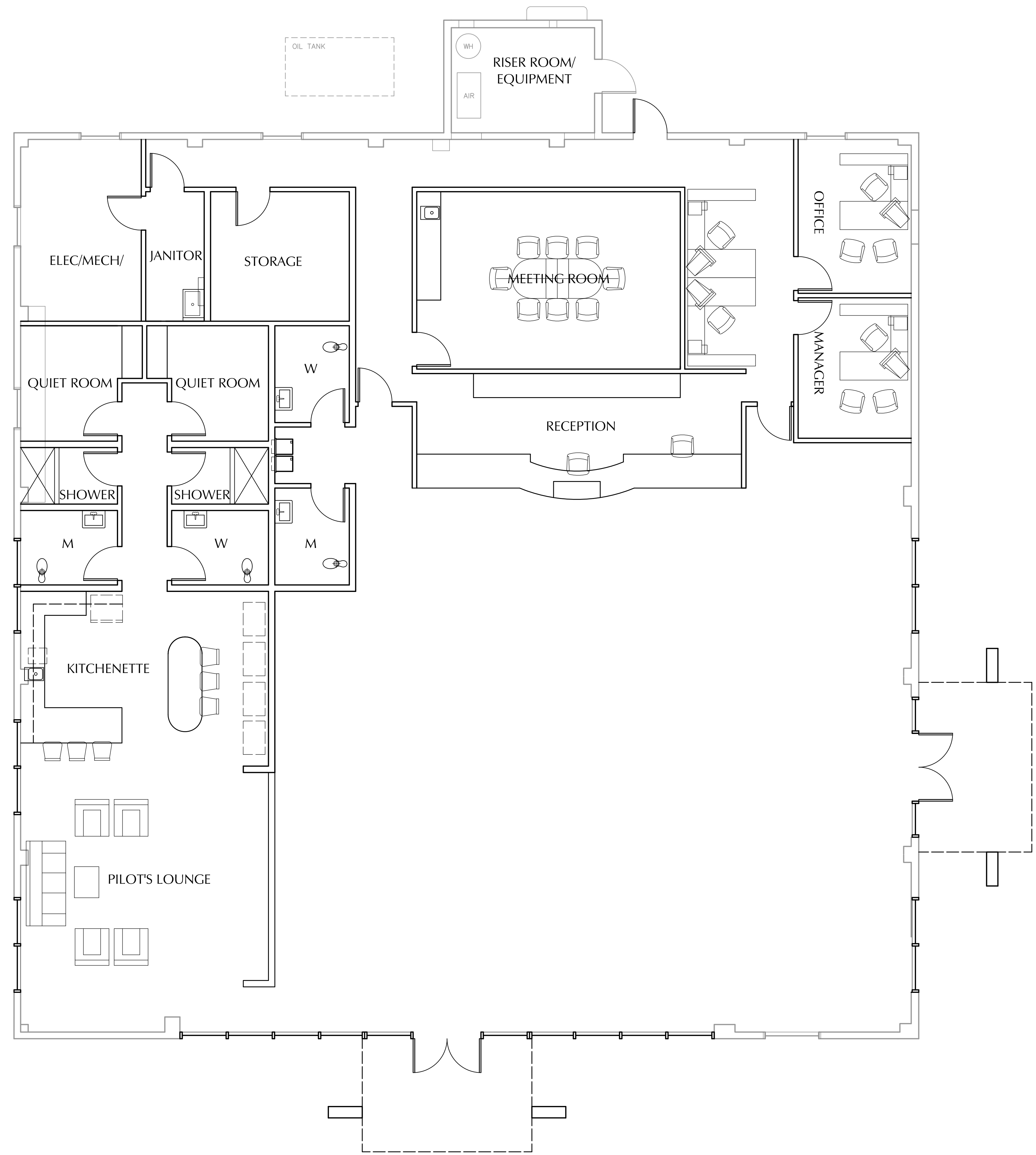
Schematic Design Phase	\$ 3,109,175.78
TABULATION OF CONSTRUCTION COSTS	

Base Bid

1	General Conditions	\$ 258,922.08
2	Existing Conditions	\$ 53,649.00
3	Concrete	\$ 44,800.00
4	Masonry	\$ 0.00
5	Steel	\$ 16,218.30
6	Carpentry	\$ 546,784.00
7	Thermal / Moisture Protection	\$ 171,324.90
8	Doors / Windows	\$ 239,548.88
9	Finishes / Exterior Walls	\$ 243,360.20
10	Specialties	\$ 52,935.00
11	Equipment	\$ 6,250.00
12	Furnishings	\$ 31,920.00
13	Special Construction	\$ 0.00
14	Conveying Systems	\$ 0.00
21	Fire Suppression	\$ 0.00
22	Plumbing	\$ 85,625.00
23	Mechanical / HVAC	\$ 252,000.00
25	Integrated Automation	\$ 0.00
26	Electrical	\$ 267,000.00
27	Communications	\$ 46,200.00
28	Electronic Safety and Security	\$ 25,600.00
31	Earthwork	\$ 48,271.78
32	Exterior Improvements	\$ 256,685.45
33	Utilities	\$ 25,000.00
	Premium for remodeled areas @ 2%	\$ 5,344.19
	Construction Cost Subtotal (Base Bid)	\$ 2,677,438.78
	Contractor's O&P (15%)	\$ 401,615.82
	Estimating Contingency (15%)	\$ 461,858.19
	Construction Cost Total (Base Bid)	\$ 3,540,912.78
	MEDIAN CONSTRUCTION COST TOTAL	\$ 3,109,175.78

Alternates

1		
2		
3		
4		
5		
6		
	Construction Cost Subtotal (Alternates)	\$ 0.00
	Contractor's O&P (20%)	\$ 0.00
	Estimating Contingency (20%)	\$ 0.00
	Construction Cost Total (Base Bid)	\$ 0.00
	MEDIAN ALTERNATES CONSTRUCTION COST TOTAL	\$ 0.00
	COMPLETE CONSTRUCTION COST TOTAL	\$ 3,109,175.78



Pangborn Memorial Airport
GA Terminal Remodel
 Chelan Douglas Regional Port Authority
 East Wenatchee, Washington 98802
 3764 Airport Way

The DOH Associates, PS
 ARCHITECTS and PLANNERS
 7 N Wenatchee Ave Suite 500, Wenatchee, Washington 98801
 Telephone (509) 662-4781 Facsimile (509) 663-3253

Job: 2128 Date: 10/14/21
 DWG ID: 000x000

PRELIMINARY
 NOT FOR
 CONSTRUCTION

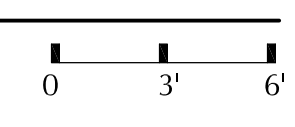
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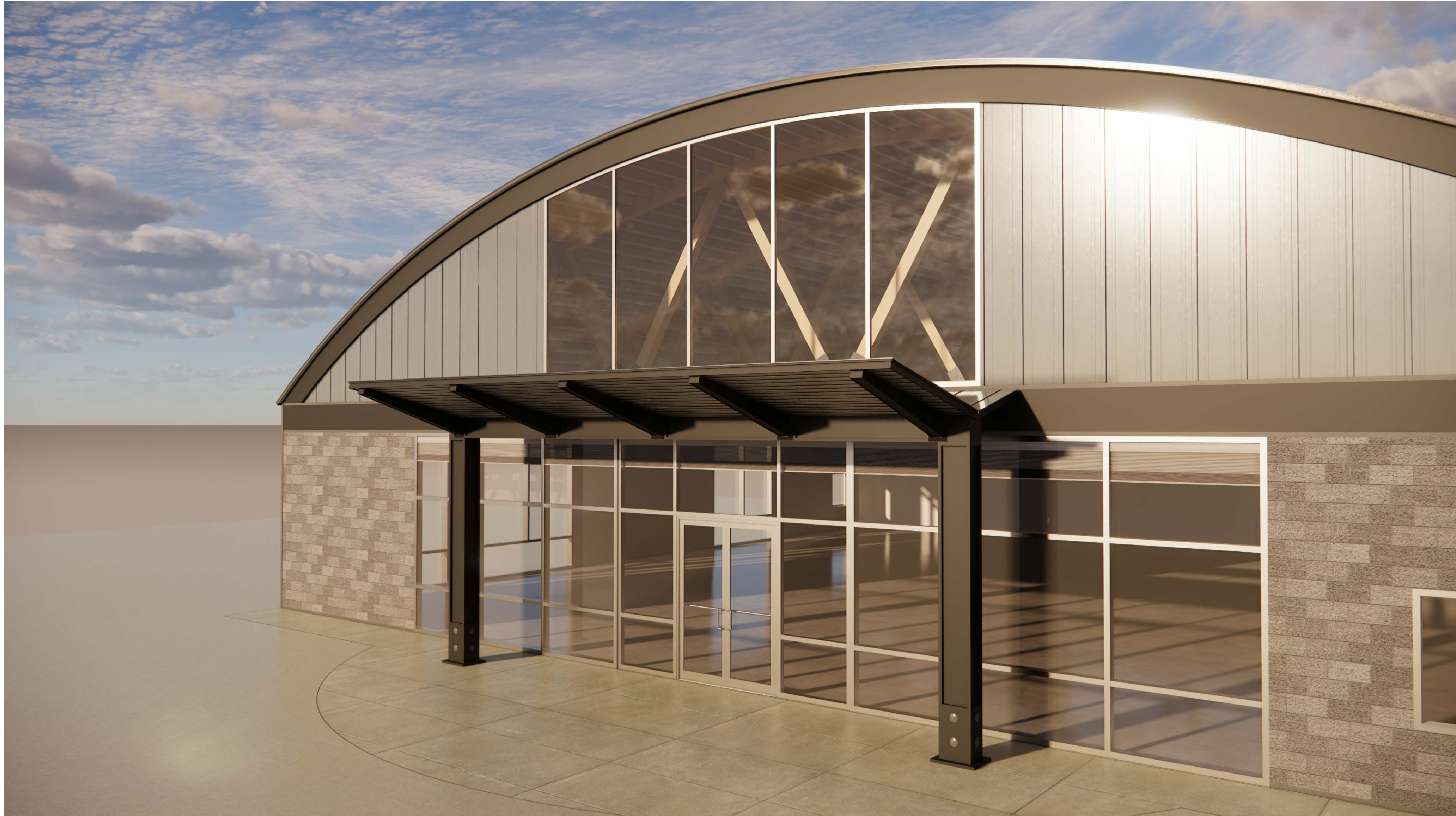


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INTERIOR PERSPECTIVE - HANGAR
Not to Scale





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GA Terminal Remodel
Chelan Douglas Regional Port Authority
East Wenatchee, Washington 98802
3764 Airport Way

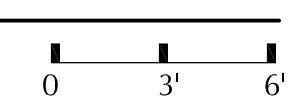
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Job: 2128 Date: 10/14/21
DWG ID: 000x000-

PRELIMINARY
NOT FOR
CONSTRUCTION

3of3

EXTERIOR PERSPECTIVE - HANGAR
Not to Scale



Memo

To: Board of Directors

From: Stacie de Mestre

Date: January 6, 2022

Re: Authorization to Award Contract to Standard Paint and Flooring and Establishment of Project Budget – Revised Executive Flight Carpet Replacement

On December 30, 2021 staff received two bids for the Revised Executive Flight Carpet Replacement Project. Please see attached for the bid tab summarizing the bids. The approved CDRPA 2022 budget included a line item for \$90,000 for this project.

Staff is seeking Board approval to award the Revised Executive Flight Carpet Replacement contract to Standard Paint and Flooring in the amount of \$89,822.20(including WSST).

Staff is suggesting the following overall project budget:

Construction Contract:	\$89,822.20
Contingency (approx.5%):	<u>\$ 4,492.80</u>
Total Project Budget:	\$94,315.00

BID TABULATION

Revised Executive Flight Carpet Replacement

December 30, 2021 - 11:00 AM

EXECUTIVE FLIGHT

Project Estimate: \$90,000.00

CONTRACT #: 2021-79 **OPENED BY: Stacie de Mestre** **RECORDED BY: Laura Camarillo Reyes**

Bidder Name City, State	Base Bid	Alt 1 (install in Cimco)	Total
The Floor Factory Wenatchee, WA	\$92,766.83	\$2,002.69	\$94,769.52
Standard Paint & Flooring Wenatchee, WA	\$87,231.66	\$2,590.54	\$89,822.20

**PORT OF CHELAN COUNTY
RESOLUTION NO. 2022-01**

**IN THE MATTER AUTHORIZING NEW PORT OF CHELAN COUNTY COMMISSIONER
DISTRICT BOUNDARIES PURSUANT TO NEWLY ADOPTED AND REVISED CHELAN
COUNTY COMMISSIONER DISTRICTS**

Whereas, the Chelan County Board of Commissioners adopted Resolution No. 2021-155 on December 21, 2021 authorizing new legal descriptions and the maps of the voter precincts and commissioner districts in Chelan County, Washington; and,

Whereas, the Port of Chelan County is a county-wide port district with the same number of commissioner districts as Chelan County; and,

Whereas, the Port of Chelan County, per RCW 53.16 and RCW 29A.76 is required to use the commissioner districts adopted by the Chelan County Board of Commissioners,

Now, Therefore, Be It Resolved that the Board of Commissioners for the Port of Chelan County hereby ratifies and approves the legal descriptions of the revised port commissioner districts as attached hereto as Exhibit A, B and C, and as adopted by the Chelan County Board of Commissioners, as applicable to the County Commissioner Districts.

Adopted by the Commission of the Port of Chelan County, at a regular meeting thereof held this 11th day of January, 2022.

PORT OF CHELAN COUNTY

JC Baldwin, President

Donn Etherington, Vice President

Rory Turner, Secretary

RESOLUTION NO. 2021 - 155

Re: REAPPORTIONMENT OF CHELAN COUTY COMMISSIONER DISTRICTS

WHEREAS, R.C.W. 36.32.020 provides for the reapportionment of Chelan Commissioner District within a county, and as nearly as possible, one-third of the population of the county, and

WHEREAS, as a result of the 2020 decennial census the number of and percent of population in each Commissioner District are as follows:

Commissioner District One	26,392	33.37%
Commissioner District Two	25,904	32.75%
Commissioner District Three	<u>26,778</u>	33.86%
Total	79,074	

WHEREAS, R.C.W. 29A.16.050 requires voting precinct to lie wholly within one county commissioner district, and

WHEREAS, R.C.W 29A.16.040 requires the county legislative authority to establish voting precinct boundaries, and

NOW, THEREFORE, BE IT HEREBY RESOLVED that Chelan County Resolution 2012-21 be rescinded.

NOW, BE IT FURTHER RESOLVED that the Commissioner District boundaries are as follows:

Commissioner District One

Exhibits A, B and C

Commissioner District Two

Exhibits A, B and C

Commissioner District Three

Exhibits A, B and C

DATED at Wenatchee, Washington this 21st day of December, 2021.

BOARD OF CHELAN COUNTY COMMISSIONERS

Anabel Torres
ATTEST: ~~CARLYE BAIFY~~

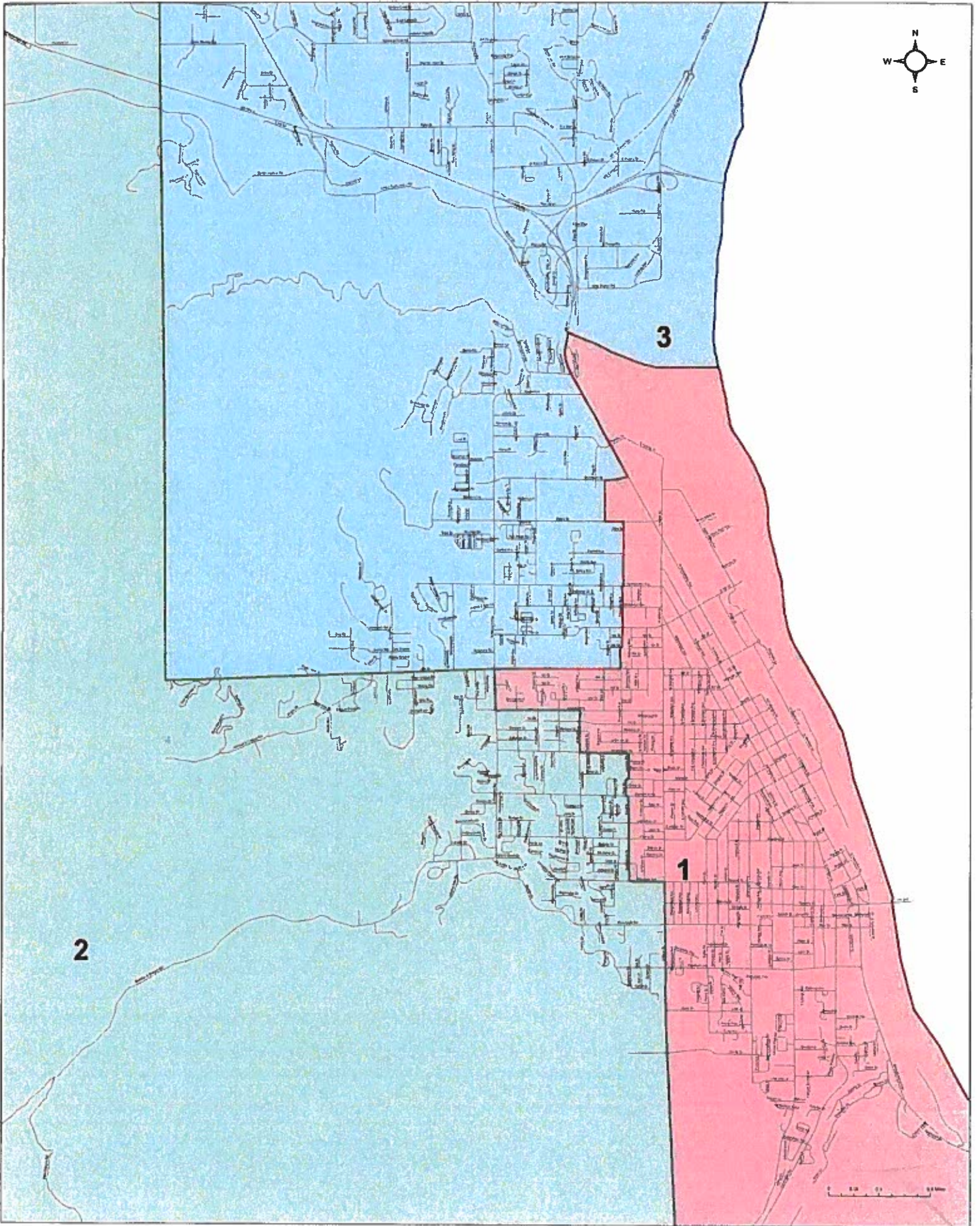
By: *Anabel Torres*
Clerk of the Board

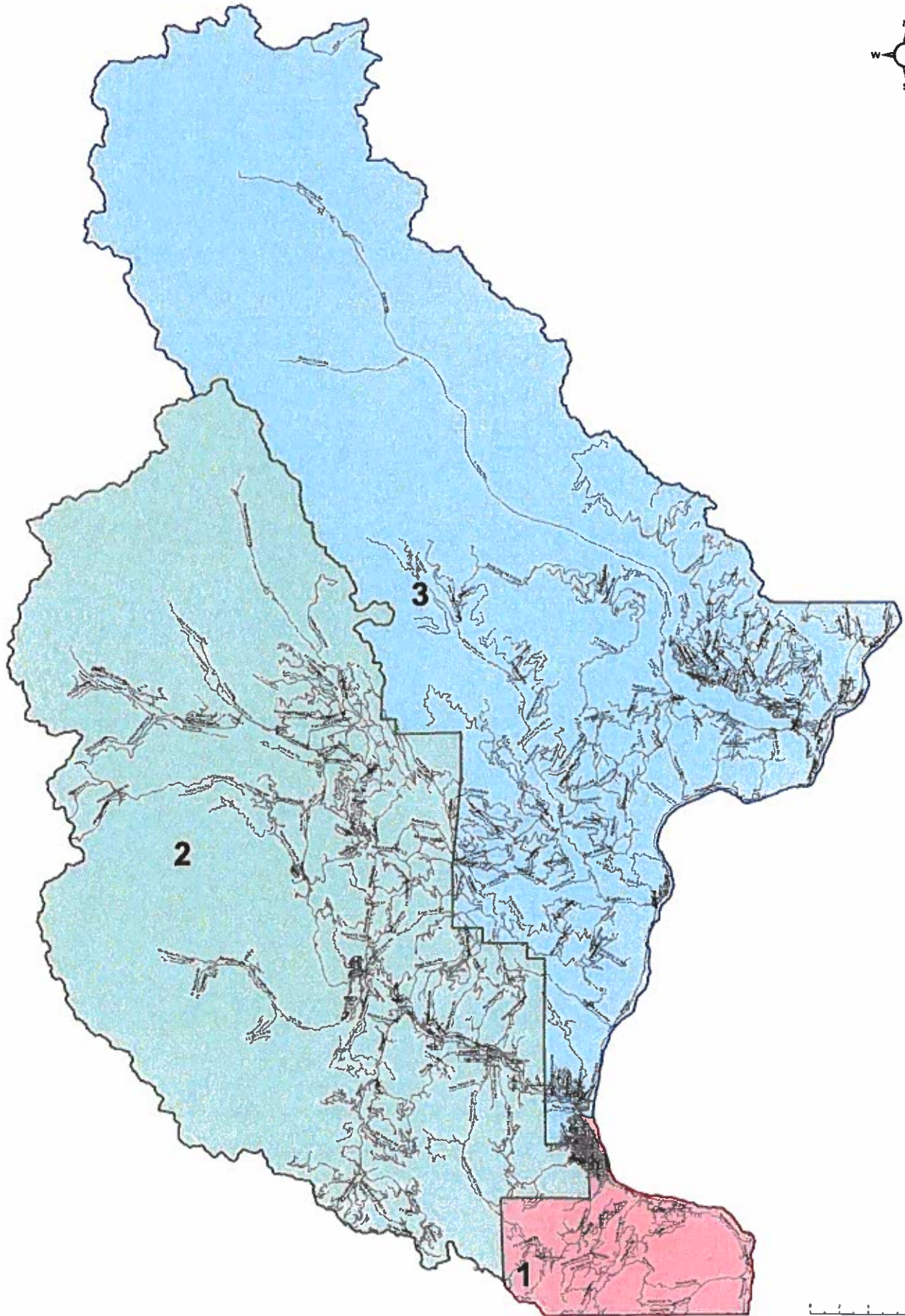


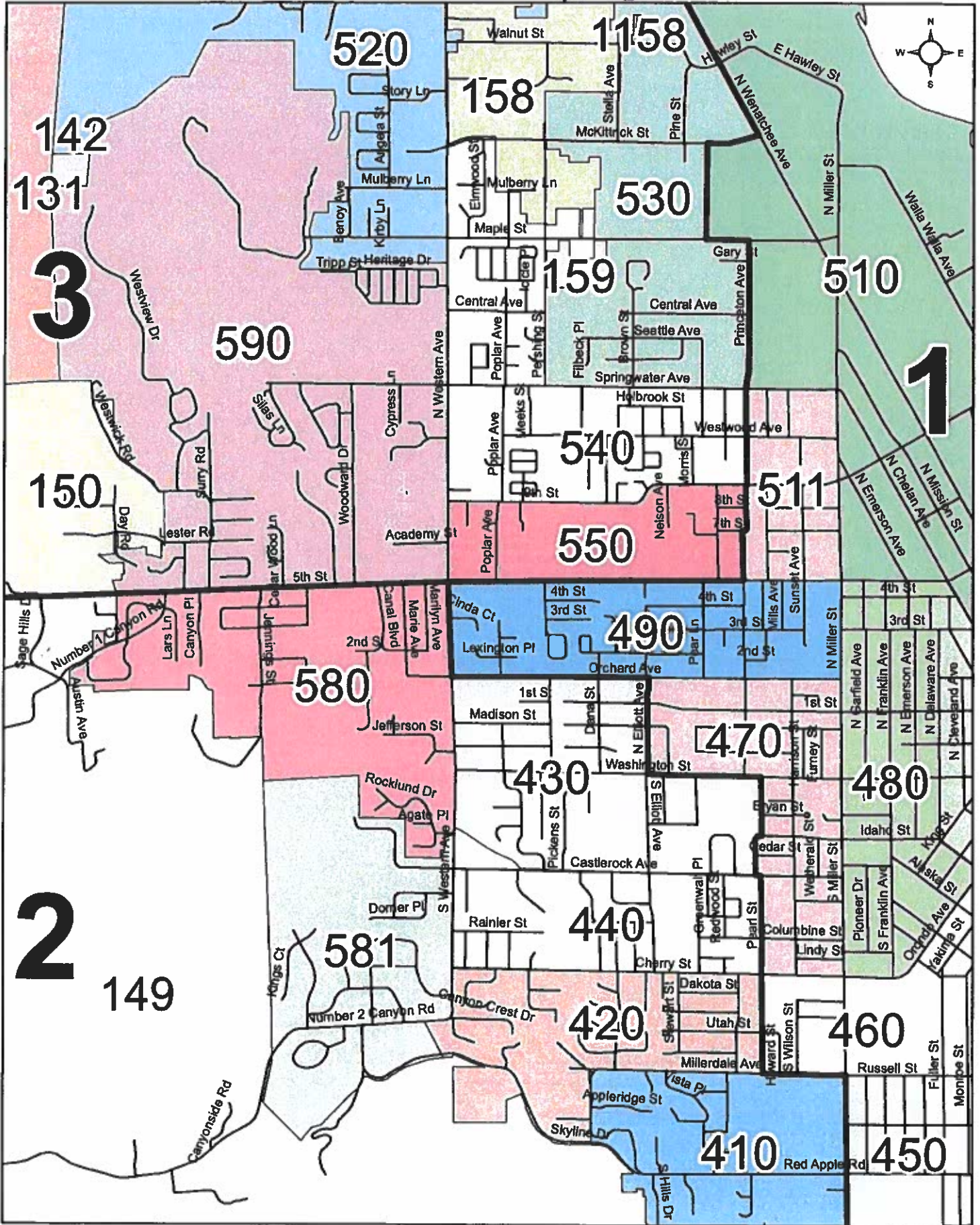
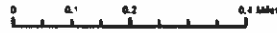
[Signature]
BOB BUGERT, CHAIRMAN

[Signature]
KEVIN OVERBAY, COMMISSIONER

[Signature]
TIFFANY GERING, COMMISSIONER







**PORT OF DOUGLAS COUNTY
RESOLUTION NO. 2022-01**

**IN THE MATTER AUTHORIZING NEW PORT OF DOUGLAS COUNTY COMMISSIONER
DISTRICT BOUNDARIES PURSUANT TO NEWLY ADOPTED AND REVISED DOUGLAS
COUNTY COMMISSIONER DISTRICTS**

Whereas, the Douglas County Board of Commissioners adopted Resolution C.E. 21-38B on December 14, 2021 authorizing new legal descriptions and the maps of the voter precincts and commissioner districts in Douglas County, Washington; and,

Whereas, the Port of Douglas County is a county-wide port district with the same number of commissioner districts as Douglas County; and,

Whereas, the Port of Douglas County, per RCW 53.16 and RCW 29A.76 is required to use the commissioner districts adopted by the Douglas County Board of Commissioners,

Now, Therefore, Be It Resolved that the Board of Commissioners for the Port of Douglas County hereby ratifies and approves the legal descriptions of the revised port commissioner districts as attached hereto as Exhibit A, and as adopted by the Douglas County Board of Commissioners, as applicable to the County Commissioner Districts.

Adopted by the Commission of the Port of Douglas County, at a regular meeting thereof held this 11th day of January, 2022.

PORT OF DOUGLAS COUNTY

Jim Huffman, President

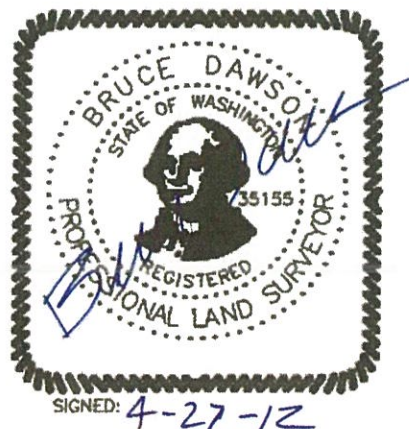
W. Alan Loeb sack, Vice President

Mark Spurgeon, Secretary

PORT OF DOUGLAS COUNTY
COMMISSIONER DISTRICT 1
April 27, 2012 (Unchanged)

Commencing in Section 11, Township 22 North, Range 20 East, W.M. at the intersection of the southwesterly extension of the centerline of 9th. St. NE. and the Boundary of Douglas County, being also the main channel of the Columbia River, said point being the TRUE POINT OF BEGINNING FOR THIS DESCRIPTION; thence northerly along said Boundary of Douglas County and said main channel of the Columbia River to an intersection with a westerly extension of the east-west center-section line of Section 25, Township 24 North, Range 20 East, W.M.; thence easterly along the east-west center-section line line of said Section 25 and it's westerly extension to the east quarter corner of said Section 25, said point being also the northwest corner of Section 30, Township 24 North, Range 21 East, W.M.; thence continuing easterly along the north line of said Section 30, to the northeast corner thereof; thence southerly along the east line of said Section 30 and the east line of Section 31, Township 24 North, Range 21 East, W.M. to the southeast corner of said Section 31, said point being also the southwest corner of Section 32, Township 24 North, Range 21 East, W.M.; thence easterly along the southerly line of said Section 32 to the southeast corner of said Section 32, being also the northeast corner of Section 5, Township 23 North, Range 21 East, W.M.; thence southerly along the east line of said Section 5 and the east line of Sections 8, 17, 20 and 29, Township 23 North, Range 21 East, W.M. to the east quarter corner of said Section 29; thence westerly along the east-west center-section line of said Section 29 and also the east-west center-section line of Section 30, Township 23 North, Range 21 East, W.M. and Section 25, Township 23 North, Range 20 East, W.M. to the west quarter corner of said Section 25, said point being also on the east line of Section 26, Township 23 North, Range 20 East, W.M.; thence northerly along the east line of said Section 26 to the northeast corner of said Section 26; thence westerly along the north line of said Section 26 to an intersection with the east right of way of SR-28; thence southerly along said east right of way, as said line would continue through points of intersecting street right of way lines, to an intersection with the east-west center-section line of said Section 26; thence easterly along said east-west center-section line to the center of said Section 26; thence southerly along the north-south center-section line of said Section 26 to an intersection with the center of Canyon B; thence northeasterly along said center of Canyon B to an intersection with the centerline of Eastmont Avenue; thence southerly along said centerline of Eastmont Avenue to the centerline of 23rd. St. NE.; thence westerly along the said centerline of 23rd. St. NE. to the centerline of SR-28; thence southerly along said centerline of SR-28 to an intersection with a westerly extension of the north right of way of 19th. St. NE.; thence easterly along said north right of way, as said line would continue through points of intersecting street right of way lines, and it's westerly extension to the west right of way of N. Baker Avenue; thence northerly along said west right of way of N. Baker Avenue, as said line would continue through points of intersecting street right of way lines, to a point that is west of the northwest corner of Canyon Creek Condominiums; thence easterly to said northwest corner of Canyon Creek Condominiums; thence northeasterly along the north line of said Canyon Creek Condominiums to the northeast corner thereof, said point being also on the west right of way of the Greater Wenatchee Irrigation District Canal; thence northeasterly crossing the said Greater Wenatchee Irrigation District Canal to the northwest corner of the Country Club Crescent Condominiums, said point being also on the east right of way of said Greater Wenatchee Irrigation District Canal; thence southeasterly and southerly along the north and east lines of said Country Club Crescent Condominiums to the northwest corner of The Legends Condominiums; thence southeasterly along the north line of said The Legends Condominiums to the northwest corner of the Plat of Tanglewood Townhomes; thence southeasterly along the north line of said Plat of Tanglewood Townhomes to the west line of Lot 4, Block 3 of the plat of East Wenatchee Fruit Farms; thence northerly along said west line of Lot 4, Block 3, East

Wenatchee Fruit Farms to the northwest corner thereof; thence easterly along the north line of said Lot 4, Block 3 to the northwest corner of Lot 3, Orchards Short Subdivision; thence southerly along the west line of said Lot 3, Orchards Short Subdivision to the southwest corner thereof; thence easterly along the south line of said Lot 3, Orchards Short Subdivision and also the south line of Lots 1 and 2, Orchards Short Subdivision to the southeast corner of said Lot 1, said point being also on the west line Lot 32, Earhart Heights Subdivision; thence southerly along said west line to the southwest corner of said Lot 32; thence easterly along the south line of said Lot 32 to the southeast corner of said Lot 32, said point being also on the west right of way of Eastmont Avenue; thence southeasterly on a line between the southeast corner of said Lot 32 and the southwest corner of Parcel 3, Floyd Crane Short Plat to an intersection with the centerline of said Eastmont Avenue; thence southerly along the centerline of said Eastmont Avenue to the west quarter corner of Section 1, Township 22 North, Range 20 East, W.M.; thence easterly along the east-west center-section line of said Section 1 to the center of said Section 1; thence southerly along the north-south center-section line of said Section 1 to a point that is 1004.4 feet north of the south quarter corner of said Section 1; thence turning an angle of 90° and running easterly to the east right of way of N. Jackson Avenue; thence southerly along said east right of way of N. Jackson Avenue to the north right of way of 10th. St. NE.; thence easterly along the north right of way of said 10th. St. NE. to an intersection with the north line of Section 12, Township 22 North, Range 20 East, W.M.; thence easterly along the north line of said Section 12 to the northeast corner thereof; thence southerly along the east line of said Section 12 to an intersection with the east right of way of N. Kentucky Avenue; thence southerly along the east right of way of said N. Kentucky Avenue, as said line would continue through points of intersecting street right of way lines, to the centerline of 3rd. St. NE.; thence westerly along the centerline of said 3rd. St. NE. to the centerline of Eastmont Avenue; thence northerly along the centerline of said Eastmont Avenue to an intersection with a northeasterly extension of the centerline of 2nd. St. NE.; thence southwesterly along the centerline of said 2nd. St. NE. and it's northeasterly extension to the centerline of N. Colorado Avenue; thence northwesterly along the centerline of said N. Colorado Avenue to the centerline of 5th. St. NE.; thence southwesterly along the centerline of said 5th. St. NE. to the centerline of N. Baker Avenue; thence northwesterly along the centerline of said N. Baker Avenue to the centerline of 9th. St. NE.; thence southwesterly along the centerline of said 9th. St. NE. and it's southwesterly extension to the TRUE POINT OF BEGINNING.



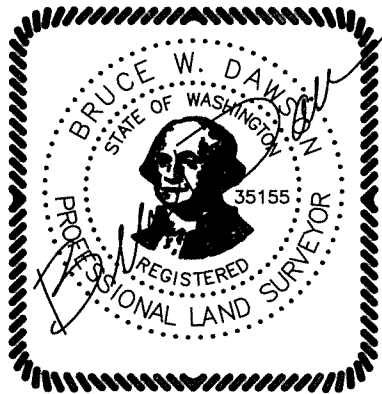
COMMISSIONER DISTRICT 2
December 9, 2021

Commencing in Section 11, Township 22 North, Range 20 East, W.M. at the intersection of the southwesterly extension of the centerline of 9th. St. NE. and the Boundary of Douglas County, being also the main channel of the Columbia River, said point being the TRUE POINT OF BEGINNING FOR THIS DESCRIPTION; thence southerly along said Boundary of Douglas County and said main channel of the Columbia River to an intersection with a southerly extension of the east line of Section 13, Township 20 North, Range 22 East, W.M.; thence northerly continuing along said Boundary of Douglas County leaving said main channel of the Columbia River along said east line of Section 13 and it's southerly extension and also the east line of Sections 12 and 1, Township 20 North, Range 22 East, W.M. to the northeast corner of said Section 1, said point being also on the Fifth Standard Parallel; thence westerly continuing along said Boundary of Douglas County on said Fifth Standard Parallel to the southeast corner of Section 36, Township 21 North, Range 22 East, W.M.; thence northerly continuing along said Boundary of Douglas County leaving said Fifth Standard Parallel on the east line of said Section 36, along with Sections 25, 24 and 13, Township 21 North, Range 22 East, W.M. to the northeast corner of said Section 13, being also the southwest corner of Section 7, Township 21 North, Range 23 East, W.M.; thence easterly continuing along said Boundary of Douglas County on the south line of said Section 7 to the southeast corner thereof; thence northerly continuing along said Boundary of Douglas County on the east line of said Section 7 to the northeast corner thereof, said point being also the southwest corner of Section 5, Township 21 North, Range 23 East, W.M.; thence easterly continuing along said Boundary of Douglas County on the south line of said Section 5 to the southeast corner thereof; thence northerly continuing along said Boundary of Douglas County on the east line of said Section 5 to the northeast corner thereof, said point being also the southwest corner of Section 33, Township 22 North, Range 23 East, W.M.; thence easterly continuing along said Boundary of Douglas County on the south line of said Section 33 to the southeast corner thereof; thence northerly continuing along said Boundary of Douglas County on the east line of said Section 33 to the northeast corner thereof, said point being also the southwest corner of Section 27, Township 22 North, Range 23 East, W.M.; thence easterly continuing along said Boundary of Douglas County on the south line of said Section 27 to the southeast corner thereof; thence northerly continuing along said Boundary of Douglas County on the east line of said Section 27 and also the east line of Section 22, Township 22 North, Range 23 East, W.M. to the northeast corner of said Section 22, said point being also the southwest corner of Section 14, Township 22 North, Range 23 East, W.M.; thence easterly continuing along said Boundary of Douglas County on the south line of said Section 14 to the southeast corner thereof; thence northerly continuing along said Boundary of Douglas County on the east line of said Section 14 to the northeast corner thereof, said point being also the southwest corner of Section 12, Township 22 North, Range 23 East, W.M.; thence easterly continuing along said Boundary of Douglas County on the south line of said Section 12 to the southeast corner thereof; thence northerly continuing along said Boundary of Douglas County on the east line of said Section 12 and also the east line of Section 1, Township 22 North, Range 23 East, W.M. to the northeast corner thereof, said point being also the southwest corner of Section 31, Township 23 North, Range 24 East, W.M.; thence easterly continuing along said Boundary of Douglas County on the south line of said Section 31, and also the south line of Sections 32, 33, 34, 35 and 36, Township 23 North, Range 24 East, W.M., and also the south line of Sections 32, 33, 34, 35 and 36, Township 23 North, Range 25 East, W.M., and also the south line of Sections 31, 32, 33, and 34, Township 23 North, Range 26 East, W.M., to the southeast corner of said Section 34; thence northerly continuing along said Boundary of Douglas County along the east line of said Section 34, and also the east line of Sections 27, 22, 15, 10 and 3, Township 23 North, Range 26 East, W.M. to the northeast corner of said Section 3, said point being also

the southwest corner of Section 35, Township 24 North, Range 26 East, W.M.; thence easterly continuing along said Boundary of Douglas County on the south line of said Section 35 to the southeast corner thereof; thence northerly continuing along said Boundary of Douglas County on the east line of said Section 35 to the northeast corner thereof, said point being also the southwest corner of Section 25, Township 24 North, Range 26 East, W.M.; thence easterly continuing along said Boundary of Douglas County on the south line of said Section 25 to the southeast corner thereof; thence northerly continuing along said Boundary of Douglas County on the east line of said Section 25 to the northeast corner thereof, said point being also the southwest corner of Section 19, Township 24 North, Range 27 East, W.M.; thence easterly continuing along said Boundary of Douglas County on the south line of said Section 19 to the southeast corner thereof; thence northerly continuing along said Boundary of Douglas County on the east line of said Section 19 to the northeast corner thereof, said point being also the southwest corner of Section 17, Township 24 North, Range 27 East, W.M.; thence easterly continuing along said Boundary of Douglas County on the south line of said Section 17 to the southeast corner thereof; thence northerly continuing along said Boundary of Douglas County on the east line of said Section 17 to the northeast corner thereof, said point being also the southwest corner of Section 9, Township 24 North, Range 27 East, W.M.; thence easterly continuing along said Boundary of Douglas County on the south line of said Section 9 to the southeast corner thereof; thence northerly continuing along said Boundary of Douglas County on the east line of said Section 9 to the northeast corner thereof, said point being also the southwest corner of Section 3, Township 24 North, Range 27 East, W.M.; thence easterly continuing along said Boundary of Douglas County on the south line of said Section 3 to the southeast corner thereof; thence northerly continuing along said Boundary of Douglas County on the east line of said Section 3 to the northeast corner thereof, said point being also on the Sixth Standard Parallel; thence easterly continuing along said Boundary of Douglas County on said Sixth Standard Parallel to the southeast corner of Section 31, Township 25 North, Range 28 East, W.M.; thence northerly continuing along said Boundary of Douglas County leaving said Sixth Standard Parallel on the east line of said Section 31 to the centerline of US-2; thence westerly leaving said Boundary of Douglas County along the centerline of said US-2 to an intersection with the west line of Section 6, Township 24 North, Range 26 East, W.M.; thence northerly along the west line of said Section 6 to the northwest corner thereof, said point being also on the Sixth Standard Parallel; thence westerly along said Sixth Standard Parallel to the southeast corner of Section 36, Township 25 North, Range 25 East, W.M.; thence northerly leaving said Sixth Standard Parallel along the east line of said Section 36 and also the east line of Section 25, Township 25 North, Range 25 East, W.M. to the northeast corner of said Section 25; thence westerly along the north line of said Section 25 and also the north line of Section 26, Township 25 North, Range 25 East, W.M. to the northwest corner thereof, said point being also the southeast corner of Section 22, Township 25 North, Range 25 East, W.M.; thence northerly along the east line of said Section 22 to the northeast corner thereof, said point being also the southwest corner of Section 14, Township 25 North, Range 25 East, W.M.; thence easterly along the south line of said Section 14 to the southeast corner thereof; thence northerly along the east line of said Section 14 and also the east line of Sections 11 and 2, Township 25 North, Range 25 East, W.M. and also the east line of Section 35, Township 26 North, Range 25 East, W.M. to the northeast corner of said Section 35; thence westerly along the north line of said Section 35 and also the north line of Sections 34 and 33, Township 26 North, Range 25 East, W.M. to the northwest corner of said Section 33, said point being also the southeast corner of Section 29, Township 26 North, Range 25 East, W.M.; thence northerly along the east line of said Section 29 and also the east line of Sections 20 and 17, Township 26 North, Range 25 East, W.M. to the northeast corner of said Section 17; thence westerly along the north line of said Section 17 and also Section 18, Township 26 North, Range 25 East, W.M. to the northwest corner of said Section 18, said point being also the southeast corner of Section 12, Township 26 North, Range 24 East, W.M.; thence northerly along the east line of said Section 12 and also the east line of Section 1, Township 26 North, Range 24 East, W.M. to the northeast

corner of said Section 1; thence westerly along the north line of said Section 1 and also the north line of Section 2, Township 26 North, Range 24 East, W.M. to the northwest corner of said Section 2, said point being also the southeast corner of Section 34, Township 27 North, Range 24 East, W.M.; thence northerly along the east line of said Section 34 to the northeast corner thereof; thence westerly along the north line of said Section 34 and also the north line of Sections 33, 32 and 31 to the northwest corner of said Section 31, said point being also the southeast corner of Section 25, Township 27 North, Range 23 East, W.M.; thence northerly along the east line of said Section 25 to the northeast corner thereof; thence westerly along the north line of said Section 25 and also the north line of Section 26, Township 27 North, Range 23 East, W.M. to the northwest corner of said Section 26; thence southerly along the west line of said Section 26 and also the west line of Section 35, Township 27 North, Range 23 East, W.M., and also the west line of Sections 2 and 11, Township 26 North, Range 23 East, W.M. to the southwest corner of said Section 11, said point being also the northeast corner of Section 15, Township 26 North, Range 23 East, W.M.; thence westerly along the north line of said Section 15 and also the north line of Sections 16, 17 and 18, Township 26 North, Range 23 East, W.M, and also the north line of Section 13 and 14, Township 26 North, Range 22 East, W.M. to the northwest corner of said Section 14; thence southerly along the west line of said Section 14 to the southwest corner thereof, said point being also the northeast corner of Section 22, Township 26 North, Range 22 East, W.M.; thence westerly along the north line of said Section 22 and also the north line of Sections 21, 20, and 19 to the northwest corner of said Section 19; thence southerly along the west line of said Section 19 and also the west line of Section 30, Township 26 North, Range 22 East, W.M. to the southwest corner of said Section 30, said point being also the northeast corner of Section 36, Township 26 North, Range 21 East, W.M.; thence westerly along the north line of said Section 36 to the northwest corner thereof; thence southerly along the west line of said Section 36 to the southwest corner thereof, said point being also the northeast corner of Section 2, Township 25 North, Range 21 East, W.M.; thence westerly along the north line of said Section 2 to the northwest corner thereof; thence southerly along the west line of said Section 2 and also the west line of Sections 11, 14, 23, 26 and 35, Township 25 North, Range 21 East, W.M. to the southwest corner thereof, said point being also on the Sixth Standard Parallel; thence westerly along said Sixth Standard Parallel to the northwest corner of Section 3, Township 24 North, Range 21 East, W.M.; thence southerly along the west line of said Section 3 to the southwest corner thereof, said point being also the northeast corner of Section 9, Township 24 North, Range 21 East, W.M.; thence westerly along the north line of said Section 9 to the northwest corner thereof; thence southerly along the west line of said Section 9 and also the west line of Section 16, Township 24 North, Range 21 East, W.M. to the southwest corner of said Section 16; thence easterly along the south line of said Section 16 and also the south line of Sections 15 and 14 to the southeast corner of said Section 14, said point being also the northwest corner of Section 24, Township 24 North, Range 21 East, W.M.; thence southerly along the west line of said Section 24 to the southwest corner thereof; thence easterly along the south line of said Section 24 and also the south line of Section 19, Township 24 North, Range 22 East, W.M. to the southeast corner of said Section 19, said point being also the northwest corner of Section 29, Township 24 North, Range 22 East, W.M.; thence southerly along the west line of said Section 29 to the southwest corner thereof; thence easterly along the south line of said Section 29 to the southeast corner thereof, said point being also the northwest corner of Section 33, Township 24 North, Range 22 East, W.M.; thence southerly along the west line of said Section 33 and also the west line of Sections 4, 9, 16, 21, 28 and 33, Township 23 North, Range 22 East, W.M. to the southwest corner of said Section 33, said point being also the northeast corner of Section 5, Township 22 North, Range 22 East, W.M.; thence westerly along the north line of said Section 5 and also the north line of Section 6, Township 22 North, Range 22 East, W.M., and also the north line of Sections 1 and 2, Township 22 North, Range 21 East, W.M. to the northwest corner of said Section 2; thence southerly along the west line of said Section 2 and also the west line of Section 11, Township 22 North, Range 21 East, W.M. to an intersection with the centerline of Grant Road; thence westerly along the centerline of

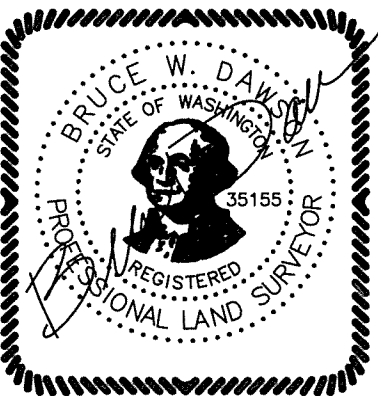
said Grant Road to the west line of Section 9, Township 22 North, Range 21 East, W.M.; thence northerly along the west line of said Section 9 to the centerline of 10th. St. NE.; thence westerly along the centerline of said 10th. St. NE. to the centerline of N. Nile Avenue; thence southerly along the centerline of said N. Nile Avenue to an intersection with an easterly extension of the northerly right of way of Grant Road; thence westerly along said northerly right of way of said Grant Road, as said line would continue through points of intersecting street right of way lines, westerly to an intersection with the easterly right of way of N. Kentucky Avenue; thence northerly along said east right of way of N. Kentucky Avenue, as said line would continue through points of intersecting street right of way lines, to an easterly extension of the centerline of 3rd. St. NE.; thence westerly along the centerline of said 3rd. St. NE. and it's easterly extension to the centerline of Eastmont Avenue; thence northerly along the centerline of said Eastmont Avenue to an intersection with a northeasterly extension of the centerline of 2nd. St. NE.; thence southwesterly along the centerline of said 2nd. St. NE. and it's northeasterly extension to the centerline of N. Colorado Avenue; thence northwesterly along the centerline of said N. Colorado Avenue to the centerline of 5th. St. NE.; thence southwesterly along the centerline of said 5th. St. NE. to the centerline of N. Baker Avenue; thence northwesterly along the centerline of said N. Baker Avenue to the centerline of 9th. St. NE.; thence southwesterly along the centerline of said 9th. St. NE. and it's southwesterly extension to the TRUE POINT OF BEGINNING.



COMMISSIONER DISTRICT 3

December 13, 2021

Commencing at the intersection of a westerly extension of the east-west center-section line of Section 25, Township 24 North, Range 20 East, W.M. and the Boundary of Douglas County, being also the main channel of the Columbia River, said point being the TRUE POINT OF BEGINNING FOR THIS DESCRIPTION; thence northerly, easterly and southerly along said Boundary of Douglas County and said main channel of the Columbia River to an intersection with the Seventh Standard Parallel at an easterly extension of the south line of Section 36, Township 29 North, Range 30 East, W.M.; thence westerly continuing along said Boundary of Douglas County on said Seventh Standard Parallel to the northeast corner of Section 1, Township 28 North, Range 29 East, W.M.; thence southerly continuing along said Boundary of Douglas County on the east line of said Section 1 to the southeast corner thereof; thence continuing along said Boundary of Douglas County on the south line of said Section 1 to the southwest corner thereof, said point being also the northeast corner of Section 11, Township 28 North, Range 29 East, W.M.; thence southerly continuing along said Boundary of Douglas County on the east line of said Section 11 and also the east line of Section 14, Township 28 North, Range 29 East, W.M. to the southeast corner of said Section 14; thence westerly continuing along said Boundary of Douglas County on the south line of said Section 14 to the southwest corner thereof, said point being also the northeast corner of Section 22, Township 28 North, Range 29 East, W.M.; thence southerly continuing along said Boundary of Douglas County on the east line of said Section 22 to the southeast corner thereof; thence westerly continuing along said Boundary of Douglas County on the south line of said Section 22 and also the south line of Section 21, Township 28 North, Range 29 East, W.M. to the southwest corner of said Section 21, said point being also the northeast corner of Section 29, Township 28 North, Range 29 East, W.M.; thence southerly continuing along said Boundary of Douglas County on the east line of said Section 29 to the southeast corner thereof; thence westerly continuing along said Boundary of Douglas County on the south line of said Section 29 to the southwest corner thereof, said point being also the northeast corner of Section 31, Township 28 North, Range 29 East, W.M.; thence southerly continuing along said Boundary of Douglas County on the east line of said Section 31, and also the east line of Sections 6, 7, 18, 19 and 30, Township 27 North, Range 29 East, W.M. to the southeast corner of said Section 30; thence westerly continuing along said Boundary of Douglas County on the south line of said Section 30 to the southwest corner thereof, said point being also the northeast corner of Section 36, Township 27 North, Range 28 East, W.M.; thence southerly continuing along said Boundary of Douglas County on the east line of said Section 36 and also the east line of Section 1, Township 26 North, Range 28 East, W.M. to the southeast corner of said Section 1; thence westerly continuing along said Boundary of Douglas County on the south line of said Section 1 to the southwest corner thereof, said point being also the northeast corner of Section 11, Township 26 North, Range 28 East, W.M.; thence southerly continuing along said Boundary of Douglas County on the east line of said Section 11 and also the east line of Section 14, Township 26 North, Range 28 East, W.M. to the southeast corner of said Section 14; thence westerly continuing along said Boundary of Douglas County on the south line of said Section 14 to the southwest corner thereof, said point being also the northeast corner of Section 22, Township 26 North, Range 28 East, W.M.; thence southerly continuing along said Boundary of Douglas County on the east line of said Section 22 to the southeast corner thereof; thence westerly continuing along said Boundary of Douglas County on the south line of said Section 22 to the southwest corner thereof, said point being also the northeast corner of Section 28, Township 26 North, Range 28 East, W.M.; thence southerly

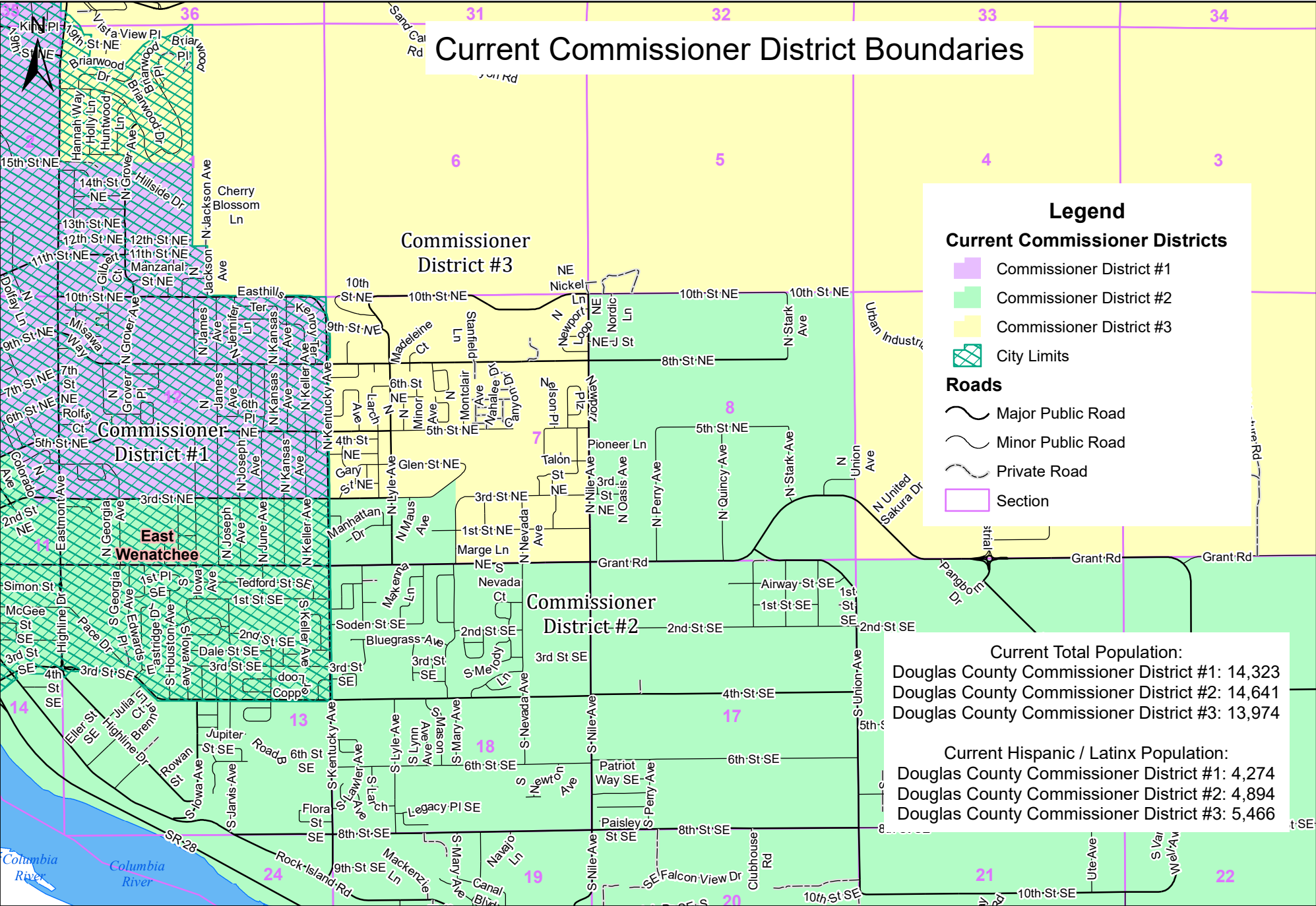


continuing along said Boundary of Douglas County on the east line of said Section 28 and also the east line of Section 33, Township 26 North, Range 28 East, W.M. and also the east line of Sections 4 and 9, Township 25 North, Range 28 East, W.M. to the southeast corner of said Section 9; thence westerly continuing along said Boundary of Douglas County on the south line of said Section 9 to the southwest corner thereof, said point being also the northeast corner of Section 17, Township 25 North, Range 28 East, W.M.; thence southerly continuing along said Boundary of Douglas County on the east line of said Section 17 and also the east line of Sections 20 and 29, Township 25 North, Range 28 East, W.M. to the southeast corner of said Section 29; thence westerly continuing along said Boundary of Douglas County on the south line of said Section 29 to the southwest corner thereof, said point being also the northeast corner of Section 31, Township 25 North, Range 28 East, W.M.; thence southerly continuing along said Boundary of Douglas County on the east line of said Section 31 to the centerline of US-2; thence westerly leaving said Boundary of Douglas County along the centerline of said US-2 to an intersection with the west line of Section 6, Township 24 North, Range 26 East, W.M.; thence northerly along the west line of said Section 6 to the northwest corner thereof, said point being also on the Sixth Standard Parallel; thence westerly along said Sixth Standard Parallel to the southeast corner of Section 36, Township 25 North, Range 25 East, W.M.; thence northerly leaving said Sixth Standard Parallel along the east line of said Section 36 and also the east line of Section 25, Township 25 North, Range 25 East, W.M. to the northeast corner of said Section 25; thence westerly along the north line of said Section 25 and also the north line of Section 26, Township 25 North, Range 25 East, W.M. to the northwest corner thereof, said point being also the southeast corner of Section 22, Township 25 North, Range 25 East, W.M.; thence northerly along the east line of said Section 22 to to the northeast corner thereof, said point being also the southwest corner of Section 14, Township 25 North, Range 25 East, W.M.; thence easterly along the south line of said Section 14 to the southeast corner thereof; thence northerly along the east line of said Section 14 and also the east line of Sections 11 and 2, Township 25 North, Range 25 East, W.M. and also the east line of Section 35, Township 26 North, Range 25 East, W.M. to the northeast corner of said Section 35; thence westerly along the north line of said Section 35 and also the north line of Sections 34 and 33, Township 26 North, Range 25 East, W.M. to the northwest corner of said Section 33, said point being also the southeast corner of Section 29, Township 26 North, Range 25 East, W.M.; thence northerly along the east line of said Section 29 and also the east line of Sections 20 and 17, Township 26 North, Range 25 East, W.M. to the northeast corner of said Section 17; thence westerly along the north line of said Section 17 and also Section 18, Township 26 North, Range 25 East, W.M. to the northwest corner of said Section 18, said point being also the southeast corner of Section 12, Township 26 North, Range 24 East, W.M.; thence northerly along the east line of said Section 12 and also the east line of Section 1, Township 26 North, Range 24 East, W.M. to the northeast corner of said Section 1; thence westerly along the north line of said Section 1 and also the north line of Section 2, Township 26 North, Range 24 East, W.M. to the northwest corner of said Section 2, said point being also the southeast corner of Section 34, Township 27 North, Range 24 East, W.M.; thence northerly along the east line of said Section 34 to the northeast corner thereof; thence westerly along the north line of said Section 34 and also the north line of Sections 33, 32 and 31 to the northwest corner of said Section 31, said point being also the southeast corner of Section 25, Township 27 North, Range 23 East, W.M.; thence northerly along the east line of said Section 25 to the northeast corner thereof; thence westerly along the north line of said Section 25 and also the north line of Section 26, Township 27 North, Range 23 East, W.M. to the northwest corner of said Section 26; thence southerly along the west line of said Section 26 and also the west line of Section 35, Township 27 North, Range 23 East, W.M., and also the west line of Sections 2 and 11, Township 26 North, Range 23 East, W.M. to the southwest corner of said Section 11, said point being also the northeast corner of Section 15, Township 26 North, Range 23 East, W.M.; thence westerly along the north line of said Section 15 and also the north line of Sections 16, 17 and 18, Township 26 North, Range 23 East, W.M, and also the north line of Sections 13 and 14, Township 26 North, Range 22 East, W.M. to the

northwest corner of said Section 14; thence southerly along the west line of said Section 14 to the southwest corner thereof, said point being also the northeast corner of Section 22, Township 26 North, Range 22 East, W.M.; thence westerly along the north line of said Section 22 and also the north line of Sections 21, 20, and 19 to the northwest corner of said Section 19; thence southerly along the west line of said Section 19 and also the west line of Section 30, Township 26 North, Range 22 East, W.M. to the southwest corner of said Section 30, said point being also the northeast corner of Section 36, Township 26 North, Range 21 East, W.M.; thence westerly along the north line of said Section 36 to the northwest corner thereof; thence southerly along the west line of said Section 36 to the southwest corner thereof, said point being also the northeast corner of Section 2, Township 25 North, Range 21 East, W.M.; thence westerly along the north line of said Section 2 to the northwest corner thereof; thence southerly along the west line of said Section 2 and also the west line of Sections 11, 14, 23, 26 and 35, Township 25 North, Range 21 East, W.M. to the Sixth Standard Parallel; thence westerly along said Sixth Standard Parallel to the northwest corner of Section 3, Township 24 North, Range 21 East, W.M.; thence southerly along the west line of said Section 3 to the southwest corner thereof, said point being also the northeast corner of Section 9, Township 24 North, Range 21 East, W.M.; thence westerly along the north line of said Section 9 to the northwest corner thereof; thence southerly along the west line of said Section 9 and also the west line of Section 16, Township 24 North, Range 21 East, W.M. to the southwest corner of said Section 16; thence easterly along the south line of said Section 16 and also the south line of Sections 15 and 14 to the southeast corner of said Section 14, said point being also the northwest corner of Section 24, Township 24 North, Range 21 East, W.M.; thence southerly along the west line of said Section 24 to the southwest corner thereof; thence easterly along the south line of said Section 24 and also the south line of Section 19, Township 24 North, Range 22 East, W.M. to the southeast corner of said Section 19, said point being also the northwest corner of Section 29, Township 24 North, Range 22 East, W.M.; thence southerly along the west line of said Section 29 to the southwest corner thereof; thence easterly along the south line of said Section 29 to the southeast corner thereof, said point being also the northwest corner of Section 33, Township 24 North, Range 22 East, W.M.; thence southerly along the west line of said Section 33 and also the west line of Sections 4, 9, 16, 21, 28 and 33, Township 23 North, Range 22 East, W.M. to the southwest corner of said Section 33, said point being also the northeast corner of Section 5, Township 22 North, Range 22 East, W.M.; thence westerly along the north line of said Section 5 and also the north line of Section 6, Township 22 North, Range 22 East, W.M., and also the north line of Sections 1 and 2, Township 22 North, Range 21 East, W.M. to the northwest corner of said Section 2; thence southerly along the west line of said Section 2 and also the west line of Section 11, Township 22 North, Range 21 East, W.M. to an intersection with the centerline of Grant Road; thence westerly along the centerline of said Grant Road to the west line of Section 9, Township 22 North, Range 21 East, W.M.; thence northerly along the west line of said Section 9 to the centerline of 10th. St. NE.; thence westerly along the centerline of said 10th. St. NE. to the centerline of N. Nile Avenue; thence southerly along the centerline of said N. Nile Avenue to an intersection with the northerly right of way of Grant Road extended easterly; thence westerly along said northerly right of way of Grant Road and it's easterly and westerly extensions, as said line would continue through points of intersecting street right of way lines, to an intersection with the southerly extension of the east right of way of N. Kentucky Avenue; thence northerly along said east right of way of N. Kentucky Avenue, as said line would continue through points of intersecting street right of way lines, to an intersection with the east line of Section 12, Township 22 North, Range 20 East, W.M.; thence northerly along said east line of Section 12 to the northeast corner thereof; thence westerly along the north line of said Section 12 to an intersection with the north right of way of 10th. St. NE.; thence westerly along the north right of way of said 10th. St. NE. to the east right of way of N. Jackson Avenue; thence northerly along the east right of way of said N. Jackson Avenue to an intersection with a line that is at an angle of 90° easterly of the north-south center-section line of Section 1, Township 22 North, Range 20 East, W.M., and 1004.4 feet north of the south quarter corner of said Section 1; thence

westerly along said line to the north-south center-section line of said Section 1; thence northerly along said north-south center-section line to the center of said Section 1; thence westerly along the east-west center-section line of said Section 1 to the west quarter corner of said Section 1 and the centerline of Eastmont Avenue; thence northerly along the centerline of said Eastmont Avenue to a intersection between the centerline of said Eastmont Avenue and a line between the southeast corner of Lot 32, Earhart Heights Subdivision and the southwest corner of Parcel 3, Floyd Crane Short Plat; thence northwesterly along said line to the southeast corner of said Lot 32; thence westerly along the south line of said Lot 32 to the southwest corner thereof; thence northerly along said west line to the southeast corner of Lot 1, Orchards Short Subdivision; thence westerly along the south line of said Lot 1 and also the south line of Lots 2 and 3 of said Orchards Short Subdivision to the southwest corner of said Lot 3; thence northerly along the west line of said Lot 3 to the northwest corner thereof, said point being also on the north line of Lot 4, Block 3, East Wenatchee Fruit Farms; thence westerly along said north line of Lot 4, Block 3 to the northwest corner thereof; thence southerly along the west line of said Lot 4, Block 3 to the north line of the Plat of Tanglewood Townhomes; thence northwesterly along said north line of the Plat of Tanglewood Townhomes to the northeast corner of The Legends Condominiums; thence northwesterly along the north line of said The Legends Condominiums to the east line of the Country Club Crescent Condominiums; thence northerly and northwesterly along the north line of said Country Club Crescent Condominiums to the northwest corner thereof, said point being also on the easterly right of way of the Greater Wenatchee Irrigation District Canal; thence southwesterly crossing said Greater Wenatchee Irrigation District Canal to the northeast corner of Canyon Creek Condominiums; thence southwesterly along the north line of said Canyon Creek Condominiums to the northwest corner thereof; thence westerly to the west right of way of N. Baker Avenue; thence southerly along the west right of way of said N. Baker Avenue to the north right of way of 19th. St. NE.; thence westerly along said north right of way of 10th. St. NE. and it's westerly extension to the centerline of SR-28; thence northerly along the centerline of said SR-28 to the centerline of 23rd. St. NE.; thence easterly along the centerline of said 23rd. St. NE. to the centerline of Eastmont Avenue; thence northerly along the centerline of said Eastmont Avenue to the center of Canyon B; thence southwesterly along the said center of Canyon B to the north-south center-section line of Section 26, Township 23 North, Range 20 East, W.M.; thence northerly along said north-south center-section line of said Section 26 to the center of said Section 26; thence westerly along the east-west center-section line of said Section 26 to the east right of way of SR-28; thence northerly along the said east right of way of SR-28, as said line would continue through points of intersecting street right of way lines, to the north line of Section 26, Township 23 North, Range 20 East, W.M.; thence easterly along said north line of Section 26 to the northeast corner thereof; thence southerly along the east line of said Section 26 and also the west line of Sections 24 and 25, Township 23 North, Range 20 East, W.M. to the west quarter corner of said Section 25; thence easterly along the east-west center-section line of said Section 25 and also the east-west center-section line of Sections 30 and 29, Township 23 North, Range 21 East, W.M. to the east quarter corner of said Section 29; thence northerly along the east line of said Section 29 and also the west line of Sections 28, 21, 16, 9 and 4, Township 23 North, Range 21 East, W.M. to the northwest corner of said Section 4, said point being also the southeast corner of Section 32, Township 24 North, Range 21 East, W.M.; thence westerly along the south line of said Section 32 to the southwest corner thereof; thence northerly along the west line of said Section 32 and also the west line of Section 29, Township 24 North, Range 21 East, W.M. to the northwest corner of said Section 29, said point being also the northeast corner of Section 30, Township 24 North, Range 21 East, W.M.; thence westerly along the north line of said Section 30 to the northwest corner thereof, said point being also the east quarter corner of Section 25, Township 24 North, Range 20 East, W.M.; thence westerly along the east-west center-section line of said Section 25 and it's westerly extension to the TRUE POINT OF BEGINNING.

Current Commissioner District Boundaries



Legend

Current Commissioner Districts

- Commissioner District #1
- Commissioner District #2
- Commissioner District #3
- City Limits

Roads

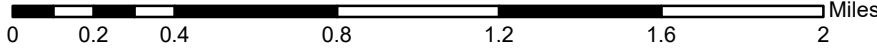
- Major Public Road
- Minor Public Road
- Private Road
- Section

Current Total Population:
 Douglas County Commissioner District #1: 14,323
 Douglas County Commissioner District #2: 14,641
 Douglas County Commissioner District #3: 13,974

Current Hispanic / Latinx Population:
 Douglas County Commissioner District #1: 4,274
 Douglas County Commissioner District #2: 4,894
 Douglas County Commissioner District #3: 5,466

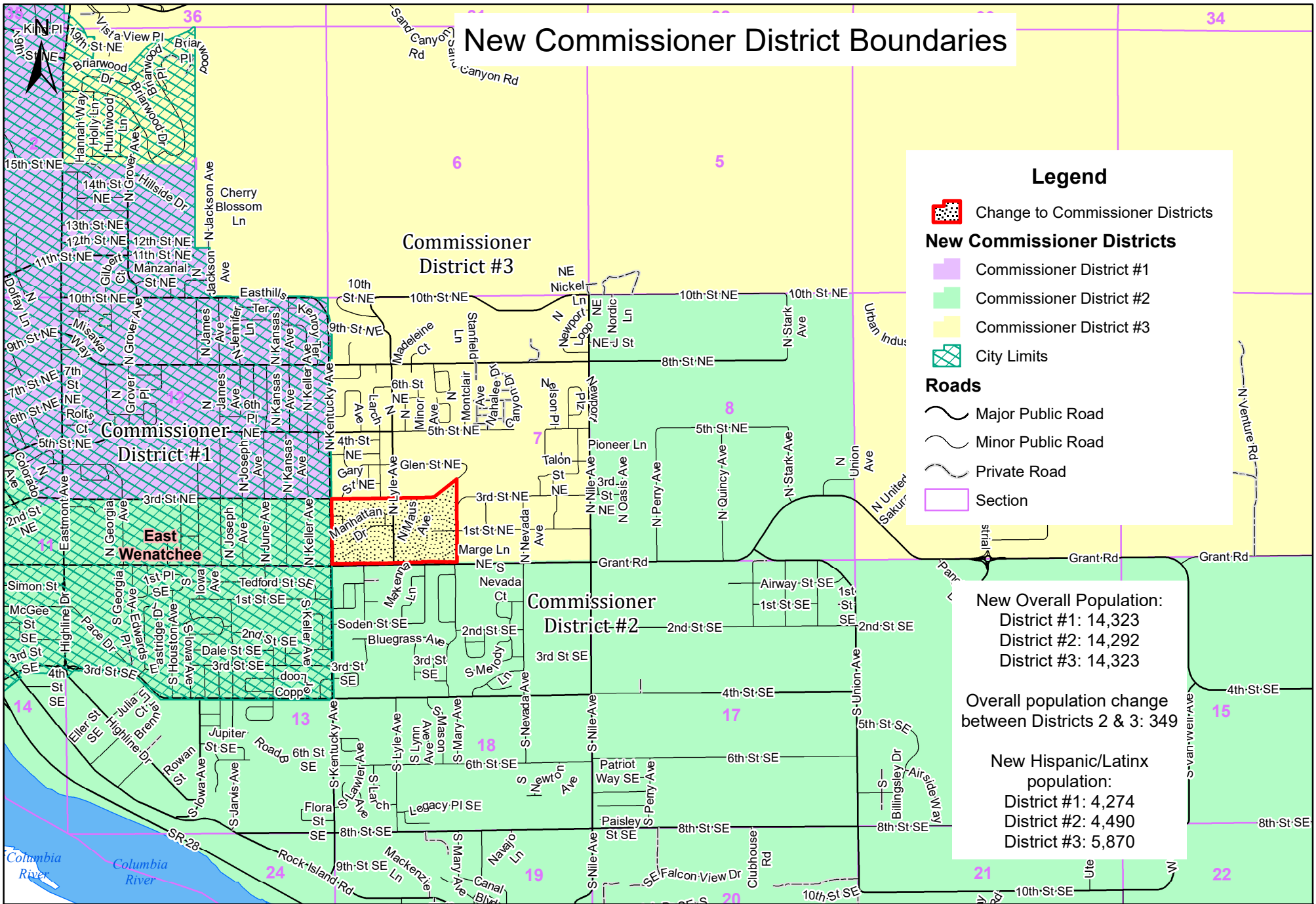
Date: 12/2/2021

Note: This map is intended for general information purposes only. Douglas County makes no claim as to the accuracy or current condition of the data shown on this map.












Douglas County
 Transportation & Land Services
 Public Services Building
 140 - 19TH ST NW, Suite A
 East Wenatchee, WA 98802
 (509) 884-7173

New Commissioner District Boundaries



Legend

-  Change to Commissioner Districts
- New Commissioner Districts**
-  Commissioner District #1
-  Commissioner District #2
-  Commissioner District #3
-  City Limits
- Roads**
-  Major Public Road
-  Minor Public Road
-  Private Road
-  Section

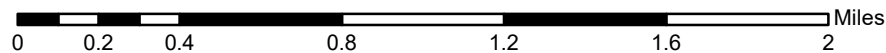
New Overall Population:
 District #1: 14,323
 District #2: 14,292
 District #3: 14,323

Overall population change between Districts 2 & 3: 349

New Hispanic/Latinx population:
 District #1: 4,274
 District #2: 4,490
 District #3: 5,870

Date: 12/2/2021

Note: This map is intended for general information purposes only. Douglas County makes no claim as to the accuracy or current condition of the data shown on this map.



Douglas County
 Transportation & Land Services
 Public Services Building
 140 - 19TH ST NW, Suite A
 East Wenatchee, WA 98802
 (509) 884-7173

Memo

To: Board of Directors

From: Jim Kuntz

Date: January 7, 2021

Re: Community Liaison Assignments – Board of Directors

Please find attached a draft Community Liaison Assignment sheet for your consideration. While COVID-19 is still impacting many meetings, it remains important for Board Members to engage in community meetings to ensure our economic interests are represented.



2022 PORT COMMISSION ASSIGNMENTS

<u>Organization</u>	<u>Frequency of Meetings</u>	<u>Primary Port Commissioner</u>	<u>Alternate Commissioner</u>
Chelan-Douglas Transportation Council	2 nd Thursday of every month 9:00 am – 11:00 am	JC Baldwin	Mark Spurgeon
Chelan County PUD Citizen Advisory Council	As Needed	Donn Etherington	Rory Turner
Chelan County Tri Commission	Twice Per Year	All Commissioners	
Opportunity Zone Task Force	As Needed	Donn Etherington	Mark Spurgeon
WPPA Board of Directors – Trustee	As Needed	JC Baldwin CDRPA President	Mark Spurgeon CDRPA Vice President
NCW Tech Alliance	3 rd Wed of each month, 3pm-5pm	JC Baldwin	Jim Huffman
Wenatchee Business World Advisory Board	As Needed	Jim Huffman	JC Baldwin
TREAD	As Needed	Donn Etherington	Rory Turner

Columbia Basin Development League	Meeting dates/times TBD.	Alan Loeb sack	JC Baldwin
Wenatchee Valley Chamber Executive Committee	Monthly, 3 rd Tuesday	Mark Spurgeon	Donn Etherington
Chelan County Trails Advisory Group	Dates and times TBD	Donn Etherington	
District #1 Meeting	Twice Monthly Every Other Wednesday	Donn Etherington	
District #2 Meeting	Monthly; 7:00 am	JC Baldwin	
District #2 Meeting	As Needed Basis	Alan Loeb sack	
District #3 Meeting	Dates and times TBD	Rory Turner	
Partner Breakfast Meetings	TBD	All Commissioners	
Economic Roundtable Lunches	TBD	All Commissioners	
Douglas County Community Leadership Advisory Group	Monthly 4 th Wed, 2:30-4:30 pm	Jim Huffman	Rory Turner
NCWEDD Board	Monthly 2 nd Wed	Jim Huffman	JC Baldwin

2022 COMMUNITY LIAISON ASSIGNMENTS

City of Wenatchee Malaga	Donn Etherington District 1
City of Leavenworth City of Cashmere Peshastin-Dryden	JC Baldwin District 2
City of Chelan City of Entiat Manson Stehekin	Rory Turner District 3
City of Waterville City of Mansfield	Alan Loeb sack District 2
City of Bridgeport City of Coulee Dam	Mark Spurgeon District 3
City of East Wenatchee City of Rock Island	Jim Huffman District 1

Memo

To: Board of Directors

From: Jim Kuntz

Date: January 7, 2022

Re: Partners in Economic Development Programs

The Board has provided funding in the 2022 budget to continue with the Partners in Economic Development Programs for local governments and nonprofits.

Both programs will be administered as “opportunity funds” and not the traditional “call for project” type programs. Staff believes the “opportunity fund” concept will attract more thoughtful economic development related projects.

The Board also expressed an interest in more clearly defining what is an eligible project and how do we evaluate applications as they come in. Staff has redone the applications with a more narrow focus on measurable economic development related type projects. Please find enclosed for your consideration.

Once the Board has approved the revised application, staff will send out a notice to past recipients introducing them to the new “opportunity fund” program.



PARTNERS IN ECONOMIC DEVELOPMENT NON PROFITS

PROGRAM PURPOSE

The Chelan Douglas Regional Port Authority (CDRPA) is a regional leader in efforts to achieve long-term economic vitality for Chelan and Douglas Counties.

Effective economic development requires a dynamic synergy of people and organizations working together. The CDRPA acknowledges that nonprofits play a unique role, extending deeply into communities in a way no other entity can. The CDRPA has created the Partners in Economic Development Program to make strategic financial investments in nonprofits contributing to economic development.

The Partners in Economic Development Program is an annual grant program created to:

- Help start, scale, and/or improve programs that measurably contribute to the economic vitality of Chelan and Douglas Counties; and
- Fund capacity building to enhance long-term sustainability of organizations that have missions contributing to economic development in Chelan and Douglas Counties.

ELIGIBLE ORGANIZATIONS

To qualify for potential funding through this program, an organization must be a nonprofit and provide proof of a current/active Washington State Secretary of State corporate registration. For organizations with an IRS tax-exempt status, they must be in good standing and provide proof of submission of their most recent Form 990.

ELIGIBLE PROGRAMS

Programs that qualify must:

- Measurably contribute to the economic development of Chelan and Douglas Counties. Examples include projects that will:
 - Retain and/or create living-wage jobs.
 - Stimulate private sector capital investments.
 - Infrastructure investments that directly support economic development.
 - Strategic planning efforts which have a strong probability of achieving measurable economic development results.

PRIORITIES

The CDRPA will prioritize proposals that fulfill one or more of the following:

- Address a proven need or gap;
- Illustrate a strong proof-of-concept for achieving measurable economic development impact;
- Demonstrate sustainability without continued financial support from the CDRPA;
- Demonstrate collaboration/partnership with other public and private entities;
- Clearly contributes to the long-term sustainability of an organization whose mission furthers economic development;
- Has membership dues as part of their funding structure;
- Nonprofit organizations that serve rural communities in Chelan and Douglas Counties.

REQUEST GUIDELINES

- Proposals are typically funded between \$5,000 and \$20,000.
- Partial funding for a larger program may be requested; however the proposal must clearly demonstrate how the remainder of the project will be funded.
- Multi-year programs may be submitted, but a new proposal must be submitted each year with subsequent requests contingent upon availability of funds and satisfactory progress toward meeting program objectives.

FUNDING & DISBURSEMENT

- For fiscal year 2022, the CDRPA has set aside \$133,000. Applications can be submitted for funding at any time until the fund is fully allocated.
- The CDRPA will reimburse funds quarterly by invoice. If an up-front investment is required, organizations should indicate the distribution plan necessary (and why) on the Application Form.

PROPOSAL REQUIREMENTS

An organization must submit the **Application Form**.

Proposals may be delivered in one of three methods:

- Electronically (PDF only)
- Mailed (3 printed copies)
- Delivered in-person (3 printed copies)

Chelan Douglas Regional Port Authority
Attn: Ron Cridlebaugh
One Campbell Parkway, Suite A
East Wenatchee, WA 98802-9290.

EVALUATION CRITERIA

- Adherence to proposal and submission requirements
- Overall merit and quality of proposal
- Measurable economic development contribution
- Strength of proven need or gap, and demonstrated ability to address need or gap
- Clear expectation of how program achieves measurable economic development impact
- Likelihood of achieving defined metrics/deliverables
- Ability to demonstrate long-term sustainability independent of financial support from the CDRPA.

FUNDED PARTNER EXPECTATIONS

- Organization will enter into Partner Agreement defining expectations and Scope of Work
- Verbal presentation may be requested at a CDRPA Board of Directors Meeting

PROPOSAL TIMELINE

Grant Applications will be evaluated by Regional Port staff and forwarded to the Board of Directors for approval.

QUESTIONS

Questions related to this program should be directed to Ron Cridlebaugh, Director of Economic & Business Development, 509-884-4700 or via email at ron@cdrpa.org.



**Partners in Economic Development Program
Nonprofits Application Form**

Organization Name:

Organization Address:

Organization Phone Number:

Program Title:

Program Contact:

Contact Phone:

Contact E-mail:

Contact Title/Position:

Is the Organization a dues paying entity?(Do members pay dues as part of membership requirement) Yes No

Investment request is to fund:

- Starting, scaling, and/or improving program/project
- Capacity Building (Investment in future sustainability)
- Other (Please Specify Below)

Provide a program description, including: Justification (how this program/project will improve economic development in Chelan and Douglas Counties); Methodology, including if/how program/project will be sustainably maintained; Work to date (if any); Partners committed, if any (commitment letters required for partners); and Deliverables defined.

Program Start Date (if applicable):

Program End Date (if applicable):

Program timeline/milestones (by quarter):

Total Program Cost:

Requested Port Funding:

Budget total, broken out by category. (Note: Indirect costs are not allowed)

Is this request for partial funding of a larger project? If so, identify other funding **requested** for this project (entity, amount requested and anticipated award date), and other funding **secured** for this project (source, amount secured).

Is this a multi-year project? If yes, what are the anticipated funding needs for future years?

If this program is not funded at the full requested amount, how will the organization adjust for less funding?

Expenses are reimbursed quarterly by invoice/report; explain if another option is needed:

Definition of success of the project/program, including metrics used to evaluate success (may be quantitative and/or qualitative) and method for gathering metrics:

Has this organization received previous funding from the Port of Chelan County and/or Port of Douglas County? If so, list other funding received and when:

In addition to a completed Application Form, please provide the following:

1. Strategic Plan including mission and goals;
2. Current year budget (including all income and expenses by category);
3. Upcoming (proposal) year budget (including all income and expenses by category);
4. List sources of support (especially if public sector);
5. List of Board members;
6. Active WA Secretary of State corporate registration;
7. IRS Tax Determination Letter (if none, explain); and
8. Most recent federal tax filing (IRS 990 cover page or 990-N post card), if applicable.

Add additional pages, as needed, to complete questions, but please do not exceed a five page application (excluding the attachments requested above).

Questions related to this program should be directed to Ron Cridlebaugh, Director of Economic & Business Development, 509-884-4700 or via email at ron@cdrpa.org



PARTNERS IN ECONOMIC DEVELOPMENT LOCAL GOVERNMENTS/MUNICIPALITIES

PROGRAM PURPOSE

The Chelan Douglas Regional Port Authority (CDRPA) is a regional leader in efforts to achieve long-term economic vitality for Chelan and Douglas Counties.

Effective economic development requires a dynamic synergy of people and organizations working together. The CDRPA acknowledges that local governments play an important role in economic development. The CDRPA has created the Partners in Economic Development Program to make strategic economic development investments in rural communities in Chelan and Douglas Counties.

ELIGIBLE ORGANIZATIONS

To qualify for potential funding through this program, an organization must be a municipal corporation located in Chelan or Douglas County and recognized by the Washington Secretary of State as an active municipal corporation.

ELIGIBLE PROGRAMS

Programs that qualify must:

- Measurably contribute to the economic development of Chelan and Douglas Counties. Examples include projects that will:
 - Retain and/or create living-wage jobs.
 - Stimulate private sector capital investments.
 - Infrastructure investments that directly support economic development.
 - Strategic planning efforts which have a strong probability of achieving measurable economic development results.

PRIORITIES

The CDRPA will prioritize proposals that fulfill one or more of the following:

- Address a proven need or gap;
- Illustrate a strong proof-of-concept for achieving measurable economic development impact;
- Demonstrate sustainability without continued financial support from the CDRPA;
- Demonstrate collaboration/partnership with other public and private entities;
- Local governmental match as a percentage of the overall project cost;

- Clearly contributes to the economic vitality of the local community;
- Economic development projects in rural communities in Chelan and Douglas Counties.

REQUEST GUIDELINES

- Proposals are typically funded between \$5,000 and \$30,000.
- Partial funding for a larger project may be requested; however the proposal must clearly demonstrate how the remainder of the project will be funded.
- Multi-year projects may be submitted, but a new proposal must be submitted each year with subsequent requests contingent upon availability of funds and satisfactory progress toward meeting program objectives.

FUNDING & DISBURSEMENT

- The CDRPA has set aside \$84,295.44 as an opportunity fund to assist with emerging projects during fiscal year 2022.
- Applications can be submitted at any time until the fund is fully allocated.
- The CDRPA will reimburse after the project has been completed. If a quarterly or up-front investments are required, the local government should indicate the distribution plan necessary (and why) on the Application Form.

PROPOSAL REQUIREMENTS

Local government must submit the attached **Application Form**.

Proposals may be delivered in one of three methods:

- Electronically (PDF only)
- Mailed (3 printed copies)
- Delivered in-person (3 printed copies)

Chelan Douglas Regional Port Authority
Attn: Ron Cridlebaugh
One Campbell Parkway, Suite A
East Wenatchee, WA 98802-9290.

EVALUATION CRITERIA

- Overall merit and quality of proposal
- Clear expectation of how program achieves measurable economic development impact
- Likelihood of achieving defined metrics/deliverables
- Demonstrated justification of requested funds

FUNDED PARTNER EXPECTATIONS

- Local government will need to enter into a Partner Agreement defining expectations and Scope of Work
- Final report completed and verbal presentation may be requested at a CDRPA Board of Directors Meeting

PROPOSAL TIMELINE

- Grant applications will be evaluated by Regional Port staff and forwarded to the Board of Directors for approval.

QUESTIONS

Questions related to this program should be directed to Ron Cridlebaugh, Director of Economic & Business Development, 509-884-4700 or via email at ron@cdrpa.org.



**Partners in Economic Development Program
Local Governments/Municipalities
Application Form**

Organization Name: _____

Organization Address: _____

Organization Phone Number: _____

Program Title: _____

Program Contact: _____

Contact Phone: _____

Contact E-mail: _____

Contact Title/Position: _____

Investment request is to fund:

Provide a project description, including: Justification (how this program/project will improve economic development in Chelan and Douglas Counties); Methodology, including if/how project will be sustainably maintained; Work to date (if any); Partners committed, if any (commitment letters required for partners); and Deliverables defined.

Project Start Date (if applicable): _____

Project End Date (if applicable): _____

Program timeline/milestones (by quarter):

Total Project Cost: _____

Requested CDRPA Funding: _____

Budget total, broken out by category. (Note: Indirect costs are not allowed)

Is this request for partial funding of a larger project? If so, identify other funding **requested** for this project (entity, amount requested and anticipated award date), and other funding **secured** for this project (source, amount secured).

Is this a multi-year project? If yes, what are the anticipated funding needs for future years?

If this project is not funded at the full requested amount, how will the organization adjust for less funding?

Expenses are reimbursed after the project is completed by invoice/report; explain if another option is needed:

Definition of success of the project, including metrics used to evaluate success (may be quantitative and/or qualitative) and method for gathering metrics:

Has this organization received previous funding from the Port of Chelan County, Port of Douglas County, and/or Chelan Douglas Regional Port Authority? If so, list other funding received and when:

Add additional pages, as needed, to complete questions, but please do not exceed a five page application (excluding the attachments requested above).

Questions related to this program/application should be directed to Ron Cridlebaugh, Director of Economic & Business Development, 509-884-4700 or via email at ron@cdrpa.org.

2021 CTC Meeting Center Report

CTC Meeting Revenue			
	<u>Q1 2021</u>	<u>Q1 2020</u>	<u>Q1 2019</u>
January	\$ 140.00	\$ 9,504.35	\$ 10,088.42
February	\$ 175.00	\$ 11,263.03	\$ 9,830.21
March	\$ 6,079.24	\$ 15,523.71	\$ 20,696.16
1st Qtr Total	\$ 6,394.24	\$ 36,291.09	\$ 40,614.79
	<u>Q2 2021</u>	<u>Q2 2020</u>	<u>Q2 2019</u>
April	\$ 7,033.14	\$ -	\$ 16,936.67
May	\$ 4,493.45	\$ 418.00	\$ 37,688.47
June	\$ 4,369.26	\$ 2,302.78	\$ 13,294.77
2nd Qtr Total	\$ 15,895.85	\$ 2,720.78	\$ 67,919.91
	<u>Q3 2021</u>	<u>Q3 2020</u>	<u>Q3 2019</u>
July	\$ 4,359.46	\$ -	\$ 18,618.12
August	\$ 6,770.08	\$ 1,207.40	\$ 18,383.73
September	\$ 729.08	\$ 1,144.00	\$ 14,042.10
3rd Qtr Total	\$ 11,858.62	\$ 2,351.40	\$ 51,043.95
	<u>Q4 2021</u>	<u>Q4 2020</u>	<u>Q4 2019</u>
October	\$ 27,146.90	\$ 1,247.50	\$ 38,908.17
November	\$ 8,135.96	\$ 509.50	\$ 16,470.41
December	\$ 6,759.49	\$ 2,586.10	\$ 9,814.57
4th Qtr Total	\$ 42,042.35	\$ 4,343.10	\$ 66,330.75
	<u>YTD 2021</u>	<u>YTD 2020</u>	<u>YTD 2019</u>
YTD Total	\$ 76,191.06	\$ 45,706.37	\$ 225,909.40

2021 CTC Meeting Center Report

CTC Customer Statistics

Customer Type	Number of bookings
Agriculture	20
Education	21
Government	152 (62 booked by the CDRPA & 36 by Chelan County)
Information Technology	6
Medical/ Health/ Wellness	22
Non-profit	13
Production Distribution	1
Professional Services	33
Total bookings in 2021	272

Chelan Douglas Regional Port Authority - Lease Report

Leases & Renewals - CDRPA

Reporting Period - December 2021

1/11/2022

New Leases					
Lease Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month
<i>12/1/2021</i>	All Terrain LLC	License Agreement	26.23 acre parcel	M2M	\$500.00
<i>12/1/2021</i>	Blue Spirits Distilling LLC	Cashmere Mill District, Bldg B	Additional 1,826 SqFt	M2M	\$1,369.00

Lease Renewals					
Renewal Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month

None Reported for this Period

Tenants Moving Out					
Tenant	Building or Land	SQFT or Acres	Ending	Base Rent/Month	

None Reported for this Period

Executive Director's Authority to Sign Leases

Lease terms of five years duration or less.

Lease payments of \$5,000 per month or less.

Chelan Douglas Regional Port Authority - Lease Report

Leases & Renewals - CTC

Reporting Period - December 2021

1/11/2022

New Leases					
Lease Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month

None Reported for this Period

Lease Renewals					
Renewal Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month
12/14/2021	Advanced Home Health	CTC	Unit 102 (5 Offices)	Addendum to add option of 3 additional one-yr term to renew at the end of current renewal terms	\$2,559.73

Tenants Moving Out					
Tenant	Building or Land	SQFT or Acres	Ending	Base Rent/Month	

None Reported for this Period

Executive Director's Authority to Sign Leases

Lease terms of five years duration or less.

Lease payments of \$5,000 per month or less.

Chelan Douglas Regional Port Authority - Lease Report

Leases & Renewals - Aviation Related

Reporting Period - December 2021

1/11/2022

New Leases					
Lease Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month

None Reported for this Period

Lease Renewals					
Renewal Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month

None Reported for this Period

Tenants Moving Out					
Tenant	Building or Land	SQFT or Acres	Ending	Base Rent/Month	

None Reported for this Period

Executive Director's Authority to Sign Leases

Lease terms of five years duration or less.

Lease payments of \$5,000 per month or less.

**Chelan Douglas Regional Port Authority
Calendar of Events**

Updated 1/8/2022

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attends</i>	<i>RSVP arrangements if applicable</i>
2022				
January 2022				
January 11	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
January 12	Wednesday	NCWEDD Meeting	Commissioner Huffman	
January 13	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
January 17	Monday	Martin Luther King Jr. Holiday Office Closed		
January 18	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
January 19	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
January 25	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
January 25	Tuesday	WPPA Port Day Olympia		
January 26	Wednesday	Partner Breakfast; Convention Center; 7:30am-9am	Center Confirmed	John Mitchell Speaker confirmed
January 26	Wednesday	DC Community Leadership Advisory Meeting - CTC; 2:30p (4th Weds)		
January 27	Thursday	Ec. Dev. Lunch; Convention Center; 11:30am-1pm	Center Confirmed	John Mitchell Speaker confirmed
February 2022				
February 8	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
February 9	Wednesday	NCWEDD Meeting	Commissioner Huffman	
February 10	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
February 15	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
February 16	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
February 21	Monday	President's Day Office Closed		
February 22	Tuesday	CDRPA Board Meeting; 9:00 am		
February 23	Wednesday	Wenatchee Downtown Assoc. Annual Dinner; time?	Convention Center	
February 23	Wednesday	DC Community Leadership Advisory Meeting - CTC; 2:30p (4th Weds)		
March 2022				
March 3	Thursday	Wen. Valley Chamber Annual Banquet	Convention Center	
March 3-4	Thursday-Friday	ACI-NA/AAAE Washington Legislative Conference; Washington DC		
March 8	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
March 9	Wednesday	NCWEDD Meeting	Commissioner Huffman	

**Chelan Douglas Regional Port Authority
Calendar of Events**

Updated 1/8/2022

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attends</i>	<i>RSVP arrangements if applicable</i>
March 10	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
March 15	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
March 16	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
March 22	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
March 23	Wednesday	DC Community Leadership Advisory Meeting - CTC; 2:30p (4th Weds)		
April 2022				
April 12	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
April 13	Wednesday	NCWEDD Meeting	Commissioner Huffman	
April 13	Wednesday	Partner Breakfast; Convention Center; 7:30am-9am	Center Confirmed	
April 14	Thursday	Ec. Dev. Lunch; Convention Center; 11:30am-1pm	Center Confirmed	
April 14	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
April 19	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
April 20	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
April 26	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
April 27	Wednesday	DC Community Leadership Advisory Meeting - CTC; 2:30p (4th Weds)		
May 2022				
May 4-6	Wed-Friday	WPPA Spring Meeting; Skamania Lodge		
May 9-11		WAMA 2022 Annual Conference; Sun Mt. Lodge, Winthrop		
May 10	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
May 11	Wednesday	NCWEDD Meeting	Commissioner Huffman	
May 12	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
May 17	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
May 18	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
May 24	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
May 25	Wednesday	DC Community Leadership Advisory Meeting - CTC; 2:30p (4th Weds)		
May 30	Monday	Memorial Day Holiday Office Closed		
June 2022				

**Chelan Douglas Regional Port Authority
Calendar of Events**

Updated 1/8/2022

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attends</i>	<i>RSVP arrangements if applicable</i>
June 5-8	Sun-Tuesday	AAAE 94th Annual Conference; Seattle		
June 8-10	Wed-Friday	WPPA Finance Seminar; Campbells Reort		
June 8	Wednesday	NCWEDD Meeting	Commissioner Huffman	
June 9	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
June 14	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
June 15	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
June 21	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
June 22	Wednesday	DC Community Leadership Advisory Meeting - CTC; 2:30p (4th Weds)		
June 28	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
July 2022				
July 4	Monday	4th of July Holiday Office Closed		
July 12	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
July 13	Wednesday	NCWEDD Meeting	Commissioner Huffman	
July 14	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
July 19	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
July 20	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
July 26	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
July 27	Wednesday	DC Community Leadership Advisory Meeting - CTC; 2:30p (4th Weds)		
July 13	Wednesday	Partner Breakfast;Convention Center; 7:30am-9am	Center Confirmed	
July 14	Thursday	Ec. Dev. Lunch; Convention Center; 11:30am-1pm	Center Confirmed	
August 2022				
August 9	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
August 10	Wednesday	NCWEDD Meeting	Commissioner Huffman	
August 11	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
August 16	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
August 17	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
August 23	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
August 24	Wednesday	DC Community Leadership Advisory Meeting - CTC; 2:30p (4th Weds)		

**Chelan Douglas Regional Port Authority
Calendar of Events**

Updated 1/8/2022

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attends</i>	<i>RSVP arrangements if applicable</i>
September 2022				
September 5	Monday	Labor Day Office Closed		
September 8	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
September 13	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
September 14	Wednesday	NCWEDD Meeting	Commissioner Huffman	
Septembr 20	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
September 21	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
September 27	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
September 27-29	Tues - Thurs	NW AAAE - Jackson Hole, WY	Trent Moyers	
September 28	Wednesday	DC Community Leadership Advisory Meeting - CTC; 2:30p (4th Weds)		
October 2022				
October 11	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
October 12	Wednesday	NCWEDD Meeting	Commissioner Huffman	
October 13	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
October 18	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
October 19	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
October 25	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
October 26	Wednesday	DC Community Leadership Advisory Meeting - CTC; 2:30p (4th Weds)	Cancel???	
October 26	Wednesday	Partner Breakfast;Convention Center; 7:30am-9am	Center Confirmed	
October 27	Thursday	Ec. Dev. Lunch; Convention Center; 11:30am-1pm	Center Confirmed	
November 2022				
November 8	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
November 9	Wednesday	NCWEDD Meeting	Commissioner Huffman	
November 10	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
November 15	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
November 16	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
November 22	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	

**Chelan Douglas Regional Port Authority
Calendar of Events**

Updated 1/8/2022

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attends</i>	<i>RSVP arrangements if applicable</i>
November 23	Wednesday	DC Community Leadership Advisory Meeting - CTC; 2:30p (4th Weds)		
November 24	Thursday	Thanksgiving/Office Closed		
November 25	Friday	Thanksgiving/Office Closed		
December 2022				
December 8	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
December 13	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
December 14	Wednesday	NCWEDD Meeting	Commissioner Huffman	
December 20	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
December 21	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
December 23	Friday	Christmas Eve Holiday Observed Office Closed	?	
December 26	Monday	Christmas Day Holiday Observed Office Closed	?	
December 27	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
December 28	Wednesday	DC Community Leadership Advisory Meeting - CTC; 2:30p (4th Weds)		
2023				
January 2023				
January 2	Monday	New Years Day 2023 Observed Office Closed	?	